



Inaugural Board Meeting

December 13, 2021

Board Room, Education Centre and MS Teams Virtual

AGENDA

- A - 1 **Opening**
 - (a) Roll Call
 - (b) Declaration of Conflict of Interest
 - (c) In Camera Session **(6:30 p.m.)**
 - (i) Personnel Matters
 - (ii) Legal Matters
 - (d) Welcome to Open Session / Land Acknowledgement Statement **(7:15 p.m.)**
 - (e) Memorials
 - (f) Chair's Inaugural Address
 - (g) Reading of Trustee Code of Ethics
 - (h) Agenda Additions/Deletions/Approval
 - (i) In Camera Report
 - (j) Presentations
 - (k) Delegations

- B - 1 **Approval of Minutes**
 - * (a) November 22, 2021 (Regular Board)
 - * (b) December 6, 2021 (Nomination)
 - * (c) December 6, 2021 (Organizational)

- C - 1 **Business Arising from Minutes and/or Previous Meetings**

- D - 1 **Director's Report**
 - (a) Draft Director's Annual Report – 2020-2021 J. Roberto
 - (b) Director's Highlights J. Roberto
 - (c) Leading and Learning in a Pandemic J. Roberto

- E - 1 **Student Trustees' Report**
 - (a) Student Trustees' Report

- F - 1 **Committee Reports**
 - * (a) Striking Committee Report –December 06, 2021 S. Gibson

- G - 1 **New Business**
 - * (a) Borrowing Authority R. Wyszynski
 - * (b) Signing Officers R. Wyszynski
 - * (c) Review of Borrowing Bylaws not on Board's Review Schedule R. Wyszynski
 - * (d) Revised Budget Estimates R. Wyszynski
 - * (e) Contract - Server R. Wyszynski
 - * (f) Ryerson Holding Boundary Modifications R. Wyszynski

- H - 1 **Other Business**
 - * (a) Special Education Advisory Committee Minutes (October 21, 2021) Approved L. Thompson
 - * (b) Joint Occupational Health & Safety Committee Minutes (November 18, 2021) R. Wyszynski
 - * (c) Privacy and Information Management Committee (PIM) (November 25, 2021) Draft L. Munro





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- * (d) Safe and Inclusive Schools (SIS) Committee Minutes W. Baker
(November 18, 2021) Draft
- * (e) OPSBA Report OPSBA
Trustee
- * (f) Student Senate Committee Minutes Draft November 18, 2021 J. Roberto

I - 1 **Correspondence**

J - 1 **Adjournment**

Future Meetings (held at the Education Centre unless noted otherwise)

| | | | |
|--|-------------------|----------|--------------------------|
| Joint Occupational Health and Safety Committee (JOHSC) | December 16, 2021 | 10:30 AM | MS Teams Virtual Meeting |
| Committee of the Whole Board | January 10, 2022 | 7:15 PM | Board Room or Virtual |
| Grand Erie Parent Involvement Committee (GEPIC) | January 13, 2022 | 6:30 PM | MS Teams Virtual Meeting |
| School Year Calendar | January 18, 2022 | 4:00 PM | MS Teams Virtual Meeting |
| Joint Occupational Health and Safety Committee (JOHSC) | January 20, 2022 | 10:30 AM | MS Teams Virtual Meeting |
| Safe and Inclusive Schools (SIS) | January 20, 2022 | 1:00 PM | MS Teams Virtual Meeting |
| Special Education Advisory Committee (SEAC) | January 20, 2022 | 6:00 PM | MS Teams Virtual Meeting |
| Chairs' Committee | January 24, 2022 | 5:45 PM | Brant Room or Virtual |
| Regular Board | January 24, 2022 | 7:15 PM | Board Room or Virtual |
| Native Advisory Committee (NAC) | January 27, 2022 | 1:00 PM | MS Teams Virtual Meeting |
| Quality Accommodation Committee | January 27, 2022 | 2:00 PM | MS Teams Virtual Meeting |
| Pre-Budget Review Meetings | February 1, 2022 | 5:30 PM | MS Teams Virtual Meeting |
| Indigenous Education Advisory Committee (IEAC) | February 9, 2022 | 6:00 PM | MS Teams Virtual Meeting |
| Privacy and Information Management Committee (PIM) | February 10, 2022 | 3:00 PM | MS Teams Virtual Meeting |
| Committee of the Whole Board | February 14, 2022 | 7:15 PM | Board Room or Virtual |
| Joint Occupational Health and Safety Committee (JOHSC) | February 17, 2022 | 10:30 AM | MS Teams Virtual Meeting |
| Special Education Advisory Committee (SEAC) | February 17, 2022 | 6:00 PM | MS Teams Virtual Meeting |
| Student Transportation Services Brant Haldimand Norfolk (STSBHN) | February 22, 2022 | 9:00 AM | MS Teams Virtual Meeting |
| Chairs' Committee | February 28, 2022 | 5:45 PM | Brant Room or Virtual |
| Regular Board | February 28, 2022 | 7:15 PM | Board Room or Virtual |

Trustee Code of Ethics

1. Integrity

I will ensure that students are considered first as the basis for decision-making.

2. Respect

I will express my individual opinions on issues under consideration by the Board. When expressing individual views, **I will** respect the differing points of view of colleagues, staff, students and the public.

3. Responsibility

I will base my actions on unimpeachable conduct, acting at all times with utmost good faith in accordance with my fiduciary duty.

4. Relationships

I will play a lead role in promoting partnerships with the community to enhance programs and services for students.



Regular Board Meeting

Monday, November 22, 2021
Board Room Education Centre

MINUTES

Present: Board Chair, G. Anderson, Board Vice-Chair, S. Gibson, R. Collver, D. Dean, E. Dixon, B. Doyle, C.A. Sloat, C. VanEvery-Albert, T. Waldschmidt, D. Werden, J. Richardson via MS Teams, R. Mitchell (Student Trustee), C. Kitchen (Student Trustee)

Administration: Director – J. Roberto, Superintendents: W. Baker, K. Graham, L. Munro, A. Smith, L. Thompson, J. Tozer, R. Wyszynski, Recording Secretary- G. Santos Gould

Regrets:

Trustees: S. Green (Student Trustee)

Administration: Nil

A - 1 **Opening**

(a) **Roll Call**

The meeting was called to order by Chair, G. Anderson at 6:30 p.m.

(b) **Declaration of Conflict of Interest**

Nil

(c) **In Camera Session**

Moved by: R. Collver

Seconded by: B. Doyle

THAT the Board move into In Camera Session at 6:32 p.m.

Carried

(d) **Welcome to Open Session**

The Public Session meeting was called to order by Chair, G. Anderson at 7:16 p.m.

(e) **Memorials**

T. Waldschmidt read the memorial statement of L. Freeman, Paris District High School.

(f) **Agenda Additions/Deletions/Approval**

Presented as printed.

Moved by: D. Werden

Seconded by: C. VanEvery-Albert

THAT the Agenda be approved.

Carried

(g) **In Camera Report**

Nil



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MINUTES

(h) **Presentations**
Learn Lead Inspire Award

J. Roberto presented the Learn Lead Inspire award and proudly recognized Karin Mertins, School and Program Supports Lead, for her exemplary action in support of the Board's vision and mission throughout her career. J. Roberto further noted, Karin is a lifelong learner who leads by example and inspires those around her. An advocate always for students and families, and especially those who are vulnerable or marginalized, she has had a significant impact on student achievement and well-being. She uses her vast knowledge and understanding of child development, psychology, privacy legislation, and accessibility to further the collective priorities of learning, well-being, and belonging for each learner. As Chair of the Accessibility Committee, Karin has brought focus to and engagement in understanding the necessity to eliminate barriers so that students can participate fully in all aspects of school life. She doesn't shy away from necessary and courageous conversations, and Grand Erie is better for it.

B - 1 **Approval of Minutes**

(a) **Regular Board Meeting – October 25, 2021**

Presented as printed.

Moved by: E. Dixon

Seconded by: C.A. Sloat

THAT the Minutes of the Regular Board Meeting, held October 25, 2021 be approved.

Carried

(b) **Committee of the Whole Board – November 8, 2021**

Presented as printed.

R. Collver noted, a correction to page 11, 2nd paragraph regarding Bylaw review and clarified there was no consensus. The Bylaw will be reviewed.

S. Gibson noted, a correction to page 15 comment was, that it would be interesting to know, for those surveyed who choose to remain at the school, if this was because they could not manage moving to another school for other reasons such as social determinants.

Moved by: D. Dean

Seconded by: E. Dixon

THAT the Minutes of the Committee of the Whole Board Meeting, held November 8, 2021 be approved as amended.

Carried

(c) **Special Board – November 8, 2021**

Presented as printed.

Moved by: R. Collver



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MINUTES

Seconded by: D. Werden

THAT the Minutes of the Committee of the Whole Board Meeting, held November 8, 2021 be approved as amended.

Carried

C - 1 **Business Arising from Minutes and/or Previous Meetings**

(a) Rural and Northern education Spending Report

Presented as printed. R. Wyszynski provided highlights of the Rural and Northern Education Spending Report.

C.A. Sloat asked for clarification on the parameters of utilization of unspent funds.

R. Wyszynski noted funds will be to support operational needs and eligible expenses of Rural schools.

Moved by: E. Dixon

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the 2020-21 Rural and Northern Education Fund Spending Report as information.

Carried

D - 1 **Director's Report**

(a) **Director's highlights:**

- GEPIC 2021-2022 School Council Orientation - November 25 at 6:30 p.m. Sponsored by the Grand Erie Parent Involvement Committee (GEPIC). Dr. Jean Clinton is the keynote.
- GEDSB Artists thanked Jean-Paul Gauthier at Pauline Johnson Collegiate and Valley Heights, staff, and students for showcasing their art at the Education Centre.
- J. Roberto commended L. Munro for her work with NTIP Professional Learning has commenced for the 2021-22 school year. There is currently a total of 100 NTIP educators in their first eligible year and 143 educators in year 2. These groups are comprised of both LTOs of 97 days or more and new contract teachers.
- J. Roberto thanked Student Trustees Kitchen, Mitchell and Green for hosting and leading the first Student Senate of 2021-22 as well as staff liaisons and Mr. K. Geerlings for his leadership and support.
- J. Roberto thanked K. Graham and L. Thompson for the Transitions School Tours for future Grade 9s. Transition school tours can be completed for small groups of students/parents/guardians touring high schools at staggered intervals/locations. Tours will require all individuals to be masked, socially distanced, and contact tracing will be part of the process. A common video/messaging will be released at the system level to support knowledge and information about secondary schools.



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- A commencement video of Class 2021 Valedictorians was presented. J. Roberto thanked K. Graham and C. Wright for putting the video together.

(b) **Leading and Learning in the Pandemic**

- R. Collver asked about the return to semesters and how the planning is going, what plans are put in place and noted this is great news for Grand Erie. J. Roberto noted discussion began for the semester preparation. Announcement will be provided at a later date.

C. Kitchen asked for clarification on the quadmester and announcement / memo about the semester was vague. He noted, he heard from students not supporting the change and asked on their behalf if the return to semester be for September 2022. He further noted to consider implications to timetables.

R. Mitchell noted receiving many emails about the switch and students not supporting it and to recognize student voice in deferring the change to September.

E. Dixon noted she is in support of deferring until September and to listen to the students.

B. Doyle echoed what was noted and he too, heard from Teachers and Students and stated to listen to students' voices.

D. Dean asked what the difference is between a quadmester and semester. J. Roberto noted, quadmester is 2 courses at time for 9 weeks versus a quarterly term.

C.A. Sloat noted some Board were pushing to return to semester and stated student voice and administration is important. She asked for feedback to be collected from Administrators and Unions as well.

J. Tozer noted discussions with unions began.

R. Collver noted she found it interesting that the adults are pushing for semester and have differing opinions from students. She further stated balancing the parent concerns as their generation is used to exams and midterms and expressed quadmasters have no exams, only assignments and if 5 assignments were missed students are allowed to catch up. She noted some parents were surprised by the report cards going out when there is no midterm check-in.

R. Mitchell noted consistency and is concerned about implications to timetables switching mid-year.

D. Werden asked for staffing implications with the switch and noted the switch is an operational matter. J. Roberto under the quadmester plan some teachers are supporting multiple locations.



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- C. Kitchen noted consulting students for their input. He did a social media poll regarding quadmester and semester switch and 86% responded they would like to remain quadmester this year. He expressed everyone needs to be consulted and the implications on staff going back and forth. He further noted, quads are the way to go and to spearhead the new learning model.
- E. Dixon noted to listen to what the kids are saying and listen to what they have to say.
- J. Roberto noted providing a fulsome update regarding the plan for the semester.
- R. Collver asked about the Bus cancellation policy.
- J. Roberto noted the same policy is in place, those with connectivity can login Brightspace for those who do not, bus cancellation applies.
- J. Tozer added communication have gone out for the following and more information will be provided:
 - Winter Break and COVID-19 protocol for travelers:
The message below regarding COVID protocols and travelling over the winter break will be shared with all Grand Erie families on Friday, November 19 centrally through Communications: With the winter break approaching, and some families making travel plans, we wanted to make sure all Grand Erie families were aware of COVID-19 restrictions and protocol related to travel. This information is based on the most current guidance available from federal, provincial, and local health ministries and officials.
 - Travel Within Canada
Outside of vaccination requirements in place for air or train passengers, there are no current mobility restrictions or COVID-19 related restrictions for travel within Canada.
 - Travel Outside Canada
Students who are fully vaccinated against COVID-19 can return to class immediately following international travel if they do not exhibit any symptoms and pass Ontario's COVID-19 School and Child Care Screening Tool.
 - Students who are NOT fully vaccinated against COVID-19, regardless of if they travel with vaccinated or un-vaccinated parents/caregivers, must NOT attend school or childcare for 14 days after returning home from international travel. A negative COVID test of any type (PCR, rapid antigen or other) does not impact this 14-day isolation requirement. These students may return to school or childcare after the 14 days, provided they are symptom-free and pass Ontario's COVID-19 School and Child Care Screening Tool. The Government of Canada has several guidelines and restrictions in place for all travelers.
 - Vaccine Rollout for Children Aged 5 to 11:



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Considering Health Canada's approval on November 19, 2021, active planning is underway for the vaccine rollout for children aged 5 to 11. Ontario will allow those turning 5 in 2021 to be eligible for the Pfizer COVID-19 vaccine. Inventory is ready and Ontario is expected to receive over a million doses of pediatric Pfizer COVID-19 vaccines. This is enough to cover all children in the 5 to 11 cohort in Ontario. Inventory will start to flow into Canada for distributions to the multiple channels. Ontario will be shipping approximately half of the doses in the first week through different channels (PHUs, pharmacies, pop up clinics and school-based clinics).

C.A. Sloat asked about vaccinations clinics as Parents are concerned and wanted to know if there is the ability to come in.

J. Tozer noted it is voluntary, understanding of permissions and health acts, Principals will be working with PHU and Parents.

R. Collver acknowledged the work the principals and staff in organizing the vaccination clinics.

Moved by: E. Dixon

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Director's Report and Leading and Learning in the Pandemic of November 22, 2021, as information.

Carried

E - 1 **Student Trustees' Report**

(a) Ontario Student Trustees' Association Fall General Meeting

Reported as printed. C. Kitchen and R. Mitchell provided an overview of the Ontario Student Trustees' Association Fall General Meeting. They provided insights of their personal development, what they learned and the activities such as networking with peers, discuss topical issues in education and continue to learn about their roles and responsibilities as Student Trustees. It was reported that C. Kitchen, R. Mitchell, and S. Green are the only three Student Trustees in the province to have successfully passed that motion (September 27, 2021).

Moved by: S. Gibson

Seconded by: C. VanEvery-Albert

THAT the Grand Erie District School Board receive the Student Trustees' Report of November 22, 2021 as information.

Carried

F - 1 **Committee Report**

(a) **Committee of the Whole Board – November 8, 2021**

Presented as printed.



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Trustee Collver requested that the November 8, 2021, In Camera Report motion be added.

Trustee Collver requested that the Consolidated Financial motions be removed.

Trustee C.A. Sloat requested that item #2 Balanced School Year Calendar Ad Hoc Committee Report be split from the motion.

Trustee C.A. Sloat requested that item F7 Reporting of Wrongdoing be divided from the motion

Moved by: T. Waldschmidt

Seconded by: C. VanEvery-Albert

THAT the Grand Erie District School Board approve the recommendations from the November 8, 2021 Committee of the Whole Board Meeting as amended, as follows:

- 1. Opening**
THAT the By-law 25 Director's Performance Appraisal be reviewed at a future Caucus session.
- 2. Balanced School Year Calendar Ad Hoc Committee Report**
(Will be discussed separately, that the recommended action from CW report needs to be added)
- 3. Director's Report**
THAT the Grand Erie District School Board receive the Director's Report of November 8, 2021, as information.
- 4. Consolidated Financial Statements – August 31, 2021**
(This item was dealt with at the Special Board meeting November 8)
- 5. 2020-21 Year End Report**
THAT the Grand Erie District School Board receive the 2020-21 Year End Report as information.
- 6. Trustee Honoraria**
THAT the Grand Erie District School Board approve the Trustee Honoraria for the period from December 1, 2021 to November 14, 2022 as presented.
- 7. Trustees' Expenses**
THAT the Grand Erie District School Board receive the Trustees' Expenses Report as information.
- 8. Annual Progress Report on the Multi-Year Accessibility Plan 2017-22**
THAT the Grand Erie District School Board receive the Annual Progress Report on the Multi-Year Accessibility Plan for 2017-22 as information.



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9. **Health and Safety Annual Report 2020-21**
THAT the Grand Erie District School Board receive the Health and Safety Annual Report 2020-21 as information.
10. **F2 Budget Development Process**
THAT the Grand Erie District School Board forward Policy F2 Budget Development Process to all appropriate stakeholders for comments to be received by January 13, 2022.
11. **F7 Reporting of Wrongdoing**
(Will be discussed separately, that the recommended action from CW report needs to be added)
12. **F107 Reporting of Wrongdoing**
THAT the Grand Erie District School Board receive Procedure F107 Reporting of Wrongdoing as information.
13. **FT101 Smoke-Free Environment**
THAT the Grand Erie District School Board receive Procedure FT101 Smoke-Free Environment as information as amended.
14. **HR102 Working with Blood-Borne Infections, Precautions and Practices**
THAT the Grand Erie District School Board receive Procedure HR102 Working with Blood-Borne Infections, Precautions and Practices as information
15. **HR120 Communicable Diseases**
THAT the Grand Erie District School Board receive Procedure HR120 Communicable Diseases as information.
16. **SO-08 Community Partnerships**
THAT the Grand Erie District School Board forward Policy SO-08 Community Partnerships to all appropriate stakeholders for comments to be received by January 13, 2022.
17. **SO-008 Community Partnerships**
THAT the Grand Erie District School Board forward Procedure SO-008 Community Partnerships to all appropriate stakeholders for comments to be received by January 13, 2022.
18. **SO-10 Bullying Prevention and Intervention**
THAT the Grand Erie District School Board approve Policy SO-10 Bullying Prevention and Intervention.
19. **SO-11 Progressive Discipline and Promoting Positive Student Behaviour**
THAT the Grand Erie District School Board approve Policy SO-11 Progressive Discipline and Promoting Positive Student Behaviour.



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20. **SO-134 Website Requirements**

THAT the Grand Erie District School Board receive Procedure SO-134 Website Requirements as information.

21. **In Camera Report**

THAT the Grand Erie District School approve 2021 11 08 In Camera agenda item B-1-b.

The chair called to question on items 1, 3, 5-10 and 12 to 21.

Carried

C.A. Sloat spoke to Recommendation #2 Balanced School Year Calendar Ad Hoc Committee Report and suggested an amendment to the original motion. The original motion was THAT the Grand Erie District School Board receive Balanced School Year Calendar Ad Hoc Committee Report as information.

C.A. Sloat noted there was no error but rather, 'Receive as information' is not actionable by the Board and does not reflect the Board Bylaw to act on recommendations.

D. Werden, in support of the Motion, noted that the Motion should reflect what the recommendation is on the report.

S. Gibson asked what the difference is between receive, and in the report, a recommendation to not proceed with it? C.A. Sloat noted, the Board needs to act on a specific recommendation and the motion does not reflect that.

G. Anderson clarified before the Trustees what the recorded vote will be about and noted the vote will be, 'that we are not going to implement the balanced school year pilot in 2022-23' was stated.

B. Doyle noted he needed more clarification and does not understand the change.

D. Werden noted that the previous motion was taking no action, it was a Committee Report, and the recommended action is that we do not implement in 2022-23. The report made a recommendation, and the Board needs to act on this.

B. Doyle further noted the report was clear with a recommendation in the report and that discussion has already taken place.

A recorded vote was taken as requested by C. A. Sloat, CARRIED.

Moved by C.A. Sloat
Seconded by D. Werden



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THAT the Grand the Grand Erie District School Board approve the recommendation of the Balanced School Year Ad Hoc Committee Report to not implement the balanced school year pilot in 2022-23.

- G. Anderson – No
- S. Gibson – No
- R. Collver – Yes
- D. Dean – Yes
- E. Dixon – No
- B. Doyle – No
- C.A. Sloat – yes
- C. VanEvery-Albert – No
- T. Waldschmidt – No
- D. Werden – Yes
- J. Richardson - Yes
- Defeated

The motion was defeated, and the original motion from the November 8, 2021 Committee of the Whole Board meeting remains as is: THAT the Grand Erie District School Board receive Balanced School Year Calendar Ad Hoc Committee Report as information.

C.A. Sloat brought forward an amendment to recommendation #11 (before speaking to it) Policy F7 Reporting of Wrongdoing to remove the line in the policy statement, “The reporting of suspected wrongdoing of trustees of the board is not included by this policy” and that Bylaw 28, Trustee Code of Conduct applies in these circumstances.”

D. Werden noted that only trustees may make complaints about other trustees, therefore is closing the option for other stakeholders.

R. Collver noted in support of the amendment to remove the line in the policy statement.

D. Werden noted that the Trustee Code of Conduct, as it is written meant no public can challenge a Trustee, including the Director. He further stated, any public should be able to do so.

C. VanEvery-Albert suggested that F7 Reporting of Wrongdoing be tabled again.

B. Doyle in support of F7 Reporting of Wrongdoing being tabled again and added deferring until February 2022.

Moved by: C. VanEvery-Albert

Seconded by: B. Doyle

THAT the Grand Erie District School Board refer approval of Policy F7 Reporting of Wrongdoing to the February 14, 2022 Committee of the Whole Board Meeting.



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Carried

G - 1 New Business

- (a) Organizational Board Meeting – Set Date, Time & Place
Presented as printed.

J. Roberto provided an overview of the Organizational Board Meeting – Set Date, Time & Place.

Moved by: D. Werden

Seconded by: S. Gibson

THAT:

- a. the Nominating Committee Meeting be held in the Board Room at the Education Centre on December 6, 2021, at 6:30 p.m.
- b. the 2021 Organizational Meeting be held in the Board Room at the Education Centre on December 6, 2021, following the Nomination Committee Meeting; and
- c. the 2021 Inaugural meeting be held in the Board Room at the Education Centre on December 13, 2021, at 7:15 p.m.

Carried

- (b) Grand Erie Parent Involvement Committee (GEPIC) Membership 2021-22
Presented as printed. J. Roberto presented an overview of the Grand Erie Parent Involvement Committee (GEPIC) Membership 2021-22.



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Moved by: T. Waldschmidt

Seconded by: R. Collver

THAT the Grand Erie District School Board receive the Grand Erie Parent Involvement Committee (GEPIC) Membership for the term November 2021 to November 2022 as information.

Carried

(c) Audit Committee Annual Report

Presented as printed. C.A. Sloat provided an overview of the Audit Committee Annual Report and thanked R. Wyszynski and the Finance Team for the work done.

Moved by: S. Gibson

Seconded by: D. Dean

THAT the Grand Erie District School Board approve the 2021 Audit Committee Annual Report.

Carried

(d) Facility Renewal Plan 2021-22

Presented as printed. R. Wyszynski provided an overview of plan for capital related work developed by Facility Services to address urgent renewal needs and other commitments for 2021-22 capital project plans.

C.A. Sloat asked about the unsupported capital and if it would help for the Board to write a letter to the Ministry for additional funding. She further noted that this topic was brought to OPSBA and funding model.

Moved by: R. Collver

Seconded by: E. Dixon

THAT the Grand Erie District School Board approve the Facility Renewal Plan for 2021-22.

Carried

(e) Major Construction Project Report

Reported as printed. R. Wyszynski provided an overview of the project scope for South West Brantford Elementary School.

Looking to bring this item back in Dec. 2021.

Moved by: B. Doyle

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Major Construction Project Report as information.

Carried



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(f) Contract Award – Insurance

Reported as printed. R. Wyszynski provided an overview of Ontario School Boards' Insurance Exchange (OSBIE) and highlighted the significant savings in 2022 premiums.

C.A. Sloat asked for clarification on legal insurance. R. Wyszynski noted, it will be for Board property disputes, Real estate complaints, Human Rights as legal costs could go up to \$50,000.

R. Collver asked for what warranted the need for legal insurance. R. Wyszynski noted it covers legal costs but not settlements of up to \$50,000.

Moved by: C.A. Sloat

Seconded by: R. Collver

THAT the Grand Erie District School Board approve the Liability and Property Insurance Contract for 2022 from Ontario School Boards' Insurance Exchange (OSBIE) in the amount of \$660,768.24.

Carried

(g) Indigenous Education System Supports Board Report

Reported as printed. K. Graham provided an overview of Indigenous the Education System Support plan.

C. Vanevery-Albert asked if the posting will be internal and if preference will be for an Indigenous Person. J. Tozer noted the recruitment will be similar to what was done in the past and there will be set criteria related to the position.

Moved by: C. VanEvery-Albert

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Indigenous Education System Support plan as information.

Carried

H - 1 **Other Business**

(a) Joint Occupational Health & Safety Committee Minutes - October 14, 2021

Presented as printed. R. Wyszynski provided an overview of Joint Occupational Health & Safety Committee Minutes - October 14, 2021.

Moved by: R. Collver

Seconded by: D. Dean

THAT the Grand Erie District School Board receive Joint Occupational Health & Safety Committee Minutes - October 14, 2021, as information.

Carried

(b) Special Education Advisory Committee (SEAC) Minutes – September 16, 2021



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Presented as printed.

T. Waldschmidt provided an overview of the Special Education Advisory Committee (SEAC) Minutes – September 16, 2021 and highlighted the following:

- Rename of Department is a bold new vision
- Aligning with the Multi-year strategic plan and reflecting on the voices from the disability community and organizational goals the renaming of department conveys commitment to inclusion. Considerations were made to move away from the term 'Special Education'.
- The name the committee considered is 'Learning Support Services'.

C.A. Sloat asked a question regarding IEP dropping by 17% and why the numbers dropped recently, that IEP is a legal document.

L. Thompson noted, the Teachers are working hard to help students, so they do not move in IEP.

C.A. Sloat asked a follow up question and noted Parent concerns, as the IEP is a document.

L. Thompson noted, there were no concerns and there is an understanding that Post Secondary schools will accommodate.

Moved by: T. Waldschmidt

Seconded by: J. Richardson

THAT the Grand Erie District School Board receive Special Education Advisory Committee (SEAC) Minutes – September 16, 2021, as information.

Carried

- (c) Safe and Inclusive Schools (SIS) Committee Minutes (Draft)- October 19, 2021
Reported as printed. W. Baker provided an overview of Safe and Inclusive Schools (SIS) Committee Minutes (Draft)- October 19, 2021.

Moved by: B. Doyle

Seconded by: S. Gibson

THAT the Grand Erie District School Board receive Safe and Inclusive Schools (SIS) Committee Minutes (Draft)- October 19, 2021, as information.

Carried

- (d) Native Advisory Committee (NAC) Minutes (Draft)- October 19, 2021
Reported as printed. K. Graham provided an overview of the Native Advisory Committee (NAC) Minutes (Draft)- October 19, 2021.

K. Graham noted C. Vanevery-Albert will be speaking to both NAC and IEAC minutes.



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Moved by: C. VanEvery-Albert

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive Native Advisory Committee (NAC) Minutes (Draft)- October 19, 2021, as information.

Carried

- (e) Indigenous Education Advisory Committee (IEAC) Minutes (Draft)- October 21, 2021
Reported as printed. K. Graham provided an overview of the Indigenous Education Advisory Committee (IEAC) Minutes (Draft)- October 21, 2021.

C. Vanevery-Albert highlighted the following:

- Student Trustee S. Green noted tree planting week and plant a tree initiative.
- Cultural Competency initiative will become available to education staff in the future.
- A concern was raised, it was stated that in the past there was a Principal's Professional Committee who worked with Six Nations. Since COVID-19 there has been no communication. In the past sharing of information regarding transitions was provided to Six Nations.
- Next upcoming meeting is Dec. 15, 2021

R. Collver noted that the minutes that are presented to the Board were in draft format and if there is something that could be done in the future.

Moved by: C. VanEvery-Albert

Seconded by: R. Collver

THAT the Grand Erie District School Board Indigenous Education Advisory Committee (IEAC) Minutes (Draft)- October 21, 2021.

Carried

- (f) Grand Erie Parent Involvement Committee (GEPIC) Minutes (Draft)- October 28, 2021
J. Roberto reported as printed.

T. Waldschmidt highlighted the following

- Sarah Nichol acclaimed as, GEPIC Chair for the term 2021 – 2022.
- GEPIC video that highlights Parent involvement to committee as a way to connect with Parents in the district and to create a sense of belonging.
- Virtual Speakers Series for Parents

Moved by: T. Waldschmidt

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive Grand Erie Parent Involvement Committee (GEPIC) Minutes (Draft)- October 28, 2021, as information.

Carried



Regular Board Meeting

Monday, November 22, 2021
Board Room Education Centre

MINUTES

- (g) Audit Committee Minutes (Draft)- November 2, 2021
Reported as printed. R. Wyszynski provided an overview of the Audit Committee Minutes (Draft) - November 2, 2021.

Moved by: C. A. Sloat

Seconded by: S. Gibson

THAT the Grand Erie District School Board Audit Committee Minutes (Draft)- November 2, 2021, as information.

Carried

- (h) Student Transportation Services Brant Haldimand Norfolk (STSBHN) Committee Minutes (Draft) – November 2, 2021
Reported as printed. R. Wyszynski provided an overview of the Student Transportation Services Brant Haldimand Norfolk (STSBHN) Committee Minutes (Draft) – November 2, 2021.

Moved by: B. Doyle

Seconded by: J. Richardson

THAT the Grand Erie District School Board receive Student Transportation Services Brant Haldimand Norfolk (STSBHN) Committee Minutes (Draft) – November 2, 2021 as information.

Carried

I - 1 **Correspondence**

NIL

J - 1 **Adjournment**

Moved by: D. Werden

Seconded by: S. Gibson

THAT the meeting be adjourned at 9:08 p.m.

Carried

Board Chair, G. Anderson



Board Nominations Meeting

Monday, December 6, 2021 6:30 p.m.

Education Centre, Board Room & MS Teams Virtual Meeting

MINUTES

Present: Board Chair, G. Anderson, Board Vice-Chair, S. Gibson, R. Collver, D. Dean, E. Dixon, B. Doyle, J. Richardson, C.A. Sloat, C. VanEvery-Albert, T. Waldschmidt, D. Werden, C. Kitchen (Student Trustee)

Administration: Director – J. Roberto, Superintendents: W. Baker, K. Graham, L. Munro, A. Smith, L. Thompson, J. Tozer, R. Wyszynski Recording Secretary- G. Santos Gould

Regrets:

Trustees: S. Green (Student Trustee), R. Mitchell (Student Trustee)

Administration: Nil

A - 1 **Opening**

(a) **Roll Call**

The meeting was called to order by Director of Education and Secretary of the Board, J. Roberto at 6:30 p.m.

B - 1 **Chair for Nomination Meeting**

(a) Director of Education and Secretary of the Board, J. Roberto will chair the Board Nomination Meeting.

C - 1 **Selection of Slate of Officers**

(a) **Appointment of Scrutineers – L. Munro and K. Graham**

Moved by: B. Doyle

Seconded by: R. Collver

THAT Lisa Munro and Kevin Graham be appointed as scrutineers for the election of the Chair and Vice Chair of the 2022 Board, the Chair and Vice Chair of the 2022 Committee of the Whole Board, and OPSBA Director and Alternate Director for 2022.

Carried

(b) **Method of Nominating**

Moved by: C.A. Sloat

Seconded by: B. Doyle

THAT nominations for the election of Chair and Vice Chair of the 2022 Board, the Chair and Vice Chair of the 2022 Committee of the Whole Board, and the OPSBA Director and Alternate Director for 2022 be made orally.

Carried



Board Nominations Meeting

Monday, December 6, 2021 6:30 p.m.

Education Centre, Board Room & MS Teams Virtual Meeting

MINUTES

(c) **Nominations for Board Chair**

B. Doyle nominated S. Gibson who accepted the nomination.

G. Anderson nominated R. Collver who accepted the nomination.

Moved by: J. Richardson

Seconded by: T. Waldschmidt

THAT the nominations for the position of Chair of the Board be closed.

Carried

Ballots were distributed, collected and tabulated.

S. Gibson was declared elected as Chair of the 2022 Board.

(d) **Nominations for Board Vice Chair**

D. Dean nominated B. Doyle who accepted the nomination.

G. Anderson nominated R. Collver who accepted the nomination.

Moved by: C. VanEvery-Albert

Seconded by: T. Waldschmidt

THAT the nominations for the position of Vice Chair of the Board be closed.

Carried

Ballots were distributed, collected and tabulated.

B. Doyle was declared elected as Vice Chair of the 2022 Board.

(e) **Nominations for Committee of the Whole Board Chair**

B. Doyle nominated T. Waldschmidt who accepted the nomination.

D. Werden nominated R. Collver who accepted the nomination.

Moved by: C. VanEvery-Albert

Seconded by: S. Gibson

THAT the nominations for the position of Committee of the Whole Board Chair be closed.

Carried

Ballots were distributed, collected and tabulated.

T. Waldschmidt was declared elected as Committee of the Whole Board Chair of the 2022 Board.



Board Nominations Meeting

Monday, December 6, 2021 6:30 p.m.

Education Centre, Board Room & MS Teams Virtual Meeting

MINUTES

(f) **Nominations for Committee of the Whole Vice Chair**

B. Doyle nominated C. VanEvery-Albert who accepted the nomination.

Moved by: D. Werden

Seconded by: T. Waldschmidt

THAT the nominations for the position of Committee of the Whole Vice Chair be closed.

Carried

C. VanEvery-Albert was declared acclaimed as Vice Chair of the Committee of the Whole Board of the 2022 Board.

(g) **Nominations for OPSBA Director/Voting Delegate**

B. Doyle nominated C. VanEvery-Albert who accepted the nomination.

J. Richardson nominated C. A. Sloat who accepted the nomination.

Moved by: T. Waldschmidt

Seconded by: E. Dixon

THAT the nominations for the position of OPSBA Director/Voting Delegate of the 2022 Board be closed.

Carried

Ballots were distributed, collected and tabulated.

C. VanEvery-Albert was declared elected as OPSBA Director/Voting Delegate of the 2022 Board.

(h) **Nominations for OPSBA Alternate Director/Alternate Voting Delegate**

T. Waldschmidt nominated B. Doyle who accepted the nomination.

J. Richardson nominated C. A. Sloat who accepted the nomination.

Moved by: C. VanEvery-Albert

Seconded by: E. Dixon

THAT the nominations for the position of OPSBA Alternate Director/ Alternate Voting Delegate of the 2022 Board be closed.

Carried

Ballots were distributed, collected and tabulated.

C. A. Sloat was declared elected as OPSBA Alternate Director/Alternate Voting Delegate of the 2022 Board.



Board Nominations Meeting

Monday, December 6, 2021 6:30 p.m.

Education Centre, Board Room & MS Teams Virtual Meeting

MINUTES

(i) **Motion to Destroy the Ballots**

Moved by: R. Collver

Seconded by: D. Werden

THAT the scrutineers be directed to destroy the ballots collected during the 2022 Board elections.

Carried

D - 1 **Review of Slate of Officers**

| | |
|--|--------------------|
| Chair of the Board | S. Gibson |
| Vice Chair of the Board | B. Doyle |
| Chair of the Committee of the Whole Board | T. Waldschmidt |
| Vice Chair of the Committee of the Whole Board | C. VanEvery-Albert |
| OPSBA Director/ Voting Delegate | C. VanEvery-Albert |
| OPSBA Alternate Director / Alternate Voting Delegate | C.A. Sloat |

E - 1 **Other Business**

Nil

F - 1 **Adjournment**

Moved by: D. Werden

Seconded by: T. Waldschmidt

THAT the meeting be adjourned at 6:58 p.m.

Carried

Director of Education and Secretary of the Board, J. Roberto



Board Organizational Meeting

Monday, December 6, 2021

Education Centre, Board Room

MINUTES

Present: Board Chair, G. Anderson, Board Vice-Chair, S. Gibson, R. Collver, D. Dean, E. Dixon, B. Doyle, J. Richardson, C.A. Sloat, C. VanEvery-Albert, T. Waldschmidt, D. Werden, C. Kitchen (Student Trustee)

Administration: Director – J. Roberto, Superintendents: W. Baker, K. Graham, L. Munro, A. Smith, L. Thompson, J. Tozer, R. Wyszynski Recording Secretary- G. Santos Gould

Regrets:

Trustees: S. Green (Student Trustee), R. Mitchell (Student Trustee)

Administration: Nil

A - 1 Opening

(a) Roll Call

The meeting was called to order by Director of Education and Secretary of the Board, J. Roberto at 7:01 p.m.

B - 1 Report from Nomination Meeting

(a) Nominations from the Floor

J. Roberto for further nominations from the floor.

Moved by: G. Anderson

Seconded by: E. Dixon

THAT the nominations for the position of Chair and Vice Chair of the 2022 Board, the Chair and Vice Chair of the 2022 Committee of the Whole Board, and the OPSBA Director and Alternate Director for 2022 be closed.

Carried

(b) 2022 Board Nominations Meeting Report

Moved by: E. Dixon

Seconded by: J. Richardson

THAT the Grand Erie District School Board approve the slate of officers as presented in the Board Nominations Meeting:

| | |
|--|--------------------|
| Chair of the Board | S. Gibson |
| Vice Chair of the Board | B. Doyle |
| Chair of the Committee of the Whole Board | T. Waldschmidt |
| Vice Chair of the Committee of the Whole Board | C. VanEvery-Albert |
| OPSBA Director/ Voting Delegate | C. VanEvery-Albert |
| OPSBA Alternate Director / Alternate Voting Delegate | C.A. Sloat |

Carried



Board Organizational Meeting

Monday, December 6, 2021

Education Centre, Board Room

MINUTES

C - 1 Presentation to 2021 Board Chair

On behalf of the Board, J. Roberto presented G. Anderson with a gift of appreciation for his work as Board Chair in 2021.

S. Gibson, 2022 Board Chair assumed the Chair.

D - 1 Appointment of 2022 Striking Committee

As per Bylaw 3 “Annual Organizational Meeting”, the Striking Committee is comprised of the Board Chair, Board Vice-Chair and four other trustees.

R. Collver noted that a correction was needed to ensure this report complies with the correct wording in Bylaw 3. C.A. Sloat and D. Werden echoed this statement.

J. Roberto noted correction to the 2021 12 06 Organizational Board Package will be uploaded in the Portal and Website by G. Santos Gould. The names were drawn by lot.

Moved by E. Dixon

Seconded by B. Doyle

THAT the Grand Erie District School Board appoint the following individuals to the Striking Committee:

| |
|-----------------------------|
| Board Chair – S. Gibson |
| Board Vice-Chair – B. Doyle |
| D. Dean |
| C. VanEvery-Albert |
| R. Collver |
| C.A. Sloat |

Carried

E - 1 In Camera Session

Moved by: J. Richardson

Seconded by: G. Anderson

THAT the Grand Erie District School Board move into In Camera Session to discuss personnel and legal matters at 7:21 p.m.

Carried

E - 2 In Camera Report

Nil

F - 1 Adjournment

Moved by: D. Werden

Seconded by: J. Richardson

THAT the meeting be adjourned at 7:37 p.m.

Carried

Board Chair, S. Gibson





Grand Erie District School Board

TO: Trustees of the Grand Erie District School Board
FROM: JoAnna Roberto, Ph.D., Director of Education and Secretary of the Board
RE: **Director's Annual Report**
DATE: December 13, 2021

| |
|--|
| <p>Recommended Action: Moved by _____ Seconded by _____ THAT the Grand Erie District School Board receive the Draft Director's Annual Report 2020-2021.</p> |
|--|

Background

The Director's Annual Report is required by section 283(3) of the Education Act. As outlined in the Act, the report must be submitted at the first meeting of the Board of Trustees in December. In addition, the Ministry of Education requires that the report must be posted on our Board website on or before January 31, 2022.

Additional Information

The Draft Director's Annual Report for 2020-21 is a pdf document. The report highlights activities and accomplishments connected to the Grand Erie Multi-Year Plan and the stories and articles included in the report acknowledge the contributions of students and staff across all areas of Grand Erie.

A link to the plan is provided below:

<https://granderie.ca/directors-report-2020-21>

Respectfully submitted,

JoAnna Roberto, Ph.D.
Director of Education and Secretary of the Board



Grand Erie District School Board

TO: Trustees of the Grand Erie District School Board
 FROM: Susan Gibson Chair of the Board
 RE: **2022 Trustee Statutory and Standing Committee Representation**
 DATE: December 07, 2021

| |
|--|
| <p>Recommended Action: Moved by _____ Seconded by _____ THAT the Grand Erie District School Board approve the 2022 Trustee Statutory and Standing Committees Representation.</p> |
|--|

Rationale/Background
 Attached is 2022 Trustee Statutory and Standing Committee Representation list.

Communication Plan
 All stakeholders will be notified accordingly.

Respectfully submitted,

Susan Gibson
 Chair of the Board

GRAND ERIE DISTRICT SCHOOL BOARD 2022 COMMITTEE REPRESENTATION

| | Greg Anderson | Rita Collver | David Dean | Eva Dixon | Brian Doyle | Susan Gibson | James Richardson | Carol Ann Sloat | Claudine VanEvery-Albert | Tom Waldschmidt | Don Werden |
|---|---------------|--------------|------------|-----------|-------------|--------------|------------------|-----------------|--------------------------|-----------------|------------|
| STATUTORY COMMITTEES | | | | | | | | | | | |
| Accessibility Plan (1) | | | ✓ | | | | | | | | |
| Audit Committee (3) | | ✓ | | | | | | ✓ | | | ✓ |
| Grand Erie Parent Involvement (2) | | | | | | ✓ | | | | ✓ | |
| S.E.A.C. (2 + 2 Alt.) | | ✓ | Alt. | | Alt. | | | | | ✓ | |
| S.AL (Brant) + Alt. | | | ✓ | Alt. | | | | | | | |
| S.AL (Haldimand) + Alt. | | | | ✓ | | | Alt. | | | | |
| S.AL (Norfolk) + Alt. | | | | ✓ | | | | | | | Alt. |
| Student Discipline (3 + Alt.) <small>[All trustees are second alternative]</small> | ✓ | | | | ✓ | ✓ | | | | | Alt. |
| | | | | | | | | | | | |
| STANDING COMMITTEES | | | | | | | | | | | |
| Director's Review Committee <small>(Chair, Vice Chair +2)</small> | | | | | ✓ | ✓ | | | ✓ | | ✓ |
| Indigenous Education Advisory <small>(1 + 1 Native)</small> | | | | ✓ | | | | | ✓ | | |
| Joint Advisory (Brantford) (2) | | | ✓ | | | | | ✓ | | | |
| Native Advisory (1+1 Native) | | ✓ | | | | | | | ✓ | | |
| Privacy and Information Management <small>(2)</small> | | | | | | | | ✓ | | ✓ | |
| Quality Accommodations (2) | ✓ | | | | | | | ✓ | | | |
| Safe and Inclusive Schools (1+Alt.) | | ✓ | | | | | | | | Alt. | |
| School Year Calendar (2) | ✓ | | | | | | ✓ | | | | |
| STSBHN [Transportation] (1 + Alt.) | Alt. | | | | | | ✓ | | | | |



Grand Erie District School Board

TO: JoAnna Roberto, Ph. D., Director of Education & Secretary to the Board
FROM: Rafal Wyszynski, Superintendent of Business & Treasurer
RE: **Borrowing Authority**
DATE: December 13, 2021

| |
|---|
| <p>Recommended Action: Moved by _____ Seconded by _____ THAT the Grand Erie District School Board authorize the Signing Authorities of the Board to obtain loans at any one time up to a maximum of \$35,000,000 to cover current payrolls and general account payments, if required</p> |
|---|

Background

This recommendation will ensure that the Board continues to carry out its operational business function.

Respectfully submitted,

Rafal Wyszynski
Superintendent of Business & Treasurer



Grand Erie District School Board

TO: JoAnna Roberto, Ph. D., Director of Education & Secretary to the Board
FROM: Rafal Wyszynski, Superintendent of Business & Treasurer
RE: **Signing Officers**
DATE: December 13, 2021

Recommended Action: Moved by _____ Seconded by _____
 THAT

1. signing authorities for the Grand Erie District School Board, relative to General and Trust Accounts/Legal Documents/Contracts/Bank Loans shall be one of the Chair of the Board or the Vice Chair of the Board, together with one of the Director of Education & Secretary or the Superintendent of Business & Treasurer;
2. facsimile signatures of the Board Chair and Superintendent of Business & Treasurer shall be used for signing General Account cheques produced by the Board's financial accounting system.

Background

This recommendation is presented to ensure that the Board's operations continue in an orderly manner.

Respectfully submitted,

Rafal Wyszynski
Superintendent of Business & Treasurer



Grand Erie District School Board

TO: JoAnna Roberto, Ph. D., Director of Education & Secretary to the Board
FROM: Rafal Wyszynski, Superintendent of Business & Treasurer
RE: **Review of Borrowing Bylaws Not on Board’s Review Schedule**
DATE: December 13, 2021

Recommended Action: Moved by _____ Seconded by _____
 THAT the Grand Erie District School Board receive the Review of Borrowing Bylaws Not on Board’s Review Schedule report as information.

Background

A number of financial bylaws are not part of the Board’s regular review cycle as they support longer term commitments with specific maturity dates. The review date is “until maturity” for each of these bylaws, as which time they will be rescinded.

Follows is a schedule of the financial bylaws, showing the amount and maturity dates:

| Bylaw | | Review Date |
|-------|---|--|
| BL10 | Good Places to Learn, Stage 1 Funding \$11,845,000 | Until Maturity (November 15, 2031) |
| BL14 | Good Places to Learn and Primary Class Size Program Borrowing \$9,456,198 | Until Maturity (March 3, 2033) |
| BL20 | Borrowing By-Law: Of a Financing of Capital Projects - Good Places to Learn, Stage 3 \$3,716,520 | Until Maturity (March 11, 2036) |
| BL21 | Borrowing By-Law re: Energy Performance Contract Tri-Party agreement between Grand Erie, Duke Solutions and Canada Life Assurance December 21, 2001 Investment Account \$9,490,000 Reference Bond Matures June 1, 2023 Efficiency Services Agreement between Grand Erie and Duke Solutions - January 3, 2002 Principal aggregate amount of loan \$9,674,000 Contract matures September 10, 2023 (Ameresco took over the contract May 25, 2004) | Until Maturity (September 23, 2023) |
| BL22 | Capital Related Debt - NPF Capital Related Debt for Ministry approved projects committed prior to amalgamation of School Boards and change in the Education Funding Model \$3,520,453 combined with BL22A | Until Maturity (June 2, 2033) |
| BL22A | Capital Related Debt - Computershare Agreement regarding the administration and processing of payments related to BL22 | Until Maturity (June 2, 2033) |

| Bylaw | | Review Date |
|-------|--|--|
| BL23 | Energy Performance Contract - Phase II Tri-Party Agreement between Grand Erie, Ameresco and Manufactures Life Insurance Company - August 23, 2004. Authorized Investment \$15,345,606.26 Facility Renewal Agreement between Grande Erie and Ameresco - May 25, 2004; Fee: \$27,366,667. | Until Maturity (September 10, 2028) |
| BL24 | Borrowing Bylaw: Capital Expenditure Finance \$10,525,000 | Until Maturity (December 23, 2025) |
| BL30 | Borrowing Bylaw: New Pupil Places Based Capital Projects \$13,555,558 | Until Maturity (November 15, 2029) |
| BL31 | Borrowing Bylaw re: Bridge Financing – SW Brantford Elementary School \$16,270,000 | Until Maturity (December 29, 2023) |
| BL37 | Borrowing Bylaw re: Ontario Financing Authority Permanent Capital Financing \$18,242,787 | Until Maturity (April 23, 2035) |
| BL40 | Borrowing Bylaw: Ontario Financing Authority Permanent Financing Capital Financing \$584,685 | Until Maturity (March 11, 2039) |
| BL41 | Borrowing Bylaw: Ontario Financing Authority Permanent Financing Capital Financing \$41,251,572 | Until Maturity (March 19, 2038) |

Respectfully submitted,

Rafal Wyszynski
Superintendent of Business & Treasurer



Grand Erie District School Board

TO: JoAnna Roberto, Ph. D., Director of Education & Secretary to the Board
FROM: Rafal Wyszynski, Superintendent of Business & Treasurer
RE: **2021-22 Revised Budget Estimates**
DATE: December 13, 2021

Recommended Action: Moved by _____ Seconded by _____
 THAT the Grand Erie District School Board approve the 2021-22 Revised Budget Estimates for submission to the Ministry of Education.

Background

The 2021-22 Revised Budget Estimates are due for submission to the Ministry of Education on December 15, 2021. Revisions to the original 2021-22 budget approved in June include:

- Updated enrolment estimates have been adjusted to reflect the actual enrolment on the October 31, 2021 count date and estimated enrolment at March 31, 2022. These enrolment projections generated significant revenue changes within the Grants for Student Needs (GSN). The changes to the GSN and other revenue sources are summarized in the attached appendices. The changes in enrolment are summarized below:

| | 2021-22 Estimates | 2021-22 Revised Estimates | Change |
|-------------------|------------------------------|--------------------------------------|---------------|
| <i>Elementary</i> | 17,968 | 18,468 | +500 |
| <i>Secondary</i> | 7,528 | 7,574 | +46 |
| <i>Total</i> | 25,496 | 26,042 | +546 |

The increase to enrolment is primarily as a result of the return of a significant number of students that were not registered in 2020-21 due to the COVID-19 pandemic. The enrolment as of October 31, 2021 closely resembles the enrolment that was anticipated for this school year when reviewing pre-COVID-19 projections for 2021-22. The Ministry advised boards that stabilization funding would not be provided in 2021-22 and a very cautious approach was utilized during the development of the 2021-22 Estimates Budget.

- Although the COVID-19 pandemic continues to impact school operations with enhanced cleaning and disinfecting, utilization of Personal Protective Equipment (PPE) and the continuation of online learning, the Ministry continues to provide school boards with additional funding for these costs. During the development of the Estimates Budget, school boards were provided with only the first half of specifically allocated funding to address COVID-19 costs. In November 2021, school boards were advised that they would also receive the 2nd half of this special funding. This includes:
 - \$1,950,000** to help support school boards in having staffing in place to navigate a safe school year. Grand Erie will utilize this funding to create teacher and vice-principal positions to support smaller cohorts and the delivery of remote learning. This funding will also support school administrators address the volume of academic and operational challenges



currently being experienced. This funding will also support Grand Erie in outreach programs designed to re-engage students.

- **\$184,000** for increased costs related to school operations to extend ventilation system operating times and replace filters more frequently
- **\$431,000** to support enhanced COVID-19 health and safety measures in student transportation.
- **\$107,000** to support students with special education learning needs by providing additional staffing and learning resources.
- **\$169,000** to support school-based mental health in order to foster the continued learning and well-being of students during this school year as recovery begins from the COVID-19 pandemic.

3. Significant Revenue Changes:

- Enrolment has increased resulting in a gain in revenue of \$4.3 million
- \$2.7 million in deferred revenue from 2020-21 to support schools in the following areas:
 - \$970,000 for Special Education
 - \$735,000 for Student Success
 - \$595,000 for Indigenous, FNMI and the Board Action Plan
 - \$300,000 for Specialist High Skills Major
 - \$120,000 for Rural and Northern Education Funding.
- \$3.1 million in Provincial funding to assist with operational cost increases as a result of the COVID-19 pandemic (details provided above)
- An additional \$1.5 million in funding for Ministry Initiatives through the Priority and Partnership Fund (PPFs)

4. Significant Changes to Expenditures:

- An additional 30.5 elementary teachers to support enrolment growth across the system, including 18.5 FTE to support online learning
- An additional 17.8 secondary teachers to support online learning, student success, guidance. This includes 4 sections at Dunnville SS and 1 section at Cayuga SS to create additional academic pathways for students.
- An additional 8 educational assistants to address rising special education needs across the system
- Supports for Students Fund (SSF)
 - 7 additional positions in custodial and maintenance
 - 2 database analysts
 - 1 computer analyst
 - 1 school support coordinator
 - Additional clerical support
- Half-time vice-principal/teaching support (representing 3 FTE)
- Indigenous Grad Coaches (Cultural Mentors) (4 FTE)
- Planning Supervisor position
- Labour Relations Coordinator position
- Privacy Officer
- Communications Officer
- Social Worker
- Increase in provision for staff absenteeism (coverage costs) including an increase in the wage for casual staff to reduce unfilled roles and increase recruitment to Grand Erie
- Additional investments in devices and connectivity
- Specialist High Skills Major investments through the replacement of a dust collector and purchase of new specialized equipment (Robotics, 3D Printers and Climate Action Kits)

- \$300,000 for a new financial enterprise software to replace the existing inefficient platform
- \$280,000 investment, supported by targeted revenue, for Mental Health and Special Education for board staff and students.
- \$231,000 budget increase for a new data server to replace the current data centre which is nearing end-of-life.
- \$210,000 to buy-out the lease of current iPads, to continue to support the connectivity of devices and to supporting other emerging information technology costs such as networking and device repairs and replacement.
- \$151,500 for new devices for each Educational Assistant in Grand Erie
- \$140,000 investment in financial software to allow parents to use credit cards to facilitate payments for fundraising and school trips
- \$120,000 to address rising costs of contracted work (snow, grass, security)
- \$120,000 from Rural and Northern Funding to upgrade computer labs in rural secondary schools
- \$70,000 to purchase an additional vehicle for facilities staff to address an aging fleet
- \$60,000 to establish a budget designed to address emerging COVID-19 matters
- \$30,000 to support the procurement of dispensers and supplies to provide Menstrual supplies to all schools.

A brief summary is provided on Appendix A; however, a detailed summary of the budget changes is attached as Appendix B on a financial dashboard.

Due to the nature of the previous year's underspend in the Support for Students Fund (SSF), the 2021-22 Revised Estimates Budget will be filed with a \$1.2 million deficit. This is only a transaction deficit, as the Ministry has instructed Boards to exclude the SSF from revenue and include it in accumulated surplus. As such we have added \$1.2 million in SSF expenditures and have not provisioned for any revenue; instead this will result in a draw on reserves in the amount of \$1,186,373 which represents the full amount of the SSF reserve.

Pending approval, the 2021-22 Revised Budget Estimates will be submitted to the Ministry of Education on December 15, 2021.

Respectfully submitted,

Rafal Wyszynski
Superintendent of Business & Treasurer

Appendix A

| 2021-22 Estimates Submission | - | Balanced Budget |
|--|-------------------|--------------------------|
| Changes to Revenues | | |
| Increased Enrolment | 4,325,000 | |
| Provincial COVID-19 Funding (PPF) | 3,090,000 | |
| Priority & Partnership Fund (PPF) | 1,570,000 | |
| Additional Deferred Revenue: Special Education | 970,000 | |
| Additional Deferred Revenue: Student Success | 735,000 | |
| Additional Deferred Revenue: Indigenous | 595,000 | |
| Additional Deferred Revenue: SHSM | 300,000 | |
| Additional Deferred Revenue: RNEF | 120,000 | |
| Other Federal/Provincial Grants | 110,000 | |
| Other Revenue Changes | 477,000 | |
| Tuition Revenue Decrease | - 33,000 | |
| Reduced Community Use of Schools Revenue | - 115,000 | |
| Reduced Continuing Education Grants | - 125,000 | |
| Reduced Deferred Capital Contributions | - 1,605,000 | |
| Total Change in Revenue | 10,414,000 | |
| Changes to Expenses | | |
| 30.5 FTE - Additional Elementary Teachers | 2,975,000 | |
| 17.8 FTE - Additional Secondary Teachers | 2,235,000 | |
| 8 FTE - Additional Educational Assistants | 260,000 | |
| 7 FTE - Additional Custodial & Maintenance (SSF Funded) | 440,000 | |
| 4 FTE - Indigenous Grad Coaches (Cultural Mentor) | 230,000 | |
| 3 FTE - Additional Vice-Principal Support | 255,000 | |
| 2 FTE - Database Analysts (SSF Funded) | 145,000 | |
| 1 FTE - Additional Early Childhood Educators | 50,000 | |
| 1 FTE - Computer Analyst (SSF Funded) | 85,000 | |
| 1 FTE - School Support Coordinator (SSF Funded) | 55,000 | |
| 1 FTE - Labour Relations Coordinator | 55,000 | |
| 1 FTE - Planning Supervisor | 75,000 | |
| 1 FTE - Privacy Officer | 75,000 | |
| 1 FTE - Communications Officer | 60,000 | |
| 1 FTE - Social Worker | 55,000 | |
| 0.5 FTE - Reengagement Support | 35,000 | |
| 0.5 FTE - Mental Health Worker | 30,000 | |
| Additional PPFs | 1,570,000 | |
| Increased Absenteeism Costs | 1,200,000 | |
| Increase in Benefits Costs | 700,000 | |
| Additional FNMI and BAP Investments | 569,000 | |
| New Investment in Enterprise Financial Software | 300,000 | |
| Mental Health & Special Education | 280,000 | |
| New Data Centre (IT) | 231,000 | |
| Additional iPads and Technology Costs | 210,000 | |
| Investments in Specialist High Skills Major | 200,000 | |
| Additional Clerical Support (SSF Funded) | 185,000 | |
| Additional Devices for EAs | 151,500 | |
| Investment in School Cash Online - Credit Cards | 140,000 | |
| Rural School Lab Refresh (RNEF Funded) | 120,000 | |
| Facilities Contracts (Grass, Snow, Inspections, Insurance) | 120,000 | |
| Utility Costs (Carbon Impact on Natural Gas) | 100,000 | |
| Resources/Materials for schools | 100,000 | |
| Increased Transportation Costs | 70,000 | |
| Student Success Investments | 70,000 | |
| Additional Vehicle (Facilities) | 70,000 | |
| COVID-19 Response Funds | 60,000 | |
| Additional Clerical Support Hours | 40,000 | |
| Menstrual Equity Dispenses & Supplies | 30,000 | |
| Virtual Learning Resources | 10,000 | |
| Amortization | - 1,625,000 | |
| Capitalization of Data Centre | - 569,000 | |
| Other | 153,173 | |
| Total Change in Expenses | 11,600,673 | |
| 2021-22 Revised Estimates Submission | - | 1,186,673 Deficit |

APPENDIX B

Grand Erie District School Board
2021-22 Revised Estimates Dashboard
For the period ended August 31, 2022

Summary Comparison of 2021-22 Revised Budget versus 2021-22 Estimates Budget

| (\$ Figures in Thousands) | 21-22 Estimates | 21-22 Revised | Variance | |
|---|--------------------|------------------|----------------|--------------|
| | | | \$ | % |
| Revenue | | | | |
| Provincial Grants (GSN) | 297,571 | 305,867 | 8,296 | 2.8% |
| Grants for Capital Purposes | 4,838 | 3,872 | (966) | -20.0% |
| Other Non-GSN Grants | 9,129 | 13,902 | 4,773 | 52.3% |
| Other Non-Grant Revenues | 8,387 | 8,302 | (85) | -1.0% |
| Amortization of DCC | 18,419 | 16,815 | (1,604) | -8.7% |
| Total Revenue | 338,344 | 348,759 | 10,414 | 3.1% |
| Expenditures | | | | |
| Classroom Instruction | 231,391 | 238,793 | 7,402 | 3.2% |
| Non-Classroom | 28,887 | 29,648 | 761 | 2.6% |
| Administration | 7,897 | 8,732 | 835 | 10.6% |
| Transportation | 14,360 | 14,677 | 317 | 2.2% |
| Pupil Accommodation | 50,617 | 49,812 | (805) | -1.6% |
| Contingency & Non-Operating | 5,192 | 8,284 | 3,092 | 59.5% |
| Total Expenditures | 338,344 | 349,945 | 11,601 | 3.4% |
| In-Year Surplus (Deficit) | - | (1,187) | (1,187) | - |
| Prior Year Accumulated Surplus for compliance | 2,960 | 5,998 | 3,039 | 102.7% |
| Accumulated Surplus (Deficit) for compliance | 2,960 | 4,812 | 1,852 | 62.6% |

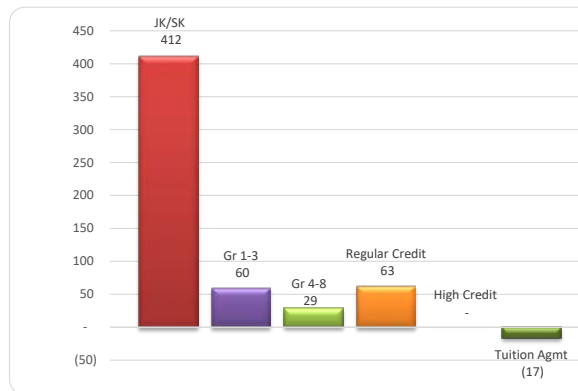
Summary of Enrolment

| ADE | 21-22 Estimates | 21-22 Revised | Variance | |
|-------------------------|--------------------|------------------|------------|-------------|
| | | | # | % |
| Elementary | | | | |
| JK/SK | 3,036 | 3,448 | 412 | 13.6% |
| Gr 1-3 | 5,530 | 5,590 | 60 | 1.1% |
| Gr 4-8 | 9,402 | 9,431 | 29 | 0.3% |
| Total Elementary | 17,968 | 18,468 | 500 | 2.8% |
| Secondary <21 | | | | |
| Regular Credit | 7,061 | 7,124 | 63 | 0.9% |
| High Credit | 40 | 40 | - | 0.0% |
| Tuition & Visa | 427 | 410 | (17) | -4.0% |
| Total Secondary | 7,528 | 7,574 | 46 | 0.6% |
| Total Board | 25,496 | 26,042 | 546 | 2.1% |

Summary of Staffing

| FTE | 21-22 Estimates | 21-22 Revised | Variance | |
|----------------------------|--------------------|------------------|-------------|-------------|
| | | | # | % |
| Classroom | | | | |
| Teachers | 1,632.7 | 1,684.0 | 51.3 | 3.1% |
| Early Childhood Educators | 122.0 | 123.0 | 1.0 | 0.8% |
| Educational Assistants | 350.5 | 358.5 | 8.0 | 2.3% |
| Total Classroom | 2,105.2 | 2,165.5 | 60.3 | 2.9% |
| School Administration | 226.3 | 230.3 | 4.0 | 1.8% |
| Board Administration | 65.0 | 67.5 | 2.5 | 3.8% |
| Facility Services | 211.4 | 219.4 | 8.1 | 3.8% |
| Coordinators & Consultants | 43.0 | 40.5 | (2.5) | -5.8% |
| Paraprofessionals | 52.5 | 56.0 | 3.5 | 6.7% |
| Child & Youth Workers | 17.0 | 19.5 | 2.5 | 14.7% |
| IT Staff | 31.0 | 34.0 | 3.0 | 9.7% |
| Library | 12.8 | 12.8 | - | 0.0% |
| Transportation | 6.0 | 6.0 | - | 0.0% |
| Other Support | 6.0 | 6.0 | - | 0.0% |
| Continuing Ed | 8.1 | 8.1 | - | 0.0% |
| Trustees | 14.0 | 14.0 | - | 0.0% |
| Non-Classroom | 693.0 | 714.1 | 21.1 | 3.0% |
| Total | 2,798.2 | 2,879.6 | 81.4 | 2.9% |

Changes in Enrolment: Budget v Forecast



Grand Erie District School Board
2021-22 Revised Estimates Dashboard
Revenues
For the period ended August 31, 2022

(\$ Figures in Thousands)

| | Budget Assessment | | | | Material Variance Note |
|--|-------------------|-----------------|------------------------|-----------------------|------------------------|
| | 2021-22 Estimates | 2021-22 Revised | Change | | |
| | | | \$ Increase (Decrease) | % Increase (Decrease) | |
| Grant Revenues | | | | | |
| Pupil Foundation | 141,223 | 144,748 | 3,525 | 2.5% | a. |
| School Foundation | 20,715 | 20,983 | 268 | 1.3% | |
| Special Education | 38,195 | 39,874 | 1,679 | 4.4% | b. |
| Language Allocation | 4,403 | 4,403 | - | 0.0% | |
| Supported School Allocation | 29 | 29 | (0) | (1.6%) | |
| Rural and Northern Education Funding | 629 | 749 | 120 | 19.1% | c. |
| Learning Opportunities | 4,459 | 5,308 | 849 | 19.0% | d. |
| Continuing and Adult Education | 1,515 | 1,391 | (123) | (8.1%) | e. |
| Teacher Q&E | 28,094 | 28,601 | 507 | 1.8% | |
| ECE Q&E | 1,614 | 1,826 | 212 | 13.2% | f. |
| New Teacher Induction Program | 138 | 138 | (0) | (0.2%) | |
| Restraint Savings | (80) | (80) | - | 0.0% | |
| Transportation | 13,659 | 13,852 | 194 | 1.4% | |
| Administration and Governance | 7,493 | 7,652 | 159 | 2.1% | |
| School Operations | 26,789 | 27,226 | 437 | 1.6% | |
| Community Use of Schools | 360 | 360 | - | 0.0% | |
| Declining Enrolment | 595 | 422 | (173) | (29.0%) | g. |
| Indigenous Education | 2,685 | 3,226 | 541 | 20.2% | h. |
| Support for Students Fund | 2,816 | 2,816 | - | 0.0% | |
| Mental Health Workers Allocation | 509 | 567 | 58 | 11.4% | |
| Safe Schools Supplement | 504 | 514 | 10 | 2.0% | |
| Program Leadership | 965 | 999 | 34 | 3.6% | |
| Permanent Financing - NPF | 262 | 262 | 0 | 0.1% | |
| Total Operating Grants | 297,571 | 305,867 | 8,296 | 2.8% | |
| Grants for Capital Purposes | | | | | |
| School Renewal | 2,937 | 2,937 | - | 0.0% | |
| Temporary Accommodation | 262 | 346 | 84 | 32.1% | i. |
| Short-term Interest | 200 | 200 | - | 0.0% | |
| Debt Funding for Capital | 2,934 | 2,934 | - | 0.0% | |
| Minor Tangible Capital Assets (mTCA) | (1,495) | (2,545) | (1,050) | 70.2% | j. |
| Total Capital Purposes Grants | 4,838 | 3,872 | (966) | (20.0%) | |
| Other Non-GSN Grants | | | | | |
| Priority & Partnership Fund (PPF) | 3,464 | 5,033 | 1,570 | 45.3% | k. |
| Provincial COVID-19 Funding | 3,092 | 6,185 | 3,092 | 100.0% | l. |
| Other Federal & Provincial Grants | 2,573 | 2,684 | 111 | 4.3% | |
| Total Non-GSN Grants | 9,129 | 13,902 | 4,773 | 52.3% | |
| Other Non-Grant Revenues | | | | | |
| Education Service Agreements - Six Nations | 5,688 | 5,715 | 27 | 0.5% | |
| Education Service Agreements - MCFN | 594 | 534 | (60) | (10.1%) | |
| Other Fees | 145 | 145 | - | 0.0% | |
| Other Boards | 210 | 210 | - | 0.0% | |
| Community Use & Rentals | 865 | 751 | (114) | (13.2%) | m. |
| Miscellaneous Revenues | 885 | 947 | 62 | 7.0% | |
| Non Grant Revenue | 8,387 | 8,302 | (85) | (1.0%) | |
| Deferred Revenues | | | | | |
| Amortization of DCC | 18,419 | 16,815 | (1,604) | (8.7%) | n. |
| Total Deferred Revenue | 18,419 | 16,815 | (1,604) | (8.7%) | |
| TOTAL REVENUES | 338,344 | 348,759 | 10,414 | 3.1% | |

| Explanations of Material Grant Variances | |
|--|--|
| a. | Increase in revenue as a result of higher enrolment, specifically in the JK/SK grades. |
| b. | Increase as a result of a rise in enrolment as well as significant deferred revenue from 2020-21. |
| c. | Increase due to the utilization of deferred revenue from 2020-21. |
| d. | Increase due to deferred revenue from 2020-21. |
| e. | Decrease due to lower than anticipated enrolment in some programs. |
| f. | Increase due to number of staff and placement on salary grid. |
| g. | Decrease as a result of higher enrolment; intended to smoothen abrupt changes in enrolment. |
| h. | Increase due to significant amount residing in deferred revenue from 2020-21. |
| i. | Increase due to deferred revenue from 2020-21. |
| j. | Reduction in revenue due to the increases in the capitalization of technology. |
| k. | Increase as a result of additional PPFs announced by the Ministry for targeted initiatives. |
| l. | Increase as a result of Ministry announcement providing COVID-19 support funding for the second half of 2021-22. |
| m. | Decrease due to the impact restrictions will have in the volume of community use of schools permits. |
| n. | Decrease as a result of lower amortization than previously forecasted. |

Notes:

- 2021-2022 Estimates Budget as approved by the Board in June 2021

Grand Erie District School Board
2021-22 Revised Estimates Dashboard
Expenses
For the period ended August 31, 2022

(\$ Figures in Thousands)

| | Budget Assessment | | | | Material Variance Note |
|--|--------------------------|--------------------|---------------------------|--------------------------|------------------------------|
| | 2021-22 Estimates | 2021-22 Revised | Change | | |
| | | | \$ Increase (Decrease) | % Increase (Decrease) | |
| Classroom Instruction | | | | | |
| Teachers | 170,541 | 174,099 | 3,559 | 2.1% | a. |
| Supply Teachers | 6,254 | 7,366 | 1,112 | 17.8% | b. |
| Educational Assistants | 18,966 | 19,259 | 292 | 1.5% | |
| Early Childhood Educators | 6,798 | 6,850 | 52 | 0.8% | |
| Classroom Computers | 4,497 | 5,345 | 848 | 18.9% | c. |
| Textbooks and Supplies | 8,117 | 8,793 | 676 | 8.3% | d. |
| Professionals and Paraprofessionals | 9,926 | 10,695 | 769 | 7.7% | e. |
| Library and Guidance | 5,214 | 5,220 | 6 | 0.1% | |
| Staff Development | 678 | 765 | 87 | 12.8% | |
| Department Heads | 401 | 401 | - | 0.0% | |
| Total Instruction | 231,391 | 238,793 | 7,402 | 3.2% | |
| Non-Classroom | | | | | |
| Principal and Vice-Principals | 14,620 | 14,591 | (29) | (0.2%) | |
| School Office | 6,783 | 7,282 | 499 | 7.4% | f. |
| Co-ordinators and Consultants | 6,002 | 5,544 | (458) | (7.6%) | g. |
| Continuing Education | 1,483 | 2,231 | 748 | 50.4% | h. |
| Total Non-Classroom | 28,887 | 29,648 | 761 | 2.6% | |
| Administration | | | | | |
| Trustees | 362 | 361 | (1) | (0.2%) | |
| Director/Supervisory Officers | 1,494 | 1,494 | 0 | 0.0% | |
| Board Administration | 6,041 | 6,877 | 836 | 13.8% | i. |
| Total Administration | 7,897 | 8,732 | 835 | 10.6% | |
| Transportation | 14,360 | 14,677 | 317 | 2.2% | |
| Pupil Accommodation | | | | | |
| School Operations and Maintenance | 25,188 | 26,008 | 820 | 3.3% | j. |
| School Renewal | 2,937 | 2,937 | - | 0.0% | |
| Other Pupil Accommodation | 3,496 | 3,496 | - | 0.0% | |
| Amortization & Write-downs | 18,996 | 17,371 | (1,625) | (8.6%) | k. |
| Total Pupil Accommodation | 50,617 | 49,812 | (805) | (1.6%) | |
| Contingency & Non-Operating | 2,099 | 2,099 | - | 0.0% | |
| COVID-19 Expenditures | 3,093 | 6,185 | 3,092 | 100.0% | l. |
| TOTAL EXPENDITURES | 338,344 | 349,945 | 11,601 | 3.4% | |

| Explanations of Material Expense Variances | |
|---|--|
| a. | Increase in salaries due to increase of 51.3 teaching staff. |
| b. | Increase to staff absenteeism costs, including casual rate wage increases. |
| c. | Increase due to additional Data Centre purchase, devices for EAs, buyout of iPads and support for connectivity and network costs |
| d. | Increase to due texts, materials and resources requirements; primarily funded through PPFs. |
| e. | Increase due to new positions in IT as well as deferral of SEA equipment costs from 2020-21. |
| f. | Increase due to introduction of credit cards to school cash online as well as investments in clerical support (hours and positions) |
| g. | Decrease due to re-classification of TCs. New roles directed at students and classrooms. |
| h. | Increase costs due to new funding targeting the PSW Financial Support PPF. |
| i. | New Finance software, in addition to new roles added to support board administration (Privacy, Communications, Labour). Increase also includes administrative PPF (EEAF) to support the recruitment process in Human Resources |
| j. | Increase as a result of additional staff, purchase of a vehicle, increases in utilities and increases in contracts (Snow, Grass and Security) as well as an investment in the Menstrual Equity project. |
| k. | Decrease as a result of lower amortization than previously forecasted. |
| l. | Increased expenses as a result of additional funding received for COVID PPFs. |

Notes:

- 2021-2022 Estimates Budget as approved by the Board in June 2021



Grand Erie District School Board

TO: JoAnna Roberto, Ph. D., Director of Education & Secretary of the Board
FROM: Rafal Wysynski, Superintendent of Education
RE: **Contract Award - Data Center Renewal**
DATE: December 13, 2021

Recommended Action: Moved by _____ Seconded by _____
THAT the Grand Erie District School Board approve the Purchase of a new Data Centre from Compugen in the amount of \$556,197.49 plus HST.

Background

The Grand Erie District School Board operates a Data Center providing computer servers and storage arrays to enable the applications and services that our school board requires to operate. Grand Erie's Data Center is in a secure room at the Teacher Resource Center (TRC).

The computer equipment in the Data Center has an operational life of 5 years. The computer servers and storage arrays in the Data Center should be replaced as the existing technology nears end-of-life and becomes unsupported from a service perspective. The current computer servers and storage arrays in the Data Center will reach end-of-life in May 2022. To address this, new computer servers and storage arrays should be installed by March 2022. Once this new equipment is installed, there will be a 6 to 8-week cutover project to move computer applications from the old equipment onto the new equipment.

Additional Information

The pandemic has disrupted the global supply chain for many items including items that will be on the Bill of Materials for the new Data Center equipment. An order for the replacement computer servers and storage arrays should be placed immediately to allow for the delivery to meet the proposed equipment install deadline of March 2022.

The cost of the new replacement servers and storage is \$556,197 and can be purchased with an increase to the IT department budget of \$231,000. The remainder of the cost will be supported by a reducing the IT Infrastructure budget by \$278,000.

Next Steps

Review and approve the purchase of new computer servers and storage arrays for Grand Erie's Data Center.

Grand Erie Multi-Year Plan

This report supports the Information Technology Services indicator of Learn Lead Inspire and the following statement: we will Embed technology opportunities for staff and students through professional learning and enhanced technology tools.

Respectfully submitted,

Rafal Wysynski
Superintendent of Education





Grand Erie District School Board

TO: JoAnna Roberto, Ph. D., Director of Education & Secretary to the Board
FROM: Rafal Wyszynski, Superintendent of Business & Treasurer
RE: **Ryerson Holding Boundary Modifications**
DATE: December 13, 2021

Recommended Action: Moved by _____ Seconded by _____
THAT the Grand Erie District School Board approve the redirection of Shellard Lane Holding boundary from Ryerson Heights Elementary School to Agnes G. Hodge Public School effective January 3, 2022.

Background

Grand Erie District School Board has and continues to experience enrolment growth in the Shellard Lane area of southwest Brantford. The Board's two existing schools serving the development (Ryerson Heights and Walter Gretzky) are both over capacity with seventeen portable classrooms in place. The development in the area is still ongoing and it is expected that the population of school aged students will continue to increase. Currently both schools have over 8 portables each, however virtual learning has resulted in less accommodation pressure due to a number of students participating virtually for this school year. The return of these students to face-to-face learning would create more stress on the existing school organization.

Although Grand Erie has received funding for a new elementary school on Shellard Lane, it is not expected to be open until September 2024 and Grand Erie will need to implement boundary modifications to support the expected enrolment pressure on Ryerson Heights. As Kindergarten registration approaches, Grand Erie will need to implement a strategy to balance the enrolment in this area of Brantford until the new school is built. The three schools that are affected are: Ryerson Heights, Walter Gretzky and Agnes Hodge. Agnes Hodge has three empty classrooms and has room for portables on site.

Appendix A illustrates the current boundary.

Additional Information

Senior Administration has met with school administration from all three schools and have proposed the following strategy to be implemented for January 3, 2022.

1. All new registrations within the existing Ryerson Heights boundary would continue to attend Ryerson Heights with no expected boundary changes on the horizon. The same would apply for students from the Walter Gretzky ES and Agnes G. Hodge PS catchment areas. There would be no impact to any current students.
2. Students currently living in the holding boundary and attending Ryerson Heights ES would continue to attend Ryerson Heights until the new school is built. There would be no impact to any current students. Any siblings of current students would be permitted to attend Ryerson Heights.



- 3. NEW** registrations to the holding boundary will be automatically referred to Agnes G. Hodge unless they have a sibling at Ryerson Heights which will permit the additional sibling to register at Ryerson Heights. Transportation will be provided for those eligible within two weeks of registration as Grand Erie currently has the capacity to add additional riders to existing routes within the holding boundary. As a point of reference, there were 22 mid-year admissions from the holding boundary between Jan 2021 and June 2021.

Next Steps

The recommendation to re-point the holding boundary needs to be made effective January 3, 2022 in order to have processes in place prior to the launch of kindergarten registration. Grand Erie's communication team will work with school Administrators to lead the efforts to communicate this information to families and those looking to reside in the holding boundary. The planning team will update the boundaries on the website effective January 3, 2022

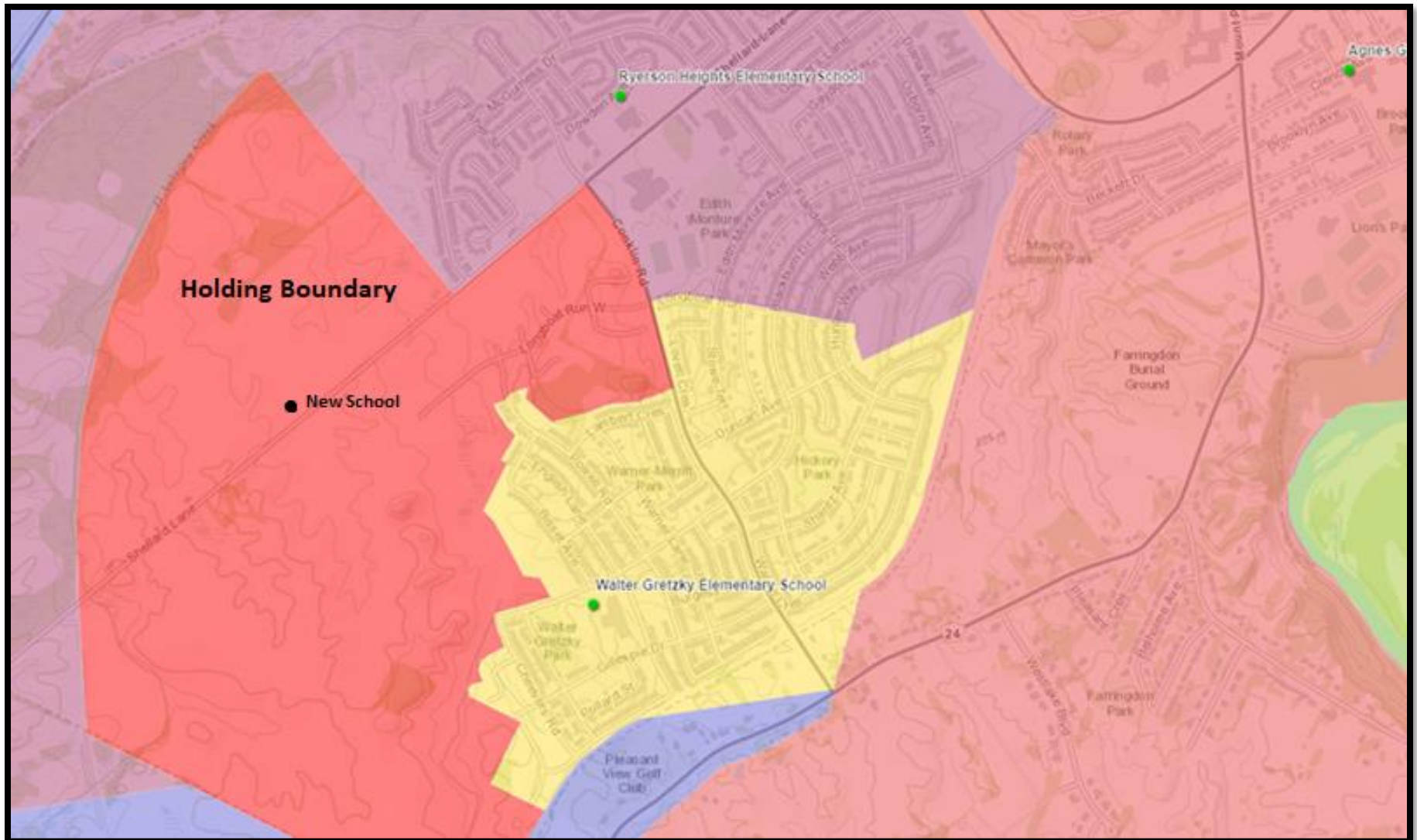
Grand Erie Multi-Year Plan

This report supports the Belonging indicator of Learn Lead Inspire and the following statement: We build a culture of belonging to support an equitable, inclusive, and responsive environment for each learner.

Respectfully submitted,

Rafal Wyszynski
Superintendent of Business & Treasurer

Appendix A



Yellow = Walter Gretzky ES Boundary
Pink = Agnes G. Hodge PS Boundary

Purple = Ryerson Heights ES Boundary
Red = Holding Boundary

[Learn](#) [Lead](#) [Inspire](#)



Special Education Advisory Meeting

Thursday, October 21, 2021
Virtual – TEAMS Meeting

MINUTES

Present: Chair W. Rose, W. Baker, L. Boswell, P. Boutis, C. Brady, T. Buchanan, B. Bruce, R. Collver, L. DeJong, A. Detmar, M. Dumoulin, J. Gemmill, K. Jones, F. Lainson, K. Mertins, L. Nydam, W. Rose, L. Scott, L. Sheppard, L. Thompson, J. Trovato T. Waldschmidt, J. White, T. Wilson.

Regrets: P. Bagchee, A. Csoff, M. Gatopoulos.

Recorder: P. Curran.

A - 1 Opening

(a) **Welcome**

Chair Rose called the meeting to order and welcomed everyone. She Informed members the meeting would be recorded.

The Land Acknowledgement Statement was read by Chair Rose.

(b) **Agenda Additions/Deletions/Approval**

Add C-1 Business Arising (d) Nursing Shortage SEAC Input – W. Rose
Amend D-1 New Business (a) to indicate P. Boutis item – P. Boutis
Add G-1 Information Items (b) Nursing Services Update – J. White
Add G-1 Information Items (c) Accessible Features for EQAO / OSSLT – J. White

Moved by: A. Detmar

Seconded by: C. Brady

THAT the SEAC 21-02 Agenda for Thursday, October 21, 2021 be approved as amended.

CARRIED

B - 1 Timed Items

(a) **Balanced School Year Pilot Project**

Superintendent Baker explained a committee has been exploring the implementation of a non-traditional calendar which would start in August after a five-week summer break with the extra 20 days spread throughout the year. It is not perfectly balanced but other than the starting date, matches the usual school year calendar as far as Professional Activity dates, statutory holidays, exam and reporting dates. Across Ontario, 29 other school boards as well as many in other parts of Canada and North America are using this model. The research indicates learning loss occurs after a two-month summer break and the time it takes students to catch up affects their educational outcome. The traditional calendar has been in place for 150 years and accommodates parents and teachers who often plan summer vacations based on this schedule.

The subcommittee has been working on the pilot features for a year now and will submit a report to the Board in November. The pilot is intended for the 2022-23 school year in one Grand Erie elementary school. Further comments are welcome by email to wayne.baker@granderie.ca.



Special Education Advisory Meeting

Thursday, October 21, 2021

Virtual – TEAMS Meeting

MINUTES

J. White asked if the study included any information on mental health and wellness. Superintendent Baker indicated there is surrogate information on the benefits of shorter, more frequent breaks that reduce student and staff stress and improve behaviour.

C. Brady informed members, her daughter has taught G1 and children with special needs, from a balanced year calendar for 17 years in Australia and notes how both students and staff return from these breaks refreshed while retaining their learning and their routines.

(b) **A Day in the Life of the Speech Language Pathologist (SLP)**

K. Mertins explained the SLP work at all tiers and that speech pathology requires a good understanding of speech and language to assist in implementing strategies for good language development.

Most of their time is spent in tier 3 individualised support for students.

M. Dumolin works the area from the middle of our board from Lake Erie up through the centre of our district. She has an interesting portfolio as part of her time is school based speech language pathology.

A Day in the Life of a Speech Language Pathologist

A. Supporting Students in Classroom

1. How Many Students do you Support in a Week?

The number of students an SLP see in a week varies significantly depending on the work that needs to be completed (e.g., assessments vs. resource team meetings or report writing).

2. How Many Students do you Support in a Year?

A full-time school SLP accepts approximately 120-140 referrals each school year Augmentative and Alternative Communication (AAC) SLPs see fewer students because the service is more time intensive



Special Education Advisory Meeting

Thursday, October 21, 2021

Virtual – TEAMS Meeting

MINUTES

3. How do Schools Access Your Support?

Students who are discharged from Lansdowne Preschool Speech and Language Services in Year 2 of Kindergarten are transitioned to school-based speech and language services

Referrals for individualized, student-specific support are made through discussion at a school resource team meeting.

Information provided by teachers, school staff and parents/guardians help to determine if a referral is appropriate and what type of assessment might be needed (e.g., history of SLP involvement, areas of concern, severity of communication difficulties, etc.)

Parents must provide informed consent for the involvement of Communication Services.

SLPs are available to consult generally with school staff at any time.

B. With Students:

- Work 1:1 with students to complete speech and language assessments
- Observe students in the classroom setting in order to evaluate needs and abilities
- Supervise intervention sessions being conducted by Communicative Disorders Assistants (CDA)

C. In Schools:

- Attend resource team meetings, IPRC meetings and/or case conferences
- Review student OSRs
- Consult and collaborate with teachers
- Meet with parents/guardians
- Work within classrooms to support whole-class language and literacy programming.

D. In the Office:

- Contact parents/guardians to obtain consent, gather background information, share assessment results, provide recommendations, discuss progress and next steps
- Write assessment and progress reports
- Set goals for CDA intervention
- Make referrals to outside agencies
- Develop and compile resources for home or classroom use (e.g., visual supports, communication books, home programming materials, etc.)
- Respond to emails, manage caseload, schedule visits
- Collaborate with other professionals



Special Education Advisory Meeting

Thursday, October 21, 2021

Virtual – TEAMS Meeting

MINUTES

E. How Does Your Role Support Students in the Classroom?

- Prevention – interventions can prevent literacy and behaviour problems
- Collaboration – contribute to goal setting, planning and curriculum accessibility
- Modelling – Team Teaching and model intervention activities
- Adaptations – recommend task adaptations to augment student success
- Screening & Assessment – Group-administered or one-on-one
- Identification – Identify speech, language and communications challenges
- Intervention – individual treatment, small and large group as well as educators.

Questions:

P. Boutis asked how the team works with a student's Individual Education Plan (IEP).

K. Mertins explained the SLP will meet with teachers who are seeking to help students develop goals.

C - 1 Business Arising from Minutes and/or Previous Meetings

(a) Ratification of Minutes September 16, 2021

Page 5, 3rd paragraph text has purple underlined font.

Moved by: L. DeJong

Seconded by: J. Trovato

THAT the SEAC 21-01 Minutes for Thursday September 16, 2021 be approved as amended.

CARRIED

(b) Special Education and Well-Being Summer Programs Funding 2021-2022

R Collver commented on September 16, 2021 C-1 (b) and noted Chair Rose considered sending a letter of support requesting funding for next year's programs.

Chair Rose asked for data to support the letter she will draft.

L. Sheppard noted the summer funding has now been rolled into the GSN (Grants for Student Needs) but believes a letter of support will still be beneficial. Staff are compiling data for a Board / Ministry report and will be happy to share that for inclusion in the letter.

(c) Ltr – K-12 Education Standards and AODA Oct 2021

Members reviewed the letter developed by the subcommittee members who included P. Boutis, R. Collver, W. Rose and K. Jones.

L. Boswell asked about #6 (b) the possible inclusion of peer / friend input to a student's IEP. She is aware many students do not want their IEP to be known to others.



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P. Boutis shared the recommendation came from a course she is studying, noting that sometimes the IEP gets hidden away and is never seen again. It begs the questions, “why are we hiding this?” And “why are we hiding disabilities”. The goal is also to make peer to peer relationships more fulsome and inclusive.

L. Boswell suggested ‘voluntary’ or ‘opportunity’ be added to indicate it is not required, but is a choice by the student or family.

P. Boutis will revise the letter before it is submitted.

Moved by: L. Boswell

Seconded by: L. DeJong

THAT the letter outlining Grand Erie DSB SEAC comments in respect to the Education Standards Development Committee’s recent work be sent to them with a copy to Accessibility in Ontario.

CARRIED

(d) **Nursing Shortage – Input Discuss from SEAC**

Superintendent Thompson read the communication from the Ministry asking about numbers for students impacted by the shortage. As the matter is on their mind a letter is very timely.

K. Jones was happy with the letter but unsure how the situation can be remedied.

R. Collver participated in a weekly Minister’s teleconference where she learned this situation is on his mind and is grateful they followed up with Grand Erie asking for numbers.

J. White mentioned her addition to the agenda may be more opportune at this time. She informed members they received communication from Home and Community Care Support Services to let us know the Ministry of Health amended the self-directed care program for family managed home care and it provides temporary options for students who require nursing services to attend school by providing funding to clients to purchase nursing services. Schools must accept the services and the funding is only available to approved students during the 2021-2022 school year. The board will have to develop partnership agreements to permit this work to happen.



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Moved by: P. Boutis
Seconded by: L. Boswell

THAT the letter requesting Ministries review the nursing shortage and take steps to rectify the situation, be sent as drafted.

CARRIED

(e) **GEPIC Representative from SEAC**

T. Waldschmidt offered to let his name stand. Superintendent Thompson will inform the Director's office.

D - 1 **New Business**

(a) **Annual Update – Grand Erie's Multi-Year Accessibility Plan 2017-2022 Input Session**

Ms. Mertins outlined the current year's completed updates in section 9.

She shared the Accessibility Committee works collaboratively with the Safe and Inclusive Schools Committee and members review board policies and procedures through an accessibility lens. They also take information from staff and student census reports.

Grand Erie staff were provided with an incredible professional development day this past year and we are happy to announce the development of an accessible Grand Erie application and a Parent Portal.

Information Technology staff, Educational Technology staff, Student Success staff, Special Education staff and Elementary Program staff worked hard throughout this year to increase teacher awareness and implementation of accessible features.

A holistic approach is employed whenever possible, e.g., when the track at a secondary school was upgraded, the approach path was made accessible as well.

Visual cues will be added to stairs, railings, parking lots and any other places where it is required.

Plan to continue with the Rick Hansen Foundation partnership and looking to provide another Ambassador Showcase as they did last year.

Currently rolling out "How Can We Help You?" signs to schools.

Public buildings are required to meet the accessibility deadline of 2025.

Asked SEAC for input on any areas that could be included

P. Boutis asked if the committee is focusing on high level barriers to curriculum, such as adaptive materials, digital documents.

K Mertins advised the board's web designer will be meeting with the committee to discuss print and how we can bring more uniformity to get maximum accessibility.



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R. Collver thanked the Accessibility Committee for their work and expressed her desire that the government makes accessibility a true focus.

(b) **Grand Erie’s Student Achievement and Well-Being Plan 2020-2021 – Outcomes for Students with Special Education Needs**

We continue to support educator understanding of effective differentiated instruction and assessment for students with special education needs.

Students are helped to develop their understanding of effective strategies that support their social- emotional well-being and learn how to use them.

Support is directly provided to students whenever possible.

An enhanced focus on supporting educators to meet the strengths and learning and well-being needs of their students.

Lexia Core5 was offered to 3,203 students and 38% advanced at least one grade equivalent level. There was a 33% increase in the number of students who improved skills and achieved success at grade level by the end of the school year.

Lexia Power Up was used by 599 students in grades 6-12 who completed 78,342 units resulting in 17% of participants moving above the foundational skills level.

TeachTown was provided to students in Intensive Support self-contained classes to independently practice and master life skills related to their individual needs. There were 3,498 passed or mastered lessons in this medium.

The provision of LRT (Learning Resource Teacher) support needed to be re-envisioned in order to best support students learning remotely. Involved a triangulation of communication between the principal, LRT and classroom and/or guidance staff to build a shared understanding of student strengths and needs.

Enhanced Autism Training Program was run through the Geneva centre to assist teachers who have students on the Autism Spectrum. The training increased staff confidence and impacted student success positively.

Strategies to support Students with Complex Needs require collaboration between family, school, and community to ensure the child’s needs are met. A virtual environment provides more challenges and requires staff develop new strategies.



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Student Mental Health and Well Being was ongoing with social and emotional lessons delivered in person and virtually for which Social Workers received training. Staff worked with Dr. Stephen Lewis to develop the Grand Erie Non-Suicidal Self-Injurious Protocol (NSSI). Professional learning in this area was provided to support staff. The training will be rolled out to administrators as well.

Comments on the value of the summer supports and its positive impact on students were shared.

Priorities for 2021-22

Education for Learners with Special needs

An asset-based focus will support accessible learning for all students

Schools will build the conditions for full participation of Universal design

Schools will provide opportunities using a tiered approach to strategies and supports.

Mental Health and Well-Being

Students have knowledge and skills to tend to their own well-being.

School personnel have the knowledge and skills to support students' well-being using preferred resources.

Staff have the knowledge and skills to tend to their own well-being.

T. Waldschmidt asked about the Lexia advancement. Would like to know the breakdown and if the 33% was included in the 38%.

Superintendent Thompson will get the data for next meeting.

R. Collver asked if the principal hires the Learning Resource Teacher (LRT) and how long they stay in that role. Is there a system guideline for what they should be looking for in the staff member?



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J. White stated administrators are provided with some guidelines for the LRT, but cautioned flexibility is required as each school has different needs. They monitor the duration of the LRT in a specific role. Have noticed over the last couple of years they had to train eight (8) new elementary LRT. L. Sheppard noted the secondary LRT movement is slight and usually occurs from LRT changing location but remaining in the same role. Superintendent mentioned often LRT move into an administrator's role.

R. Collver would like to see some continuity and encourage staff to remain in the role.

T. Waldschmidt asked how a student would fall under the NSSI protocol.

Superintendent Thompson indicated that the protocol is to help school staff know how to help students who intentionally injure themselves through, cutting, hitting or other means. There are a variety of reasons why students engage in this behaviour and students may come to school with wounds, scars, etc. This protocol will describe how to help the student and the family.

E - 1 **Other Business**

(a) **D. Lepofsky – A Practical Guide to the Duty to Accommodate**

P. Boutis asked members to review the video which will be discussed at the next meeting with an opportunity for questions.

W. Rose watched the video which runs about one and a quarter hours but very worthwhile to get an overview of accommodation in a broad sense. The accompanying document contains links to each of the major headings or topics addressed in the video.

F - 1 **Standing Items**

(a) **Policy/Procedures Out for Comment**

Members were advised of all policies and procedures currently under review and given instructions for commenting if they so wished.



Special Education Advisory Meeting

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(b) **Trustee Updates**

T. Waldschmidt

- i) Thanked everyone for attending tonight.
- ii) Thanked everyone for their work over the summer.
- iii) Thanked the committee who did the research and the daunting work on the letter.

R. Collver

- i) Thanked members for allowing her and Trustee Waldschmidt to bring updates from the board. Sent hope these are helpful and welcomes any feedback.
- ii) September 30th was Orange Shirt Day and National Day of Truth and Reconciliation. The Indigenous Education Team provided a number of supports to every school aligned with the curriculum to learn about the legacy of residential school system. There was outstanding participation in classrooms across Grand Erie.
- iii) The Board received annual operating and learning plans from the senior team which guide the work of the system and address the goals of Grand Erie. The plans are available on our website.
- iv) K. Mertins mentioned the October Professional Development that focused on Census data and organizational behaviour.
- v) Congratulations to Facility Services for planting 100 trees and placing 100 stones to create peaceful places for sitting and /or reading.

G - 1 **Information Items**

a) **Relic of the Past: Identification Placement Review Committees (IPRC)**

P. Boutis indicated this was interesting to read the institutional history of how the current IPRC was developed over the years.

Superintendent Thompson found it interesting and noted one of the original purposes was to assess the scope of the special services to ensure funding was available. Ministry of Education funding has changed so much that an IPRC is no longer required to secure services for a student. She encouraged members to read it as it is an interesting read.

K. Mertins noted this is a timely item in terms of board and system professional learning and barriers. She will share it with her psychological services and speech/language pathologists as it is a great concrete example of how thinking can change process.

b) **Accessible Features EQAO for OSSLT Update**

We brought concerns about the lock down browser for students who were going to participate in the EQAO

Last year EQAO hired a company to create a lock down browser in which the assessment could be taken electronically but would block access to any research. Grand Erie was not included in the pilot.



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As a result many of the accessibility features our students were familiar with were missing, although others were available. This seemed to be a disadvantage to many students. There is now an updated lock down browser but does allow access to Word Q which many of our students use, but the browser's main feature is still read and write. Grand Erie's Information Technology Services department is creating a work around for four students. The first window for assessment has just opened and there will be another in the spring so we will be looking for the feedback on how this works for our students.

H - 1 **Community Updates**

a) Inclusion Action in Ontario

P. Boutis explained all information is included in her draft letter.

b) Ontario Disability Employment Network (ODEN)

i. Gold Standard

ii. ODEN Raising Expectations

F. Lainson recently attended the ODEN Expectations workshop provided for parents and students up to age 12. It provides a different perspective, encourages students to keep their options open and to continue the development of soft skills. Another session will be available on November 23rd. Also on November 9th there was one for students in Grade 6 and above for daytime and evening sessions. She encouraged everyone to attend if possible.

T. Buchanan shared October is National Disability Employment Awareness Month held by ODEN and Community Living. The Grand River dam in Paris is currently lit up in bright blue to show support. They were unable to get Brantford on board the past two years but hoping for next year.

I - 1 **Correspondence**

a) M. Jacques – Offering Presentation on Literacy

J. White mentioned he previously spoke at a Regional Special Education Council (RSEC) meeting.

Members would like to have him speak at a future SEAC meeting.

Chair Rose will look into the details and determine if there is a cost involved and report at the November meeting.

J - 1 **Future Agenda Items and SEAC Committee Planning**

None

K - 1 **Next Meeting**

Thursday, November 18, 2021 | 6:00 PM | MS Teams



Special Education Advisory Meeting

Thursday, October 21, 2021
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At this time, we will continue to meet virtually as the Board Room will not be able to accommodate everyone with distancing and the Board requires attendees to follow COVID protocols.

L - 1 **Adjournment**

Moved by: P. Boutis

Seconded by: A. Detmar

THAT the SEAC 02-20 meeting held October 21, 2021 be adjourned at 8:11 PM.

Carried



Joint Occupational Health and Safety Committee

Thursday, November 18, 2021

10:30 AM

Microsoft Teams (Virtual)

MINUTES

Present:

Employer Representatives

| | |
|----------------|---|
| Griffin Cobb | Secondary School Administration, Certified Member |
| Tom Krukowski | Facility Services |
| Phil Kuckyt | Transportation Services, Certified Member |
| Lena Latreille | Business Services, Certified Member, Co-Chair |

Worker Representatives

| | |
|---------------------|---|
| Elizabeth Armstrong | CUPE Clerical/Technical, Certified Member |
| Amanda Baxter | Elementary Occasional Teachers, Certified Member, Chair |
| Bruce Hazlewood | Occasional Secondary Teachers, Certified Member |
| Angela Korakas | Designated Early Childhood Educators, Certified Member |
| Sarah Kuva | CUPE Educational Assistants |
| Jennifer Orr | Elementary Teachers, Certified Member |
| Laura Adlington | Professional Student Services Personnel, Certified Member |
| Andrea Murik | Secondary Teachers (Alternate) |
| Denise Kelly | CUPE Facility Services, Certified Member |
| Katie Hashimoto | Non-Union, Certified Member |

Regrets:

| | |
|----------------|--|
| John Henderson | Secondary Teachers, Certified Member |
| Cheryl Innes | Elementary School Administration, Certified Member |

Resources:

| | |
|---------------|--|
| Bill Jarvis | Health and Safety Officer |
| Hilary Sutton | Health and Safety Officer, Recording Secretary |

A - 1 **Opening**

(a) **Roll Call**
Completed.

(b) **Minutes of Last Meeting**

The minutes from the October 14, 2021 meeting were reviewed.

(c) **Approval of Last Meeting minutes**

The minutes from the October 14, 2021 meeting were approved with minor changes.

(d) **Agenda Additions**

No agenda additions

B - 1 **Business Arising from Minutes and/or Previous Meetings**

(a) **Covid-19 Updates**

The Division Manager of Operations and Health and Safety provided the committee with updates and information regarding Covid-19 processes.

C - 1 **New Business**



Joint Occupational Health and Safety Committee

Thursday, November 18, 2021

10:30 AM

Microsoft Teams (Virtual)

MINUTES

(a) **Terms of Reference Section 10, Subsection 9 – Review of Committee and Member’s Responsibilities.**

As per the Joint Occupational Health and Safety Committee Terms of Reference, an annual review of the Committee members’ responsibilities and the need to maintain confidentiality were discussed. This item can be added to the Ongoing Projects Items chart to be reviewed in September 2022.

(b) **Ministry of Labour Field Visit Report – St. George German School – Occupational Illness** – October 15 and October 21, 2021.

The Ministry of Labour conducted an online meeting and a visit to St. George German school to review the Board’s and School’s practices, policies and procedures relating to Covid-19. No orders were issued. This item can be removed from the next agenda.

(c) **Working at Heights Draft Policy and Procedure.**

The Health and Safety Department has created a Working at Heights Standard Operating Procedure. An update was made to the Safe Work Practices Procedure and the documents were shared with the committee for consultation. A question was asked when annual inspections of Fall Arrest equipment takes place and whether it is worthwhile to house the inspections in the eBase system for future reference. The Health and Safety Department is working with the Maintenance Supervisors to fine tune the procedure and identify locations where equipment and daily/annual equipment inspections will be housed. This item will remain on the next agenda.

D - 1 **Other Business**

(a) **Asbestos Reports**

Asbestos Abatements, Bulk Sample Analysis and Designated Substance Reports were completed in various locations throughout the Board. Copies were previously provided to the committee members by email.

E - 1 **Review of Reports**

(a) **Employee Accident Reports Summary, Workplace Safety and Insurance Reportable, Student Aggression Summary Table**

All reports for the month of October 2021 were provided to the committee for review.

(b) **Status of Workplace Inspections including Non-Academic Sites**

All workplace inspections were completed for the month of October. A reminder was provided to the committee regarding annual inspections that need to be rescheduled and the importance of reaching out to the school Administrator and the site inspection team prior to arriving at the school to complete the inspection.

(c) **Health and Safety/Facility Services Committee (November 16, 2021)**

The Facility Services Health and Safety minutes were provided to the committee for review.

(d) **Critical Injuries**

No student or staff critical injuries for the month of October.



Joint Occupational Health and Safety Committee

Thursday, November 18, 2021

10:30 AM

Microsoft Teams (Virtual)

MINUTES

- (e) **Special Education Focus Group Meeting Minutes (October 14, 2021)**
The Special Education Focus Group meeting minutes were provided to the committee for review.
- (f) **Review of Ongoing Project Items**
See chart.
- (g) **Work Orders**
A list of Health and Safety work orders submitted in October 2021 were provided to the committee for review.
- F - 1 **Health and Safety Training**
A 1-day Recertification/Emergency first aid training course will be held on March 7, 2021 with spaces available. A 2-day standard first aid course to be held on March 22-23 which is currently full and waitlisted.
- G - 1 **Recommendations to Executive Council**
None submitted
- H - 1 **Adjournment**
Meeting adjourned at 12:52PM.
- I - 1 **Next Meeting**
December 16, 2021 via Microsoft Teams or Pine Tree Room.



Joint Occupational Health and Safety Committee

Thursday, November 18, 2021

10:30 AM

Microsoft Teams (Virtual)

MINUTES

PROJECT ITEMS

| Date item initiated | Item | Dates discussed | Latest Update | Status and Time Frame |
|---------------------|----------------------------------|-----------------|--|-----------------------|
| 2017 - April | <i>Terms of Reference Review</i> | 2021 - November | The Health and Safety Department will update the Site Representative training information in the Terms of Reference and send the final draft to the JOHSC and Union Presidents for review. The Terms of Reference will be reviewed again at the December meeting prior to sending to the Ministry of Labour in January 2022. | 2021 - December |
| 2019 - December | Health and Safety Eblast | 2021 - November | The eblast has been combined with the What's Trending newsletter, Wellness Wednesday newsletter and the SO News. | Ongoing |
| 2020 - March | De-escalation Training | 2021 - November | Waiting to hear from IT Services regarding status of quizzes for the de-escalation video training. | 2021 - January |
| 2020 - November | Ventilation | 2021 - November | Contractors are going out to work on balancing HVAC units as heating season has started. Information to be provided to Custodians for dusting of freestanding units. Custodians will be training on replacing filters in ceiling units and freestanding units. | |
| 2021 - April | Workplace Violence Reporting | 2021 - November | Information being distributed to workers that they can report multiple instances of workplace violence on one report. A concern was raised regarding the frequency of workplace violence reports being submitted. It was decided that the Spec Ed Focus Group would return to monthly meetings starting in December, to discuss mitigating risks for workplace violence. | |
| 2021 - April | Worker Mental Health Survey | 2021 - November | A link to a survey from Guarding Minds at Work has been provided to the Division Manager of Operations and Health and Safety for review. | 2021 - December |
| 2021 - November | Health and Safety Concern Form | 2021 - November | A demonstration of the new electronic Health and Safety concern form was provided to the committee. An instruction sheet with step-by-step instructions and information will be created and distributed to the committee for consultation. | 2021 - December |



Joint Occupational Health and Safety Committee

Thursday, November 18, 2021

10:30 AM

Microsoft Teams (Virtual)

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| | | | | |
|-----------------|---|-----------------|--|------------------|
| 2021 - June | Health and Safety Site Representative Training | 2021 – November | The Health and Safety Department is awaiting more information to be provided from training providers. | 2021 - December |
| 2021 - November | Review of Committee roles and responsibilities and confidentiality (10.9 of Terms of Reference) | 2021 – November | During the first scheduled meeting of the JOHSC of each school year, a review of the Committee and members' responsibilities and the need to maintain confidentiality will be added as an item to the agenda for discussion. | 2022 - September |

| Policy / Procedure | Out for Comment | Board Approval | Board Review Date | Committee Review Date | Comments |
|--|-----------------|------------------|-------------------|-----------------------|--|
| HR4 Health and Safety Policy and Appendix Guidelines | | 2015 - September | 2024 - February | 2021 - November | No comments or concerns noted for the 2021 annual review |
| HR5 Harassment | | 2015 - September | 2024 - February | 2021 - November | No comments or concerns noted for the 2021 annual review |
| HR8 Workplace Violence | | 2015 - January | 2023 - November | 2021 - November | No comments or concerns noted for the 2021 annual review |

| No. | Site | Reopening | Sep 2021 | Oct 2021 | Nov 2021 | Dec 2021 | Jan 2022 | Feb 2022 | Mar 2022 | Apr 2022 | May 2021 | Jun 2022 | Jul 2022 | Aug 2022 |
|---------------------------|-----------------------------|-----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Elementary Schools | | | | | | | | | | | | | | |
| 1 | Agnes Hodge | C | C | C | C | | P | | | | | | | |
| 2 | Banbury Heights | | C | C | C | | | | | P | | | | |
| 3 | Bellview | C | C | C | C | | | | | P | | | | |
| 4 | Bloomsburg | C | C | C | A | | | | | | | | | |
| 5 | Boston | C | C | C | C | | P | | | | | | | |
| 6 | Branlyn Community | C | C | C | C | | | | | P | | | | |
| 7 | Brier Park | | C | C | C | | | P | | | | | | |
| 8 | Burford District Elementary | C | C | C | C | | | | | P | | | | |
| 9 | Caledonia Centennial | C | C | C | C | P | | | | | | | | |
| 10 | Cedarland | | C | C | C | | | P | | | | | | |
| 11 | Centennial-Grandwoodlands | C | C | C | C | | | P | | | | | | |
| 12 | Central P.S. | C | C | A | C | | | | | | | | | |
| 13 | Cobblestone Elementary | | C | C | C | | | | | P | | | | |
| 14 | Confederation (Fr Imm) | C | C | C | C | | P | | | | | | | |
| 15 | Courtland | C | C | C | C | | | | | | | | | |
| 16 | Delhi | C | C | C | A | | | | | | | | | |
| 17 | Dufferin | C | C | C | C | | P | | | | | | | |
| 18 | Echo Place | | C | C | C | | | | | P | | | | |
| 19 | Elgin Ave. | C | C | C | A | | | | | | | | | |
| 20 | Glen Morris | | C | C | C | | | | P | | | | | |
| 21 | Graham Bell | | C | C | A | | | | | | | | | |
| 22 | Grandview | C | C | C | C | | | | | | P | | | |
| 23 | Greenbrier | | C | C | C | | | | | | | | | |
| 24 | Hagersville Elementary | C | C | C | C | | | | P | | | | | |
| 25 | Houghton | C | C | C | C | | P | | | | | | | |
| 26 | J.L. Mitchener | C | C | C | C | | | | | | | | | |
| 27 | James Hillier | | C | C | C | | | P | | | | | | |
| 28 | Jarvis | C | C | C | C | | | | P | | | | | |
| 29 | King George | C | C | C | C | | P | | | | | | | |
| 30 | Lakewood | C | C | C | A | | | | | | | | | |
| 31 | Langton | C | C | C | C | P | | | | | | | | |
| 32 | Lansdowne-Costain | | C | C | C | | P | | | | | | | |
| 33 | Lynndale Heights | C | C | C | A | | | | | | | | | |
| 34 | Major Ballachey | | C | C | C | | P | | | | | | | |
| 35 | Mapleview | C | C | A | C | | | | | | | | | |
| 36 | Mt. Pleasant | C | C | C | C | | | P | | | | | | |
| 37 | North Ward | | C | C | C | | | | P | | | | | |
| 38 | Oakland-Scotland | | C | C | C | | | | | P | | | | |
| 39 | Oneida Central | | C | C | C | | | | P | | | | | |
| 40 | Onondaga-Brant | | C | C | C | P | | | | | | | | |
| 41 | Paris Central | | C | C | C | | | | P | | | | | |
| 42 | Port Rowan | | C | C | C | | P | | | | | | | |
| 43 | Prince Charles | C | C | C | C | | | | | | P | | | |
| 44 | Princess Elizabeth | C | C | C | C | | | | | P | | | | |
| 45 | Rainham | C | C | C | C | | | | | | | | | |
| 46 | River Heights | C | C | C | C | P | | | | | | | | |
| 47 | Russell Reid | | C | C | C | | P | | | | | | | |
| 48 | Ryerson Heights | C | C | C | C | | P | | | | | | | |
| 49 | Seneca Central | C | C | C | C | | | P | | | | | | |
| 50 | St. George-German | C | C | C | C | | | | P | | | | | |
| 51 | Teeterville P.S. | | C | C | C | | P | | | | | | | |

| No. | Site | Reopening | Sep 2021 | Oct 2021 | Nov 2021 | Dec 2021 | Jan 2022 | Feb 2022 | Mar 2022 | Apr 2022 | May 2021 | Jun 2022 | Jul 2022 | Aug 2022 |
|---|---|-----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| 52 | Thompson Creek | C | C | C | C | | | | | | | | | |
| 53 | Walpole North | | C | C | C | | | | P | | | | | |
| 54 | Walsh | C | C | C | C | P | | | | | | | | |
| 55 | Walter Gretzky Elementary School | | C | C | C | | | P | | | | | | |
| 56 | Waterford Public | C | C | C | A | | | | | | | | | |
| 57 | West Lynn | | C | C | A | | | | | | | | | |
| 58 | Woodman-Cainsville | | C | C | C | | | | | P | | | | |
| Secondary Schools | | | | | | | | | | | | | | |
| 59 | B.C.I. & V.S. | | C | C | C | P | | | | | P | | | |
| 60 | Cayuga Secondary S. (CSS) | | C | C | C | P | | | | | P | | | |
| 61 | Delhi District Secondary S. (DDSS) | C | C | C | C | | | | | P | | | | |
| 62 | Dunnville Secondary S. (DSS) | C | C | A | C | | | | P | | | | | |
| 63 | G.E.L.A. Brantford (Rawdon) | | C | C | C | | | | P | | | | | |
| 64 | G.E.L.A. - CareerLink (@TTSC) | | C | C | C | | | | | | | | | |
| 66 | Hagersville S.S. (HSS) | C | A | C | C | | | P | | | | | | |
| 67 | McKinnon Park S.S. (MPSS) | C | C | C | C | P | | | | | P | | | |
| 68 | North Park C. & V.S. (NPCVS) | C | C | C | C | | | | | P | | | | |
| 69 | Paris District H.S. (PDHS) | C | C | A | C | | | | P | | | | | |
| 70 | Pauline Johnson C.V.S. (PJCVS) | C | C | C | A | | | P | | | | | | |
| 71 | Simcoe Composite School (SCS) | C | C | C | A | | | | P | | | | | |
| 72 | Tollgate Tech. Skills Centre (TTSC) | | C | C | A | | | P | | | | | | |
| 73 | Valley Heights S.S. (VHSS) | | C | C | A | | | | | | P | | | |
| 74 | Waterford District High School (WDHS) | C | C | C | A | | | | | P | | | | |
| Turning Points and Leased Spaces | | | | | | | | | | | | | | |
| 75 | CSS Turning Point - Royal Canadian Legion Branch #159, 11 Talbot St. E., Cayuga | | C | C | C | P | | | | | P | | | |
| 76 | DDSS Turning Point - 640 James St. Delhi | | C | C | C | | | | | P | | | | |
| 77 | HSS Turning Point - 1155 Indian Road, Mississauga | | A | C | C | | | P | | | | | | |
| 78 | HSS New Start - 2319 3rd Line Road, Oshweken | | A | C | C | | | P | | | | | | |
| 79 | MPSS Turning Point - Grace United Church 174 Caithness St., Caledonia | | C | C | C | P | | | | | P | | | |
| 80 | PDHS Turning Point - Optimist Club of Paris, 2 Elm St., Paris | | C | A | C | | | | | | | | | |
| 81 | PJCVS Turning Point - 365 Rawdon St (Main Campus) | | C | C | A | | | P | | | | | | |
| 82 | SCS Turning Point - Port Dover Lions Club Silver Lake Market, 320 St. Patrick St, Port Dover | | C | C | A | | | | P | | | | | |
| 83 | VHSS Annex and Turning Point - Aylmer Evangelical Mennonite Mission Church, 50619 Talbot Line, Aylmer | | C | C | A | | | | | | P | | | |
| 84 | WDHS Turning Point - Camp Trillium 433 Thompson Rd, West, Waterford | | C | C | A | | | | | P | | | | |
| Support Centre | | | | | | | | | | | | | | |
| 85 | H.E. Fawcett Teacher Resource Centre (TRC) | | C | C | C | | | | | | P | | | |
| 86 | Joseph Brant (including GELA - ESL) | | C | C | C | | | | | P | | | | |
| 87 | Haldimand School Support Centre | | A | C | C | | | P | | | | | | |
| 88 | Norfolk School Support Centre | C | C | C | A | | | | | | | | | |
| 89 | Head Office | | C | C | C | | | | | P | | | | |
| 90 | Head Office - Facility Services | | C | C | C | | | | | P | | | | |

| No. | Site | Reopening | Sep 2021 | Oct 2021 | Nov 2021 | Dec 2021 | Jan 2022 | Feb 2022 | Mar 2022 | Apr 2022 | May 2021 | Jun 2022 | Jul 2022 | Aug 2022 |
|--|--|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Storage Facilities | | | | | | | | | | | | | | |
| 91 | Burford Bus Barn, 35 Alexander St. Burford | | C | C | C | | | | | | | | | |
| Total Sites | | 92 | 90 | 90 | 90 | 90 | 90 | 90 | 90 | 90 | 90 | 90 | 90 | 90 |
| Total Regular Monthly Inspections Completed | | 45 | 86 | 85 | 72 | - | - | - | - | - | - | - | - | - |
| Total Annual Inspections Completed | | - | 4 | 5 | 18 | - | - | - | - | - | - | - | - | - |
| Total Annual Inspections Planned | | | | | | | | | | | | | | |
| Total Double Inspections Completed | | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total Incomplete | | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total Not Reported | | 45 | - | - | - | 90 | 90 | 90 | 90 | 90 | 90 | 90 | 90 | 90 |

- Annual JOHSC inspection completed
- Monthly inspection was completed
- Two inspections completed due to a missed inspection
- Monthly inspection was not completed
- Annual JOHSC inspection planned
- Does not require inspection for the month

| | |
|-----|--|
| A | |
| C | |
| C+C | |
| NC | |
| P | |
| | |



Privacy and Information Management

Thursday, November 25, 2021

3:00pm

Microsoft Teams Virtual Meeting

MINUTES

Present: L. Munro, E. Dixon, J. Ecklund, L. Howells, S. Noort, G. Rousell, C.A. Sloat, A. Smith, J. Hardie, D. De Vos

Regrets: D. Smouter

Recorder: K. Harrison

A - 1 **Opening**

(a) **Welcome**

The Privacy Information Management meeting was called to order at 3:02 p.m. L. Munro welcomed those present and introduced J. Hardie who is currently representing Business Services. D. De Vos joined the meeting as the new Manager of Human Resources.

(b) **Agenda Additions/Deletions/Approval**

The minutes of the May 13, 2021, Privacy Information Management meeting were reviewed and accepted as presented.

B - 1 **Privacy Updates**

(a) **Privacy Audit – Update on Actions**

Establishment of the Privacy Officer position continues to be identified as a priority. CA Sloat noted that the Privacy Officer should fit into the next budget.

(b) **Remote Learning Privacy Assessment**

L. Munro provided an overview of the report sharing Grand Erie's strengths and areas of need with respect to remote privacy. L. Munro indicated that Grand Erie's focus will be on the short-term goals. E. Dixon asked if the Manager of ITS could serve as Privacy Officer. L. Munro advised that the Privacy Officer role is beyond the scope of the ITS. L. Howells added that the Privacy Officer need to understand all aspects of Privacy and Information Management.

(c) **Cyber Security Training for Staff**

L. Munro provided an update and advised that the Cyber Security Training Video is complete and ready to go and will be shared with Grand Erie staff in the coming weeks. The training is intended for users to meeting with success with regards to the six areas of cyber security: password management, phishing, viruses/malware and ransomware, social engineering and social media, physical security and privacy. CA Sloat asked if the training would be provided to Trustees. L. Munro responded that she would take this away.

C - 1 **Emerging Issues**

There were no emerging issues brought forward at this time.



H-1-c

Privacy and Information Management

Thursday, November 25, 2021

3:00pm

Microsoft Teams Virtual Meeting

MINUTES

D - 1 **2021-22 Meeting Schedule**

- Thursday, February 10, 2022 @ 3:00 p.m.
- Thursday, May 5, 2022 @ 3:00 p.m.

E - 1 **Adjournment**

Meeting adjourned at 3:31 p.m.

Draft



Safe and Inclusive Schools

Thursday, November 18, 2021

Virtual – TEAMS Meeting

MINUTES

Present: Co-Chairs – J. Benner and R. Staats, A. Andratis, J. Tice, T. Haist, A. Mitchell, P. Ashe, C. Clark, T. VanKuren, K. Kitchen, C. Bibby, Y. Brochu, S. Martin
Trustee: R. Culver
Administration: Superintendent – W. Baker, Recording Secretary - Heather-Jo Causyn
Regrets: S. Grewal, C. Guzar, M. Hodges, J. Faulkner, N. Rose, G. Stead, J. Seldon

A - 1 Opening

(a) **Welcome**

The meeting was called to order by Chair, J. Benner at 1 p.m. and the Land Acknowledgement read.

(b) **Agenda Additions/Deletions**

Nil

B - 1 Policies and Procedures Out for Comment

The following policies were reviewed, using an equity lens, and the following comments provided:

F4 Trustee Honoraria

Nil

HR118 Occasional Teacher Evaluation

3e - Some occasional teachers are more suitable to work in certain schools or grades could be an assumption and may limit or label people.

Addition of a bullet point to the first box in the table to include explicit language based on the Ministry's Action Plan in regard to what we mean by biased-free environment explicitly. Use of terminology - racism, discrimination, anti-oppression under the framework of culturally relevant pedagogy.

Bias-free is not a current term.

S008 Community Partnerships

Nil

C - 1 Operational Matters

C1.1 **ETFO Equity Workshops**

The following equity workshops are being offered via webinars by ETFO:

- Cultural Relevant and Responsive Pedagogy
- Name It - Understanding Anti-Black Racism in Ontario Education
- Vesting Myths and Misconceptions of Indigenous People
- LGBTQ Education and Timeline
- Race and Education the Water We Swim In
- Phobia Affects All of Our Students



Safe and Inclusive Schools

Thursday, November 18, 2021

Virtual – TEAMS Meeting

MINUTES

Information will be communicated through the SO News and Trending in Grand Erie.

A. Andratis will follow up with S. Martin, ETFO regarding timelines. T. Haist will inquire with OSSTF regarding offering a webinar on poverty.

C1.2 **Book Study Groups – Book Lists**

Creating a professional learning community by offering book studies was a success last year and will be offered again this year. Twenty copies of the following novels have been ordered:

- How to Become an Antiracist
- Me and White Supremacy
- Unsettled in Canada
- 21 Things You May Not Know About the Indian Act

A sub-group consisting of A. Andratis, C. Clark, T. VanKuren, A. Mitchell and C. Bibby will meet to organize the book clubs. Equity Champions will be utilized to assist. Funding will be available to order additional novels.

C1.3 **Trauma Informed Practice with an Indigenous Lens**

A joint professional development session on trauma informed practices through an Indigenous lens is being proposed for December 6, 2021 and will be presented to Executive Council for approval. The target audience would include administrators, resource teachers, teacher consultants, support staff (ie., child and youth workers, counsellors), educational assistants and Jordan's Principle Workers.

The keynote speaker for the morning session will be Kevin Cameron. Workshop offerings for the afternoon session would include but are not limited to Restorative Justice, Indigenous Ways of Knowing, Talking Circles and Choice Theory and Cultural Safety. Presentations will be recorded and available in the professional learning environment.

C1.4 **Inclusive Language Guide**

A working group consisting of C. Bibby, J. Benner, K. Kitchen, J. Atanas and Y. Brochu will prepare a living Inclusive Language guide that will provide information on such things as offensive language and alternative terms.

C1.5 **Unlearn Workshops**

Unlearn provided two workshops regarding cultural relevant and pedagogy. Poster Pack 3 are being sent to schools.

C1.6 **Days of Significance Calendar**

A digital binder of resources and activities that can be linked to the Days of Significance Calendar will be available the end of December.



Safe and Inclusive Schools

Thursday, November 18, 2021

Virtual – TEAMS Meeting

MINUTES

C1.7 **Supporting Two-Spirit Students in Schools**

A meeting with cultural mentors to discuss counselling Two-Spirit students and those that have come into violence has been scheduled. May 5th is being geared toward Two-Spirited. R. Staats will find out more information about the day and how we can support principals.

Indigenous resources and a digital binder under LGBTQ in Bright Space provides information for students, parents, and staff. Indigenous resources will be included in the Safe and Inclusive binder.

C1.8 **GSA's in Elementary Schools**

What GSA's could look like in elementary schools across the Board and how to fill the cap is being discussed. Feedback is needed on offering exclusive GSA focuses, safe spaces, or social justice clubs. A review of resources that could be used as a guideline to assist administrators is being completed.

Safe Spaces is key to students feeling welcome in schools.

D – 1 **Information Items**

D1.1 **Safe Schools Report**

W. Baker presented the Safe Schools Report which included background information, as well as information on suspensions, expulsions, and exclusions, next steps and the multi-year plan. Information on marginalized groups has evolved and is required by the province which will be reported on in the next census. A group is working on alternatives to suspensions.

D1.2 **Staff Census Data**

All Grand Erie employees were invited to participate in the voluntary census. The information collected from the staff census is critical in helping the Board better understand both the identities and the needs of staff. Staff were surveyed on what their experience is in Grand Erie and how it relates to their identity. Questions were specific to the individual's identity whether it is perceived as a barrier or a strength and priorities to learning, well-being and belonging formed the basis of the survey.

E – 1 **Next Meeting**

The next meeting will be held on Thursday, January 20, 2021 at 1 pm.

F – 1 **Adjournment**

The meeting was adjourned at 2:50 pm.



Grand Erie District School Board

TO: Trustees of the Grand Erie District School Board
FROM: Carol Ann Sloat – OPSBA Alternate Director
RE: **OPSBA Report**
DATE: December 13, 2021

Recommended Action: Moved by _____ Seconded by _____
THAT the Grand Erie District School Board receive the OPSBA Report as information.

Notes from the November 27, 2021 Board of Directors meeting.

Education Funding

October 5, 2021 Memo SB22 Construction Action Plan - COVID-19 Related Incremental Direct Costs for School Board Capital Projects Survey and Principles for Pandemic Related Provision Language. Not sure if Grand Erie's new projects will be included in this memo, but the Treasury Board is tracking price increases for steel and wood among other cost pressure when it comes to building projects. Boards are reporting they cannot get anyone to bid on their tenders.

"In addition, the ministry is providing some specific contracting principles for pandemic related provision language that school boards should consider incorporating into their major capital project agreements with general contractors. These provisions are encouraged for future capital projects including projects that have not yet gone to tender. These principles seek to anticipate pandemic-like scenarios within the contract and are intended to assist in establishing clear responsibilities for managing subsequent pandemic induced costs in any future pandemic or public health emergency situation"

OPSBA sent to the Ministry their annual GSN (Grants for student needs) submission. It is available through Jennifer McIntyre's Legislative update of December 3rd.

Project Compass work to update many areas of OPSBA, Mission, Vision and Values; Governance Model and Structure; Procedures and Policies and Priority Setting Process.

The Canadian School Boards Association (CSBA) recently issued a Request for Quotes for a Research Study on the Impact Related to Loss of Local Democratic Voice. Following a thorough evaluation of proposals, the Board has selected Dr. Katina Pollock, Western University, and her team to conduct this vitally important research

Trustee Code of Conduct Consultations

OPSBA's Policy Development Work Team met to review the Association's draft response to the Ministry of Education's Code of Conduct consultation and a submission was sent on October 28, 2021. The submission also included feedback expressed at the ministry's stakeholder meeting that included OPSBA representatives.



Municipal and School Board Elections

In previous election years (2010, 2014 and 2018) OPSBA worked with the Ministry of Education's Governance and Leadership Branch and OESC on the creation of and revision to several resources. The Association is confirming there is a possibility to secure funding to support these resources and if there is any commitment to participate and fund orientation for the next term of trustees (2022-2026).

Legislative Update

The Legislative Assembly of Ontario rises for Winter Break following the sitting on December 9, 2021. MPPs will return to Queen's Park on Tuesday, February 22, 2022 – after Family Day

Respectfully submitted,

C.A. Sloat, OPSBA Alternate Director



Student Senate Meeting

Thursday, November 18, 2021

MS Teams Virtual Meeting

MINUTES

Present: Brantford Collegiate Institute and Vocational School, Cayuga Secondary School, Delhi District Secondary School, Dunnville Secondary School, North Park Collegiate Vocational School, Paris District High School, Pauline Johnson Collegiate and Vocational School, Simcoe Composite School, Tollgate Technological Skills Centre, Valley Heights Secondary School, Waterford District High School

Trustees: Rita Collver, Susan Gibson, Carol Ann Sloat

Student Trustees: Sierra Green (Representing Indigenous)
Reilly Mitchell (Representing North)
Caron Kitchen (Representing South)

Teacher Consultant

Student Success: Kyle Geerlings

Recorder: Christina Dero

A - 1 **Opening/Welcome**

- (a) Opening Address – K. General
- (b) Grand Erie Land Acknowledgement – C. Kitchen
- (c) Trustee's Welcome – S. Gibson
- (d) Director's Welcome – J. Roberto

B - 1 **Student Senate Explored**

(a) **Student Trustee Introductions**

K. Geerlings welcomed participants to the meeting and introduced the Student Trustees. Each Student Trustee took a moment to share a little bit about themselves.

(b) **Overview of Student Senate**

- C. Kitchen noted that a new Student Senate logo and Instagram account have been created.
- R. Mitchell explained what Student Senate looks like in Grand Erie.
- R. Mitchell shared contact information for each Student Trustee.
- S. Green noted some upcoming dates of significance:
 - December 9 – Leadership Speaker Series #1
 - February 17 – 2022-23 Student Trustee Elections
 - March 3 – Student Senate #2
 - April 7 – Leadership Speaker Series #2
 - May 5 – Student Senate #3

(c) **Working Group Introduction**

A brief overview was provided.



Student Senate Meeting

Thursday, November 18, 2021

MS Teams Virtual Meeting

MINUTES

C – 1 Student Working Groups

(a) Breakout Rooms

Senators were divided into three groups. Discussions too place around student voice, environment, and wellness.

D – 1 Senate Round Table

(a) Questions and Open Response

The following questions were asked:

(i) What kind of fundraisers or drives are your schools planning in the future?

- | | | |
|---------------------|-----------------------|----------------------|
| Food drive | Poinsettia fundraiser | Toy drive |
| Hat/mitten drive | Canned food drive | Orange Shirt Day, |
| Movember fundraiser | Gift card fundraiser | Non-perishable items |
| Fudge fundraiser | SPC cards | Change drive |

(ii) With restrictions easing, what are some events that you have had at your school?

- | | |
|---------------------------------------|-----------------------|
| Grade 9 Day | High school Challenge |
| Minute to Win It Challenge | 12 days of Holidays |
| Halloween games | Haunted House |
| Photoshoot and contests | Hallo-week |
| Battle of the Grades Competitions | Backpack Day |
| Ontario Student Leadership Conference | Spirit Wear |

(iii) What is one thing that you love about your school and wouldn't change?

- How inclusive it is
- The welcoming environment for Indigenous and LGBT students
- A solid sense of community
- A great breakfast program
- The students love the support from staff that makes it a safe space
- On garbage day we have students from each grade take their recycling bins out.
- We support student voice through QR

(iv) What do you think could be done better?

- School Council could do more
- Recognize more religions and traditions from around the world
- Better communication with the board to have clearer guidelines on activities during COVID
- Have more talk about ECO Club and the environment
- We hope to work on making all students feel like they have a voice
- Inclusivity and more clearly labelling gender-neutral bathrooms





Student Senate Meeting

Thursday, November 18, 2021

MS Teams Virtual Meeting

MINUTES

E-1 Closing Address

K. General closed the meeting.

C. Kitchen thanked everyone for participating in the virtual meeting and reminded Senators that they will be receiving an exit survey in the next couple of days by email.

The meeting was adjourned.

DRAFT