



GRAND ERIE DISTRICT SCHOOL BOARD

*Head Office, 349 Erie Avenue
Brantford, ON N3T 5V3*

**Committee of the Whole No. 2 Meeting
May 13, 2013, 7:15 p.m.**

MINUTES

PRESENT:

Trustees: C.A. Sloat, Committee Chair, J. Angus, R. Collver, D. Dean, E. Dixon, A. Everets, C. Lefebvre, M. Macdonald, D. Werden, D. Fleet (Student Trustee), L. Bradovka (Student Trustee)

Administration: Director — J. Forbeck; Superintendents - W. Baker, B. Blancher, J. Gunn, M. McDonald, A. Nesbitt; Recording Secretary — D. Fletcher

REGRETS:

Trustees: B. Johnston, B. Doyle

Administration: G. Anderson

A – 1 Opening

(a) Roll Call

The meeting was called to order by Committee Chair C.A. Sloat at 6:30 p.m. for the purposes of conducting the In Camera Session.

(b) Declaration of Conflict of Interest

E. Dixon declared a conflict of interest for an In Camera property item.

(c) In Camera Session

Moved by: J. Angus

Seconded by: C. Lefebvre

THAT the Board move into In Camera Session to discuss Legal, Personnel and Property Matters at 6:30 p.m.

Carried

Open Session reconvened at 7:18 p.m.

(d) Welcome to Open Session

Committee Chair C.A. Sloat welcomed everyone to the Open Session at 7:18 p.m.

(e) **Agenda Additions/Deletions/Approval**

Moved by: E. Dixon
Seconded by: D. Dean
THAT the agenda be approved as printed.
Carried

(f) **In Camera Report**

Moved by: J. Angus
Seconded by: A. Everets
THAT the Grand Erie District School Board approve the Elementary Teachers Self-Funded Leave Plan.
Carried

Moved by: J. Angus
Seconded by: D. Dean
THAT the Grand Erie District School Board approve the Secondary Teachers Self-Funded Leave Plan.
Carried

(g) **Delegation – Beth McIntosh re: École Fairview School**

Shawn Ritter/Beth McIntosh, on behalf of their school council reviewed their proposal in support of the recommendation in the Quality Accommodations Report (D-2-g) for a single track French Immersion program in Brant/Brantford.

B – 1 Business Arising from Minutes and/or Previous Meetings

(a) **Community Partnership – Brantford Field of Dreams**

M. McDonald provided the background of the Brantford Field of Dreams community partnership and how an extremely committed group has worked tirelessly over the past year to bring this idea from concept to construction. D. Dean is the Grand Erie District School Board representative on the committee, with J. Gunn involved on behalf of Facilities Services.

J. Gunn explained that the project is at the point where we need to proceed with the development of a joint use agreement as well as an interim agreement guiding the planning, development and construction of the project with the major partners.

The next step is to determine the key people and schedule meetings to proceed with planning for phase one of the project.

D. Dean explained how the project was conceived and developed by Pauline Johnson CVS teachers Melanie Kraemer, Neal Stamer, and Ken Chisholm with support from the principal Greg Woodcroft.

Their dedication and determination to see this project through is very gratifying to see and we are hoping for announcements from other major partners. J. Gunn and M. McDonald were thanked for their knowledge and strong direction with this initiative.

R. Collver thanked D. Dean for volunteering and asked J. Gunn for more clarification on the composition of the committee.

J. Gunn explained that committee should include equal representation from the Board, City of Brantford, and leaders at Kiwanis Club of Brantford.

In response to D. Werden, J. Gunn stated that F3 Capital Related Fundraising and Community Donations should not require suspension as the project is scheduled to be completed in phases, but other parties will need to be consulted on the process.

In response to D. Werden, J. Gunn confirmed that the project will come back to Board for approval as it moves through the process. An RFP for a consultant will follow Board approval. It is his hope that we follow the Board's policies and procedures for purchasing.

C. A. Sloat addressed F105 Capital Related Fundraising and Community Donations and ensuring that all funds are in place before construction begins.

Moved by: J. Angus

Seconded by: D. Dean

THAT that the Grand Erie District School Board approve the name "Kiwanis Field" for the community partnership field to be built at Pauline Johnson Collegiate Vocational School formally referred to as the "Field of Dreams".

Carried

C – 1 **Director's Report**

The Director highlighted a number of activities happening throughout the Board

The Global Day of Dignity Student Symposium involves students from each secondary school across the Board and will be held on May 15, 2013 to discuss issues related to safety, equity, inclusiveness and dignity.

Dr. Avis Glaze will speak to system leaders, parents and the community on May 14, 2013. She is one Canada's outstanding educators and is recognized as an international leader in education.

The Norfolk Mayor will be visiting students at West Lynn on May 15, 2013 as part of the school's grade 5 civic class. Students wrote letters to the Mayor and he will respond to their inquiries.

Graham Bell-Victoria received the Indigo Love of Reading Grant in the amount of \$41,000 to spend at their local Indigo store to purchase books and other educational resources.

Educational Technology is holding an Educational Technology Student Forum on May 17, 2013 for grades 5 through 12.

Art work, created by students at an Art Soup event was on display in the board room.

Superintendent B. Blancher provided an update on her visit to Fairview Avenue Public School in Dunnville that included a review of the school improvement plan and participation in a Three-Part Math Lesson with a grade 5 class.

Moved by: D. Dean

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the Director's report of May 13, 2013 as information.

Carried

D – 1 **New Business –Action/Decision Items**

(a) **2013-2014 Committee/Board Meeting Schedule**

J. Forbeck presented the proposed schedule for 2013-2014. Committee and Board meetings occur on the first, second and last Monday of the month, with a few exceptions due to recognized holidays.

Moved by: R. Collver

Seconded by: M. Macdonald

THAT the Grand Erie District School Board approve the 2013–14 Committee/Board Meeting Schedule.

Carried

(b) **Facility Partnerships – Annual Facility Status Report**

J. Gunn referred to FT118, administrative procedure that identifies those facilities that may be suitable for partnerships. He referred to the tables in Appendix A, Board Facilities, Surplus Space and Board Facilities Declared Surplus, Co-building and Significant Renovation Opportunities.

Moved by: J. Angus

Seconded by: D. Dean

THAT the Grand Erie District School Board approve the Annual Facility Status Report for Notification to Potential Partners.

Carried

D – 2 **New Business – Information Items**

(a) **MISA Update**

B. Blancher explained how Managing Information for Student Achievement (MISA) was established by the Ministry of Education in 2005 for the purpose of using data to improve student achievement.

She reviewed the projects that MISA aligned with this year.

In response to R. Collver, B. Blancher explained that the Professional Network Centres (PNC) supports projects from our Board Improvement Plan, and does have a website that provides that information.

In response to R. Collver, B. Blancher provided examples of the educational technology program and the Schools in the Middle (SIM) Project and the value provided in evaluation of these programs. The PNC would provide information such as return on investment, dollars spent on release time, and results.

R. Collver stated that we have numerous strategies and would be interested to know more information about them going forward.

B. Blancher will provide the website information.

Moved by: R. Collver

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the MISA Update as information.

Carried

(b) **Student Trustee Selection 2013-2014**

D. Fleet and L. Bradovka introduced the student trustees newly elected for the 2013-2014 school year. Keegan Amy from Paris District High School was elected from the North. Karissa Manning from Hagersville Secondary School was elected from the South.

Moved by: J. Angus

Seconded by: D. Werden

THAT the Grand Erie District School Board receive the Student Senate's report on the appointment of the following Student Trustees for 2012-13:

Grand Erie North: Keegan Amy

Grand Erie South: Karissa Manning

Carried

(c) **Student Senate Report**

D. Fleet provided a report and referred to the minutes from the Student Senate Meeting held on April 18, 2013.

The Director explained the role of the student trustee prior to the elections.

Presentations on the Mental Health Strategy and Energy and Environment Strategy were made. The meeting ended with round table discussion from the secondary schools sharing ideas of what events are happening at their schools.

Director Forbeck, on behalf of the Board of Trustees and Senior Administration thanked L. Bradovka and D. Fleet for their efforts this year and ongoing learning with the student council presidents. They showed excellent leadership skills at the Student Senate Meetings and elections.

He also acknowledged K. Amy and K. Marissa and looks forward to them joining the board table as the student trustees for 2013-2014.

Moved by: J. Angus

Seconded by: C. Lefebvre

THAT the Grand Erie District School Board receive the Student Senate Report as information.

Carried

(d) **Quality Accommodations Report**

J. Gunn stated that there is no new information added, and requested direction for the four priority recommendations for consideration for implementation:

Trustees provided feedback on each recommendation:

Elementary French Immersion – Single Track

J. Angus addressed the two streets available for parking and the very busy intersection at this school. A small addition would rectify the issues, that we could feasibly address in short timelines. She felt the site at Coronation was viable, but needed to make sure that accommodations were made for another year if the students stay at École Fairview School.

In response to J. Angus, J. Gunn stated that the number of students that are grandfathered and bussed in would be included in data that is reviewed.

D. Dean appreciated the information presented in the delegation regarding re-accommodating the school.

He inquired to J. Gunn about the parking at Coronation and the feasibility of Coronation/ École Fairview School as twin sites for the upcoming school year.

J. Gunn stated that the parking at Coronation would be explored as the site is developed, and that the large site has the potential for developing more parking compared to École Fairview School.

D. Dean emphasized the importance of establishing the Elementary French Immersion – Single Track as a number one priority because of the lack of accommodations of the children. The other three recommendations currently have accommodations.

Due to the short timelines, it is difficult to engage in an inquiry pertaining to programming and re-programming at Tollgate. The expansion at Fairview is not feasible.

His preference is to consider the Coronation site and develop as a 500-600 student school.

J. Gunn explained that construction and development at site would need to be done in phases to ensure the safety of the students if you moved students to Coronation before construction were complete.

R. Collver thanked École Fairview School council for their presentation and patience with this report. She questioned if program or accommodations comes first and understands the urgency and accommodation needs at École Fairview School. To ensure that Coronation is the best long term fit, she requested J. Gunn to come back with timelines to the Tollgate situation and if the French Immersion could be run at that facility? J. Gunn will map out timelines and what is required to move that program.

A. Everets commented on the number of students bussed in from Paris and Burford to Fairview and the issue of grandfathering students. Students should be directed into the community that is closer to them. As a member of the Quality Accommodations committee, she indicated that a great amount of time was spent looking at the Coronation site. Senior Administration confirmed that this is the correct site as a priority for the number of students. Based on discussion, she felt this was what the committee had agreed.

D. Werden agreed that boundaries need to be drawn and grandfathering can only be done for so long. He referred to the accommodation challenges for French Immersion students that other school boards in Ontario are also facing.

He does not support the motion as written because it restricts Senior Administration to only use Coronation. He suggested that Senior Administration provide 2 or 3 sites that address growth potential in 5 years.

J. Forbeck explained that although 500-600 students seem large, it is very manageable in any community.

J. Gunn will bring back a report at the May 27, 2013 Regular Board Meeting that outlines the process for French Immersion Accommodation Review.

Haldimand Secondary

J. Angus indicated that this is a process and conversation that we need to have with Six Nations and New Credit partners including council before we seek capital funding for McKinnon Park.

A. Everets referred to the shift of aboriginal students that have migrated to McKinnon Park. Cayuga Secondary and Hagersville Secondary used to have a significant population of students attending those schools. She pointed out that McKinnon Park has 15 portables and building at that school may not be the right choice with the other two schools close by.

R. Collver addressed the programming versus quality accommodation needs and does not want this delayed until 2015.

M. Macdonald indicated that Hagersville Secondary has addressed some program needs at their school through lacrosse program, which proved successful.

She elaborated on the boundaries and if the Director would include in the Tuition Agreement as it would solve the problem that AANDC is facing with busing. McKinnon Park has done a tremendous job bringing both communities together and does not support capital funds to improve the building. Conversation can be held with the community, but must be done in a very up front way.

In response to R. Collver, J. Gunn explained that experience with the last secondary school arc that was started in the spring, showed that by starting in September, we will have a number of months to meet before secondary option sheets are solicited for the next school year.

Central Norfolk Elementary

No discussion at this time.

Southeast Brantford Elementary

No discussion at this time.

East Haldimand:

R. Collver referred to the recommendation that the committee brings back a report before the end of 2013-2014 school year and stated that the timelines should be shorter.

L. Bradovka left at 8:50 p.m.

D. Werden asked J. Gunn about the number of RCM's at all various schools. J. Gunn explained the Ministry deals with different types of construction in different ways. Some are included in the SFIS-Capacity, some are not.

D. Werden requested a detailed schedule recommended by the committee outlining each recommendation, timelines, next step and priority ranking.

C. A. Sloat recommended a report that would outline our priorities and requested the 2014-2015 school year to review the urgent items.

The following motions were made:

Elementary French Immersion- Single Track

Moved by: D. Dean

Seconded by: J. Angus

THAT the Grand Erie District School Board initiate a review to commence immediately of the facility requirements for the single track French immersion program and possible development of the Coronation School site to accommodate 500 – 600 students.

Carried

Haldimand Secondary:

Moved by: D. Werden

Seconded by: J. Angus

THAT the Grand Erie District School Board initiate an Accommodation review commencing in September 2013, for the review area schools to reduce the available accommodation in the area by 1,000 – 1,200 pupil places.

Carried

Central Norfolk Elementary:

Moved by: R. Collver

Seconded by: J. Angus

THAT the Grand Erie District School Board develop and submit a business case for a Capital Priority project to replace Elgin Avenue School on its current site.

Carried

Southeast Brantford Elementary:

Moved by: R. Collver

Seconded by: J. Angus

THAT the Grand Erie District School Board develop and submit a business case for a Capital Priority project to consolidate several area schools into a new replacement school of 550 to 600 pupil places to be built on a new site to serve the Rawdon Street / Echo Place communities.

Carried

East Haldimand:

Moved by: J. Angus

Seconded by: R. Collver

THAT the Grand Erie District School Board refer back to Senior Administration for further clarification about the process to re-examine elementary accommodation in Haldimand East to the Committee of the Whole No. 2 Meeting on June 10, 2013.

Carried

(e) **Data Report – Learner Intervention Tracking for Excellence (LITE) – Referrals for Professional Services**

W. Baker invited W. Hobbs to join the presentation.

W. Baker referred to the graphs for Referrals- Elementary and Secondary (September 1, 2012 to March 31, 2013), and Total Referrals for Student Support Service Professionals (September 1, 2012 – March 31, 2013).

J. Angus inquired why one program (ROKS) was shown when many community services are provided to the schools in the Board.

The number of referrals, number of students being served, number of students on a waitlist, and the number of unique students would be interesting to see included in the next report.

R. Collver would like to see this report on the agenda for the Special Education Advisory Committee agenda in June 2013, as it would be helpful for the committee to have a better understanding of where resources are going and why.

In response to R. Collver, W. Hobbs pointed out that the cautionary statement in the data report is just an indication, we have the ability to review data in more depth.

There are biases that exist in referral patterns regarding student concerns that are brought to the In-school resource team. Examples of factors that influence referrals could be limited access to community services which could result in increased reliance on the school. Or, school staff members with a great deal of experience are quick to pick up concerns at an earlier stage which might result in more referrals.

In response to M. Macdonald and if there is way to determine if Self- Identified students who are accessing these services are flagged in the system, W. Hobbs explained FNMI students is not currently included in the referrals at present, but would be happy to provide a report based on that.

J. Forbeck stated that student achievement data for Self-Identified students and First Nations Metis Inuit students can be found in the Maplewood system. Patch programs may be available to pull this information out.

In response to C.A. Sloat, W. Hobbs explained that prior to discussion with the school resource team, a school would have a conversation with the parent first. The referral goes to a professional, for example a Child and Youth Worker.

Moved by: R. Collver

Seconded by: C. Lefebvre

THAT the Grand Erie District School Board receive “Data Report – Learner Intervention Tracking for Excellence (LITE) – Referrals for Professional Services” as information.

Carried

E – 1 Other Business

(a) OPSBA Report

D. Werden provided updates on the items below.

(i) Board of Directors & Executive Council April 2013 Meetings

Presented as printed.

(ii) Member Board Policy Resolutions for AGM

D. Werden asked the trustees to provide direction for the following motions:

#1 Future Bargaining Representation (Upper Canada DSB)

#2 OPSBA Facilitating Chairs Meetings (Upper Canada DSB)

#3 Change to Date of Public Education Symposium (Waterloo Region DSB)

#4 Funding for Naturalized Play Spaces and Outdoor Classrooms (Great Essex County DSB)

In regards to #3, D. Fleet offered information about a fellow trustee that attended the OPSBA PES, and found it valuable to share ideas with other trustees.

Moved by: A. Everets

Seconded by: R. Collver

THAT the Grand Erie District School Board receive the "OPSBA Report" as information

Carried

F – 1 Correspondence

Nil.

G – 1 Adjournment

Moved by: D. Dean

Seconded by: M. Macdonald

THAT the meeting be adjourned at 9:38 p.m.

Carried

Committee of the Whole Board No. 2 Chair, Carol Ann Sloat