



The Grand Erie District School Board

Invites Applications for the Position of

MAINTENANCE SUPERVISOR

The Grand Erie District School Board's 2700 employees provide quality education to approximately 26,000 full-time equivalent students who attend our 73 schools. The Board spans a geographic area encompassing the City of Brantford and the Counties of Brant, Haldimand and Norfolk. Head office is located in Brantford. The Board invites applications for the vacant position of Maintenance Supervisor. Reporting to the Division Manager of Maintenance, Energy & Capital, you will be responsible for the front-line supervision of all maintenance repairs, replacements and upgrades to a wide variety of a building's mechanical, electrical, and plumbing components at approximately 25 schools and administrative buildings. You will assign work orders and supervise approximately 10 Board maintenance staff and numerous service contractors. You will work in partnership with school principals, custodial staff and our Facility Services Management team.

You will have completed a community college diploma program that has resulted in either a Certificate of Qualification or an Engineering Technician Diploma. Your education and training are supported by at least 6 years' experience in building construction and/or industrial, commercial or institutional building maintenance preferably with leadership and scheduling responsibilities. Additional supervisory and technical related education or experience will be an asset.

You have a positive, solution-oriented attitude accompanied by excellent oral, verbal and written communication skills. You can discuss and present information to other supervisors, principals, maintenance and custodial staff, contractors, suppliers and government inspectors. Previous experience working in a unionized environment is preferred. You are competent in Windows and are familiar with other computer-based maintenance software. You must possess and maintain a valid Class G Ontario Driver's licence.

Effective Date: As soon as possible

Salary: The annual salary range for this position is \$74,822 to \$85,025.

If your qualifications and positive attitude make you an ideal candidate for this position, please submit your application, which includes a complete resume, cover letter with the names and telephone numbers of at least three professional references (including your current supervisor, if applicable). Your application must be received by **4:00 p.m. on Tuesday, November 6, 2018**. Apply to:

The Grand Erie District School Board
349 Erie Avenue, Brantford, Ontario N3T 5V3
Fax (519) 759-5362 or email at hr@granderie.ca

Applicants with a disability that requires an accommodation to enable their participation in the interview process should advise the Board when contacted for an interview. Any assessment and selection materials and processes used in the interview process can be made available in an accessible format, upon request in advance.

All submissions are subject to a screening process and some applicants may not be granted an interview.

All new employees are required to provide an original Police Record Check (which includes a "vulnerable sector search") acceptable to the Board prior to the commencement of employment.