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## AGENDA

- A – 1 Opening**
- (a) Roll Call
  - (b) Declaration of Conflict of Interest
  - (c) In Camera Session (**6:30 p.m.**)
    - (i) Personnel Matters
    - (ii) Legal Matters
  - (d) Welcome to Open Session / Land Acknowledgement Statement (**7:15 p.m.**)
  - (e) Memorials
  - (f) Agenda Additions/Deletions/Approval
  - (g) In Camera Report
  - (h) Presentations
    - (i) United Way
    - (ii) Student Recognition Awards
  - (i) Delegations
- B – 1 Approval of Minutes**
- \* (a) December 11, 2017 (Inaugural Board)
  - \* (b) January 15, 2018 (Committee of the Whole)
- C – 1 Business Arising from Minutes and/or Previous Meetings**
- D – 1 Director's Report**
- E – 1 Student Trustee Report**
- F – 1 Committee Reports**
- \* (a) Committee of the Whole Report – January 15, 2018 D. Sowers
- G – 1 New Business**
- \* (a) Major Construction Update (FT2) R. Wyszynski
  - \* (b) Quarterly Budget Report (Q1) (F2) R. Wyszynski
  - \* (c) Reverse Education Services Agreement B. Blancher
- H – 1 Other Business**
- \* (a) Summary of Accounts – December 2017 R. Wyszynski
  - \* (b) Special Education Advisory Committee – November 16, 2017 L. Thompson
  - \* (c) Special Education Advisory Committee – December 7, 2017 L. Thompson
  - \* (d) Joint Occupational Health & Safety Committee Minutes – December 21, 2017 R. Wyszynski
  - \* (e) Native Advisory Committee Minutes – November 28, 2017 B. Blancher
  - \* (f) Native Advisory Committee Minutes (Draft) – December 18, 2017 B. Blancher
  - \* (g) Student Senate Virtual Meeting Minutes – December 7, 2017 B. Blancher
  - \* (h) Grand Erie Parent Involvement Committee Minutes (Draft) – January 11, 2018 B. Blancher

***SUCCESS*** for Every Student



## Regular Board Meeting

Monday, January 29, 2018  
Board Room, Education Centre

- \* (i) Safe and Inclusive Schools Committee Minutes (Draft) – January 11, 2018 W. Baker

I – 1 Correspondence

J - 1 Adjournment

### Future Meetings (held at the Education Centre unless noted otherwise)

Privacy and Information Management	February 1, 2018, 3:00 p.m.	Norfolk Room
Pre-Budget Meeting	February 5, 2018, 5:30 p.m.	Board Room
Committee of the Whole Board	February 12, 2018, 7:15 p.m.	Board Room
Special Education Advisory Committee	February 15, 2018, 6:00 p.m.	Board Room
Student Transportation Services Brant Haldimand Norfolk (STSBHN)	February 20, 2018, 9:00 a.m.	Norfolk Room
Pre-Budget Meeting	February 21, 2018, 5:30 p.m.	Board Room
Compensatory Education Committee	February 22, 2018, 1:00 p.m.	Dogwood Meeting Room, Norfolk SSC
Chair's Committee	February 26, 2018, 5:45 p.m.	Norfolk Room
Board Meeting	February 26, 2018, 7:15 p.m.	Board Room
Indigenous Education Advisory Committee	February 27, 2018, 1:00 p.m.	Board room
Ad Hoc Grand Erie and Six Nations Committee to Review Enrolment Pressures at McKinnon Park	February 28, 2018, 6:00 p.m.	Grand River Hall Joseph Brant Learning Centre
Committee of the Whole Board	March 5, 2018, 7:15 p.m.	Board Room
Native Advisory Committee	March 6, 2018, 9:00 a.m.	Tollgate Technical Skills
Safe and Inclusive School Committee	March 8, 2018, 1:00 p.m.	Board Room
Special Education Advisory Committee	March 8, 2018, 6:00 p.m.	Board Room
Grand Erie Parent Involvement Committee	March 22, 2018, 6:30 p.m.	Dogwood Meeting room Norfolk SSC
Chair's Committee	March 26, 2018, 5:45 p.m.	Norfolk Room
Board Meeting	March 26, 2018, 7:15 p.m.	Board Room
Audit Committee	March 27, 2018, 4:00 p.m.	Brant Room

*SUCCESS* for Every Student



## MINUTES

**Present:** Board Chair G. Anderson, Board Vice-Chair T. Waldschmidt, D. Dean, R. Collver, A. Felsky, J. Harris, K. Sandy, C.A. Sloat, D. Sowers, J. Hsiao (Student Trustee)

**Administration:** Director - B. Blancher; Superintendents – D. Abbey, W. Baker, L. DeVos, D. Martins, S. Sincerbox, L. Thompson, R. Wyszynski; Recording Secretary – L. Howells

**Regrets:**

**Trustees:** B. Doyle, J. Richardson, L. Kelly (Student Trustee)  
**Administration:** Nil

**A – 1 Opening**

**(a) Roll Call**

The meeting was called to order by Chair, G. Anderson at 6:30 p.m. for the purpose of conducting the Open Session.

**(b) In Camera Session**

Moved by: T. Waldschmidt

Seconded by: D. Sowers

THAT the Board move into In Camera Session to discuss personnel and legal matters at 6:30 p.m.

**Carried**

**(c) Welcome to Open Session**

The Public Session meeting was called to order by Chair, G. Anderson at 7:13 p.m.

**(d) Memorials**

Nil

**(e) Chair's Inaugural Address**

G. Anderson presented his Inaugural Address.



## Inaugural Board Meeting

December 11, 2017

Education Centre, Board Room

(f) **Reading of Trustee Code of Ethics**

In accordance with Bylaw 28, trustees read the Trustee Code of Ethics.

(g) **Declaration of Conflict of Interest**  
Nil

(h) **Agenda Additions/Deletions/Approval**

Presented as printed. It was requested that G-1-c be presented following B-1-c.

Moved by: T. Waldschmidt

Seconded by: D. Dean

THAT the Agenda be approved as printed.

**Carried**

(i) **In Camera Report**

Moved by: D. Sowers

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board confirm the appointments to the Elementary Vice-Principal Pool.

**Carried**

(j) **Presentations**  
Nil

(k) **Delegation**  
Nil

**B – 1 Approval of Minutes**

(a) **Regular Board Meeting – November 27, 2017**

Presented with minor revisions.

Moved by: C.A. Sloat

Seconded by: D. Sowers

THAT the Minutes of the Regular Board Meeting, held November 27, 2017 be approved as amended.

**Carried**



## Inaugural Board Meeting

December 11, 2017  
Education Centre, Board Room

### (b) Board Nomination Meeting – December 4, 2017

Presented with minor revisions.

Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT the Minutes of the Board Nomination Meeting, held December 4, 2017 be approved as amended.

**Carried**

### (c) Board Organizational Meeting – December 4, 2017

Presented with minor revisions.

Moved by: C.A. Sloat

Seconded by: D. Sowers

THAT the Minutes of the Board Organizational Meeting, held December 4, 2017 be approved as amended.

**Carried**

### G-1-c Consolidated Financial Statements – August 31, 2017

R. Wyszynski invited Dianne Latta, Senior Partner of Millard, Rouse and Rosebrugh to review the Auditor's report. Dianne Latta provided an overview.

Moved by: A. Felsky

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve the Auditor's Report for the year ended August 31, 2017 as recommended by the Grand Erie District School Board Audit Committee.

**Carried**

Moved by: C.A. Sloat

Seconded by: D. Sowers

THAT the Grand Erie District School Board direct the Board Chair and Vice Chair to sign the Consolidated Financial Statements dated August 31, 2017 on behalf of the Board; and THAT the Consolidated Financial Statements dated August 31, 2017 be forwarded to the Ministry of Education as required by the Education Act.

**Carried**



## Inaugural Board Meeting

December 11, 2017

Education Centre, Board Room

### C – 1 Business Arising from Minutes and/or Previous Meetings

#### (a) Executive Compensation Consultation Feedback

B. Blancher referred to the Grand Erie Executive Compensation Plan Public Consultation report providing background, additional information as outlined in Appendix A & B and the next steps.

Moved by: D. Dean

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve the submission of the summary of public feedback on the proposed Executive Compensation Plan to the government.

**Carried**

Moved by: R. Collver

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board confirm for re-submission the Executive Compensation Plan that was submitted to the government on September 29, 2017.

**Carried**

#### (b) SO121 Request to Attend a School Outside the Home School Area

L. De Vos noted Procedure SO121 Request to Attend a School Outside the Home School Area was circulated to all appropriate stakeholders for comments with comments received back by December 1, 2017. L. De Vos reviewed the comments and referred to the minor revisions.

Moved by: T. Waldschmidt

Seconded by: A. Felsky

THAT the Grand Erie District School Board received Procedure SO121 – Request to Attend a School Outside of Home School Area as information, as amended.

**Carried**

#### (c) Transportation to Paris District High School

R. Wyszynski invited P. Kuckyt, Manager of Transportation, to the table to review the Response to Delegation re: Paris District High School Transportation report which is in response to the Trustee request for Administration to look into other aspects of the delegation's concerns regarding financial costs of add an additional school bus and review the impact of modifying the walking path. P. Kuckyt noted that as pedestrian safety is the responsibility of the local municipality, concerned families should continue to contact and



## Inaugural Board Meeting

December 11, 2017

Education Centre, Board Room

work with their local municipal staff and councilors and that concerned families should continue to work with the staff of STSBHN to determine other possibly courtesy options for students who do not exceed the walking distance threshold as outlined in the consortium and board policy.

T. Waldschmidt asked if we look at creating a new bus route what would be the timeline to implement. P. Kuckyt responded that if the service provider has the appropriate asset (school bus) and driver available, it could start immediately.

Moved by: T. Waldschmidt

Seconded by: D. Sowers

THAT the Grand Erie District School Board receive the response to the delegation as information.

**Carried**

Moved by: T. Waldschmidt

Seconded by: D. Sowers

THAT the Grand Erie District School Board direct Senior Administration to provide transportation services to students of the subdivision.

C.A. Sloat noted that we do have Board Policy FT6 and is concerned that this will cause more people to request additional bus routes and cannot support the motion.

R. Collver noted the cost could balloon, where will we find the additional funds and how will we address all the issues that may come forward. This is strictly a County of Brant issue and their responsibility to provide safety to their residents. R. Collver cannot support the motion.

D. Sowers asked if we are calculating the eligibility distance by using controlled intersections, would that increase their walking distance which could now make them eligible for transportation. P. Kuckyt responded if and when the pedestrian cross walk was installed that the walk distance for the delegation's family would not be impacted. P. Kuckyt also indicated that it could be an operational challenging for his department to only use controlled intersections as the means of calculating walk distances.

B. Blancher noted that while this report indicates that there are controlled intersections, we don't determine the route taken.

G. Anderson asked for those students currently assigned for courtesy from Cobblestone do they cross Rest Acres Rd? P. Kuckyt responded that they would need to cross Rest Acres by some means in order to access the stop at Cobblestone ES.



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T. Waldschmidt noted that there was recently a fatal collision on Rest Acres Road.

J. Harris asked if we have any communication from the County of Brant if they are moving ahead with Pedestrian cross-over and have any conversations occurred with County staff? P. Kuckyt responded that he has had a conversation with the County but did not ask why the original recommendation was not adopted in August. J. Harris asked if the pedestrian cross-over was put into place would it modify the walking distance calculation. P. Kuckyt responded that it would not change for the family in question as it lies along the current path to Paris District High School. J. Harris noted he is torn on this one, as Trustee we are charged with the responsibility of cost and the well-being and safety of students. J. Harris would like to see further communication with the County if the pedestrian cross-over will be happening as there is a significant portion of this issue that belongs with the County. J. Harris recommends putting in a sunset clause as this not a clear cut decision.

A. Felsky requested clarification about the cost, currently some of the students are accessing courtesy from Cobblestone, is there is compromise to add an additional stop? P. Kuckyt responded the we don't have the capacity on the current bus which is express to Paris District High School from Cobblestone to accommodate all of the students in the subdivision in question.

A. Felsky asked can we make an exception to this service? P. Kuckyt noted the exceptions are difficult to manage as clear direction would need to be provided so that the exception could be applied consistently, transparently and fairly by his staff.

C.A. Sloat asked if the Cobblestone to Paris High School is strictly an express route. P. Kuckyt responded it is an express route.

R. Collver wants to clarify after the discussion that has occurred, the delegation noted they were expected to cross Rest Acres Road, and wants to make it very clear that the board is not expecting students to cross Rest Acres Road.

D. Dean wondering if we delay a decision until we receive further information from the County and their plans for the pedestrian cross walk. P. Kuckyt noted that he believes that it will not matter.

J. Harris asked how many families have made this request and we need to be realistic about the ask.





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A. Felsky commented that we offer a courtesy busing from Cobblestone that would require these students cross Rest Acres Road to access. What if we cancel the courtesy option from Cobblestone that would deal with the safety issue regarding crossing Rest Acres Road?

T. Waldschmidt noted that this has been ongoing since April 2017 and he has had a number of families contacting him.

G. Anderson asked if trustees were ready to vote on the motion. C.A. Sloat asked for clarification what the motion was. G. Anderson then recommended that the original motions be withdrawn and referred to the January 2018 Committee of the Whole Board meeting in order to have clarity. T. Waldschmidt and D. Sowers withdrew the original motion.

Moved by: T. Waldschmidt

Seconded by: D. Sowers

THAT the Grand Erie District School Board to refer this to the January 15, 2018 Committee of the Whole Meeting.

**Carried**

### D – 1 Director's Report

#### (a) Draft Director's Annual Report – 2016-17

B. Blancher presented the Draft Director's Annual Report. Stories included in this report are based on the six indicators of the Grand Erie Multi-Year Plan: Achievement, Well-Being, Equity, Environment, Technology and Community. The report is based on the 2016-17 year and is an interactive digital document that will go live after Trustees have reviewed the report.

C.A. Sloat would like to see a paper copy. R. Collver echoed C.A. Sloat comments.

Moved by: C.A. Sloat

Seconded by: R. Collver

THAT the Grand Erie District School Board receive the Draft Director's Annual Report 2016-17 as information.

**Carried**

Director's highlights:

- Physical Activity Support – last week we received a memo from the Director of the Safe and Healthy Schools Branch outlining funding to support Daily Physical Activity (PPM138) for Grades 1 to 8. Each Elementary School will receive \$135 intended to help ensure students participate in a minimum of 20 minutes of moderate to vigorous physical



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activity each day. We also received information on funding to support Physical Activity in Secondary Schools during non-instructional time. Funding of up to \$15,000 for at least 33 project this year will support initiatives for secondary schools that are regional, board-wide or targeted. Application deadline is January 23, with grants awarded by February 15<sup>th</sup>.

- Christmas Break is scheduled Monday, December 25, 2017 to Friday, January 5, 2018
- Youth Wellness Hub Proposal – Grand Erie has expressed support for this proposal from Haldimand-Norfolk REACH and Woodview.

Moved by: D. Sowers

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the Director's Report of December 11, 2017 as information.

**Carried**

### E – 1 Student Trustees' Report

J. Hsiao reported on the Student Senate virtual meeting held on Thursday, December 7, 2017. Senate leaders shared events happening at their school, specifically on the following topics: mental health, LGBTQ+ clubs, holiday charity drive, holiday school events, and BYOD challenges.

Moved by: T. Waldschmidt

Seconded by: K. Sandy

THAT the Grand Erie District School Board receive the Student Trustees' Report of December 11, 2017 as information.

**Carried**

### F -1 Committee Report

#### (a) Striking Committee Report

G. Anderson presented the report. C.A. Sloat noted that an Alternate Trustee is required for Student Discipline Committee.

Moved by: D. Dean

Seconded by: J. Harris

THAT the Grand Erie District School Board approve the 2017 Trustee Statutory and Standing Committee Representation.

**Carried**



## Inaugural Board Meeting

December 11, 2017  
Education Centre, Board Room

### G – 1 New Business

#### (a) Audit Committee Minutes – December 5, 2017

R. Collver presented the Draft Audit Committee Minutes.

Moved by: C.A. Sloat

Seconded by: D. Sowers

THAT the Grand Erie District School Board received the Draft Audit Committee Minutes – December 5, 2017 as information.

**Carried**

#### (b) Audit Committee Annual Report

R. Collver presented the report on behalf of the Audit Committee. D. Dean asked do we send a letter of thanks to departing volunteers. R. Collver noted that we have not in the past but can start if that is the will of the Board.

Moved by: R. Collver

Seconded by: J. Harris

THAT the Grand Erie District School Board approve the 2017 Audit Committee Annual report and for submission to the Ministry of Education.

**Carried**

*R. Collver left the meeting at 8:20 p.m.*

#### (c) Consolidated Financial Statements – August 31, 2017– was reviewed earlier in the agenda.

#### (d) Signing Officers

Moved by: C.A. Sloat

Seconded by: A. Felsky

THAT

1. signing authorities for the Grand Erie District School Board, relative to General and Trust Accounts/Legal Documents/Contracts/Bank Loans shall be one of the Chair of the Board or the Vice Chair of the Board, together with one of the Director of Education & Secretary or the Superintendent of Business & Treasurer;
2. facsimile signatures of the Board Chair and Superintendent of Business & Treasurer shall be used for signing General Account cheques produced by the Board's financial accounting system.

**Carried**



## Inaugural Board Meeting

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(e) **Borrowing Authority**

Moved by: J. Harris

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board authorize the Signing Authorities of the Board to obtain loans at any one time up to a maximum of \$35,000,000 to cover current payrolls and general account payments, if required.

**Carried**

(f) **Review of Borrowing Bylaws Not on Board's Review Schedule**

R. Wyszynski explained these bylaws are not in the four-year cycle of review, as they each have specific maturity dates.

Moved by: J. Harris

Seconded by: D. Sowers

THAT the Grand Erie District School Board receive the Review of Borrowing Bylaws Not on Board's Review Schedule report as information.

**Carried**

(g) **Revised Budget Estimate**

R. Wyszynski noted Revised 2017-18 Operating Budget Estimates are due for submission to the Ministry of Education on December 15, 2017. R. Wyszynski noted two key areas of pressure for the Board:

- Increase of \$1,854,600 to counteract the forecasted expenditure increase for supply teachers
- Budget increase of \$1,028,000 to support the increase cost in all utilities

C.A. Sloat asked about the declining enrolment grant. R. Wyszynski responded that the decrease in funding is a reflection of increased enrolment leading to a gradual phase-out of grant.

Moved by: T. Waldschmidt

Seconded by: D. Sowers

THAT the Grand Erie District School Board approve the 2017-18 Revised Budget Estimates for submission to the Ministry of Education.

**Carried**



## Inaugural Board Meeting

December 11, 2017

Education Centre, Board Room

### H – 1 Other Business

#### (a) Summary of Accounts – November 2017

Presented as printed.

Moved by: D. Sowers

Seconded by: A. Felsky

THAT the Grand Erie District School Board receive the Summary of Accounts for the months of November in the amount of \$10,635,015.84 as information.

**Carried**

#### (b) Student Senate Minutes – October 24, 2017

Presented as printed.

Moved by: D. Sowers

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the Student Senate Minutes – October 24, 2017 as information.

**Carried**

#### (c) Joint Occupational Health & Safety Committee Minutes – November 16, 2017

Presented as printed.

Moved by: C. A. Sloat

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the Joint Occupational Health and Safety Committee Minutes – November 16, 2017 as information.

**Carried**

#### (d) OPSBA Report

Presented as printed.

Moved by: C.A. Sloat

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the OPSBA Report as information.

**Carried**



## Inaugural Board Meeting

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I – 1    **Correspondence**  
Nil

J – 1    **Adjournment**

Moved by:    C.A. Sloat

Seconded by: D. Sowers

THAT the meeting be adjourned at 8:36 p.m.

**Carried**

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Board Chair, Greg Anderson



## MINUTES

**Present:** D. Sowers – Committee Chair, G. Anderson, R. Collver (via Telephone), D. Dean, B. Doyle, A. Felsky, J. Harris, J. Richardson, K. Sandy, C.A. Sloat, T. Waldschmidt, J. Hsiao (Student Trustee), L. Kelly (Student Trustee)

**Administration:** Director - B. Blancher; Superintendents - D. Abbey, W. Baker, L. De Vos, D. Martins, S. Sincerbox, L. Thompson, R. Wyszynski; Recording Secretary – L. Howells

**Regrets:**

Trustees: Nil

Administration: Nil

**A – 1 Opening**

**(a) Roll Call**

The meeting was called to order by Committee Chair, D. Sowers at 6:30 p.m. for the purpose of conducting the In Camera Session.

**(b) Declaration of Conflict of Interest**  
Nil.

**(c) In Camera Session**

Moved by: A. Felsky

Seconded by: T. Waldschmidt

THAT the Board move into In Camera Session to discuss personnel and legal matters at 6:30 p.m.

**Carried**

**(d) Welcome to Open Session**

The Public Session meeting was called to order by Committee Chair, D. Sowers at 7:15 p.m.

**(e) Agenda Additions/Deletions/Approval**

Presented as printed.

Moved by: B. Doyle

Seconded by: G. Anderson

THAT the agenda be approved

**Carried**



## Committee of the Whole Board

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(f) **In Camera Report**

Moved by: G. Anderson

Seconded by: A. Felsky

THAT the Grand Erie District School Board approve B-1-d 1 through 5.

**Carried**

**B – 1 Business Arising from Minutes and/or Previous Meetings**

(a) **Ad hoc Committee Terms of Reference – Grand Erie and Six Nations to Review Enrolment Pressures at McKinnon Park**

B. Blancher referred to the Ad Hoc Committee – Grand Erie and Six Nations to Review Enrolment Pressures at McKinnon Park report providing background and reviewed the draft Terms of Reference for Ad Hoc Committee.

C.A. Sloat requested under item 1.1 ii) be changed to “Board and staff.”

Moved by: J. Harris

Seconded by: B. Doyle

THAT the Grand Erie District School Board THAT the Grand Erie District School Board approve the Terms of Reference for the Ad Hoc Committee – Grand Erie and Six Nations to Review Enrolment Pressures at McKinnon Park as amended.

**Carried**

(b) **Paris District High School Transportation**

R. Wyszynski asked P. Kuckyt, Manager of Transportation to the table to provide overview of the Paris District High School Transportation report providing background and additional information. P. Kuckyt noted based on a consideration of factors and the implications of adding transportation services for students within the current walking distance to Paris District High School, Sr. Administration recommends that the eligibility rules continue to be applied as outlined in FT6 – Student Transportation.

G. Anderson noted that he supports the recommendation.

J. Harris asked if the current courtesy pick up could be moved to an additional location to ensure the safety of the students? P. Kuckyt responded that an option may be available but there could be some operational impact. J. Harris has a concern about adding an additional





## Committee of the Whole Board

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bus and the cost impact but requested we move to a compromise for the pickup location of the courtesy riders.

A. Felsky noted she agrees with J. Harris' statement and we need to consider a compromise on the courtesy pick up location to stop students having to cross the busy road.

T. Waldschmidt thanked everyone but cannot support the recommendation.

C.A. Sloat referred to FT6 2.2 and asked if there would be increased cost for adding an additional pick up location for the courtesy riders. P. Kuckyt responded that there may be low probability but cannot guarantee.

B. Doyle stated he has trouble supporting the motion as it stands, understanding the economics but we need to look at safety of our students first and we need to have provisions in our policy when it comes back for review.

T. Waldschmidt requested a recorded vote for the motion.

Moved by: T. Waldschmidt

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board continue to apply the transportation eligibility rules as outlined in Board Policy FT6 – Student Transportation.

**Carried**

### **Recorded votes:**

G. Anderson – Yes

R. Collver – Yes

D. Dean – Yes

B. Doyle - No

A. Felsky - No

J. Harris - Yes

J. Richardson - Yes

K. Sandy - No

C.A. Sloat - Yes

D. Sowers - No

T. Waldschmidt - No

C.A. Sloat asked about the compromise on the alternate pickup location for the courtesy riders. It was requested Sr. Administration bring back information to the February 12 Committee of the Whole.



## Committee of the Whole Board

January 15, 2018  
Education Centre, Board Room

### C – 1 Director's Report

The Director highlighted:

- January is Kindergarten registration month and the process is underway in all of our schools (French Immersion deadline is February 9, 2018)
- January is the last month of Semester 1 in our secondary schools and staff and students are preparing for final exams that begin on January 25<sup>th</sup>
- New Staff portal will go live on February 1
- Ministry of Education is seeking input on Student transportation - In December 2017, the Ministry of Education announced it was seeking public inputs on how to strengthen its student transportation system. The Ministry wants to create a new vision for the future of student transportation that will be responsive to the changing needs of students, school boards, school bus operators and school bus drivers. Engagement will focus on four areas: responsiveness; equity & accessibility; safety and well-being; and accountability.
- Bill 193, Rowan's Law (Concussion Safety) - This bill was introduced on December 14, 2017 by Minister of Tourism, Culture and Sport Eleanor McMahon. If passed, Rowan's Law (Concussion Safety), 2017, and amendments to the *Education Act* would provide the framework to govern concussion prevention, detection, management and awareness in amateur competitive sport and schools.
- January 22, 2018 is a PA Day for Elementary Schools – staff will be working on assessment, evaluation and report card writing that day.
- B. Blancher requested R. Wyszynski provide Trustees with an update on the following:
  - question from a Trustee during the Enrolment Update Report on November 27 asking whether increased elementary enrolment is related to the new housing developments in West Brantford stating Walter Gretzky enrolment was up 55 students and provided a breakdown.
  - that surplus space in Haldimand has successfully been secured and that our first tenant is at Dunnville Secondary School – Apex Driving School.
- B. Blancher requested D. Abbey provide Trustees with an update on the Website Issues:
  - D. Abbey asked J. Ecklund to the table to provide an update. J. Ecklund noted that the first time the website crashed, the provider was contacted and ITS completed the recommended solutions/correction they suggested. J. Ecklund further noted ITS has implemented some changes and reconfiguration and is hoping the fix will work and the website will be more functional during high traffic.
  - C.A. Sloat asked why does it take so long for the website to come back after it crashes. J. Ecklund responded that the website never went down it just becomes unresponsive due to the amount of traffic trying to access the site.
  - C.A. Sloat noted we seem to be over budget and asked how far above budget will it be to fix this issue? J. Ecklund responded that the current overspend is



## Committee of the Whole Board

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\$15,000 which was due to adding the enhanced search feature on the website that did not exist.

- J. Harris asked if there is a need to buy more hardware or change the software? J. Ecklund responded not at this time.
- J. Harris further asked how long do we think it will take to fix this? J. Ecklund responded that there are some techs doing some testing this week.
- J. Harris commented that he is happy to hear that we are not accepting these issues with the provider and requested ongoing updates. B. Blancher responded that we are definitely not accepting this and noted updates can be provided as we work through these issues.

*K. Sandy left the meeting at 7:55 pm.*

- B. Blancher requested L. De Vos provide updates on Child Care Centres. L. De Vos noted that an EarlyON Child Care Centre has been approved for Hagersville Secondary School and that she and R. Wyszynski will be meeting with the local Consolidated Municipal Services Manager (CMSM) and the provider in the near future. L. De Vos further noted that a Child Care Centre was approved at Central Public School which will have space for 64 children and will be additional space added to the school. C.A. Sloat noted that both of these are in our buildings but the ministry is funding and asked if the board will be involved in the planning. B. Blancher responded that we will be heavily involved in the planning.
- B. Blancher noted minor revisions have been made to SO15 – Field Trips' Manual checklists. The Grand Erie Accessibility Committee suggested revisions to the Category I, II and III Field Trip Checklists to include planning with accessibility in mind. Changes have been made to the Checklists and these are reflected in the documents now posted on the portal and website.

Moved by: T. Waldschmidt

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Director's Report of January 15, 2018 as information.

**Carried**

### D – 1 New Business – Action/Decision Items

#### (a) Schedule of Pre-Budget Consultation Meetings

Presented as printed. R. Wyszynski is suggesting a 5:30 p.m. start. R. Collver suggests that the Auditor General's Recommendations for School Boards Financial Management be part of the agenda at the first meeting.



## Committee of the Whole Board

January 15, 2018  
Education Centre, Board Room

Moved by: C.A. Sloat

Seconded by: G. Anderson

THAT the Grand Erie District School Board set the dates for Pre-Budget Consultation Meetings as follows:

1. Monday, February 5, 2018
2. Wednesday, February 21, 2018.

**Carried**

(b) **Transition Committee for Grandview Central Public School and Fairview Avenue Public School**

L. De Vos referred to the Transition Committee for Grandview Central Public School and Fairview Avenue Public School report providing background, the required individuals and the role of the Transition Committee and the communication plan.

Moved by: G. Anderson

Seconded by: D. Dean

THAT the Grand Erie District School Board approve the establishment of a Transition Committee for Grandview Central Public School and Fairview Avenue Public School.

**Carried**

(c) **Transition Committee for Elgin Avenue Students Moving to Lynndale Heights for 2018/19 School Year**

W. Baker referred to the Transition Committee for Elgin Avenue Students Moving to Lynndale Heights for 2018-19 School Year report providing background, the required individuals and the role of the Transition Committee and the communication plan.

Moved by: D. Dean

Seconded by: R. Collver

THAT the Grand Erie District School Board approve the establishment of a Transition Committee to support the movement of Elgin Avenue students to Lynndale Heights for the 2018-19 school year.

**Carried**

(d) **Contract Award – New Elevator Addition at Major Ballachey Elementary School**

R. Wyszynski referred to the Contract Award – New Elevator Addition at Major Ballachey Elementary School report providing background on the Tender 2018-35-T for General Contract services that was issued on October 20, 2017 and closed on November 21, 2017.



## Committee of the Whole Board

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R. Wyszynski noted 8 firms submitted bids and noted one bid was disqualified as their bid was not compliant with the Bid Documents Terms and Conditions. R. Wyszynski recommends the contract be awarded to Abcott Construction Ltd.

C. A. Sloat noted the amount is about \$100,000 over what is budgeted and is concerned about contingency. R. Wyszynski responded the difference will be covered by the Hub funding which needs to be used by August 31, 2018 and also by School Condition Improvement funds.

G. Anderson asked when will construction begin? R. Wyszynski responded that there is hope to start immediately with a 4-month construction plan.

Moved by: T. Waldschmidt

Seconded by: B. Doyle

THAT the Grand Erie District School Board approve the award for General Contracting Services for the New Elevator Addition at Major Ballachey Elementary School as set out in Tender 2018-35-T to Abcott Construction Ltd. in the amount of \$545,140.00 plus HST.

**Carried**

(e) **Contract Award – Prime Design Consultant Services for a Building Renovation at Elgin Ave. Public School**

R. Wyszynski referred to the Contract Award – Prime Design Consultant Services for a Building Renovation at Elgin Ave. Public School report providing background on the Request for Proposal 2018-9-P for Prime Design Consultant Services for a Building Renovation at Elgin Avenue Public School was issued on September 29, 2017 and closed on November 1, 2017. R. Wyszynski noted 7 firms submitted bids and noted two bids did not qualify for financials to be opened. R. Wyszynski noted after the 4 step evaluation process it is recommended the contract be awarded to Salter Pilon Architecture.

C.A. Sloat noted that this project also includes Hub funding and based on the August 31, 2018 deadline date and the start of this project, asked if the Hub funding will be used by deadline. R. Wyszynski responded that the funds will be used. C.A. Sloat further asked when the Board will see tenders for approval. R. Wyszynski responded at the April meeting.

Moved by: G. Anderson

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve the award for Prime Design Consultant Services for a Building Renovation at Elgin Avenue Public School as set out in Request for Proposal 2018-9-P to Salter Pilon Architecture in the amount of \$334,750.00 plus HST.



## Committee of the Whole Board

January 15, 2018  
Education Centre, Board Room

**Carried**

*R. Collver left the meeting at 8:12 p.m.*

### D – 2 New Business – Information Items

#### (a) Category III Trips

B. Blancher referred to the Category III Trips report noting that the report includes trips that were approved between June and December 2017 and previously approved trips that have not yet taken place.

Moved by: G. Anderson

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive Category III Trips as information.

**Carried**

#### (b) Enrolment vs Capacity by School

R. Wyszynski referred to the Enrolment vs. Capacity by School Report providing background, reviews the enrolment, school capacity and utilization as at October 31, 2017 compared to data from October 31, 2016. R. Wyszynski reviewed the utilization for both elementary and secondary.

Moved by: G. Anderson

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the report Enrolment vs Capacity as information.

**Carried**

#### (c) Grand Erie Learning Alternatives (GELA) Annual Report

D. Martin referred to the Grand Erie Learning Alternatives (GELA) Annual Report providing background and provided high level overview of the data with respect to the following areas:

- Ministry of Education (MOE – for Students Under 21 Years of Age) that includes the following programs: Day School; School Within a College (SWAC); Prior Learning Assessment and Recognition (PLAR); Night School; Passion Courses; Dual Credit; and Heritage Languages Elementary Program.
- Ministry of Education (MOE – for Students Under 21 Years of Age) Summer School which includes the following programs: Summer School – eLearning, Summer School – In-



## Committee of the Whole Board

January 15, 2018  
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- Class, Summer Co-op, Summer Literacy and Numeracy Program; and Reach Ahead Opportunities.
- Ministry of Education (MOE – for Students over 21 Years of Age) which includes the following programs: Mature Prior Learning Assessment and Recognition (MPLAR); Adjust Day School Brantford City Centre Campus; eLearning; Independent Study; Adult Co-op; Personal Support Worker Certificate (PSW); Family Literacy Program
  - Other Ministry Offerings which includes the following programs: Ministry of Citizenship and Immigration (MCI) – English as a Second Language Program; Ministry of Immigration, Refugees and Citizenship Canada (IRCC) – Language Instruction for Newcomers to Canada (LINC); CareerLink – Employment Ontario Service (EOS); Ministry of Advanced Education and Skills Development (MAESD) – Bridges to Success (BTS). Ministry of Community Safety & Correctional Services – Brantford Jail.

D. Martins provided a summary and reviewed the next steps moving forward.

J. Harris referred to Appendix C and asked for clarity on some of the numbers regarding eLearning, why is there a low number of completion compared to enrollment. D. Martins responded that one of the things the team is looking at is seeking funding through Con Ed to hire casual staff who can contact those individuals to find why they aren't completing work and to offer support.

J. Harris further noted this report has evolved over time and expressed appreciation for the increased data transparency now which gives a baseline of what we are doing and where we need to go.

C.A. Sloat referred to the marketing plan, how fulsome will that be. D. Martins responded that on a go forward basis she and the Principal will work with the Manager of Communications to improve the type of marketing and communication materials.

Moved by: G. Anderson

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Grand Erie Learning Alternatives (GELA) Report as information.

**Carried**

### E – 1 Bylaw/Policy/Procedure Consideration - Action/Decision Items

#### (a) SO14 – Equity and Inclusive Education





## Committee of the Whole Board

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W. Baker noted Policy SO14 Equity and Inclusive Education was circulated to all appropriate stakeholder for comments. W. Baker referred to the comments and amendments made.

Moved by: B. Doyle

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve Policy SO14 Equity and Inclusive Education.

**Carried**

(b) **SO136 Equity and Inclusive Education**

W. Baker noted the Procedure SO136 Equity and Inclusive Education has been included in Policy SO14 Equity and Inclusive Education and is therefore no longer required therefore the request is to have SO136 rescinded.

Moved by: C.A. Sloat

Seconded by: J. Richardson

THAT the Grand Erie District School Board rescind Procedure SO136 Equity and Inclusive Education.

**Carried**

(c) **SO18 Environmental Education and Stewardship**

R. Wyszynski noted Policy SO18 Environmental Education and Stewardship was circulated to all appropriate stakeholder for comments. R. Wyszynski referred to the comments and amendments made.

Moved by: T. Waldschmidt

Seconded by: G. Anderson

THAT the Grand Erie District School Board approve Policy SO18 Environmental Education and Stewardship.

**Carried**

(d) **SO19 Privacy and Information Management**

D. Abbey noted Policy SO19 Privacy and Information Management was circulated to all appropriate stakeholder for comments. D. Abbey referred to the comments and amendments made.

C.A. Sloat asked that a reference be noted on the policy as to when the Board designated the Director of Education as the Head of Institution in 2012.





## Committee of the Whole Board

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Education Centre, Board Room

Moved by: G. Anderson

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board approve Policy SO19 Privacy and Information Management as amended.

**Carried**

(e) **SO20 Assessment, Evaluation and Reporting**

D. Martins noted Policy SO20 Assessment, Evaluation and Reporting was circulated to all appropriate stakeholder for comments. D. Martins referred to the comments and amendments made.

J. Harris referred to page 3 and asked do we have obligation to safeguard our students' work when they submit through a third party. D. Abbey responded that that this is a good question and we may want to consider including a statement. J. Harris will leave it to the Sr. Administration to discuss.

G. Anderson noted the lower limit is listed as zero and wondered if principals will accept this? D. Martins responded that the Ministry frowns on a zero being entered and we recommend strongly against it.

D. Dean does have concerns with the intermediate and the senior division section under Plagiarism and what this policy wants the teachers to follow. D. Dean asked does this reflect the high expectations as noted in our multi-year plan and has some serious questions and wonders do we need to be firmer. B. Blancher responded that we have had many discussions and this is more around the first offence. D. Dean asked how does the teacher know if this is a first offence. B. Blancher responded that the Sr. Admin team will take away these comments for consideration.

Moved by: G. Anderson

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board approve Policy SO20 Assessment, Evaluation and Reporting.

**Carried**

(f) **SO3 Electronic Communication and Social Media Guidelines**

B. Blancher noted Policy SO3 Electronic Communication and Social Media Guidelines is a new policy and will be going out for comment.



## Committee of the Whole Board

January 15, 2018  
Education Centre, Board Room

Moved by: C.A. Sloat

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board forward Policy SO3 Electronic Communication and Social Media Guidelines to all appropriate stakeholders for comments to be received by April 6, 2018.

**Carried**

(g) **Bylaw 8 – Committees of the Board – Addition of Indigenous Education Advisory Committee (IEAC) as a Standing Committee**

B. Blancher referred to the Bylaw 8 – Committees of the Board – Addition of Indigenous Education Advisory Committee (IEAC) as a Standing Committee providing background and additional. B. Blancher reviewed the minor revisions to Bylaw 8 and the draft Indigenous Education Advisory Committee Terms of Reference

Moved by: B. Doyle

Seconded by: A. Felsky

THAT the Grand Erie District School Board approve Bylaw 8 – Committee of the Board – Addition of Indigenous Education Advisory Committee (IEAC) as a Standing Committee.

**Carried**

**E – 2 Procedures Consideration – Information Items**

(a) **HR107 Maintaining Employee Safety while Working with Students**

L. Thompson noted Procedure HR107 Maintaining Employee Safety while Working with Students was circulated to all appropriate stakeholder for comments. L. Thompson referred to the comments and amendments made.

A. Felsky requested clarification of what type of protective equipment is provided and how staff go around requesting it. L. Thompson responded staff go through school resource team, work with behavioural counsellors and ensure strategies are put in place first. If equipment is requested. the request is fulfilled. Some examples of equipment are shin guards, arm guards, vest, etc. A. Felsky further asked what is the time line to provide equipment and has there been any work refusal because staff did not have the necessary equipment. L. Thompson responded if it is new equipment and needs to be ordered, we may borrow from another space, but on average it has been a quick turnaround. L. Thompson further noted we have had work refusal but not due to lack of protective equipment.



## Committee of the Whole Board

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Moved by: D. Dean

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive Procedure HR107 – Maintaining Employee Safety while Working with Student as information.

**Carried**

(b) **HR121 Injury/Incident/Disease Investigation and Reporting**

R. Wyszynski noted Procedure HR121 Injury/Incident/Disease Investigation and Reporting was circulated to all appropriate stakeholder for comments. R. Wyszynski referred to the comments and amendments made.

Moved by: C.A. Sloat

Seconded by: G. Anderson

THAT the Grand Erie District School Board receive Procedure HR121 Injury/ Incident/ Disease Investigation and Reporting as information.

**Carried**

(c) **P106 Home Instruction**

L. De Vos noted Procedure P106 Home Instruction was circulated to all appropriate stakeholder for comments. L. De Vos referred to the comments and amendments made.

Moved by: G. Anderson

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive Procedure P106 - Home Instruction as information.

**Carried**

F– 1 **Other Business**

Nil

G – 1 **Correspondence**

Nil

H – 1 **Adjournment**

Moved by: C.A. Sloat

Seconded by: G. Anderson

THAT the meeting be adjourned at 9:03 p.m.

**Carried**



## Committee of the Whole Board

January 15, 2018  
Education Centre, Board Room

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Committee of the Whole Board Chair, D. Sowers



## GRAND ERIE DISTRICT SCHOOL BOARD

TO: Brenda Blancher, Director of Education & Secretary  
FROM: Diane Sowers, Chair, Committee of the Whole Board  
RE: **Committee of the Whole Board Report**  
DATE: January 29, 2018

**Recommended Action:** It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
THAT the Grand Erie District School Board approve the Committee of the Whole Board Report,  
dated January 15, 2018 as follows:

### 1. In Camera Session

THAT the Grand Erie District School Board approve B-1-d 1 through 5.

### 2. Ad hoc Committee Terms of Reference – Grand Erie and Six Nations to Review Enrolment Pressures at McKinnon Park

THAT the Grand Erie District School Board THAT the Grand Erie District School Board approve the Terms of Reference for the Ad Hoc Committee – Grand Erie and Six Nations to Review Enrolment Pressures at McKinnon Park as amended.

### 3. Paris District High School Transportation

THAT the Grand Erie District School Board continue to apply the transportation eligibility rules as outlined in Board Policy FT6 – Student Transportation.

### 4. Director's Report

THAT the Grand Erie District School Board receive the Director's Report of January 15, 2018 as information.

### 5. Schedule of Pre-Budget Consultation Meetings

THAT the Grand Erie District School Board set the dates for Pre-Budget Consultation Meetings as follows:

1. Monday, February 5, 2018
2. Wednesday, February 21, 2018.

### 6. Transition Committee for Grandview Central Public Schools and Fairview Avenue Public School

THAT the Grand Erie District School Board approve the establishment of a Transition Committee for Grandview Central Public School and Fairview Avenue Public School.

**7. Transition Committee for Elgin Avenue Students Moving to Lynndale Heights for 2018/19 School Year**

THAT the Grand Erie District School Board approve the establishment of a Transition Committee to support the movement of Elgin Avenue students to Lynndale Heights for the 2018-19 school year.

**8. Contract Award – New Elevator Addition at Major Ballachey Elementary School**

THAT the Grand Erie District School Board approve the award for General Contracting Services for the New Elevator Addition at Major Ballachey Elementary School as set out in Tender 2018-35-T to Abcott Construction Ltd. in the amount of \$545,140.00 plus HST.

**9. Contract Award – Prime Design Consultant Services for a Building Renovation at Elgin Ave. Public School**

THAT the Grand Erie District School Board approve the award for Prime Design Consultant Services for a Building Renovation at Elgin Avenue Public School as set out in Request for Proposal 2018-9-P to Salter Pilon Architecture in the amount of \$334,750.00 plus HST.

**10. Category III Trips**

THAT the Grand Erie District School Board receive Category III Trips as information.

**11. Enrolment vs Capacity by School**

THAT the Grand Erie District School Board receive the report Enrolment vs Capacity as information.

**12. Grand Erie Learning Alternatives (GELA) Annual Report**

THAT the Grand Erie District School Board receive the Grand Erie Learning Alternatives (GELA) Report as information.

**13. SO14 Equity and Inclusive Education**

THAT the Grand Erie District School Board approve Policy SO14 Equity and Inclusive Education.

**14. SO136 Equity and Inclusive Education**

THAT the Grand Erie District School Board rescind Procedure SO136 Equity and Inclusive Education.

**15. SO18 Environmental Education and Stewardship**

THAT the Grand Erie District School Board approve Policy SO18 Environmental Education and Stewardship.

**16. SO19 Privacy and Information Management**

THAT the Grand Erie District School Board approve Policy SO19 Privacy and Information Management as amended.

**17. SO20 Assessment, Evaluation and Reporting**

THAT the Grand Erie District School Board approve Policy SO20 Assessment, Evaluation and Reporting.

**18. SO3 Electronic Communication and Social Media Guidelines**

THAT the Grand Erie District School Board forward Policy SO3 Electronic Communication and Social Media Guidelines to all appropriate stakeholders for comments to be received by April 6, 2018.

**19. Bylaw 8 – Committees of the Board – Addition of Indigenous Education Advisory Committee (IEAC) as a Standing Committee**

THAT the Grand Erie District School Board approve Bylaw 8 Committee of the Board – Addition of Indigenous Education Advisory Committee (IEAC) as a Standing Committee.

**20. HR107 Maintaining Employee Safety while Working with Students**

THAT the Grand Erie District School Board receive Procedure HR107 Maintaining Employee Safety while Working with Student as information.

**21. HR121 Injury/Incident/Disease Investigation and Reporting**

THAT the Grand Erie District School Board receive Procedure HR121 Injury/ Incident/ Disease Investigation and Reporting as information.

**22. P106 Home Instruction**

THAT the Grand Erie District School Board receive Procedure P106 - Home Instruction as information.

Respectfully submitted,

Diane Sowers, Chair  
Committee of the Whole Board

**B-1-a Ad Hoc Committee – Terms of Reference**

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**Ad Hoc Grand Erie and Six Nations Committee to Review Enrolment Pressures at McKinnon Park  
Terms of Reference**

**1. Statement of Purpose and Responsibilities**

- 1.1 The Ad Hoc Grand Erie and Six Nations Committee to Review Enrolment Pressures at McKinnon Park will:
- i. meet to review the enrolment pressures at McKinnon Park in Caledonia connected to attendance patterns for students on Six Nations of the Grand River
  - ii. develop shared solutions and offer input to Board and staff
  - iii. reflect the opinions and interests of the groups represented by the members of the committee
  - iv. report back to the stakeholders they represent

**2. Committee Composition**

The Ad Hoc Committee to Review Enrolment Pressures at McKinnon Park shall be comprised of:

- 2.1 Director of Education
- 2.2 Native Trustee
- 2.3 One Trustee appointed by the Board
- 2.4 Superintendent of Education – Secondary Program
- 2.5 Native Advisor
- 2.6 Six Nations Elected Council Education Committee representative
- 2.7 Six Nations Confederacy Council representative
- 2.8 Principal of McKinnon Park Secondary
- 2.9 Principal of Hagersville Secondary
- 2.10 Two Principals – Six Nations
- 2.11 Maximum of 5 Parents – one from each Six Nations Elementary School

**Total 16**

**3. Committee Operating Procedures**

- 3.1 The committee will meet beginning in February 2018 and ending in May 2018 at which time the committee will be disbanded.
- 3.2 The Director of Education shall prepare the meeting schedule and agendas for each meeting.
- 3.3 A total of four meetings will take place over four months – in February, March, April and May of 2018.
- 3.4 Meetings will be held from 6:00 – 8:00 pm alternating between the Board and Six Nations.
- 3.5 Meeting Notes will be provided to all committee members.
- 3.6 A report on the work of the committee will be presented to the Grand Erie Board of Trustees on June 11, 2018.
- 3.7 Chair – The Director of Education.
- 3.8 Role of staff – Board staff may be called upon to support this committee.



**B-1-a Ad Hoc Committee – Terms of Reference**

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**4. Role of the Board**

- 4.1 Appoint Trustee members.
- 4.2 Receive the final report of the consultation in June 2018.
- 4.3 Consider the opinions expressed and feedback generated from the committee work.

DRAFT



## POLICY

SO19

<b>Privacy and Information Management</b>
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Board Received: \_\_\_\_\_ Review Date: \_\_\_\_\_

**Policy Statement:**

The Grand Erie District School Board is committed to the protection of personal information to which it is entrusted and to the individual's right of privacy regarding personal information that is collected, used, disclosed, and retained in the school system.

The Board complies with all applicable provisions under the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), the Personal Health Information Protection Act (PHIPA), the Education Act, including the Ontario Student Record Guidelines, and the Personal Information and Protection of Electronic Documents Act (PIPEDA) to collect, use, retain and disclose personal information in the course of meeting its statutory duties and responsibilities in the service of the staff, students and communities of Grand Erie.

The Grand Erie District School Board further commits to follow a national standard called the Canadian Standards Act (CSA) Model Code for the protection of Personal Information which is comprised of 10 Fair Information Principles.

This policy applies to:

- All records within the custody or under the control of the Board and addresses all aspects of Board operations and all records made or received in the day-to-day business operations of the school or Board, including student records, regardless of the medium in which those records are stored and maintained. It ensures that records are available as evidence of Board functions and activities and supports operating requirements.
- All business applications and information technology systems used to create, store, and manage records and information including email, database applications, and websites.
- All Board staff and to third party contractors or agents who collect or receive records and information on behalf of the Board. All staff shall be responsible and accountable for creating, maintaining accurate business records within their control.

**Accountability:**

1. Frequency of Reports – As needed
2. Criteria for Success – A privacy culture embedded into daily practices that promotes both the protection of personal information and freedom of access.

**General Principles****1. Accountability**

Under the *Municipal Freedom of Information and Protection of Privacy Act*, the Board is responsible for personal information and confidential records under its control and has designated a Freedom of Information (FOI) Coordinator and Head of the Institution\* who are accountable for compliance with privacy legislation.

**2. Specified Purposes**

The Board shall specify the purposes for which personal information is collected, used, retained and disclosed, and shall notify individuals at or before the time the information is collected.

**3. Consent**

An individual's informed consent is required for the collection, use and disclosure of personal information, except where otherwise permitted by law.

**4. Limiting Collection**

The collection of personal information must be fair, lawful and limited to that which is necessary to the specified purpose. Personal information shall be collected only when it is necessary for providing for the education of students, the employment of staff, or as required and authorized by law.

**5. Limiting Use, Retention, and Disclosure**

The use, retention and disclosure of personal information and confidential records are limited to the specified purposes identified to the individual except where otherwise permitted by law.

**6. Accuracy**

The Board shall ensure that personal information and confidential records are accurate, complete and up-to-date in order to fulfill the specified purposes for its collection, use, disclosure and retention.

**7. Safeguards**

Personal information and confidential records are secured and protected from unauthorized access, disclosure and inadvertent destruction by adhering to safeguards appropriate to the sensitivity of the information.

**8. Openness and Transparency**

Policies and practices relating to the management of personal information and confidential records are made readily available to the public.

**9. Access and Correction**

An individual has the right to access his/her personal information and will be given access to that information, subject to any restrictions. All Freedom of Information requests shall be considered in consultation with the Freedom of Information Coordinator of the Board to ensure compliance with individuals' right of access.

An individual has the right to challenge the accuracy and completeness of the information and to request that it be amended as appropriate, or to have a letter/statement of disagreement retained on file. Any individual to whom the disclosure of the personal information has been granted in the year preceding a correction has the right to be notified of the correction/statement.

An individual is to be advised of any third party service provider's requests for his/her personal information in accordance with privacy legislation.

**10. Compliance**

An individual may address or challenge compliance concerning the above principles to the Freedom of Information Coordinator accountable to the Board.

## Procedures

### 1.0 Training and Awareness

- 1.1 Role-specific privacy training is provided to all Grand Erie District School Board staff and trustees, including temporary staff to complete within a specified time-frame. Volunteers and third party service providers have access to training as deemed necessary. Subsequent privacy review shall be completed as deemed necessary.
- 1.2 All staff, volunteers and trustees shall sign, yearly, a Confidentiality agreement in relation to personal and confidential information to which they have access in the course of their work.

### 2.0 Records Information Management

All records and information received, created, and maintained within administrative departments and schools support the Board's day-to-day operations. As such, they are the property of the Board and subject to this policy.

## References

*Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*

*Personal Health Information Protection Act (PHIPA)*

*Personal Information Protection and Electronic Documents Act (PIPEDA)*

*Education Act*

*Ontario Student Record (OSR) Guideline 2000*

*Procedure SO104 Ontario Student Records*

*\*The position of Head of the Institution was delegated to the Director of Education in a Board motion September 17, 2012*

## Indigenous Education Advisory Committee Terms of Reference

### 1. Mandate

To promote, enhance and improve Indigenous Education for all students.

### 2. Statement of Purpose and Responsibilities

The Indigenous Education Advisory Committee will:

- i. advise, consult and collaborate on how best to improve Indigenous student outcomes
- ii. provide advice on initiatives including, but not limited to, student programs, native studies, student retention and alternative education programs
- iii. advocate both provincially and locally for specific needs of Indigenous students
- iv. provide input into supports to build capacity of educators to develop strategies to improve the integration of Indigenous perspectives in the classroom and school community
- v. identify community issues that impact education
- vi. reflect the opinions and interests of the groups represented by the members of the committee
- vii. report back to the stakeholders they represent

### 3. Committee Composition

The Indigenous Education Advisory Committee (IEAC) shall be comprised of:

- 3.1 Native Trustee
- 3.2 Trustee appointed by the Board
- 3.3 Chair of Six Nations Council Education Committee or Alternate
- 3.4 Six Nations Confederacy Council Representative
- 3.5 Director of Education – New Credit or Alternate
- 3.6 Mississaugas of the New Credit Education Pillar Lead
- 3.7 Additional Representative from MNCFN
- 3.8 Region 9 Metis Representative
- 3.9 Representation from no more than 5 local associations. Local association is defined as an association or organization that operates locally within the area of jurisdiction of the board which further the interest of Indigenous education.
- 3.10 Up to 10 Parent Representatives

### 4. Committee Operating Procedures

- 4.1 In January of each year IEAC will select a Chair of the committee.
- 4.2 The Indigenous Ed Lead shall prepare the meeting schedule and agendas for each meeting.
- 4.3 A total of five meetings will take place annually – October, December, February and April and June
- 4.4 Meetings will alternate between day and evening.
- 4.5 The committee will operate using a consensus model.

- 4.6 Meeting Minutes will be provided to all members
- 4.7 Role of staff — Board staff may be called upon to support this committee.

**5. Role of Staff**

Staff will provide information, support, and direction and will facilitate the work of the committee in matters related to the advisory role of the committee.

**6. Role of the Board**

- 6.1 Appoint Trustee members.
- 6.2 Ensure that Indigenous parent and community members constitute a majority of the Committee
- 6.3 Support the Work of the Committee
- 6.4 Receive and Review the Minutes of the Committee

DRAFT



## GRAND ERIE DISTRICT SCHOOL BOARD

TO: Brenda Blancher, Director of Education and Secretary  
FROM: Rafal Wyszynski, Superintendent of Business and Treasurer  
RE: **Major Construction Project Report**  
DATE: January 29, 2018

**Recommended Action:** It was moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
THAT the Grand Erie District School Board receive the Major Construction Project Report as information.

### **Background**

Following is a status update for the 2017-18 Major Construction Projects.

### **Thompson Creek Addition**

#### **Scope**

Create four (4) new classrooms to facilitate the consolidation of Anna Melick Memorial School students with Thompson Creek.

#### **Status**

Project Completed.

#### **Budget**

The project was allocated \$1,110,000 via the Capital Priorities Grant Allocation (\$850,353) and the Full Day Kindergarten Allocation (\$259,647) from the Ministry of Education. Current capital expenditures incurred to date total \$997,443. It is anticipated that this project will come slightly under budget.

### **Pauline Johnson Collegiate Hospitality Renovation**

#### **Scope**

Renovate space at Pauline Johnson Collegiate to accommodate a new Hospitality and Tourism Program and relocate Special Education Room

#### **Status**

Project Completed.

#### **Budget**

The budget for the project was set at \$793,700 was funded from the Board's allocation for School Condition Improvement. Current capital expenditures incurred to date total \$810,897.

**Fairview Avenue Redevelopment****Scope**

Construction of a new elementary school to accommodate the consolidation of Fairview Avenue PS and Grandview Central PS on the existing Fairview Avenue PS site. The new construction will include child care and child and family program spaces. The current school will be demolished following occupancy of the new elementary school.

**Timeline**

Dates	Description	Status
Feb 2017	Seek Board approval to appoint a project architect.	Completed
Feb - April 2017	Complete schematic design phase and seek approval to issue tender	Completed
May – June 2017	Complete all drawings and tender documents.	Completed
August 2017	Issue Tender	Completed
September 2017	Close tender and seek Board approval to award contract work.	Completed
Oct 2017 to Aug 2018	Complete project construction work.	In Progress
September 2018	New school occupied by staff and students.	
Sept to Oct 2018	Old school demolished and site restored	

**Status**

The following activities have been completed as of January 23, 2018:

- ✓ December 15, 2017
  - Site works (such as waterproofing, backfill and granular base work) is approximately 99% complete.
  - Masonry walls (above grade) are ongoing. Corridor walls west and north of the gymnasium are nearing completion. Walls have been covered with tarp and heated for the masons to continue through the cold weather.
  - Minor plumbing and electrical work is ongoing.
  - The drywall hoarding on the interior of the school exit to block the exit to complete excavation and footings has been installed. Footing and foundations walls are complete.





## ✓ January 23, 2018

- Masonry walls (above grade) are ongoing. Corridor walls west and north of the gymnasium are nearing completion as well as the load bearing masonry walls around the Early Years area. Masons are shifting their scaffold and tarps as they construct new walls.
- The first delivery of steel has arrived and has been erected and ready for hollow-core.
- Hollow-core (concrete floor) slabs were delivered during the week of January 15th and have been set in place along the change rooms, class rooms and Early Years areas.
- Plumbing and electrical rough-ins are ongoing throughout. Duct inserts in the masonry openings are being placed.

**Budget**

Capital Priorities Grant approval of \$10,619,020 has been received from the Ministry of Education for this project. To date, capital costs expended total \$1,853,077 and the project is expected to be completed on time and within budget.

**Elgin Avenue Consolidation****Scope**

The primary focus of the project is a 98 pupil place addition to Elgin Avenue Public School with three (3) child care rooms and a child and family program room to support the consolidation of West Lynn Public School. The balance of the project's scope is to address accessibility (new elevator) and a number of fire code upgrades as well as electrical upgrades to support current programming, and mechanical upgrades to provide fresh air ventilation to all areas of the school.

The resulting retrofit will modernize this 60+ year old facility to reflect a learning environment that should serve the community for another 60 years or more.

**Timeline**

Dates	Description	Status
<b>January 2018</b>	<b>Seek Board approval to appoint a project architect.</b>	<b>Completed</b>
February - March 2018	Complete schematic design phase and seek approval to issue tender	
March – April 2018	Complete all drawings and tender documents.	
April 2018	Issue Tender	
May 2018	Close tender and seek Board approval to award contract work.	
June 2018 to Aug 2019	Complete project construction work.	
September 2019	Official re-opening of Elgin Ave	

**Budget**

Based on Ministry Funding, the Board has a total capital allocation of \$6,180,145 to spend on this project.

**Funding Allocation**

Project	Capital Priorities	Full Day Kindergarten	Child Care	Child & Family Program	Total
<b>Elgin Ave Consolidation</b>	\$3,558,461	\$524,337	\$1,573,010	\$524,337	\$ 6,180,145

Respectfully submitted,

Rafal Wyszynski  
Superintendent of Business and Treasurer



## GRAND ERIE DISTRICT SCHOOL BOARD

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TO: Brenda Blancher, Director of Education and Secretary  
FROM: Rafal Wyszynski, Superintendent of Business and Treasurer  
RE: **Quarterly Budget Report**  
DATE: January 29, 2018

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<p><b>Recommended Action:</b> It was moved by _____ Seconded by _____ THAT the Grand Erie District School Board receive the Quarterly Budget Report for the three months ended November 30, 2017 as information.</p>
--

**Background:**

Consistent with Board Policy F2 the Quarterly Budget Report for the three months ended November 30, 2017 is attached.

**Grand Erie Multi-Year Plan:**

This report supports the Achievement indicator of Success for Every Student and the following statement: we will monitor, measure and reflect on our outcomes.

Respectfully submitted,

Rafal Wyszynski  
Superintendent of Business and Treasurer

Grand Erie District School Board  
2017-18 Quarterly Financial Report  
For the Quarter Ended November 30, 2017

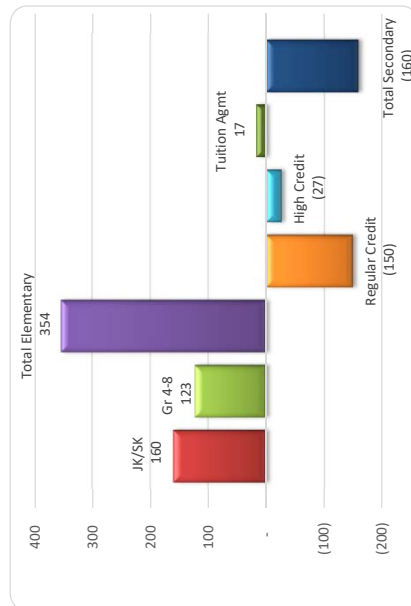
Summary Comparison of Q1 Forecast versus Estimates Budget

(\$Thousands)	Estimates (Budget)	Q1 Forecast	Variance from Est	
			\$	%
<b>Revenue</b>				
Provincial Grants (GSN)	288,340	288,302	(38)	0.0%
Grants for Capital Purposes	4,042	4,042	-	0.0%
Other Non-GSN Grants	4,202	6,072	1,870	30.8%
Other Non-Grant Revenues	8,591	8,781	190	2.2%
Amortization of DCC	15,811	15,449	(362)	-2.3%
<b>Total Revenue</b>	<b>320,986</b>	<b>322,647</b>	<b>1,661</b>	<b>0.5%</b>
<b>Expenditures</b>				
Classroom Instruction	224,000	225,624	1,624	0.7%
Non-Classroom	26,476	26,329	(146)	-0.6%
Administration	7,842	7,982	140	1.8%
Transportation	11,997	11,912	(84)	-0.7%
Pupil Accommodation	43,875	44,434	559	1.3%
Contingency & Non-Operating	5,296	5,339	43	0.8%
<b>Total Expenditures</b>	<b>319,486</b>	<b>321,622</b>	<b>2,136</b>	<b>0.7%</b>
<b>In-Year Surplus (Deficit)</b>	<b>1,500</b>	<b>1,025</b>	<b>(475)</b>	<b>-</b>
Prior Year Accumulated Surplus for compliance	398	398	-	0.0%
<b>Accumulated Surplus (Deficit) for compliance</b>	<b>1,898</b>	<b>1,423</b>	<b>(475)</b>	<b>-33.4%</b>

Summary of Enrollment

ADE	Estimates (Budget)	Revised Estimates	Variance from Est	
			\$	%
<b>Elementary</b>				
JK/SK	3,195	3,355	160	5.0%
Gr 1-3	5,344	5,415	71	1.3%
Gr 4-8	8,938	9,061	123	1.4%
<b>Total Elementary</b>	<b>17,477</b>	<b>17,831</b>	<b>354</b>	<b>2.0%</b>
<b>Secondary &lt;21</b>				
Regular Credit	7,874	7,724	(150)	-1.9%
High Credit	73	46	(27)	-36.8%
Tuition Agmt & Visa	534	551	17	3.2%
<b>Total Secondary</b>	<b>8,480</b>	<b>8,320</b>	<b>(160)</b>	<b>-1.9%</b>
<b>Total Board</b>	<b>25,957</b>	<b>26,151</b>	<b>194</b>	<b>0.7%</b>

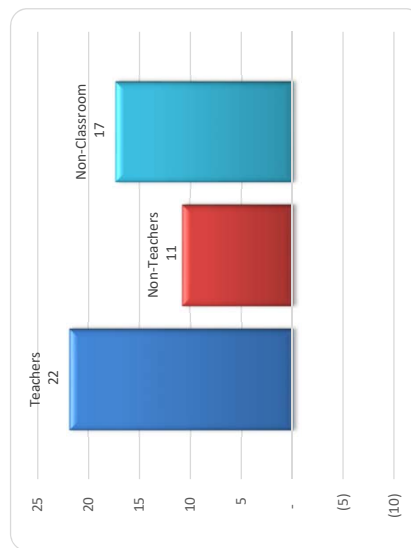
Changes in Enrollment: Budget v. Revised



Summary of Staffing

FTE	Estimates (Budget)	Revised Estimates	Variance from Est	
			\$	%
<b>Classroom</b>				
Teachers	1,675	1,697	22	1.3%
Non-Teachers	586	596	11	1.8%
<b>Total Classroom</b>	<b>2,260</b>	<b>2,293</b>	<b>33</b>	<b>1.4%</b>
<b>Non-Classroom</b>	<b>538</b>	<b>556</b>	<b>17</b>	<b>3.2%</b>
<b>Total</b>	<b>2,799</b>	<b>2,848</b>	<b>50</b>	<b>1.8%</b>

Changes in Staffing: Budget v. Revised



**Grand Erie District School Board**  
**2017-18 Quarterly Financial Report**  
**Revenues**  
**For the Quarter Ended November 30, 2017**

Budget Assessment					Material Variance Note
Estimates	Q1 Forecast	Change			
		\$ Increase (Decrease)	% Increase (Decrease)		
<b>Grant Revenues</b>					
Pupil Foundation	139,151	140,258	1,107	0.8%	a.
School Foundation	19,796	19,916	120	0.6%	
Special Education	36,873	37,124	251	0.7%	
Language Allocation	3,874	3,942	68	1.8%	
Rural and Northern Education Funding	-	583	583	0.0%	
Learning Opportunities	7,525	7,584	59	0.8%	
Continuing and Adult Education	1,594	1,503	(91)	(5.7%)	
Teacher Q&E	27,944	26,094	(1,850)	(6.6%)	b.
ECE Q&E	1,808	1,887	78	4.3%	
New Teacher Induction Program	174	174	-	0.0%	
Restraint Savings	(80)	(80)	-	0.0%	
Transportation	13,472	13,472	-	0.0%	
Administration and Governance	7,827	7,863	36	0.5%	
School Operations	25,884	25,980	96	0.4%	
Community Use of Schools	381	381	-	0.0%	
Declining Enrolment	636	135	(501)	(78.8%)	c.
Indigenous Education	728	731	3	0.4%	
Safe Schools Supplement	491	493	2	0.5%	
Permanent Financing - NPF	262	262	-	0.0%	
<b>Total Operating Grants</b>	<b>288,340</b>	<b>288,302</b>	<b>(38)</b>	<b>(0.0%)</b>	
<b>Grants for Capital Purposes</b>					
School Renewal	964	964	-	0.0%	
Temporary Accommodation	30	30	-	0.0%	
Short-term Interest	215	215	-	0.0%	
Debt Funding for Capital	3,547	3,547	-	0.0%	
Minor Tangible Capital Assets (mTCA)	(714)	(714)	-	0.0%	
<b>Total Capital Purposes Grants</b>	<b>4,042</b>	<b>4,042</b>	<b>-</b>	<b>0.0%</b>	
<b>Other Non-GSN Grants</b>					
Education Programming - Other (EPO)	2,493	4,362	1,870	75.0%	d.
Other Federal & Provincial Grants	1,710	1,710	-	0.0%	
<b>Total Non-GSN Grants</b>	<b>4,202</b>	<b>6,072</b>	<b>1,870</b>	<b>44.5%</b>	
<b>Other Non-Grant Revenues</b>					
Education Service Agreements	7,273	7,459	186	2.6%	e.
Other Fees	128	128	-	0.0%	
Other Boards	210	210	-	0.0%	
Community Use & Rentals	495	500	5	1.0%	
Miscellaneous Revenues	485	485	-	0.0%	
<b>Non Grant Revenue</b>	<b>8,591</b>	<b>8,781</b>	<b>190</b>	<b>2.2%</b>	
<b>Deferred Revenues</b>					
Amortization of DCC	15,811	15,449	(362)	(2.3%)	f.
<b>Total Deferred Revenue</b>	<b>15,811</b>	<b>15,449</b>	<b>(362)</b>	<b>(2.3%)</b>	
<b>TOTAL REVENUES</b>	<b>320,986</b>	<b>322,647</b>	<b>1,661</b>	<b>0.5%</b>	

**Explanations of Material Grant Variances**

- a. Increase due to enrolment
- b. Decrease due to changes to the reported qualifications of teachers, offset by decrease in teacher expenditures
- c. Decrease due to gradual phase-out of grant reflecting increased enrolment
- d. Increase due to announcement of additional grants
- e. Increased due to higher than anticipated Education Service Agreement students
- f. Decrease due to the timing of construction projects as well as the full amortization of certain assets

**Notes:**

- 1. Estimates is the 2017-2018 Estimates Budget as approved by the Board in June 2017

**Grand Erie District School Board**  
**2017-18 Quarterly Financial Report**  
**Expenses**  
**For the Quarter Ended November 30, 2017**

	Budget Assessment				Material Variance Note	Risk Assessment		
	2017-18 Estimates	2017-18 Q1 Forecast	\$ Increase (Decrease)	% Increase (Decrease)		Q1 2016 % of Total	Q1 2017 % of Total	Variance
<b>Classroom Instruction</b>								
Teachers	167,008	166,207	(800)	(0.5%)	a.	28.6%	27.0%	(1.7%)
Supply Teachers	3,613	5,468	1,855	51.3%	b.	19.1%	19.9%	0.8%
Educational Assistants	17,633	17,633	-	0.0%		37.3%	30.9%	(6.4%)
Early Childhood Educators	6,985	6,985	-	0.0%		0.0%	25.3%	25.3%
Classroom Computers	3,673	3,659	(14)	(0.4%)		55.7%	17.3%	(38.4%)
Textbooks and Supplies	7,004	7,004	-	0.0%		24.0%	22.4%	(1.5%)
Professionals and Paraprofessionals	8,850	8,850	-	0.0%		23.2%	21.9%	(1.3%)
Library and Guidance	8,019	7,920	(99)	(1.2%)		22.8%	23.7%	0.9%
Staff Development	739	1,422	683	92.4%	c.	17.7%	7.9%	(9.8%)
Department Heads	476	476	-	0.0%		37.7%	15.1%	(22.6%)
<b>Total Instruction</b>	<b>224,000</b>	<b>225,624</b>	<b>1,624</b>	<b>0.7%</b>		<b>28.0%</b>	<b>26.2%</b>	<b>(1.8%)</b>
<b>Non-Classroom</b>								
Principal and Vice-Principals	13,646	13,646	-	0.0%		27.6%	27.1%	(0.5%)
School Office	7,504	7,358	(146)	(1.9%)	d.	27.0%	25.7%	(1.2%)
Co-ordinators and Consultants	3,552	3,552	-	0.0%		31.5%	29.9%	(1.6%)
Continuing Education	1,774	1,774	-	0.0%		16.9%	12.4%	(4.5%)
<b>Total Non-Classroom</b>	<b>26,476</b>	<b>26,329</b>	<b>(146)</b>	<b>(0.6%)</b>		<b>27.5%</b>	<b>26.1%</b>	<b>(1.3%)</b>
<b>Administration</b>								
Trustees	213	213	-	0.0%		20.7%	16.5%	(4.3%)
Director/Supervisory Officers	1,511	1,511	-	0.0%		23.5%	28.1%	4.6%
Board Administration	6,119	6,259	140	2.3%	e.	36.8%	35.8%	(1.0%)
<b>Total Administration</b>	<b>7,842</b>	<b>7,982</b>	<b>140</b>	<b>1.8%</b>		<b>33.8%</b>	<b>33.8%</b>	<b>0.0%</b>
<b>Transportation</b>	<b>11,997</b>	<b>11,912</b>	<b>(84)</b>	<b>(0.7%)</b>		<b>22.1%</b>	<b>21.5%</b>	<b>(0.5%)</b>
<b>Pupil Accommodation</b>								
School Operations and Maintenance	22,376	23,404	1,028	4.6%	f.	24.5%	27.9%	3.4%
School Renewal	964	964	-	0.0%		23.8%	0.0%	(23.8%)
Other Pupil Accommodation	3,809	3,809	-	0.0%		48.5%	50.2%	1.7%
Amortization & Write-downs	16,726	16,257	(469)	(2.8%)	g.	0.0%	0.0%	0.0%
<b>Total Pupil Accommodation</b>	<b>43,875</b>	<b>44,434</b>	<b>559</b>	<b>1.3%</b>		<b>18.5%</b>	<b>18.8%</b>	<b>0.3%</b>
<b>Contingency &amp; Non-Operating</b>	<b>5,296</b>	<b>5,339</b>	<b>43</b>	<b>0.8%</b>		<b>0.0%</b>	<b>8.2%</b>	<b>8.2%</b>
<b>TOTAL EXPENDITURES</b>	<b>319,486</b>	<b>321,622</b>	<b>2,136</b>	<b>0.7%</b>		<b>26.6%</b>	<b>24.9%</b>	<b>(1.7%)</b>

**Explanations of Expenditure Variances**

- a. Decrease due to lower than anticipated cost of teachers offset by increase due to remedy payment
- b. Increase to due higher than anticipated teaching supply costs
- c. Increase due to announcement of EPOs
- d. Reduction of expenditures due to closure of Parent Family Literacy Centre
- e. Increase due to legal and IT expenditures
- f. Increased to due higher than anticipated utility costs
- g. Decrease due to the timing of construction projects

**Notes:**

1. Estimates is the 2017-2018 Estimates Budget as approved by the Board in June 2017





## GRAND ERIE DISTRICT SCHOOL BOARD

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TO: Trustees of the Grand District School Board  
FROM: Brenda Blancher, Director of Education & Secretary  
RE: **Reverse Education Services Agreements**  
DATE: January 29, 2018

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<p><b>Recommended Action:</b> Moved by _____ Seconded by _____ THAT the Grand Erie District School Board receive the Reverse Education Services Agreement report as information.</p>
--

### Background

On August 22, 2017, Grand Erie staff participated in a teleconference with Denise Dwyer, Assistant Deputy Minister, Indigenous Education and Well-Being Division, and Taunya Paquette, Director of the Ministry's Indigenous Education Office on the topic of Reverse Education Services Agreements (RESA's). The teleconference was initiated by Grand Erie following a request in mid-June from the Six Nations Polytechnic STEAM (Science, Technology, Arts and Mathematics) program leads through Rebecca Jamieson, President of Six Nations Polytechnic for Grand Erie to consider entering into an RESA for students not residing on Six Nations who wanted to attend the STEAM program beginning in September 2018.

During the August 22<sup>nd</sup> teleconference, we were informed that the Six Nations Polytechnic program was not eligible for a reverse agreement as it was applying for private school status and RESA's were not available for private schools. The Ministry did inform us that it would be holding engagement meetings throughout the fall and early winter in various communities to discuss all aspects of Education Services Agreements including RESA's and it was also shared that a Ministry working group was established to provide advice in this area.

There are currently five jurisdictions in Ontario have who have RESA's and while most of these agreements involve First Nations students, there are also agreements that involve non-Native students attending a school in a native community.

Reverse Education Services Agreements, like Education Services Agreements are contractual agreements between school boards and First Nations. In an Education Services Agreement, such as Grand Erie has with Indigenous and Northern Affairs Canada (INAC) for pupils residing on Six Nations who attend Grand Erie secondary schools, the federal government pays the board tuition for the board to provide an education program for those pupils. In Reverse Education Services Agreements, the First Nation provides education for pupils that are otherwise qualified to be pupils of the board in exchange for receiving payment from the school board. The Grants for Student Needs (GSN) regulation provides that the fee payable is an amount equal to the cost of instruction per pupil and the amount charged cannot exceed the base tuition fee that the board would charge to other pupils.

### Additional Information

On January 16, 2018, Grand Erie staff took part in another teleconference with Taunya Paquette and her team where the Ministry provided us with a status update on the community engagements and the progress of the working group with specific details regarding the Six Nations Polytechnic STEAM program. The following information was shared:

- Still actively in a working group phase with OPSBA and the Chiefs of Ontario reviewing local agreements and next steps
- The Six Nations Polytech STEAM program has achieved private school status – change in direction as Ministry recognizes that for schools designated private but funded by the Federal government, this designation gets in the way of the RESA process
- Ministry is looking at the way a First Nations school is defined as in reality these are not “private” schools
- The Ministry’s position is that if families believe that the STEAM program is the most-enabling program for their child, whether or not the family is resident on Six Nations, school boards need to support the child through an RESA where appropriate

At this point the Ministry has not confirmed that the Six Nations Polytech STEAM program will be eligible for RESA’s but is hopeful this will be the case as the Ministry very much wants to support this type of relationship. Currently 98% of students attending the STEAM program live on Six Nations. The Ministry explained that there are three profiles of students currently attending STEAM – students living in Grand Erie’s jurisdiction who may or may not be Indigenous, students who are residents of Six Nations or a student who is a resident of another First Nation who wants to come to Brantford to attend the STEAM program.

Following the January 16<sup>th</sup> teleconference, the Grand Erie team met with the Six Nations Polytech STEAM group on January 17, 2018 to continue the discussion on RESA’s. At that meeting it was decided that the next steps would include an information report for the Grand Erie Trustees and a meeting with Taunya Paquette and her team to investigate the possibility of entering into RESA’s with Six Nations Polytechnic.

### Next Steps

As mentioned above, the Ministry is still very much in a working group phase and there are a number of important details to work out in what the Ministry is currently calling a *Reciprocal Education Agreement* – taking in components of both Educational Services Agreements and Reverse Educational Services Agreements. Details still under discussion include the base funded amount, parameters around additional costs that can be negotiated and the definition of a First Nation/federally operated school.

On February 6, 2018, the Grand Erie team will meet with representatives from Six Nations Polytechnic and a team from the Ministry including Taunya Paquette to continue the discussion.

Respectfully submitted,

Brenda Blancher  
Director of Education & Secretary





## GRAND ERIE DISTRICT SCHOOL BOARD

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TO: Brenda Blancher, Director of Education & Secretary  
FROM: Rafal Wyszynski, Superintendent of Business & Treasurer  
RE: **Summary of Accounts – December 2017**  
DATE: January 29, 2018

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**Recommended Action:** It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
THAT the Grand Erie District School Board receive the Summary of Accounts for the month of  
December 2018 in the amount of \$10,304,053.27 as information.

### Rationale/Background:

The summary of accounts for the Grand Erie District School Board for each month is provided to the Board.

Respectfully submitted,

Rafal Wyszynski  
Superintendent of Business & Treasurer





## Special Education Advisory Committee SEAC 17-03

Education Centre – Board Room

November 16, 2017 6:00 p.m.

### MINUTES

- A-1 Call to Order R. Collver
- (a) Welcome and Introductions  
Vice-Chair Collver welcomed members and guests.
- (b) Land Acknowledgement Statement C. A. Sloat  
Read by Trustee Sloat.
- (c) Roll Call P. Curran  
Present: P. Bagchee, L. Boudreault, L. Boswell, B. Caers, M. Carpenter, C. Clattenburg, R. Collver (V-C), P. Curran (RS), L. DeJong, M. Falkiner, C. Hofbauer, K. Mertins, L. Scott, C.A. Sloat, S. Sloat, K. Smith, L. Thompson, J. White, R. Winter.  
Absent: M. Macdonald, C. McGregor, R. Smith, Don Werden.  
Guests: S. Hill.
- (d) Resignation of Chair O'Donnell R. Collver
  - In light of Chair O'Donnell's recent resignation, the Committee agreed Vice-Chair Collver will stand as the Interim Chair until the annual election in January 2018.
- B-1 Agenda Additions R. Collver
  - None
- C-1 Information Items R. Collver
- (a) Timed Items
- i. Indigenous Education and Students with Special Education Needs S. Hill
  - Ms. Hill advised she supports students who live on the Six Nations Reserve and who attend Grand Erie secondary schools primarily in Brantford and Haldimand.
  - The tuition agreement provides federal funding and an amount for those students who require special education services.
  - The 2015 FNMI (First Nations, Metis and Inuit) Report indicated 1,462 identified students of which 37.7% received special education compared to 23.6% of the general population.
- ii. EQAO (Outcomes) in Grand Erie Students with Special Education Needs L. Thompson
  - The Committee was informed that data in this report is specific to students identified with a Learning Disability, as often those with other exceptionalities are exempt from EQAO.



## Special Education Advisory Committee SEAC 17-03

Education Centre – Board Room

November 16, 2017 6:00 p.m.

iii. Grand Erie's Achievement Plan – Success for Every Student L. Thompson

- Members were advised this is the new board wide improvement plan and were guided in identifying where special education is included.

(b) Ministry of Education and Ministry of Child and Youth Services Pilot J. White

- Eighteen school boards were invited to participate in a partnering pilot during the 2017-18 school year to increase skills for students with autism through targeted training for Educational Assistants and dedicated space for ABA (Applied Behavior Analysis) service.
- Members would like to send a letter outlining a request for Grand Erie Educational Assistants to access the 40 hours of online training and also to receive a report on the success of the pilot, especially as it relates to increased student achievement.

Moved by L. Scott

Seconded by: C. A. Sloat

"THAT Recording Secretary P Curran draft a response for approval by SEAC with final copies sent to the Ministries of Education and Child and Youth Services, Ontario Public School Boards' Association and Ontario SEAC Chairs."

D-1 Business Arising from Minutes and/or Previous Meetings R. Collver

(a) Ratification of Minutes October 19, 2017 SEAC Meeting

MOVED: S. Sloat

SECOND: L. Boswell

"THAT the minutes of SEAC 17-02, held October 19, 2017 be approved as distributed."

CARRIED

(b) Special Programs Relocation during Elgin Avenue Reconstruction – Transition Input J. White

- This topic was deferred until the December meeting.

E-1 Standing Items R. Collver

(a) Special Education News

i. Mental Health Moment –Grand Erie's Mental Health Strategy P. Bagchee

- This is a collaborative focus on Wellness, between the Ministries of Education, Children & Youth Services and Health & Long Term Care.
- In Grand Erie, there is a collaborative focus between Special Education, Safe Schools and Student Success to support the mental wellness of students.
- A focus this year is on training the Child & Youth Workers to deliver the PATHS curriculum in eleven schools, which is showing great success.



Special Education Advisory Committee SEAC 17-03

Education Centre – Board Room

November 16, 2017 6:00 p.m.

(b) Policy/Procedures –

R. Collver

- Ministry of Education issued the draft PPM 161 Supporting Children and Students with Prevalent Medical Conditions (Anaphylaxis, Asthma, Diabetes and/or Epilepsy in Schools).
- Grand Erie developed SO30 Management of Potentially Life-Threatening Health Conditions in Schools in 2016 to address Anaphylaxis, Asthma, Diabetes, and Seizures and previously developed Concussion Management.
- Staff will review the PPM to ensure all aspects of the memorandum are included in board policies and procedures prior to the September 2018 goal of implementation.

(c) Updates – Special Needs Strategy

L. Thompson / K. Mertins

- None

F-1 New Business

R. Collver

G-1 Other Business

R. Collver

(a) Regional Special Education Council (RSEC) Update L. Thompson / J. White / K. Mertins

- Leadership and Collaboration was the theme of the most recent conference.

(b) Special Education Regional Coordinator/Consultant Conference Update L. Boudreault

- This semi-annual conference focused on brain development, gifted curriculum differentiation, early literacy intervention programs, emotional literacy and parental engagement, inclusive classrooms and included discussions on issues related to students with medical needs, e.g., diabetes and glucagon administration.

H-1 Correspondence

R. Collver

(a) LDAO SEAC Circular November 2017

- Many items in the November circular have been addressed by SEAC.

(b) Parent Letter October 11, 2017

- Members had no comment on the contents.

I-1 Information Items

R. Collver

(a) Community Updates

i. Suicide Prevention Training to Parents

- S. Sloot discussed the need for this information and was advised the board provides training for staff but not for parents.
- Committee members suggested contacting Jean Montgomery Training and Consulting Services [jeanmontgomery2@gmail.com](mailto:jeanmontgomery2@gmail.com) or (519) 427-3899 to ask if a presentation to School Council is possible.



H-1-b

## Special Education Advisory Committee SEAC 17-03

Education Centre – Board Room

November 16, 2017 6:00 p.m.

J-1 Next Meeting  
December 7, 2017 | Grand Erie DSB – Board Room | 6:00 p.m.

R. Collver

K-1 Adjournment

R. Collver

Moved by S. Sloat  
Seconded by C.A. Sloat

“THAT the Grand Erie DSB Special Education Advisory Committee meeting  
of November 16, 2017 be adjourned at 7:41 p.m.”

CARRIED



## Special Education Advisory Committee SEAC 17-04

Education Centre – Board Room

December 7, 2017 6:00 p.m.

### MINUTES

- A-1 Call to Order R. Collver
- (a) Welcome and Introductions
- i. Interim Chair Collver welcomed everyone and introduced W. Baker, Superintendent of Education with responsibility for Safe Schools.
- ii. Membership Update
- Members were notified of the recent resignation of C. McGregor, Native Representative to SEAC and were advised the Board has requested a replacement from its Native Advisory Committee.
  - Both Ms. McGregor and Ms. O'Donnell were recently sent letters thanking each for their contributions to SEAC.
- (b) Land Acknowledgement Statement C. A. Sloat
- (c) Roll Call P. Curran
- Present: P. Bagchee, L. Boswell, R. Collver (V-C), P. Curran (RS), L. DeJong, M. Falkiner, C. Hofbauer, L. Scott, C.A. Sloat, K. Smith, L. Thompson, Don Werden, J White.
- Absent: L. Boudreault, B. Caers, M. Carpenter, C. Clattenburg, K. Mertins, S. Sloat, M. Macdonald, R. Smith, R. Winter.
- Guests: W. Baker
- B-1 Agenda Additions / Deletions R. Collver
- (a) Deletions – remove standing item “Updates – Special Needs Strategy” until further notice.
- MOVED: L. Scott
- SECONDED: C. A. Sloat
- “THAT the SEAC 17-04 Agenda for December 7, 2017 be approved as amended.” CARRIED
- C-1 Information Items R. Collver
- (a) Timed Items
- i. Suspension and Expulsion Data for Students with Special Needs W. Baker
- Superintendent Baker noted the trend indicates increased suspensions primarily in young male students, across the province.
  - Data from 2016-17 indicates that 51% of all suspensions were short term, most for one day and that students with special needs represent 25% of all students who are suspended; Superintendent Baker will provide more detailed data on recidivism of special education students when this data becomes available.
  - One appeal was received out of the 3,776 suspensions levied in 2016-17.



## Special Education Advisory Committee SEAC 17-04

Education Centre – Board Room

December 7, 2017 6:00 p.m.

### ii. Fetal Alcohol Syndrome Disorder – Myths and Realities

L. Scott

- Dr. Scott presented a True / False questionnaire to committee members then expanded on details from the correct answers.
- She explained that Epigenetics is the study of which genes are turned on and how they function; this method provides better indicators of future health than genetics alone.
- Much more information is available on FASD now indicating both parents, as well as ancestors can contribute to the syndrome in infants.

### D-1 Business Arising from Minutes and/or Previous Meetings

R. Collver

#### (a) Ratification of Minutes November 16, 2017 SEAC Meeting

MOVED: C. A. Sloat

SECOND: L. Boswell

“THAT the minutes of SEAC 17-03, held November 16, 2017 be approved as distributed.”

CARRIED

#### (b) Special Programs Relocation During

##### Elgin Avenue Reconstruction – Transition Input

J. White

- Ms. White met recently with the Elgin School principal to plan how to best support students during the transitions.
- A parent letter will be sent in January to parents of all affected students explaining the transition process.
- Staff, student / family visits and transportation planning will also occur.
- Members wanted assurance that students and their families would have the opportunity to say farewell to their former schools.
- Ms. White and school administrators are working closely with Human Resources staff to ensure the transition process is smooth and transparent.

#### (c) Ltr – Grand Erie DSB SEAC re Pilot to Improve School-Based Supports for Students with Autism Spectrum Disorder

- Members requested some minor amendments and asked it be distributed to school board chairs as well as SEAC chairs.
- Interim Chair Collver thanked Ms. Curran for the letter which was precise and to the point.





## Special Education Advisory Committee SEAC 17-04

Education Centre – Board Room

December 7, 2017 6:00 p.m.

### E-1 New Business

R. Collver

#### (a) Special Education Plan – Standard 18 Coordination of Services J. White / P. Bagchee

- Ms. White informed members the copy they received with the SEAC agenda package was the 2016-17 approved standard and distributed a revised version indicating changes made by special education staff.
- Members requested some additional minor amendments.
- A revised version will be included in the 2017-18 Special Education Plan.

### F-1 Standing Items

R. Collver

#### (a) Special Education News

##### i. Spotlight on Special Education J. White / K. Mertins / L. Boudreault

- Ms. White shared the tiered intervention document that is a guide to help school staff navigate the strategies and help them effectively access supports at appropriate intervals.

#### (b) Policy/Procedures –None

### G-1 Correspondence

R. Collver

#### (a) None

### H-1 Member Updates

R. Collver

#### (a) K. Smith put his name forth for the position of Chair in January's election.

### I-1 Next Meeting

R. Collver

January 18, 2018 | Grand Erie DSB – Board Room | 6:00 p.m.

### J-1 Adjournment

R. Collver

MOVED: C. A. Sloat

SECONDED: L. Scott

"THAT the SEAC 17-04 meeting, held December 7, 2017 be adjourned at 7:43 p.m."

CARRIED





## MINUTES

### 1.0 Roll Call

#### Employer Representatives:

Lena Latreille	Business Services (Certified Member)
Tom Krukowski	Facility Services
Cheryl Innes	Elementary School Administration (Certified Member)

#### Employee Representatives:

George Wittet	Secondary Occasional Teachers (Certified Member) (Chair)
Andrea Murik	Secondary Teachers (Certified Member)
Jennifer Orr	Elementary Teachers (Certified Member)
Ian Smith	CUPE Facility Services
Nancy Hondula	CUPE Educational Assistants (Certified Member)
Amanda Baxter	Elementary Occasional Teachers (Certified Member)
Jennifer Faulkner	CUPE Clerical/Technical Alternate (Alternate)
Angela Korakas	Designated Early Childhood Educator (Certified Member)
Belinda Benko	Professional Student Services Personnel (Alternate)

#### Resources:

Vacant	Health and Safety Officer
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#### Recording Secretary:

Mandy DePlancke	Human Resources Assistant
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#### Regrets:

Griffin Cobb	Secondary School Administration (Certified Member)
Rebecca Jago	Human Resources (Certified Member) (Co-Chair)
Laura Mels	Non-Union (Certified Member)
Dan McDougald	Professional Student Services Personnel (Certified Member)
Elizabeth Armstrong	CUPE Clerical/Technical



## Joint Occupational Health and Safety Committee

H-1-d

December 21, 2017

Facility Services- Meeting Room

### 2.0 Minutes of Last Meeting

The draft minutes for November 16, 2017 were reviewed.

### 3.0 Approval of Last Meeting Minutes (November 16, 2017)

The minutes were approved.

### 4.0 Agenda Additions

- 6.4 Fresh Start
- 6.5 Scent-Free Buildings
- 6.6 Workplace Violence Reporting
- 6.7 Keys

### 5.0 Unfinished Business – Discussion

#### 5.1 Review of Policy HR4- Health and Safety

The committee reviewed Policy HR4- Health and Safety. No suggested changes were brought forward by the committee. This item can be removed from the next agenda.

#### 5.2 Review of Policy HR5- Harassment

The committee reviewed Policy HR5- Harassment/Objectionable Behaviour. The Worker Co-Chair put forward a formal recommendation for Section 3.0 regarding a 3<sup>rd</sup> party investigating all complaints. This recommendation will be forwarded to the Superintendent of Business. This item will remain on the next agenda.

#### 5.3 Review of Policy HR8- Workplace Violence

The committee reviewed Policy HR8- Workplace Violence. No suggested changes were brought forward by the committee. This item can be removed from the next agenda.

### New Indoor Air Quality Reports

#### 5.2 Indoor Air Quality Report- West Lynn Public School- Kindergarten Room- November 2017

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## Joint Occupational Health and Safety Committee

H-1-d

December 21, 2017

Facility Services- Meeting Room

Due to staff concerns regarding air quality, air testing occurred. Test results were within acceptable levels. The Division Manager of Operations and Health and Safety is working with Maintenance staff to increase air circulation. This item can be removed from the next agenda.

### 6.0 New Business

#### 6.1 Ministry of Labour- Field Visit- Hagersville Secondary School- December 2017

The Ministry of Labour conducted a field visit to Hagersville Secondary School as a follow up to a staff critical injury that occurred in December. No orders were issued. This item can be removed from the next agenda.

#### 6.2 Ministry of Labour- Field Visit- Waterford District High School- December 2017

The Ministry of Labour conducted a visit to the Board Office as a follow up to a staff critical injury that occurred at Waterford District High School in December. No orders were issued. This item can be removed from the next agenda.

#### 6.3 North Park Collegiate and Vocational School Threats

A committee member brought forward a concern regarding the recent social media threats that have been made regarding North Park Collegiate and Vocational School. It was indicated by them that staff members have expressed concerns about this. The Division Manager of Operations and Health and Safety stated that there has been expanded Police presence in the school, staff meetings held before classes as appropriate, and support staff available for staff to speak with on an ongoing basis. This item can be removed from the next agenda.

#### 6.4 Fresh Start

A committee member brought forward a concern regarding a new program they stated was in operation at 2 local secondary schools called Fresh Start for Students. They stated that this program resulted in OSR's that were cleared upon a student entering Grade 9. Their concern was that this would result in removing information related to violence or aggression. The Division Manager of Operations and Health and Safety will follow up with

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## H-1-d Joint Occupational Health and Safety Committee

December 21, 2017  
Facility Services- Meeting Room

the Superintendent of Business for more information. This item will remain on the next agenda.

### 6.5 Scent Free Buildings

A committee member brought forward a concern regarding the increased use of essential oil diffusers in schools and the impact this has on staff that have scent sensitivities. The committee agreed to suggest that essential oil diffusers be added to the list of items that are not allowed to be in the schools. The Division Manager of Operations and Health and Safety, will bring this forward to the Superintendent of Business. This item will remain on the next agenda.

### 6.6 Workplace Violence Reporting

A committee member brought forward a concern that instances of Workplace Violence are not being reported. The committee discussed that it is up to everyone to remind employees that they have a right to report events that fall within the definition of workplace violence. This item can be removed from the next agenda.

### 6.7 Keys

A concern was brought forward regarding Occasional teaching staff not being provided with a key to the classroom in case of a lockdown when they are working at some elementary schools. A list of locations of concern was provided and the Division Manager of Operations and Health and Safety who will follow up with the Superintendent of Business. This item will remain on the next agenda.

## 7.0 Information Items

### 7.1 Designated Substance and Asbestos Building Materials Survey- Fairview Avenue Public School- Project #16721

Due to construction at Fairview Avenue Public School, a designated substance and asbestos building materials survey was completed. This item can be removed from the next agenda.

### 7.2 Bulk Sample PLM Analysis Report- Pauline Johnson CVS- eBase #2003- Project #16769

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## H-1-d Joint Occupational Health and Safety Committee

December 21, 2017  
Facility Services- Meeting Room

Samples of plaster were collected from eBase #1061 for the determination of asbestos content. The content was not found to contain asbestos. This item can be removed from the next agenda.

### 7.3 Asbestos Abatement Site Report- Waterford District High School- eBase #1030- Project #16792

A visual clearance was conducted following the removal of asbestos-containing parging cement. No asbestos-containing debris was observed. This item can be removed from the next agenda.

## 8.0 Review of Reports

### 8.1 Employee Accident Reports Summary – November 2017 Workplace Safety and Insurance Board Reportable – November 2017 Student Aggression Summary Table for November 2017

All reports were reviewed as distributed.

### 8.2 Status of Workplace Inspections including Non-Academic sites – November 2017

Reports were made available to the committee for review. Bloomsburg Public School, Greenbrier Public School, Major Ballachey Public School, Mt. Pleasant School and Walter Gretzky Elementary did not complete the November inspection.

### 8.3 Health and Safety/Facility Services Review Committee Meeting Minutes

The next meeting is scheduled for January 9, 2018.

### 8.4 Critical Injuries

There have been 30 student critical injuries and 3 employee critical injury for the 2017-18 school year to date.

### 8.5 Focus Group

The minutes of the last meeting were provided to the committee. The next meeting is scheduled for February 15, 2018.

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8.6 Review of On-going Project Items

See chart.

8.7 Work Orders

Work order details were made available to the committee for review.

9.0 Health and Safety Training

Health and Safety Training dates for 2017-18 school year:

First Aid:

- Emergency First Aid- April 13, 2018
- Emergency First Aid- May 10, 2018

Health and Safety Training:

- Basic Certification (Facility Services)- March 12-14, 2018
- Hazard Specific (Facility Services)- March 15-16, 2018
- Recertification (Facility Services)- April 13, 2018
- Recertification (Joint Occupational Health and Safety Committee)- March 23, 2018

10.0 Recommendations to Executive Council

See 5.2

11.0 Adjournment / Next Meeting(s):

The meeting was adjourned at 11:45 am.

The next JOHSC meeting will be held on January 18, 2018 –Facility Services – Meeting Room.





# H-1-d Joint Occupational Health and Safety Committee December 21, 2017 Facility Services- Meeting Room

As of December 2017

Date item initiated	Item	Dates Discussed	Latest Update	Status and Timeframe
April 2013	Annual Workplace Violence Survey	2017 –June	Results were reviewed by the committee. The annual survey will be sent out again in 2018.	
April 2017	Terms of Reference Review	2017- May	The Terms of Reference Review document has been submitted to the Ministry of Labour. Awaiting response from the Ministry.	

## **Annual Updates Provided Each School Year:**

Item	Review Month	Resulting Update
Pavement Improvements	2018- May - Update to be provided to Committee	

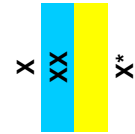
## **Policy/Procedure Review:**

Policy/Procedure	Out for Comment	Board Approval	Board Review Date	Committee Review Date	Comments
HR4 – Health and Safety Policy and Appendix Guidelines		Board approved September 2015	October 2019	September 2017	Feedback provided by the committee
HR8 – Workplace Violence		Board for approval January 2015	February 2019	September 2017	Feedback provided by the committee
HR5 – Harassment		Board approved September 2015	October 2019	September 2017	Recommendation forwarded by the committee

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No.	Elementary School	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
1	Agnes Hodge	X	X	X	X						
2	Banbury Heights	X	X	X	X						
3	Belview	X	X	X	X						
4	Bloomsburg	X	X		XXX*						
5	Boston	X	X	X	X						
6	Branlyn Community	X	X	X	X						
7	Brier Park	X	X	X	X						
8	Burford District Elementary	X	X	X	X						
9	Caledonia Centennial	X		X	XXX*						
10	Cedarland	X	X	X	X						
11	Centennial-Grandwoodlands	X	X	X	X						
12	Central P.S.	X	XX	X	X						
13	Cobblestone Elementary	X	X	X	X						
14	Confederation (Fr Imm)	X	X	X	X						
15	Courtland	X	X	XX	X						
16	Delhi	X	X	XX	X						
17	Dufferin	X	X	X	X						
18	Echo Place	X	X	X	X						
19	Elgin Ave.	X	X	XX	X						
20	Fairview Ave.	X	X	X	X						
21	Glen Morris	X	X	X	X						
22	Graham Bell	X	X	X	X						
23	Grandview	X	X	X	X						
24	Grandview Central( Dunnville)	X	X	XX	X						
25	Greenbrier	X	X		XX*						
26	Hagersville Elementary	X	X	X	X						
27	Houghton	X	X	X	X						
28	J.L. Mitchener	X	X	XX	X						

X Monthly inspection was completed  
 XX Annual JOHSC inspection completed  
 Monthly inspection was not completed  
 X\* Two inspections completed due to a missed inspection



No.	Elementary School	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
29	James Hillier	X	X	X	X						
30	Jarvis	X	X	X	X						
31	King George	X	X	X	X						
32	Lakewood	X	X	XX	X						
33	Langton	X	X	X	X						
34	Lansdowne-Costain	X	X	X	X						
35	Lynndale Heights	X	X	XX	X						
36	Major Ballachey	X	X		X*						
37	Mt. Pleasant	X	X		X*						
38	North Ward	X	X	X	X						
39	Oakland-Scotland	X	X	X	X						
40	Oneida Central	X	X	X	X						
41	Onondaga-Brant	X	X	X	XX						
42	Paris Central	X	X	X	X						
43	Port Rowan	X	X	X	X						
44	Prince Charles	X	X	X	X						
45	Princess Elizabeth	X	X	X	X						
46	Rainham	X	X	XX	X						
47	River Heights	X	X	X	XX						
48	Russell Reid	X	X	X	X						
49	Ryerson Heights	X	X	X	X						
50	Seneca Central	X	X	X	XX						
51	St. George-German	X	X	X	X						
52	Teeterville P.S.	X	X	X	X						
53	Thompson Creek	X	X	XX	X						

No.	Elementary School	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
54	Walpole North	X	X	X	X						
55	Walsh	X	X	X	XX						
56	Walter Gretzky Elementary School	X	X		X*						
57	Waterford Public	X	X	XX	X						
58	West Lynn	X	X	XX	X						
59	Woodman-Cainsville	X	X	X	X						
	<b>Secondary Schools</b>										
60	B.C.I. & V.S.	X	X	XX	X						
61	Cayuga Secondary S.(incl. TP - 28 Cayuga St. N., Cayuga)	X	X	XX	X						
62	Delhi District Secondary S.(incl. TP - 169 Wellington Ave, Delhi)	X	X	XX	X						
63	Dunnville Secondary S. (incl. TP - 237 Chestnut St., Dunnville)	X	XX	X	X						
64	G.E.L.A. Brantford (Rawdon)	XX	X	X	X						
65	G.E.L.A. - CareerLink Eaton Market Square	XX	X	X	X						
66	G.E.L.A. - Simcoe	XX	X	X	X						
67	Hagersville S.S.(incl. HSSC and TP - 12 Almas St. Unit 2, Hagersville)	XX	X	X	X						
68	McKinnon Park S.S.(incl. TP - 174 Caithness St., Caledonia, and 3201 Second Line Rd., Hagersville)	X	X	XX	X						
69	North Park C. & V.S.	X	XX	X	X						
70	Paris District H.S. (incl. TP - 2 Elm St., Paris)	X	XX	X							
71	Pauline Johnson C.V.S. (incl. TP - 410 Colborne St., Brantford)	XX	X	X	X						
72	Simcoe Composite School (incl. TP - 39 Kent St N Unit 4, Simcoe)	X	XX	X	X						
73	Spicedale Secondary School	X	X	X	X						
74	Tollgate Tech. Skills Centre	X	X	XX	X						
75	Valley Heights S.S. (includes Houghton Annex & TP on site)	X	X	X	X						
76	Waterford District High School (incl. NSSC and TP site - Camp Trillium)	X	X	XX							
<b>No.</b>											
77	H.E. Fawcett Teacher Resource Centre (TRC)	X	X	X	X						
78	Joseph Brant (including GELA - ESL, Woodland Cultural Ctr)	X	X	X	X						
79	Head Office	X	X	X	X						
80	Head Office - Facility Services	X	X	X	X						

<u>Storage Facilities - Done by school staff as portion of school in monthly inspect. &amp; Inspected twice a year by JOHSC</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>June</u>
Storage Building Burford Bus Barn, 35 Alexander St., Burford	X	X	X	X						
Storage Building Langton Bus Barn, 23 Albert Street, Langton	X	X	X	XX						
Storage Building Walsh Bus Barn, 93 Regional Road #3, Walsh	X	X	X	XX						





## Native Advisory Committee

November 28, 2017 – 9:00 to 12:00 am  
Pauline Johnson Collegiate

### MINUTES

**Present:** Brenda Blancher, Stacy Hill, Karen Sandy, Mike DeGroote, Audrey Powless Bomberry, Joe Tice, Sherri Vansickle, Sabrina Sawyer, Melissa Turner, Dave Lloyd, Dave Thomas, Alex Felsky, Pam Davis, Sharon Williams, Sandra Graham (on behalf of Ann Noyes)

**Recording Secretary:** Sharon Doolittle

#### 1.0 Introductions/Welcome

Members of the committee introduced themselves.

Karen Sandy welcomed everyone and gave the Land Acknowledgement.

#### 2.0 Approval of Agenda

K. Sandy

Agenda approved as circulated.

#### 3.0 Approval of Minutes – Sept. 12, 2017

K. Sandy

Minutes accepted.

#### 4.0 Business arising from Minutes

##### 4.1 Six Nations Confederacy Council Rep

S. Hill

- Stacy reached out to the Confederacy Council to request to attend a Council meeting. Items to be taken forward are the appointment of a representative to the NAC, an invitation to join an Ad Hoc committee that will discuss enrollment at McKinnon Park Secondary and Hagersville Secondary, the Land Acknowledgement and use of Haudenosaunee Nation names and images at Grand Erie Schools.
- A member who was uncomfortable about the removal of Steve Hill as a confederacy representative wanted to know who made the decision. S. Hill explained the situation that happened and clarified that Steve Hill was not removed but resigned.

**4.2 Education Services Agreement**

B. Blancher

- The tuition agreement is close to being done. A. Powless-Bomberry is arranging a meeting with the group negotiating the agreement to finalize the document with INAC; the representative from INAC was unavailable until November 27<sup>th</sup>.

**4.3 Strengthening the NAC**

- The committee has met and has shared some ideas. A manual is being worked on for the principals to understand the tuition agreement, the history and culture. The draft will be reviewed by this committee.

**4.4 Six Nations/New Credit Parent Information Night**

S. Hill

- The Six Nations/New Credit Parent Information Night was held at the Six Nations Community Hall on October 25<sup>th</sup>. Approximately 23 people attended. The next Parent Information Night will be held in the spring at the New Credit Community Hall.

**4.5 G.R.E.A.T. Workshops with Grade 8 Students**

S. Hill

- S. Hill contacted M. Henhawk from G.R.E.A.T. in regards to the workshops for grade 7 and 8 students and will investigate the possibility of working together which may require a partnership agreement.

**4.6 Indigenous Post-Secondary Education Navigator/Grad Coach**

J. Tice

- Joe Tice is now in the position of Indigenous Post-Secondary Education Navigator/Grad Coach. He will be working within the schools to re-engage students and help them figure out their pathways.

**4.7 Indigenous Student Leadership**

S. Hill

- Working to put together a proposal to attend the Global Youth Summit and partnering with other boards.



**4.8 Boundary Review**

B. Blancher

- B. Blancher provided a status update on this issue and shared that the Grand Erie Trustees made the decision to withdraw the boundary review that had been approved in September
- The Trustees passed a motion to establish a committee that includes representatives from Grand Erie and Six Nations to discuss enrolment pressures at McKinnon Park and to develop shared solutions.
- B. Blancher is taking draft Terms of Reference for this committee to the Trustees in January with the goal of having the first meeting of the committee in February.
- The plan is for the committee to meet February to May.

**4.9 Student Progress**

S. Hill

- Greg Rousell, System Research Lead, will be asked to come to a future meeting to support us in reviewing student achievement data from the lens of Results-Based Accountability (RBA) and will take us through a “Turn the Curve” exercise.
- M. Turner shared that one issue she has noticed is a lack of balance in timetables e.g., Grade 9 students having Native Arts and Cayuga Language the first semester which is less rigorous than second semester.
- There are a number of Grade 10 students in the off-site programs. Staff try to have the Nations program focused on the younger students; however there is a waiting list for that program and that needs to be addressed.

**Information Items****5.0 Education Services Agreement Progress Report**

S. Hill/B. Blancher

- S. Hill and B. Blancher walked the committee through the 2016-2017 Education Services Agreement Progress Report that was sent out with the Agenda.
- Revision to be made – page 14 -15 – the off-site programs for Six Nations need to be updated.
- Awards and achievements were listed but not the names of the students as was done in the past (for privacy reasons).

- A. Powless-Bomberry would like to see the graduation rates included in the report.
- Page 19 – line graph shows the credit accumulation by the grade and year
- B. Blancher explained the section that includes student attendance and achievement data and shared that for this report we have changed some of the information to show students clearly on a path to graduation even though they may not have achieved 8 out of 8 credits in Grade 9 or 16 out of 16 in Grade 10.
- S. Vansickle said it's about time success for students is measured fairly.
- Attendance remains an issue that is being explored.
- School Leaver Data – students that have decided to leave because they are 16 (Indian Act) are removed from the roll.
- Regarding attendance P. Davis, attendance counsellor expressed concern and feels that because of the overwhelming workload and the issues of some of these students more help is needed.
- If you need to know how to access support for students contact S. Sawyer and S. Hill.
- NAC will be included in the decisions around staffing that come from the new Tuition Agreement

## 6.0 Principals' Professional Committee Meeting

S. Hill

- The Principals' Professional Meeting was held on November 14th. The main focus of the meeting was on the transition from Grade 8 to 9. The next meeting will be in April.

## Discussion Items

## 7.0 Images at Cayuga Secondary and Seneca Elementary

S. Sawyer

- Members of the Indigenous Ed team have met and began consultations regarding changing the logo for Cayuga Secondary and will look for consultation from the community including Confederacy. The school respects and welcomes any decision that is made.
- Seneca Central does not have a native logo; however, there is an illustration of a native in the gym that has been there for 20 years when Seneca had a different team name – they are now the Cyclones; this illustration is also part of the discussions.

Other Business

- A committee member received a text about a rumour about a student being unfairly suspended – information was inaccurate and also that information was shared at a recent Directors Meeting regarding the high percentage of suspensions among the Indigenous population
- It was stated that suspensions do occur only when necessary as a consequence of inappropriate behavior
- P. Davis stated she connects with the VPS and the teachers to see who is suspended and keeps track of that.
- A. Powless-Bomberry asked how changes are made when issues are discussed at NAC meetings and how is information dispersed through the board. She was told that S. Sawyer and S. Hill are working on bringing awareness through community connections and workshops or presentations with teachers.
- A. Powless-Bomberry would like an articulated process in regards to the follow up from NAC meetings.
- S. Sawyer asked that funding requests be sent in before the event and that details are included when utilizing funds via purchase orders and cheque requisitions.
- M. DeGroote shared with the group the great news that Sherri Vansickle, Native Education Counsellor received the Honouring Native Women Award for Education from the Hamilton Wentworth Chapter of Native Women.





**Native Advisory Committee**  
December 18, 2017 – 9:00 a.m. to 12:00 p.m.  
Hagersville Secondary School

## MINUTES

**Present:** Stacy Hill, Sherri Vansickle, Pam Davis, Sabrina Sawyer, Dave McDonald, David Lloyd, Shaun McMahon, Alex Felsky, Denise Martins, Jeannie Martin, Karen Sandy, Melissa Turner

**Regrets:** Brenda Blancher, Ann Noyes, Audrey Powless Bomberly, Dave Thomas,

**Recording Secretary:** Sharon Doolittle

### 1.0 Introductions/Welcome

Members of the committee introduced themselves.

Karen Sandy welcomed everyone and gave the Land Acknowledgement.

### 2.0 Approval of Agenda

K. Sandy

Agenda Approved

### 3.0 Approval of Minutes – Nov. 28, 2017

K. Sandy

Minutes Approved

### 4.0 Business arising from Minutes

#### 4.1 Strengthening the NAC – Recommendations

S. Hill

Handout recommendations:

- To build a good working relationship with elected Council as a partnership – Education Committee is the liaison.

How do we build relationship within our community?

#### **Suggestions:**

- share goals

- would be good practice to have a Native Education Counsellor (rotate on a schedule) attend Six Nations Education Committee Meetings along with the Native Advisor to bring a front-line perspective
- feeling that this is a good opportunity to get the school perspective at the table as not even representatives from the Six Nations Federal schools attend Education Committee
- Committee meets the second Wednesday of every month – Stacy will send out a shared document to the committee to see who can attend
- Native Advisor will share information re: what is happening in Grand Erie for submission to the Six Nations Council newsletter; information could include how to support student success in the community – i.e., exams, highlighting tips to support students, strategies that work etc.; forward any ideas regarding this to Stacy
- Native Education Counsellors let Stacy know what is being done in the schools.
- NAC can also be a learning community – any ideas of learning, workshops on the history, guest speakers around the province, programs such as SHAE (Strengthening Hamilton Aboriginal Education) in Hamilton, bus tour with Paul General of Six Nations
- Arrange another meeting with Chiefs and Clan Mothers; in the past there has been a really good turnout for this meeting – topics include views on education, community consultation, reach out to the Grand Erie Trustees where appropriate
- Ask JoAnn Henry, Education Officer with the Ministry to come to NAC to speak about Ministry initiatives
- Inclusion of Confederacy Council rep in terms of reference
- External members – there is no defined process in regards to who is added to the committee and why. What should the process be to add new members? – S. Hill will talk to B. Blancher regarding this.
- First define the purpose of the NAC committee – part of the tuition agreement – represent the interest of the First Nation (in the tuition agreement)
- As an advisory committee how do we provide advice to the Board? This should be done through Karen Sandy.
- How do we get the recommendations from the community to the board? - Any recommendations or ideas should be brought to Karen Sandy our Board Trustee.

Information Items**5.0 Indigenous Education Advisory Committee**

S. Sawyer

Report/Update – Standing Item

What is the purpose? – It is an advisory committee for a real grassroots consultation with the community. It is inclusive of all Indigenous people – New Credit community, Six Nations community, urban, elementary and secondary as well as community resources like Kanata and Brant Native Housing.

- Terms of Reference – It is consensus decision making not voting and the decision has to be a majority Indigenous voice.
- S. Sawyer listed the members involved so far.
- Communication with this committee will happen through a standing item on each committee's agenda.
- It was asked how the board is advised. It is through Karen Sandy; the minutes are forwarded.

**6 Student Success Re-Engagement Team**

J. Martin

Re-integration of student voice – importance of including the student voice:  
**Suggestions:**

- Have native clubs or student groups send a representative to NAC and then have a follow-up for students; one point of concern is that this format may be missing the students who are not in the clubs
- NAC members should ask what they feel is working well and what they would like to be changed; being prepared to hear all that they have to say; one suggestion is to have guidelines to follow and permission to share what they present
- initiate this in the new year
- The Student Success Re-Engagement Team is working on a referral process for students and a support strategy for these students; working with Native Education Counsellors targeting students on SAL, those on the demit list and meeting the Vice-Principals to strategize supports
- J. Martin was thanked for her leadership
- J. Martin asked for an excerpt to be put in the paper explaining the work of the Student Success Re-Engagement team to show the community what is being done.

## 7.0 Tuition Agreement Report Presentation to Six Nations Elected Council

- Presentation to Six Nations Council on January 23, 2018 at 6 p.m.
- There needs to be a report back to INAC after the Tuition Agreement report is presented to the council; questions, concerns expressed and any feedback

### Discussion Items

## 8.0 Student Progress

Native Ed Counselors

- M. Turner (Hagersville Secondary) – Gr. 9 students were doing great and now some are presenting with challenges – may be the holidays, just need to take the time to be there to listen
- D. McDonald (McKinnon Park) – started great and now there are attendance issues
- S. Vansickle (P.J.C. & B.C.I) – mostly stable in terms of student need, 2<sup>nd</sup> semester is usually better, hasn't been getting many referrals, staying close to the office because going into the holidays is hard on some students; trying to support the kids in any way possible

## 9.0 Additional Special Education Funds (Idea Sharing/Prioritizing)

S. Hill

- INAC has allocated additional funding in the Tuition Agreement – this is still to be finalized but we are close; need to start thinking about the types of supports most in need
- S. Hill handed out information regarding the cost of hiring for specific positions and asked the group for feedback regarding their wishes for the additional funds.

## 10.0 Indigenous Education List of Community Resources

S. Sawyer

- A draft list of community resources was handed out for feedback; the committee was asked for feedback regarding suitability, concerns, and recommendations for additional resources to be added; some members wrote on their pages and handed them back while others will email their feedback at a later time.
- Regarding honorariums, ensure the requests are in two weeks before the event and make sure the applications are filled in completely.
- Thanks was given for the delicious Christmas Dinner.



**Next Meeting** – March 6, 2018 at Tollgate Technical Skills Centre

Draft





**Present:** Brantford Collegiate Institute & Vocational School, Cayuga Secondary School, Delhi District Secondary School, Hagersville Secondary School, McKinnon Park Secondary School, Paris District High School, Pauline Johnson Collegiate & Vocational School, Simcoe Composite School, and Valley Heights Secondary School

**Regrets:** Dunnville Secondary School, North Park Collegiate & Vocational School, Tollgate Technological Skills Centre, Waterford District High School,

**Student Trustees:** Jeriann Hsiao (Representing North)  
Leicia Kelly (Representing South)

**Director of Education:** Brenda Blancher  
**Trustees:** Greg Anderson

**Teacher Consultant**

**Student Success/ELearning:** Charleen Clark

**Recorder:** Lisa Howells

**1. Welcome – Jeriann Hsiao / Leicia Kelly**

Student Trustees, J. Hsiao and L. Kelly, welcomed students to the virtual meeting at 11:00 a.m.

**2. Discussion Topics:**

Student leaders engaged in the following discussion items:

**(a) Mental Health Supports**

- McKinnon Park – Safe talk program
- Hagersville - Guidance is another safe talk option and EA support
- Delhi – mental health week occurs in May
- BCI – candy cane hunt to support safe talk – to send positivity

**(b) LGBTQ+ clubs**

- McKinnon Park – has a club which is an accepting place to meet that occurs once a week – hosted the Rainbow Ball for the last number of years
- VHSS – combined with welcome to overall wellness group that meets weekly during lunch to discuss issue or positives that have occurred
- Delhi – GSA club
- Hagersville – Student Action Team takes on role of a GSA club

**(c) Holiday Charity Drives**

- Hagersville – start of 12 days of Christmas – bunch of different clubs hosting many charities – Heart & Stroke, Hagersville Food Drive, Red Cross, Crime Stoppers



## Student Senate Meeting

December 7, 2017

11:00 a.m. Virtual Meeting

### Volleyball Game

- McKinnon Park – food drive every class get a list and everyone can sign up for an items – Tower building contest for each home room.
- PJVS – Winter clothing drive, 12 days of Christmas to support Cancer Research
- BCI – 12 days of Christmas, Christmas PJ Day, Mitten Drive, other clubs in the school are support different Charities
- Delhi – Me to We Toy Drive,
- VHS – Café runs a food drive, donation for gift basket for the school community

### (d) Holiday School Events

- McKinnon Park – 12 days of Christmas
- Hagersville – Christmas sweater & PJ day, cafeteria Christmas dinner, sell an elf (teachers), wrapping contest, student vs teacher volleyball, student vs teacher hockey
- VHS – Christmas Lunch served by Teachers, Teachers put on performance
- Cayuga – 12 days of Christmas - Reindeer Obstacle Course, Christmas Karaoke

### (e) BYOD Challenges

- Cayuga – log in to firewall which times out – process seems ok as long as the Wi-Fi works
- Delhi – certain websites are blocked while on Wi-Fi
- McKinnon – firewall does not pop, find a different website to sign in i.e.: cbc.ca

### 3. Student Trustee Election in April

- BL29 Student Trustees can be found the board website

### 4. Next Student Senate Meeting - Thursday, April 26, 2018

- Elections for the 2018-19 Student Trustees will be held at this meeting

J. Hsiao and L. Kelly thanked everyone for participating in the virtual meeting.

The meeting was adjourned at 11:42 p.m.



# H-1-h Grand Erie Parent Involvement Committee

January 11, 2018, 6:30 pm

Dogwood Room

Waterford District High School, 227 Main Street South, Waterford

*Chair: Sarah Nichol*

*Recorder: Valerie Slawich*

## MINUTES

### 1. Welcome and Introductions

**B. Blancher**

**Present:** Brenda Blancher, Kimberly Newhouse, Tom Waldschmidt, Sarah Nichol, Leanne Smith, Nancy Waldschmidt, Brent Howard, Jen Smith, Jean Montgomery, Andrea Riddoch

### 2. Minutes

**S. Nichol**

#### 2.1. Approval of October 26, 2017 Minutes

- Nancy Waldschmidt moved and Brent Howard seconded to approve the minutes.

#### 2.2. Business Arising from the October Minutes

- None.

### 3. Financial Report

**B. Blancher**

#### 3.1. GEPIC Budget Update

- Expenditures to date were outlined.

### 4. Updates from the Board Table

**T. Waldschmidt/B. Doyle**

- #### 4.1. Trustee Brian Doyle sent his regrets. Trustee Tom Waldschmidt commented on just having the first Board Meeting of the new year, and thanked the staff at Lakewood for inviting him to their Christmas celebration.

### 5. Director's Update

**B. Blancher**

#### 5.1. Things continue to be busy in Grand Erie as we moved through the fall into early winter.

- The Director's Annual Report for 2016-17 was posted on the Grand Erie website in December – this is a requirement of the Ministry of Education and highlights stories from the 16-17 school year from across the system connected to our Multi-Year Plan.
- Kindergarten registration for September 2018 is now in full swing at all elementary schools.
- January 22<sup>nd</sup> is a PA Day for our elementary students; Term 1 is finishing up and teachers will be working on final evaluation and Term 1 report cards.
- Grade 8 Parent and Student nights began to take place in December at 6 of our secondary schools and continue throughout January at another 7 of our secondary schools; another-we are finishing up Semester 1 in our secondary schools and preparing for Semester 2.
- Final exams for our secondary school students start on January 25<sup>th</sup> with Semester 2 beginning February 5<sup>th</sup>.
- Secondary school students will begin to choose their courses for 2018-19 in the next month.

#### 5.2. Highlights since our last meeting:

- In late November Trustee and Senior Admin representatives spent some time in Dunnville for 2 events – the ground breaking for the new Dunnville Elementary School and later in the day a celebration at Thompson Creek for the new 4 room

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## H-1-h Grand Erie Parent Involvement Committee

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addition that was necessary for the consolidation of Anna Melick Memorial School students upon the closure of AMMS at the end of last June.

- We continue to plan for the Elgin Avenue rebuild and things will start gearing up in this area. In October Trustees approved a motion to relocate the Elgin Avenue students in portables at Lynndale Heights for the 2018-19 school year during the rebuild. A Transition Committee will begin to meet at the end of January to plan to the relocation.

### 5.3. Ministry Announcements

- In November the Ministry shared information about a response to the Truth and Reconciliation Commission Calls to Action #62 and #63 regarding revisions to provincial curriculum in Social Studies, Grades 4 to 6 and History Grades 7, 8 and 10:

62.i	<i>Make age-appropriate curriculum on residential schools, Treaties, and Aboriginal peoples' historical and contemporary contributions to Canada a mandatory education requirement for Kindergarten to Grade Twelve students</i>
63.i	<i>Developing and implementing Kindergarten to Grade Twelve curriculum and learning resources on Aboriginal peoples in Canadian history, and the history and legacy of residential schools.</i>
63.ii	<i>Sharing information and best practices on teaching curriculum related to residential schools and Aboriginal history.</i>
63.iii	<i>Building student capacity for intercultural understanding, empathy, and mutual respect.</i>
63.iv	<i>Identifying teacher-training needs relating to the above.</i>

- Revisions will focus on strengthening the learning connected to Indigenous perspectives, cultures, histories and ways of knowing. This includes treaty education, the impacts of the residential school system, and the Indian Act.
- It is anticipated that final documents will be released in winter 2018 with full implementation by September 2018.
- Late in November we learned that Ontario will be enhancing the Grade 10 career studies course to bring in mandatory learning on **financial and digital literacy** as well as expanding hands-on learning opportunities that will better prepare students to succeed in a rapidly changing economy.

### 5.4. Funding for a Child-Care Centre at Central Public School in Brantford

- In late December the Ministry announced that our joint proposal with the City of Brantford for a child-care centre at Central Public School in Brantford was approved. We received just over \$2 million to provide accessible child-care. The plan is for the centre to open by December 2019.

## 6. GEPIC Chair's Update

S. Nichol

6.1. GEPIC Grants – 27 proposals (reflecting 32 schools) were submitted; 5 not approved

- Awards were announced December 20, 2017

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## H-1-h Grand Erie Parent Involvement Committee

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- Subcommittee met to determine awards and schools were notified; one school very disappointed but understood the rationale.
- Grandview Central – closing activity, subcommittee felt it was a great idea; Kim will address this through the Transition Committee.

### 6.2. Clarifications required for the Application next year:

- Some proposal budgets were more than our maximum, we weren't clear whether schools understood that our maximum was \$500, discussion item around whether we need to modify this section of the application.
- Where multiple proposals for the same event are received, they should go together; the application needs to be clearer that if schools are partnering on an event, there should be a "lead" school that does the application.
- The question was raised that if a school is partnered up, does that use up that school's application or could they put another one forward in case the other proposal is not accepted? The group consensus was that schools are able to submit other proposals – it will all come down to the subcommittee's discretion on how to disperse the funding to make things fair.
- Budget information should be broken down how the money will be spent (i.e., speaker costs, refreshments, supplies, promotions, etc.)
- The application will be revised to read, '*The maximum amount that each School Council can apply for is \$500 per school included in this application*'.
- Do we want to take out the section on Family of Schools Networking on page 2? A goal of GEPIC has been to encourage networking but this is already addressed at the beginning of the document so we could take this section out – one less thing for school councils to complete; we do want to ensure that we still encourage networking and we will continue to do this on the poster.
- It's okay if a submission proposes a budget over \$500 but need to state where the other funding is coming from.
- There were a number of schools that were granted funding but did not use it – was this part of an accountability check used to determine who got funding this year (e.g., if a school didn't use it last year, did we grant funding this year without ensuring they could spend it this year?) – subcommittee did say this is a detail that could be considered – one caveat is that school councils change and it might not be fair to penalize people who weren't involved in not spending the funding the previous year.
- Val can provide information in the fall regarding which schools did not spend their PRO funding the year previous – subcommittee will determine what to do with this information.
- Kim will work on further revisions as discussed to provide clarity for School Councils and a proposed draft will come to our March meeting
- T. Waldschmidt thanked the subcommittee for their hard work and diligence in making this process work
- J. Montgomery asked if the events will be posted so GEPIC members could attend as appropriate - K. Newhouse will facilitate this.

### 6.3. Facebook Group Update

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## H-1-h Grand Erie Parent Involvement Committee

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Dogwood Room

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- Facebook is up and running with 26 members to date; when the page was set up – it was named ‘gepic:’ so it can’t be searched by ‘gepic’. K. Newhouse will send out a message to School Council Chairs to let them know how to search out the group; the goal is to have people share tips and strategies.

### 7. Planning, Discussion and Sharing

K. Newhouse

#### 7.1. Spring Session – April 2018

- last years was cancelled; K. Newhouse reviewed what was planned for April 1, 2017 and the format
- discussion around what the committee would like to see happen
- remaining budget is \$3,646
- discussion around when? Format?
- conversation about the very successful event held on March 29, 2014 – keynote was Mary Jean Gallagher from the Ministry of Ed., transportation was provided, child care was provided, a PRO grant was also used – this kind of event requires a lot of volunteers and some concern that we don’t have the resources for something like this
- some topics suggested – impact of legalization of marijuana on families; Smart Parenting Social Media and social media
- could poll School Council Chairs about their interests – K. Newhouse will solicit interest via email
- issue around geography and perhaps hosting similar events on two different days; consensus that 2 Saturdays are challenging for committee members to give up; evenings might work better, with a light supper offered
- 2 topics of 45 minutes each – could do a 6:00 – 8:30 pm idea with dinner available at 6:00 and the program to start at 6:30 pm
- possible locations – Waterford DHS and Cobblestone Elementary
- possible dates – week of April 16<sup>th</sup> – need to check on availability of schools

### 8. Other Business

#### 8.1. None

### 9. Dates 2017-18

#### 9.1. March 22, 2018; May 10, 2018

Adjournment – 8:17 pm

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Safe and Inclusive Schools Committee  
Board Room – Education Centre  
Thursday, January 11, 2018  
1:00 pm

## MINUTES

Chair: Christine Bibby and Heather Knill-Griesser

Recorder: April Crabb

### 1. **Welcome and Introductions**

- H. Knill-Griesser welcomed everyone. David Dean was introduced. Mr. Dean will be the Board's representative on this committee

### 2. **Attendance:**

Present: A. Andratis, G. Ash, W. Baker, J. Benner, A. Crabb, T. Haist, M. Hodges, L. Kilpatrick, K. Kitchen, C. Krueger, A. Potichnyj, R. Weber, S. Martin, C. Bibby  
Regrets: J. Dale, S. Hill, S. Miller

### 3. **Policies and Procedures Out for Comment**

#### 3.1 **SO27 – Acceptable Use of Information Technology**

- Page 3 – under definitions: Do we need to include use of peripherals for those that have difficulty using computers? Possibly in brackets. Do we need detail of what this looks like from an accessibility lens e.g., Assistive Technology

#### 3.2 **FT114 – Employee Use of Board Owned Property and Equipment**

- Nil

#### 3.3 **FT119 – Boundary Reviews**

- Not included on the list but should include - a representation from the working group will include "the Chair of the Education Committee"

#### 3.4 **HR112 – Employee Assistance Program**

- Approved list of providers? The step of the provider getting on the Board approved list of providers is exclusion/barrier for staff to use EAP. The list is also not culturally diverse e.g., Indigenous as well as LGBTQ+ community (safer spaces designation?), another obstacle is cost, not all costs are covered, and limited number of sessions allowed for coverage
- Vocabulary use of the word "problem" on page 1. 2b and 2c – remove the word problem
- The document itself needs review in that it suggests or presents in a negative light with the working of "problems"
- Remove the use of gender designated pronouns and use "they"

#### 3.5 **HR124 – Principal/Vice Principal Performance Appraisal**

- The administrators on the committee felt the leadership framework is not insensitive to any particular group. It is very generic in approach and neutral

#### 4. Operational Matters

##### 4.1 **Building a Culture of Diversity in Grand Erie with Shakil Choudhury - Feb. 12 at the Best Western**

- Call for volunteers – C. Bibby, A. Crabb, H. Knill-Griesser, J. Benner, S. Sawyer and P. Bagchee will assist

##### 4.2 **WITS Anti-Peer Victimization Program**

- We have received requests for this program to run in some schools as well as through Safe Schools. WITS is a literacy based program where the lesson plans and resources are available on line at no cost, other than purchasing the recommended books. The program has been run previously in two elementary schools
- Discussed promoting the use of WITS in elementary schools, as part of bullying prevention. There may be a need to reintroduce admin to the program
- Committee discussed creating a sub-committee of individuals who would assist to review resources, speakers and programs that are being suggested to Grand Erie schools in the areas of safety and inclusivity. These resources would be then posted to the Staff Portal for all schools to access (G. Ash, H. Knill-Griesser, C. Bibby, S. Sawyer)

##### 4.3 **Equity/Diversity/Friendship/Teamwork Themes – Touring Performance for Grades K-4 Coming to Area in February: Subcommittee required to review**

- Group performance for grades 3 and 4. Presentation and curriculum packages, short video performance, for elementary school level. Group wondering if we want them coming to GEDSB schools in February. First step may be for someone to attend the program when it is hosted in another Board. H. Knill Griesser will obtain additional information as to dates of the program for team members, who volunteer, to attend and review

##### 4.4 **Supporting Racialized Students in Ontario - Grant Proposal**

- Grant has been written. Looking at targeting potential racism within indigenous groups not just external racism. Creating day of activities for all levels of indigeneity.
- There is also discussion as to supporting LGBTQ+ students who are also indigenous. Grand Erie is working with Egale Canada to construct a culturally sensitive workshop on this subject

##### 4.5 **Culturally Responsive Pedagogy and Ontario's Education Equity Action Plan, 2017 - Presenter: Patrick Case, Assistant Deputy Minister, Education Equity Secretariat; Reflections from December Conference**

- Conference in December. Reflections - Boards of similar size having similar challenges with maximizing Equity dollars with limited staffing. Not all Boards have an Equity Lead Program Position or Research department
- Ministry is promoting the approach of examining overall practices verses “one off” events. Some Boards are doing reflective research, for example, looking at teachers and staff to use their own experiences at the classroom

level regarding equity issues, and looking at the impact this has on students and classroom climate

- The Ministry is requesting that Boards collect identity based data to help support marginalized groups increase student achievement. The barrier is gathering data: how do we create a sense of trust for students and parents to share information that they may not want to identify? Aboriginal Ed department has experience in this area. Discussion took place as to the benefits of having accurate student data and ways to approach data collection

#### **4.6 Upcoming Conference - February 28 - March 1, 2018**

- SIS group can offer support for equity members who wish to attend. A. Andratis, S. Sawyer, and A. Crabb would like to attend. W. Baker will also be in attendance

#### **4.7 Funding Request for Leadership Program for Russell Reid-Coronation School**

- A funding request has been received from Russell Reid-Coronation School. The school is requesting \$700 to support a leadership program
- SIS has supported other special projects in schools, related to inclusivity and equity
- Discussed creating an application process for schools to apply for funds from SIS to support special projects. Terms of reference for application and guidelines for approval will be created. A. Andratis will develop a template. S. Sawyer and C. Bibby to assist

#### **4.8 Egale Sessions - January 24, 25 and 26<sup>th</sup>**

- Egale sessions are paid for by the Ministry. Committee members were asked to communicate to staff information about the upcoming sessions. There are three dates booked for January

#### **4.9 Video Group**

- A meeting was held with Atomic Spark. Initial ideas for video content and the identification of people that will be highlighted with their stories was discussed

### **5. Future Meeting**

March 1, 2018 | 1:00 pm | Board Room – Education Centre