



## GRAND ERIE DISTRICT SCHOOL BOARD

*Head Office, 349 Erie Avenue  
Brantford, ON N3T 5V3*

### Committee of the Whole Board No.1 Meeting September 10, 2012, 7:15 p.m.

#### MINUTES

#### **PRESENT:**

**Trustees:** D. Werden, Chair, J. Angus R. Collver, D. Dean, E. Dixon, B. Doyle, A. Everets, B. Johnston, M. Macdonald, C.A. Sloat, L. Bradovka (Student Trustee), D. Fleet (Student Trustee)

**Administration:** Director — J. Forbeck; Superintendents - G. Anderson, W. Baker, B. Blancher, J. Gunn, McDonald, A. Nesbitt; Recording Secretary — D. Fletcher

#### **REGRETS:**

**Trustees:** C. Lefebvre

**Administration:** Nil.

#### A – 1 **Opening**

##### (a) **Roll Call**

The meeting was called to order by Chair, D. Werden at 6:30 p.m. for the purposes of conducting the In Camera Session.

##### (b) **Declaration of Conflict of Interest**

Nil.

##### (c) **In Camera Session**

Moved by: C.A. Sloat

Seconded by: B. Doyle

THAT the Board move into In Camera Session to discuss Legal and Personnel Matters at 6:30 p.m.

**Carried**

Open Session reconvened at 7:21 p.m.

##### (d) **Welcome to Open Session**

The Public Session meeting was called to order by Chair, D. Werden, at 7:21 p.m. p.m.

(e) **Agenda Additions/Deletions/Approval**

The following items were added to the agenda:

E-1-b Brantford Field of Dreams Community Partnership

F-1-b Letter from Dave Levac, MPP

F-1-c Letter from Upper Grand District School Board

F-1-d Letter from the City of Brantford

R. Collver stated that Trustee D. Dean is currently attending the council meeting at the City of Brantford for the Brantford Field of Dreams Community Partnership presentation.

Moved by: J. Angus

Seconded by: E. Dixon

THAT the agenda be approved as amended.

**Carried**

(f) **In Camera Report**

Nil.

**B – 1 Business Arising from Minutes and/or Previous Meetings**

(a) Nil.

**C – 1 Director’s Report**

J. Forbeck referred to meetings held with System Leaders, Facility Services, and Clerical/Technical to share the success in the Multi-Year Plan.

He acknowledged a plaque presented to Grand Erie District School Board by Nipissing University in recognition of 10 years of dedication, support and commitment to providing Practicum Experiences for Teacher Candidates of the Laurier-Nipissing Concurrent Education Program.

He spoke to the “One-in Five Campaign “wristbands in support of mental health in children and youth. The summit on Children and Youth Mental Health will be held on October 26 and 26, 2012, and is hosted by the Coalition for Children and Youth Mental Health. Grand Erie District School Board will support the initiative by sending delegates from across the Board.

Paris District High School will be honored with the “Harmony School of the Year” award by Harmony Movement on November 6, 2012 in Toronto for the recognition of students in their support of equity initiatives.

Opening week of school visits by the Director included Thompson Creek, Port Dover Composite School, Simcoe Composite School and Russell Reid, Oneida and Seneca Central.

Moved by: C.A. Sloat

Seconded by: B. Johnston

THAT the Grand Erie District School Board receive the Director's report of September 10, 2012 as information.

**Carried**

#### **D – 1 Bylaw/Policy/Procedure Consideration – Information Items**

##### **(a) Bylaw 8 Accessibility Committee – Terms of Reference**

W. Baker provided background, and referred to the revisions made to Appendix A.

Revisions were provided to clarify the annual plan and multi-year plan ending dates. It was suggested to add a parent representative to the Terms of Reference.

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the Grand Erie District School Board approve changes to “Terms of Reference – Accessibility Committee (Bylaw8)”, as amended.

**Carried**

##### **(b) FT9 Transition Committees**

J. Gunn provided clarification for the comments received.

Moved by: R. Collver

Seconded by: B. Johnston

THAT the Grand Erie District School approve Policy FT9 – “Transition Committees”.

**Carried**

##### **(c) HR5 Harassment**

M. McDonald recalled how significant changes were made in 2010 to align with Bill 168. The major change recommended is to add “objectional conduct”.

Discussion involved accountability and criteria for success. Suggestions include revising the criteria for success by deleting “Reduction in harassing behavior” and providing a data report of occurrences and resolutions to Board.

In response to E. Dixon, M. McDonald explained that a harassment claim would be a confidential matter between the employee and Human Resources and if it progressed to a grievance, trustees would be informed.

Moved by: J. Angus

Seconded by: B. Doyle

THAT the Grand Erie District School Board approve Policy HR5 – “Harassment”, as amended.

**Carried**

## D – 2 Administrative Procedure Consideration – Information Items

### (a) **SO121 Request to Attend a School Outside the Home School Area**

B. Blancher highlighted the revisions. A recommendation was made to revise procedure #5.

Moved by: J. Angus

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board forward Administrative Procedure SO121 – “Request to Attend a School Outside the Home School Area” to all appropriate stakeholders for comment to be received by November 30, 2012, as amended.

**Carried**

### (b) **SO137 Accessibility – Integrated Accessibility Standards Regulation (IASR) - Transportation**

W. Baker explained the Accessibility Compliance Schematic.

Moved by: J. Angus

Seconded by: E. Dixon

THAT the Grand Erie District School Board forward Administrative Procedure SO137 – “Accessibility – Integrated Accessibility Standards Regulation (Transportation)” to all appropriate stakeholders for comment to be received by November 30, 2012.

**Carried**

### (c) **SO138 Accessibility – Integrated Accessibility Standards Regulation (IASR) – Information & Communication**

W. Baker explained that information may be shared included websites, messaging methods etc.

Moved by: A. Everets

Seconded by: B. Doyle

THAT the Grand Erie District School Board forward Administrative Procedure SO138 – “Accessibility – Integrated Accessibility Standards Regulation (Information & Communications)” to all appropriate stakeholders for comment to be received by November 30, 2012.

**Carried**

(d) **SO139 Accessibility – Integrated Accessibility Standards Regulation (IASR) – Employment Standards**

W. Baker explained this procedure will address every aspect of employment.

C.A. Sloat queried if this would fall under the Human Resources category because it involves hiring. It is so specific to accessibility and references policy SO23. It was agreed to keep it under school operations.

Moved by: R. Collver

Seconded by: B. Johnston

THAT the Grand Erie District School Board forward Administrative Procedure SO139 – “Accessibility – Integrated Accessibility Standards Regulation (Employment)” to all appropriate stakeholders for comment to be received by November 30, 2012.

**Carried**

(e) **HR111 Personal Protective Footwear**

J. Gunn recapped the comments and revisions made.

Moved by: E. Dixon

Seconded by: J. Angus

THAT the Grand Erie District School Board receive Administrative Procedure HR111 – “Personal Protective Footwear” as information.

**Carried**

(f) **HR119 Progressive Discipline**

M. McDonald spoke briefly to one change in the template “Letter of Expectation”.

Moved by: J. Angus

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive Administrative Procedure HR119 – “Progressive Discipline” as information.

**Carried**

**E – 1 Other Business****(a) Enrolment Update**

J. Gunn commented that early indications show that elementary enrolment is up by 195 students, mostly in junior kindergarten and senior kindergarten. Secondary enrolment is right on projection, and is expected to be higher in September than on October 31, 2012. This looks favorable with respect to budgeted projected enrolment.

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the Enrolment Update as information.

**Carried**

D. Dean arrived at 8:17 p.m.

**(b) Brantford Field of Dreams Community Partnership**

D. Dean provided verbal update on the Field of Dreams presentation made at City Council this evening.

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the Brantford Field of Dreams Community Partnership Update as information.

**Carried**

**F – 1 Correspondence****(a) Ontario Education Services Corporation****(b) Dave Levac, MPP****(c) Upper Grand District School Board****(d) City of Brantford**

J. Angus expressed an interest in attending the presentation of the Neighbourhood Hub Prosperity Project to the City of Brantford Committee of the Whole on September 17, 2012. R. Collver and G. Anderson will also be attending. All trustees are welcome.

Moved by: C.A. Sloat

Seconded by: R. Collver

THAT the Grand Erie District School Board receive correspondence as information.

**Carried**

D. Werden referred to the Candidates for Position of President form from OPSBA regarding elections at the General Meeting on September 21-22, 2012.

#### G – 1 **Adjournment**

Moved by: C.A. Sloat

Seconded by: A. Everets

THAT the meeting be adjourned at 8:23 p.m.

**Carried**

---

Committee of the Whole Board No.1 Chair, Don Werden