



## Committee of the Whole Board No.1

April 7, 2014  
Education Centre, Board Room

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### MINUTES

**Present:** D. Dean, Committee Chair, J. Angus, R. Collver, E. Dixon, B. Doyle, A. Everets, M. Macdonald, C.A. Sloat, T. Waldschmidt, D. Werden, K. Amy (Student Trustee), K. Manning (Student Trustee)

**Administration:** Director — J. Forbeck; Superintendents – D. Abbey, W. Baker, B. Blancher, J. Gunn, M. McDonald, A. Nesbitt, S. Sincerbox; Recording Secretary - D. Fletcher

**Regrets:**

**Trustees:** C. Lefebvre

**Administration:** Nil.

**A – 1 Opening**

**(a) Roll Call**

The meeting was called to order by Committee Chair, D. Dean at 7:17 p.m.

**(b) Declaration of Conflict of Interest**

E. Dixon declared a conflict of interest for In Camera items C-1-a and C-1-b.

**(c) In Camera Session**

Moved by: T. Waldschmidt

Seconded by: J. Angus

THAT the Board move into In Camera Session to discuss legal, property and personnel matters at 6:30 p.m.

Carried.

**(d) Welcome to Open Session**

Nil.

**(e) Agenda Additions/Deletions/Approval**



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Moved by: C.A. Sloat  
Seconded by: T. Waldschmidt  
THAT the agenda be approved as printed.  
**Carried**

(f) **In Camera Report**

Moved by: C.A. Sloat  
Seconded by: D. Werden  
THAT Item D-1-a be approved.  
**Carried**

(g) **Delegation – Rose Petitt, Youth Education Officer and James Williams, Chairman of the Royal Canadian Legion Branch 125, Delhi.**

Ms. Petitt presented a delegation addressing her concern on the decline of public speaking by students over the years.

Discussion involved ensuring that effective means of communication are used to notify schools of public speaking competitions.

J. Forbeck discussed how a considerable emphasis is on the parent/child relationship to prepare for these contests and suggests that the importance of oral communication and public speaking can be re-iterated by superintendents at the family of schools meeting.

Trustees were appreciative of the work the Royal Canadian Legion with students regarding public speaking.

Moved by: R. Collver  
Seconded by: E. Dixon  
THAT the Grand Erie District School Board receive the delegation as information.  
**Carried**

**B – 1 Business Arising from Minutes and/or Previous Meetings**

Nil.



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### C – 1 Director's Report

The Director highlighted:

- Summit for Children and Youth Mental Health was held April 3-4<sup>th</sup>, 2014 with a group of representatives from Grand Erie attending that included staff, parents, Director, Senior Administration, teaching and non-teaching staff, social workers and student trustee Karissa Manning
- Centennial-Grand Woodlands School will hold the Mental Health “Chill” Fair on April 11, 2014. In collaboration with grade 8 students and Child and Youth Worker Shari Wencel, it will promote positive mental health through “stress lessons” that teach students how to manage stress before it happens
- The next Haldimand Secondary Accommodation Review Committee meeting will be held on April 9, 2014 at McKinnon Park Secondary School
- Ecole Dufferin's School Council will host “Understanding French Immersion in Ontario Schools” on April 10, 2014. Guest speaker Dann Crandall will speak with parents about learning the history and trends of French Education in Ontario and exploring the goals and expectations of the program
- The Best Start Information Fair will be held on April 12, 2014 for parents and caregivers of children up to age 12 to learn about resources and services
- Grand Erie is hosting the OPSBA Regional meeting on April 12, 2014
- More than 900 grade 5 students from the Brant area schools will attend the “Bite of Brant” program in Burford. Twenty stations of hands-on learning, representing various commodities from the agri-food industry will provide the students with an opportunity to gain an appreciation of the source of some of their food.
- Waterford District High School will be presenting “White Christmas” on April 10.

Moved by: T. Waldschmidt

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Director's Report of April 7, 2014 as information.

**Carried**

### D – 1 Bylaw/Policy/Procedure Consideration – Action/Decision Items

#### (a) FT8 Acceptable Use of Technology

D. Abbey outlined changes and noted the request to move this policy under School Operations.

A suggested revision is to include all related “policies” in the mission statement.

Moved by: C.A. Sloat

Seconded by: J. Angus



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THAT the Grand Erie District School Board forward Policy FT8 - "Acceptable Use of Information Technology" to all appropriate stakeholders for comment to be received by September 5, 2014, as amended.

**Carried**

### D – 2 Administrative Procedure Consideration - Information Items

#### (a) FT102 Acceptable Use of Technology

D. Abbey outlined changes and noted the request to move this administrative procedure under School Operations. He reviewed changes made under definitions section, and the addition of parents to additional roles.

He clarified the process of how the "Student Acceptable Use of Computers and the Internet Agreement" form would need to be signed by parents, tracked, and maintained before they would be granted technology privileges.

Moved by: D. Werden

Seconded by: E. Dixon

THAT the Grand Erie District School Board forward Administrative Procedure FT102- "Acceptable Use of Information Technology" to all appropriate stakeholders for comment to be received by September 5, 2014.

**Carried**

#### (b) FT114 Employee Use of Board-Owned Property and Equipment

J. Gunn explained this is the first review of this administrative procedure since development three years ago. No changes are recommended.

Moved by: R. Collver

Seconded by: T. Waldshmidt

THAT the Grand Erie District School Board forward Administrative Procedure FT114 – "Employee Use of Board-Owned Property and Equipment" to all appropriate stakeholders for comment to be received by September 5, 2014.

**Carried**



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(c) **FT119 Boundary Reviews**

J. Gunn explained this is the first review of this administrative procedure since development three years ago. No changes are recommended.

Moved by: D. Werden

Seconded by: J. Angus

THAT the Grand Erie District School Board forward Administrative Procedure FT119 – “Boundary Reviews” to all appropriate stakeholders for comment to be received by September 5, 2014.

**Carried**

(d) **HR112 Employee Assistance Program – EAP**

M. McDonald noted the only change is the addition of a Designated Early Childhood Educator (DECE) representative.

Moved by: J. Angus

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board forward Administrative Procedure HR112 - “Employee Assistance Program (EAP)” to all appropriate stakeholders for comment to be received by September 5, 2014.

**Carried**

(e) **HR124 Principal/Vice-Principal Performance Appraisal**

M. McDonald explained this administrative procedure is based on Regulation 234/10. He reviewed minor changes regarding technical manual and language changes in Appendix A.

He clarified that the five year cycle for performance appraisals are Ministry stipulated and that an appraisal is not given during the first year of placement as per regulation.

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the Grand Erie District School Board forward Administrative Procedure HR124 - “Principal/Vice-Principal Performance Appraisal” to all appropriate stakeholders for comment to be received by September 5, 2014.

**Carried**

(f) **SO122 Behavior Management: Continuum of Strategies from Prevention to Intervention, Including Time out**



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S. Sincerbox suggests no changes are recommended at this time and clarified that the wording of “time out” is used in the title as it is a strategy that is used quite frequently.

Moved by: R. Collver

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board forward Administrative Procedure SO122 - “Behaviour Management: Continuum of Strategies from Prevention To Intervention, Including Time Out” to all appropriate stakeholders for comment to be received by September 5, 2014.

**Carried**

### E – 1 Other Business

Nil

### F – 1 Correspondence

#### (a) Norfolk County – Municipal Election

Moved by: D. Werden

Seconded by: T. Waldshmidt

THAT the Grand Erie District School Board receive correspondence as information.

**Carried**

#### (b) Durham District School Board

Moved by: R. Collver

Seconded by: D. Werden

THAT the Grand Erie District Board respond to the Minister of Education, supporting the Durham District School Board letter.

**Carried**

### G – 1 Adjournment

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the meeting be adjourned at 8: p.m.

**Carried**

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Committee of the Whole Board No.1 Chair, David Dean