



MINUTES

Present: C.A. Sloat, Chair, R. Collver, E. Dixon, D. Dean, B. Doyle, A. Everets, C. Lefebvre, M. Macdonald, T. Waldschmidt, D. Werden, K. Amy (Student Trustee), K. Manning (Student Trustee)

Administration: Director — J. Forbeck; Superintendents – D. Abbey, B. Blancher, J. Gunn, A. Nesbitt, M. McDonald, S. Sincerbox; Recording Secretary - D. Fletcher

Trustees: J. Angus
Administration: W. Baker

A – 1 Opening

(a) Roll Call

The meeting was called to order by Board Chair C.A. Sloat at 6:30 p.m.

(b) Declaration of Conflict of Interest

Nil.

(c) In Camera Session

Moved by: D. Dean

Seconded by: T. Waldschmidt

THAT the Board move into In Camera Session to discuss legal, property and personnel matters at 6:30 p.m.

Carried

(d) Welcome to Open Session

Board Chair C.A. Sloat welcomed everyone to the Open Session at 7:21p.m.



(e) **Agenda Additions/Deletions/Approval**

Moved by: D. Dean

Seconded by: D. Werden

THAT the agenda be approved as printed.

Carried

(f) **In Camera Report**

Moved by: D. Werden

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve the signing officers to sign the lease agreement for St. Bernard School.

Carried

Moved by: E. Dixon

Seconded by: D. Dean

THAT the term appointment for Teacher Consultant for Information Technology be approved.

Carried

Moved by: D. Werden

Seconded by: T. Waldschmidt

THAT the term appointments for Teacher Consultants for Special Education be approved.

Carried

(g) **Memorial**

Nil.

(h) **Presentation – Smart Brantford Initiative by Mayor Chris Friel**

Smart Brantford is a community-wide initiative that will result in a fundamental change in the way everyone works together to grow our local economy, our people, and our environment that creates a sustainable quality of life for our citizens – a philosophical change in the way we undertake community economic development. The City of Brantford has developed a new website in order to engage community participation in the Smart Brantford initiative, allowing citizens, businesses, and organizations to share success stories and form the foundation for the Smart Brantford movement.



Regular Board Meeting
April 28, 2014
Education Centre, Board Room

Trustee discussion ensued and it was agreed that senior administration would review and bring back a report.

(i) **Delegation**

Nil.

B – 1 Approval of Minutes

(a) **March 31, 2014 (Regular Board Meeting)**

Moved by: D. Dean

Seconded by: T. Waldschmidt

THAT the minutes of the Regular Board Meeting, held March 31, 2014 be approved.

Carried

(b) **April 7, 2014 (Committee of the Whole No. 1 Meeting)**

Moved by: R. Collver

Seconded by: D. Werden

THAT the minutes of the Committee of the Whole No. 1 Meeting held April 7, 2014 be approved.

Carried

(c) **April 14, 2014 (Committee of the Whole No.2)**

Moved by: D. Dean

Seconded by: T. Waldschmidt

THAT the minutes of the Committee of the Whole No. 2 Meeting held April 14, 2014 be approved.

Carried

C – 1 Business Arising from Minutes and/or Previous Minutes

Nil.

D – 1 Director's Report



The Director highlighted:

- Monday, April 28 is National Day of Mourning to commemorate workers who have been killed, injured or suffered illness due to workplace related hazards and incidents. Grand Erie lowered its flags at half-mast to recognize the day
- The Patti McCleister Memorial Award will be given on an annual basis to the Grand Erie employee who best embodies Patti's passion and has shown great leadership and effort within their role. This employee (or group of employees) routinely goes "above and beyond" to make him/herself a better employee and leader, and does so with such an enthusiasm that extends to others. Information about the application process, criteria and date to submit a nomination can be found on the website.
- Grade 8 Boston student Bailey Donaldson recently placed first in the Royal Canadian Legion's Public Speaking Contest at zone level in Hamilton, which includes legions in southwestern Ontario, with her speech on Queen Elizabeth II. The win qualified the 13-year-old to advance to the area level competition which will be held in Milton on Saturday.
- Students from Cayuga Secondary School who form the StAR research team presented at a Ministry of Education conference. Students spoke with Assistant Deputy Ministry of Education and Chief Student Achievement Officer Mary Jean Gallagher.
- On October 9, 2013, The Queen's Baton Relay was launched at Buckingham Palace at a ceremony where Her Majesty The Queen placed her message to the Commonwealth into the baton. The Queen's Baton will be in Canada April 28 - May 2, 2014 and will visit Ryerson University as part of its Canadian journey. Major Ballachey students will compete in Commonwealth Games sports events, connect virtually with students from Crown Primary School in Scotland, and have a chance to hold the Baton.
- The Brantford Rotary Classic Run, held on Sunday April 27, 2014 is a tradition for many Brantford and Brant County residents including many of our schools. Students either ran the race with their families, as a school team or supporting the runners as a spirit team along the course. A small team was also formed to represent Grand Erie District School Board



West Lynn Public School – “Indigo – Love of Reading” - Presented by Principal Dianne Lefler and Teacher Heather Pond

The presentation highlighted West Lynn Public Schools’ application for the Indigo Love of Reading program. A video was shown during the presentation that highlighted West Lynn to promote why it should be a recipient for this grant. Details of the program include:

- More than 200 schools from across Canada apply to the Love of Reading Program each year
- 10 schools are chosen and eligible to receive a maximum of \$150,000
- The program has evolved since 2004 and during that time 13.5 million dollars have been donated to schools in need across Canada
- The task of the program is to fund as many schools as possible; Delhi Public, Houghton and Central School are previous recipients of the program

Moved by: D. Dean

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Director's Report of April 28, 2014 as information.

Carried

E – 1 Student Trustee’s Report

K. Amy and K. Manning provided a verbal update on the Student Senate Meeting held on April 8, 2014. Elections were held for student trustees for the 2014-2015 year. Madelaine Brown, from Brantford Collegiate Institute was elected from the North (Brantford/Brant County) and Erin Creed, from Valley Heights Secondary School was acclaimed from the South (Haldimand/Norfolk).

The meeting included presentations on Educational Technology and Safe Schools. An update on speakers and sessions for the Child and Youth Health Summit was provided by K. Manning and H. Carter, who attended the conference.

Moved by: E. Dixon

Seconded by: D. Werden

THAT the Grand Erie District School Board receive the Student Trustee’s Report of April 28, 2014 as information.

Carried



F – 1 Committee Reports

(a) Committee of the Whole No. 1 – April 7, 2014

In Camera Report D-1-a was approved, this report will be revised to reflect this change.

Moved by: R. Collver

Seconded by: B. Doyle

THAT the Grand Erie District School Board approve the Committee of the Whole No. 1 Report dated April 28, 2014 as follows, as amended:

1. **In Camera Report**
THAT Item D-1-a be approved.
2. **Delegation - Rose Petitt, Youth Education Officer and James Williams, Chairman of the Royal Canadian Legion Branch 125, Delhi.**
THAT the Grand Erie District School Board receive the delegation as information.
3. **Director's Report**
THAT the Grand Erie District School Board receive the Director's Report of April 7, 2014 as information.
4. **FT8 Acceptable Use of Information Technology**
THAT the Grand Erie District School Board forward Policy FT8 – "Acceptable Use of Information Technology" to all appropriate stakeholders for comment to be received by September 5, 2014, as amended.
5. **FT102 Acceptable Use of Information Technology**
THAT the Grand Erie District School Board forward Policy FT102 – "Acceptable Use of Information Technology" to all appropriate stakeholders for comment to be received by September 5, 2014.
6. **FT114 Employee Use of Board-Owned Property and Equipment**
THAT the Grand Erie District School Board forward Administrative Procedure FT114 – "Employee Use of Board-Owned Property and Equipment" to all appropriate stakeholders for comment to be received by September 5, 2014.
7. **F119 Boundary Reviews**
THAT the Grand Erie District School Board forward Administrative Procedure FT119 – "Boundary Reviews" to all appropriate stakeholders for comment to be received by September 5, 2014.



8. **HR112 Employee Assistance Program**
THAT the Grand Erie District School Board forward Administrative Procedure HR112 - "Employee Assistance Program (EAP)" to all appropriate stakeholders for comment to be received by September 5, 2014.
9. **HR124 Principal/Vice-Principal Performance Appraisal**
THAT the Grand Erie District School Board forward Administrative Procedure HR124 - "Principal/Vice-Principal Performance Appraisal" to all appropriate stakeholders for comment to be received by September 5, 2014.
10. **SO122 Behavior Management: Continuum of Strategies from Prevention to Intervention, Including Time Out**
THAT the Grand Erie District School Board forward Administrative Procedure SO122 - "Behaviour Management: Continuum of Strategies from Prevention to Intervention, Including Time Out" to all appropriate stakeholders for comment to be received by September 5, 2014.
11. **Correspondence**
 - (i) **Norfolk County – Municipal Election**
THAT the Grand Erie District School Board receive correspondence as information.
 - (ii) **Durham District School Board**
THAT the Grand Erie District Board respond to the Minister of Education, supporting the Durham District School Board letter.

Carried

(b) Committee of the Whole No. 2 – April 14, 2014

Moved by: D. Werden

Seconded by: D. Dean

THAT the Grand Erie District School Board approve the Committee of the Whole No. 2 Report dated April 28, 2014 as follows:

1. **In Camera Report**
THAT Item D-1-a be approved.
2. **Director's Report**
THAT the Grand Erie District School Board receive the Director's Report of April 14, 2014 as information.



3. **Secondary Average Class Size**
 THAT the Grand Erie District School Board approve an increase to the average aggregate Secondary School Class size to 22 for 2014-2015.
4. **International Students – Fee Structure**
 THAT the Grand Erie District School Board approve the 2014-2015 Tuition Fees for International Students.
5. **Mileage Remuneration Review**
 THAT the Grand Erie District School Board approve the current mileage rate of \$0.47 per kilometer, effective September 1, 2014, subject to final budget approval.
6. **Facility Renewal Plan 2013-2014**
 THAT the Grand Erie District School Board approve the Facility Renewal Plan for 2013-2014.
7. **Brantford Neighbourhood Hub Update**
 THAT the Grand Erie District School Board receive the report, Brantford Neighbourhood Hubs Update as information.
8. **Educational Technology Initiative Update**
 THAT the Grand Erie District School Board receive the Educational Technology Initiative Update as information.
9. **Information Technology Services Annual Report**
 THAT the Grand Erie District School Board receive the Information Technology Services Annual Report as information.
10. **Data Report- Elearning Annual Report**
 THAT the Grand Erie District School Board receive the eLearning Annual Report as information.
11. **Summer School Report**
 THAT the Grand Erie District School Board receive the Summer School Report as information.
12. **Annual School Effectiveness Framework Report**
 THAT the Grand Erie District School Board receive the Annual School Effectiveness Framework Report as information.
13. **Trustee Expense Report**
 THAT the Grand Erie District School Board receive the Report on Trustee Expenses as information.



14. **Education Week 2014**
THAT the Grand Erie District School Board receive the Education Week 2014 report as information.
15. **Quality Accommodations Report**
THAT the Grand Erie District School Board receive the Quality Accommodations Report as information.
16. **Kindergarten Before and After School Programs**
THAT the Grand Erie District School Board receive the report on Kindergarten Before and After School Programs as information.
17. **Correspondence**
THAT the Grand Erie District School Board receive the correspondence as information.

Carried

G – 1 New Business

(a) Workforce Report

This report is the third and final of the year, and provides totals by employee group/position relative to the budget. The report also includes retirement and resignation names.

M. McDonald highlighted the one change from the February report – Consultants & Coordinators for elementary. He clarified the addition of 17 elementary occasional qualified teachers.

Moved by: A. Everets

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve the Workforce Report with data as of March 31, 2014.

Carried

(b) Quarterly Budget Report (F2)

J. Gunn highlighted that the summary of enrolment remains unchanged from February 2014.



J. Gunn explained why heating and the gas costs were higher than normal this winter and how any funds not used for winter services would become part of the Board's accumulated surplus.

Moved by: B. Doyle

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Quarterly Budget Report for the period ended February 28, 2014 as information.

Carried

(c) Enrolment Update

J. Gunn referred to the actual enrolments projected by school as of March 31, 2014, minor changes are seen.

The chart highlighted how the kindergarten cohort is growing from 2009-2010 to over 3400.00.

Enrolment was 5155 for grades 1-3 in 2009-2010 and through the decrease over the years now shows an actual of 5177.

Secondary enrolment in March shows projected enrolment at 9402.5 with an actual of 9422.50, showing less of a decline between the months of October to March. Historically the enrolment has been slightly over the average daily enrolment.

Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Enrolment vs Projections Update as information.

Carried

(d) Contract Award – FDK Addition at Rainham Central School

J. Gunn referred to the 2014 FDK Project Budget Summary that lists Project, Ministry Allocation, Committee Fees, Permit Fees, Tender, HST, Total Estimated Cost and Balance. It also refers to the construction contingency included.

J. Gunn clarified that the \$100,000 is for a full septic system replacement.

Moved by: D. Dean

Seconded by: B. Doyle



THAT the Grand Erie District School Board approve the award for General Contracting Services for the Rainham Central School FDK Addition project as set out in tender 2014-60-T to Porteus Hardcastle Ltd. in the amount of \$505,985.00 plus HST.

Carried

(e) **Contract Award – FDK Addition at Banbury Heights School**

Issues identified with soil shows a variation in bids due to the requirement of special foundation work.

Moved by: D. Werden

Seconded by: E. Dixon

THAT the Grand Erie District School Board approve the award for General Contracting Services for the Banbury Heights School FDK Addition project as set out in tender 2014-58-T to Abcott Construction Ltd. in the amount of \$571,710 plus HST.

Carried

(f) **Contact Award – FDK Addition at River Heights Elementary School**

Presented as printed.

Moved by: R. Collver

Seconded by: D. Dean

THAT the Grand Erie District School Board approve the award for General Contracting Services for the River Heights Elementary School FDK Addition project as set out in tender 2014-59-T to KMA Contracting Inc. in the amount of \$888,388.00 plus HST.

Carried

(g) **Special Education Advisory Committee (SEAC) Motion**

S. Sincerbox reviewed the motion approved at the March SEAC meeting.

Moved by: T. Waldschmidt

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the motion approved by the Special Education Advisory Committee (SEAC) as information.

Carried



H – 1 Other Business

(a) Summary of Accounts – March 2014

Presented as printed.

Moved by: R. Collver

Seconded by: D. Werden

THAT the Grand Erie District School Board receive the Summary of Accounts for the month of March 2014 in the amount of \$ 9,208,192.77 as information.

Carried

(b) Joint Occupational Health & Safety Committee Minutes – March 27, 2014

Presented as printed.

Moved by: A. Everets

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the “Joint Occupational Health & Safety Committee Minutes – March 27, 2014” as information.

Carried

(c) Special Education Advisory Committee Minutes – March 6, 2014

Presented as printed.

Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the “Special Education Advisory Committee Minutes – March 6, 2014” as information.

Carried

(d) Native Advisory Committee Minutes – February 18, 2014

Presented as printed. Discussion included the bussing improvement due to hub created at a First Nation school. Bussing is determined through AANDC.



Moved by: B. Doyle

Seconded by: D. Werden

THAT the Grand Erie District School Board receive the "Native Advisory Committee Minutes – February 18, 2014" as information.

Carried

(e) Compensatory Education Committee Minutes – February 20, 2014

Presented as printed.

It was confirmed that a letter in regards to 2011 census data was sent to The Honourable Diane Finley, MP Haldimand-Norfolk; and Brant MP Phil McColeman a copy will be forwarded to trustees.

Moved by: D. Werden

Seconded by: C. Lefebvre

THAT the Grand Erie District School Board receive the "Compensatory Education Committee Minutes – February 20, 2014" as information.

Carried

(f) Quality Accommodations Committee Minutes – March 24, 2014

Presented as printed.

Moved by: A. Everets

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the "Quality Accommodations Committee Minutes – March 24, 2014" as information.

Carried

I -1 Correspondence

Nil.



Regular Board Meeting
April 28, 2014
Education Centre, Board Room

J – 1 Adjournment

Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT the meeting be adjourned at 8:42 p.m.

Carried

Board Chair, Carol Ann Sloat