



Committee of the Whole Board No.1

May 5, 2014

Education Centre, Board Room

MINUTES

Present: D. Dean, Committee Chair, J. Angus, R. Collver, E. Dixon, B. Doyle, C. Lefebvre, M. Macdonald, C.A. Sloat, T. Waldschmidt, D. Werden, K. Amy (Student Trustee), K. Manning (Student Trustee)

Administration: Director — J. Forbeck; Superintendents – D. Abbey, W. Baker, B. Blancher, J. Gunn, M. McDonald, A. Nesbitt, S. Sincerbox; Recording Secretary - D. Fletcher

Regrets:

Trustees: A. Everets

Administration: Nil.

A – 1 Opening

(a) Roll Call

The meeting was called to order by Committee Chair, D. Dean at 6:30 p.m. for the purposes of conducting the in camera session

(b) Declaration of Conflict of Interest

E. Dixon declared a conflict of interest for In Camera item B-1-a.

(c) In Camera Session

Moved by: B. Doyle

Seconded by: T. Waldschmidt

THAT the Board move into In Camera Session to discuss property and personnel matters at 6:30 p.m.

Carried

(d) Welcome to Open Session

The Public Session meeting was called to order by Committee Chair, D. Dean at 7:19 p.m.

(e) Agenda Additions/Deletions/Approval



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Agenda item E-1-a OPSBA was added to the agenda.

Moved by: C. Lefebvre

Seconded by: B Doyle

THAT the agenda be approved as amended.

Carried

(f) **In Camera Report**

Nil.

(g) **Delegation – Sharon Brooks re: Imagination Library Program**

Patti Berardi (Chair of the Kids Can Fly Board), Jeanne Smitiuch (Imagination Library Coordinator), and Sharon Brooks (Executive Director, Kids Can Fly) presented the delegation.

Moved by: D. Werden

Seconded by: R. Collver

THAT the Grand Erie District School Board receive the delegation as information.

Carried

(h) **Delegation – Tom Myerscough re: Community and Children’s Safety Village of Haldimand-Norfolk**

Tom Myerscough, Chair of Community and Children’s Safety Village of Haldimand-Norfolk presented the delegation.

B. Doyle requested to add this to the agenda as Item B-1-b.

Moved by: B. Doyle

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board add “Community and Children’s Safety Village of Haldimand-Norfolk” to the agenda as item B-1-b.

Carried

B – 1 Business Arising from Minutes and/or Previous Meetings

(a) **Ecole Fairview – Accommodation Plan** (from January 20, 2014)



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J. Gunn reviewed the background, and explained the following accommodation options:

- A) Implement delayed entry to French Immersion Programming
- B) Establish additional Dual Track French Immersion programming in the City of Brantford
- C) Establish a third Single track French Immersion School
- D) Continue to seek capital approval

J. Gunn clarified that if we follow option D, the time line to have it in place before we explore other options would be September 2014 for the short term lease. If accommodation options of B and C are required, it would entail a two year process to have it under way by September 2015. The Ministry is aware that we are holding onto the funds as part of the proposal.

J. Gunn explained that it would not be in our best interest financially to purchase St. Bernard.

The current funding that was announced prior to election is money that is earmarked for 2014-2015.

Discussion involved the support of Option D, and how Coronation will be an excellent option for French Immersion in Brantford. The focus needs to be on continued growth of the program and the Coronation Site will provide a great environment for students.

Trustees agreed on the importance of the community and parents support.

Moved by: J. Angus

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board seek approval for capital funding from the Ministry of Education for the proposed expansion of the Coronation School site.

Carried

Moved by: C.A. Sloat

Seconded: J. Angus

THAT the Grand Erie District School Board write a letter to the Minister of Education once named after the election about our French Immersion accommodation concerns and to visit the local MPP once they have been named.

Carried

(b) **Community and Children's Safety Village of Haldimand-Norfolk**

Moved by: T. Waldschmidt

Seconded by: E. Dixon



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THAT the Grand Erie District School Board endorse the safety village concept coming into the Haldimand and Norfolk area and encourage the Haldimand and Norfolk schools to participate.

Carried

Discussion involved formal communication and the involvement of principal(s) on the Steering committee to liaise with schools in the Haldimand and Norfolk area.

C – 1 Director's Report

The Director highlighted:

- Education week is celebrated from May 5 to May 9, 2014. The purpose of the week is to highlight the excellence in student learning and promote the Arts in Grand Erie schools
- On May 1, 2014, Student Trustees Karissa Manning and Keegan Amy hosted the annual talent show that kicks-off Education Week. The performance featured 14 schools with acts from Kindergarten – Grade 12
- Education Week is also held during the same week as Mental Health Week. The theme for Education Week is aligned with Mental Health Week: Healthy Minds Learn Best
- Students will gather at Waterford District High School on May 6, 2014 for the annual Art Soup celebration, this is for grade 4-6 students who can engage in Arts Workshops presented by community leaders and Grand Erie teachers
- Dr. Karen Milligan from Ryerson University and Melissa Rowbotham from Integra Foundation will present on May 6, 2014 to a group of parents, educators and community about children's mental health and how empathy is used as a tool for developing school success and well-being
- Brant Food for thought will present "Breakfast For Champions" - 5th Annual Charity Breakfast in Support of Local Student Nutrition Programs on May 6, 2014
- Norfolk Public Library will be celebrating the grand opening on the weekend of May 10/11, 2014
- The Women at Work luncheon held May 6, 2014 was well attended by secondary schools in the Board; the luncheon focused on the opportunities in the trades that are available to women today

Cashless Banking – Cindy Smith, Manager of Business Services

The School Cash Online payment system is being introduced as a pilot program to 34 schools in the first phase starting in May. This service enables parents to pay for their children's day-to-day school expenses quickly and easily.



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The Board acquired the service of KEV Group, an international company that specializes in the management and security of school funds. KEV Group has continued to grow and address new client needs since it was founded two decades ago. Their flagship product,

School Cash Accounting, has consistently set the industry standard for school cash management.

C. Smith clarified that debit is the form of payment available, the cost to use credit cards is very high.

The eWallet is another option, in which an amount is uploaded onto the card from the bank account and the amount is drawn from that card.

C. Smith explained that the student's OEN number is not used or needed to register for this. Cashless banking an option for parents and it is not mandatory.

Teachers will be provided a complete list of families involved, which doesn't detail the method of payment.

Discussion involved student access to the account, and possibility of student council accessing to sell items.

J. Gunn clarified that the Compliance Audit Committee will be required for the 2014 municipal elections. As in the past, we will use the same members appointed by the City of Brantford. These members will have to be appointed by a Board motion. The city will provide use with the nominees in September.

Moved by: B. Doyle

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the Director's Report of May 5, 2014 as information.

Carried

D – 1 Bylaw/Policy/Procedure Consideration – Action/Decision Items

(a) SO14 Equity and Inclusive Education

W. Baker addressed the comments received. In relation to comment #6, a comment area on the website will allow any concerns comments or concerns to be sent to the Accessibility Committee. Any recommendations from that committee will be forwarded to the principal(s) of that particular school of concern.

J. Forbeck explained "Tell them from Me" survey provides a number of criteria that can selected regarding equity and inclusive education. This can be discussed at budget meetings.



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Moved by: C.A. Sloat

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve Policy SO14 — “Equity and Inclusive Education”.

Carried

(b) **SO18 Environmental Education and Stewardship**

J. Gunn referred to the comments received.

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the Grand Erie District School Board approve Policy SO18 — Environmental Education and Stewardship.

Carried

(c) **SO19 Privacy and Information Management**

B. Blancher addressed the comments received.

Moved by: C.A. Sloat

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve Policy SO19 – Privacy and Information Management.

Carried

D – 2 Administrative Procedure Consideration - Information Items

(a) **P104 Supervised Alternative Learning (SAL) and other Excusals from Attendance at Schools**

Moved by: J. Angus

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board forward Administrative Procedure P104 – “Supervised Alternative Learning (SAL) and Other Excusals from Attendance at School” to all appropriate stakeholders for comment to be received by October 3, 2014.

Carried



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(b) **SO103 Safe Arrivals**

Moved by: C. Lefebvre

Seconded by: J. Angus

THAT the Grand Erie District School Board forward Administrative Procedure SO103 — “Safe Arrivals” to all appropriate stakeholders for comment to be received by October 3, 2014.

Carried

(c) **SO106 Field Trips**

J. Forbeck reviewed two changes made prior to going out for stakeholder comment.

Discussion involved reviewing the necessity of this policy by the Policy and Procedure Review Committee.

It was clarified that the City of Brantford public transportation is used on occasion because it is cheaper.

Moved by: J. Angus

Seconded by: D. Werden

THAT the Grand Erie District School Board forward Administrative Procedure SO106 – “Field Trips/Team Travel Booking” to all appropriate stakeholders for comment to be received by October 3, 2014.

Carried

(d) **SO111 Gang Activities**

W. Baker addressed two changes.

Moved by: B. Doyle

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board forward Administrative Procedure SO111 — “Gang Activities” to all appropriate stakeholders for comment to be received by October 3, 2014, as amended.

Carried

(e) **SO125 Special Equipment Amount (SEA) Manual**

Moved by: R. Collver

Seconded by: C.A. Sloat



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THAT the Grand Erie District School Board forward Administrative Procedure SO125 "SEA Manual: Procedures for and Management of Special Equipment Amount (SEA) Equipment in GEDSB" to all appropriate stakeholders for comments to be received by October 3, 2014.

Carried

(f) **SO104 Ontario Student Record**

W. Baker clarified that Board did not approve SO104 in 2011 and it has not been reviewed since 2003. He provided additional information on the process of reviewing OSR guidelines.

D. Werden recommended that it be deferred until more legislation is provided.

Moved by: D. Werden

Seconded by: B. Doyle

THAT the Grand Erie District School Board defer the review of Administrative Procedure SO104 - "Ontario Student Record" until updated legislation has been received.

Carried

(g) **SO136 Equity and Inclusive Education**

Many revisions were made to align the terminology with accompany procedure SO14.

Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive Administrative Procedure SO136 — "Equity and Inclusive Education" for information.

Carried

E – 1 Other Business

(a) **OPSBA Report**

D. Werden referred to the School Board Collective Bargaining Act and School Board Collective Bargaining Act (SBCBA), 2014 – Key Provisions for discussion.

Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the OPSBA Report as information.

Carried



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F – 1 Correspondence

Nil.

G – 1 Adjournment

Moved by: C.A. Sloat
Seconded by: M. Macdonald
THAT the meeting be adjourned at 9:02 p.m.
Carried

Committee of the Whole Board No.1 Chair, David Dean