



Committee of the Whole Board No.1

February 3, 2014
Education Centre, Board Room

MINUTES

Present: D. Dean, Committee Chair, R. Collver, E. Dixon, B. Doyle, C.A. Sloat, D. Werden, K. Amy (Student Trustee), K. Manning (Student Trustee)

Administration: Director — J. Forbeck; Superintendents – D. Abbey, W. Baker, B. Blancher, J. Gunn, M. McDonald, A. Nesbitt, S. Sincerbox; Recording Secretary - D. Fletcher

Regrets:

Trustees: J. Angus, A. Everets, C. Lefebvre, M. Macdonald

Administration: Nil.

A – 1 Opening

(a) Roll Call

The meeting was called to order by Committee Chair, D. Dean at 8:35 p.m.

(b) Declaration of Conflict of Interest

Nil.

(c) In Camera Session

Nil.

(d) Welcome to Open Session

A welcome was extended to students from Redeemer College.

(e) Agenda Additions/Deletions/Approval

Moved by: D. Werden

Seconded by: C.A. Sloat

THAT the agenda be approved as printed.

Carried



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(f) **In Camera Report**

Nil.

B – 1 **Business Arising from Minutes and/or Previous Meetings**

Nil.

C – 1 **Director's Report**

Nil.

D – 1 **Bylaw/Policy/Procedure Consideration – Action/Decision Items**

(a) **BL29 Student Trustees**

J. Forbeck referred to proposed changes regarding deadline submission dates, expenses, and applicant attendance at the elections.

The amendment includes incorporating “mitigating circumstances” around attendance.

Moved by: C.A. Sloat

Seconded by: B. Doyle

THAT the Grand Erie District School approve Bylaw – “BL29 Student Trustees”, as amended.

Carried

(b) **SO20 Assessment, Evaluation and Reporting**

There were no proposed changes.

D. Dean voiced a concern with issue of consequences for cheating, plagiarism and blatant behavior and that the responsibility in this policy lies with principal and teachers, not with the students.

Moved by: R. Collver

Seconded by: E. Dixon

THAT the Grand Erie District School Board forward Policy SO20 – “Assessment, Evaluation and Reporting” be forwarded to all appropriate stakeholders for comment to be received by May 2, 2014

Carried



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(c) **F4 Trustee Honoraria**

J. Gunn referred to the two changes made in relation to comments.

In response to D. Werden, J. Gunn explained that the calculation is required to be done before the election month of October this year.

Moved by: C.A. Sloat

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve Policy F4 – “Trustee Honoraria”.

Carried

(d) **HR4 Health & Safety**

No comments were received.

Moved by: C.A. Sloat

Seconded by: R. Collver

THAT the Grand Erie District School Board approve Policy HR4 – “Health and Safety”.

Carried

D – 2 **Administrative Procedure Consideration - Information Items**

(a) **FT113 Student Transportation – JK and SK**

J. Gunn requested this administrative procedure be deferred until the Committee of the Whole No. 1 meeting on March 3, 2014.

Moved by: R. Collver

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board defer Administrative Procedure FT113 – Student Transportation – Junior and Senior Kindergarten to the Committee of the Whole No. 1 meeting on March 3, 2014.

Carried

(b) **HR107 Maintaining Employee Safety While Working with Identified Exceptional Students**

Moved by: C.A. Sloat

Seconded by: B. Doyle

THAT the Grand Erie District School Board forward Administrative Procedure HR107 – “Maintaining Employee Safety While Working With Identified Exceptional Students” to all appropriate stakeholders for comment to be received by May 2, 2014.

Carried



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(c) **HR121 Injury/Incident Disease Investigation and Reporting**

J. Gunn noted that directions to complete Appendix A will be needed once the forms are transferred to the portal from First Class.

Moved by: B. Doyle

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board forward Administrative Procedure HR121 – “Injury/Incident Disease Investigation and Reporting” to all appropriate stakeholders for comment to be received by May 2, 2014.

Carried

(d) **P106 Home Instruction**

B. Blancher reviewed the major revisions.

Moved by: R. Collver

Seconded by: D. Werden

THAT the Grand Erie District School Board forward Administrative Procedure P106 – “Home Instruction” to all appropriate stakeholders for comment to be received by May 2, 2014.

Carried

(e) **S102 Request for School Assistance in Health Care (Administration of Prescribed Medication)**

Two recommended changes included 1) inclusion of parent guardian and 2) specific instructions for auto-injectors.

C.A. Sloat wants to ensure parents that this does not affect the administration of an auto-injector (Epi-pen) during an emergency situation.

Moved by: T. Waldschmidt

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board forward Administrative Procedure SO102 – “Request for School Assistance in Health Care (Administration of Prescribed Medication)” to all appropriate stakeholders for comment to be received by May 2, 2014.

Carried



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(f) **HR118 Occasional Teacher Performance Appraisal**

M. McDonald explained how this administrative procedure was intentionally delayed last year due to Regulation 274/12. The government has created a template, for a committee within each Board to identify changes.

He reviewed the comment regarding occasional teacher evaluations.

Moved by: C.A. Sloat

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive Administrative Procedure HR118 – “Occasional Teacher Performance Appraisal” as information.

Carried

E – 1 **Other Business**

Nil

F – 1 **Correspondence**

Nil.

G – 1 **Adjournment**

Moved by: C. A. Sloat

Seconded by: T. Waldschmidt

THAT the meeting be adjourned at 8:58 p.m.

Carried

Committee of the Whole Board No.1 Chair, David Dean