



Principal: Ryan Tyndall    Secretary: Sandra Vandendriessche    Contact us at (519) 688-2110  
[ryan.tyndall@granderie.ca](mailto:ryan.tyndall@granderie.ca)    [sandra.vandendriessche@granderie.ca](mailto:sandra.vandendriessche@granderie.ca)

Website: <http://www.granderie.ca/schools/courtland>

Welcome back Courtland Families! By now you should have received communication from your child’s classroom teacher either by phone or email. Please be aware that your child’s current classroom may not be their final classroom or teacher for the school year. Every September our student numbers fluctuate, and we need to follow Ministry and School board guidelines around class sizes. We are currently over cap in some of our primary classes; which may result in a reorganization near the end of September; which is when the school board determines what our allocation will be for the 2022-2023 school year.

Please welcome Sandra Vandendriessche to the role of secretary, Madeline Clement to the role of grade 7/8, and welcome back Karissa Land to the role of DECE.

**Important Dates:**

Tuesday September 6 <sup>th</sup>	First day of school (New JK’s will have a gradual entry date assigned by teacher)
Tuesday September 20 <sup>th</sup>	COPE: Virtual Meeting 7:00pm
Wednesday September 21 <sup>st</sup>	Meet the Teacher Food truck event 5-7:30.
Thursday September 22 <sup>nd</sup>	First Pizza Day
Friday September 30 <sup>th</sup>	Truth and Reconciliation day(Orange Shirt Day)

2021-2022 Staff List			
Principal	R. Tyndall	Secretary	S. Vandendriessche
Custodian	R. Trembley	LRT	J. Swayze
Kindergarten	L. Glaves K. Land	Kindergarten	A. Rustan K. Boldt
Grade 1	T. Klassen	Grade 1/2	K. Hayes
Grade 2/3	J. Summers	Grade 3/4	M. Willson
Grade 5/6	C. Scruton	Grade 6/7	J. Wilson
Grade 8	M. Clement	French/Prep	C. Antonioli
Prep	G. Smith	Educational Assistant	R. Chamberlain

*SUCCESS FOR EVERY STUDENT*

## **Attendance**

Parents are reminded that students are to be dropped off in the morning by the time the 8:50 bell rings, but no earlier than 8:30 when yard supervision begins. Students who are not prepared for class at this time are considered late and must attend the office to obtain an admit slip. Parents are welcome to bring their children in to the office. Students must sign in at the office before going to class.

Students who leave at some point during the day will be required to be signed out by the office. When picking students up, parents should ring the bell at the front door and wait for their child to exit the building. If someone other than a parent is picking a child up, **we must have notification in writing by email to [sandra.vandendriessche@granderie.ca](mailto:sandra.vandendriessche@granderie.ca) and copied to your child's teacher BY NOON, AT THE LATEST.** These practices are to ensure your child's safety.

Our attendance system is automated now, when your child is absent because they are sick or have an appointment, please use the SchoolMessenger app to report it. If the absence is not reported, you will receive an automated call from the school. Instructions are below on how to access it.

With SafeArrival, you are asked to report your child's absence in advance using any of these 3 convenient methods:

1. Using your mobile device, download and install the SchoolMessenger app from the Apple App Store or the Google Play Store (or from the links at <https://go.schoolmessenger.com>). The first time you use the app, select Sign Up to create your account. Select Attendance then Report an Absence.
2. Use the SafeArrival website, <https://go.schoolmessenger.com>. The first time you use the website, select Sign Up to create your account. Select Attendance then Report an Absence.
3. Call the toll-free number **1-833-557-9420** to report an absence using the automated phone system.

Successful students have good attendance. The attendance counsellor will be contacted for students who are chronically late or absent.

## **Drop off and Pick Up Routine:**

**Please do not park in the front parking lot or block any of the entrances to the school.** There are two parallel roads that surround Courtland Public School. If you are dropping off young children that need a parent escort, please park on Queens St. and walk them to the fence line for drop off or meet them in the front parking lot. If you have older children that don't need your escort, you can drop them off and pick them up on James St. All pick up and walkers will exit through the front doors at the end of the day.

### **Transportation:**

If you would like to receive notifications when your child's bus is delayed or cancelled, please follow the instructions below.

**Option 1:** Parent needs to create a parent account at <https://transinfobhn.ca/Login>

- a. This will provide email notifications

**Option 2:** Download one of the two apps Delays or Chipmunk

- b. Parents will use their parent portal credentials to log into the Chipmunk app

Details on how to create a parent account or download either of the apps are available at : <https://stsbhn.ca/faqs>

### **Daily Schedule**

8:30 – 8:50 a.m.	Buses arrive and yard supervision begins. * Please do not drop your child off before this time*
8:50 – 10:50 a.m.	Instructional Block #1
10:50 – 11:10 a.m.	Nutrition Break
11:10 – 11:30 a.m.	Recess
11:30 – 1:10 p.m.	Instructional Block #2
1:10 – 1:30 p.m.	Nutrition Break
1:30– 1:50 p.m.	Recess
1:50 – 3:10 p.m.	Instructional Block #3
3:10 – 3:30 p.m.	Walkers are dismissed, recess for bussed students
3:25 -3:30 p.m.	Buses are loaded and dismissed

### **Pizza Days:**

Pizza days are Thursdays, our first block runs from September 22<sup>nd</sup> to November 24<sup>th</sup>. A pizza form will come home the first week of school.

You can pay through School Cash Online or send the money into the school.

### **Our Breakfast/Nutrition Program:**

Our breakfast/nutrition program will be up and running the first week of school. Students have the option to select a healthy snack everyday from the class bins in the morning.

### **We Strive to be a Nut Free School:**

We have children in the school who have severe, life threatening food allergies (anaphylaxis) to nuts. This includes food which contains peanuts, peanut oil, or any other kind of nuts or traces of peanuts/nuts/shellfish in them.

Products which contain nuts like Nutella are not permitted. Anaphylaxis is a medical condition which causes a severe reaction to specific foods and can result in death within minutes. This requires the attention of our entire school community to ensure students are safe. All our staff is aware of the situation and they have been instructed in the correct procedures regarding anaphylactic shock.

### **Student Information Forms**

Student information forms will be sent home in September, in a sealed white envelope. Please read these carefully and provide us with any updated information about your children. **It is critical that we have correct information should we have to contact you in an emergency.** It is also necessary that we have a **current email address.** Please ensure that you have at least two emergency contacts. If you have a post office box in your address, please indicate as Canada Post no longer will deliver letters without this information.

Please return the form in a SEALED ZIPLOCK BAG to the school by Friday, September 30<sup>th</sup>, 2022.

### **COPE Council**

One of the ways you can learn more about your child's education and become an active part of the school is to join our Parents' Council, COPE Council (Courtland Organization of Parents and Educators). This group acts as an advisory role to the principal, a liaison to the community and a fundraising group. Our first scheduled meeting and elections will be on Tuesday September 20<sup>th</sup> at 7:00 pm, it will be a virtual meeting. If you wish to attend, please email [Ryan.tyndall@granderie.ca](mailto:Ryan.tyndall@granderie.ca) by Tuesday September 20<sup>th</sup> in the morning if you wish to receive an invite to the MS Teams meeting.

### **Paying for School Trips, Food Days, Miscellaneous Items:**

Grand Erie uses School Cash Online to as a safe and easy way manage payments for trips or food programs. This program eliminates the need for students to carry cash to school for such purchases. For safety and efficiency, Grand Erie is reducing the amount of cash and cheques coming to our school.

Through School Cash Online, you can pay for purchases and check out either through eCheque (which requires you sharing some of your banking information) or your credit card (like most online shopping experiences).

Visit [www.schoolcashionline.com](http://www.schoolcashionline.com) to register, and follow the process outlined on that site. There are flyers at the school outlining more detail about School Cash Online. For more information and support contact the Parent Help Desk at:

1-866-961-1803 or [parenthelp@schoolcashionline.com](mailto:parenthelp@schoolcashionline.com)

### **Telephones and Other Electronic Devices**

Although we do not encourage students to bring cell phones to school, we do appreciate their use for safety reasons when students are traveling to and from school and on occasion a teacher may give permission for students to utilize them as an **educational tool in class**. While on school property, however, cell phones must be out of sight. Electronic devices are not allowed in the washrooms, gym change rooms, or in classrooms during recess. The school will not take responsibility for lost or stolen devices. Students using electronic equipment on school property will receive one warning and the equipment will be kept at the school office until the end of the school day, when it will be returned. If students continue to use their electronic equipment at school, the equipment will be stored at the office and a parent/guardian will need to come to the school to pick it up. We request that parents do not text their children at school, nor should students be texting home. We are happy to pass on messages through the school office or permit a child to use a school phone when needed.

### **Toys and/or Personal Items**

Students are asked not to bring toys, trading cards, stuffed animals, electronic games, I-pods, MP3 players, digital cameras or any other personal items to school. It is best to leave sentimental and valuable items at home to avoid loss, theft or damage. The school and/or teaching staff are not responsible for any student's personal items.

### **From the Grand Erie District School Board:**

The Grand Erie District School Board is committed to providing a working and learning environment that is free of harassment and objectionable behaviour, which supports productivity and the personal goals of dignity and self-esteem of every individual. The Board expects all students, staff and visitors to behave in a respectful, courteous and appropriate manner at all times. The Board will not tolerate any forms of harassment or objectionable behaviour. The Board will respond to all forms of unacceptable behaviour in a manner consistent with the Board Policy and Procedure on Harassment/Objectionable Behaviour and the response will be appropriate to the harassment or objectionable behaviour incident. To view this Policy/Procedure, please visit the Board's website at [www.granderie.ca](http://www.granderie.ca), select the drop-down menu titled 'Board', then 'Bylaws, Policies and Procedures', then 'Policies' and finally 'HR5'.

Your interest in Courtland Public School and your continued support is appreciated. Please call Ryan Tyndall if you have any follow up questions or concerns regarding

Please visit us at our Facebook page. Like and follow Courtland Public School.

