



MINUTES

Present: Board Chair G. Anderson, Board Vice-Chair R. Collver, D. Dean, E. Dixon, B. Doyle, S. Gibson, C.A. Sloat, C. Speers, C. VanEvery-Albert, D. Werden, Z. Garbaty (Student Trustee), A. Hauser (Student Trustee)

Administration: Director - B. Blancher; Superintendents – W. Baker, L. De Vos, D. Martins, L. Munro, S. Sincerbox, L. Thompson, R. Wyszynski; Recording Secretary – L. Howells

Regrets:

Trustees: J. Richardson, I. Doxtador-Swamp (Student Trustee),
Administration: Nil

A - 1 Opening

(a) Roll Call

The meeting was called to order by Chair, G. Anderson at 6:30 p.m.

(b) Declaration of Conflict of Interest

Nil

(c) In Camera Session

Moved by: D. Werden

Seconded by: B. Doyle

THAT the Board move into In Camera Session to discuss personnel and legal matters at 6:30 p.m.

Carried

(d) Welcome to Open Session

The Public Session meeting was called to order by Chair, G. Anderson at 7:15 p.m.

(e) Memorials

Nil

(f) Agenda Additions/Deletions/Approval

R. Collver requested the addition of G-1-g Letter to the Minister regard Education Funding.

Moved by: C. Speers

Seconded by: E. Dixon

THAT the Agenda be approved, as amended.

Carried



(g) **In Camera Report**
Nil

(h) **Presentations**
Nil

(i) **Delegation**
Nil

B - 1 Approval of Minutes

(a) **Inaugural Board Meeting – December 9, 2019**
Presented at printed.

Moved by: C. VanEvery-Albert

Seconded by: E. Dixon

THAT the Minutes of the Inaugural Board Meeting, held December 9, 2019 be approved.

Carried

(b) **Committee of the Whole Board – January 13, 2020**
Presented as printed.

Moved by: B. Doyle

Seconded by: C.A. Sloat

THAT the Minutes of the Committee of the Whole Board Meeting, held January 13, 2020 be approved.

Carried

(c) **Special Board Meeting – January 15, 2020**
Presented at printed.

Moved by: B. Doyle

Seconded by: E. Dixon

THAT the Minutes of the Special Board Meeting, held January 15, 2020 be approved.

Carried



C - 1 **Business Arising from Minutes and/or Previous Meetings**

(a) **2018-19 Indigenous Education Board Action Plan Outcomes**

D. Martins referred to the 2018-19 Indigenous Education Board Action Plan Final Report and provided a high-level overview on background and additional information.

C. VanEvery-Albert asked if data that is part of the Education Service Agreement is included?

D. Martins responded that this report only includes the activities funded through the Board Action Plan.

Moved by: B. Doyle

Seconded by: C. VanEvery-Albert

THAT the Grand Erie District School Board receive the 2018-19 Indigenous Board Action Plan Final Report as information.

Carried

D - 1 **Director's Report**

Director's highlights:

- **Revision to Policy HR8 Workplace Violence** – approved by Trustees this past October. Recently the Joint Occupational Health and Safety Committee discovered an issue that could cause confusion. On page 4 of the policy, it states that the Notification of Risk Map is to be completed by the Administrator or Designate, however in the manual on page 3 it states Administrator/Building Manager. As per the Bylaw 9 instructions around revising manuals that accompany policies, I am informing the Board that we are changing the wording on page 3 in the manual to Administrator/Designate to align with the policy.
- **Wuhan Corona Virus** - Yesterday afternoon Directors of Education participated in a teleconference with Dr. David Williams, Chief Medical Officer of Health for Ontario, where we were provided with a verbal update on the emerging issue of Wuhan novel corona virus. On Saturday the province launched a new, dedicated webpage to educate the public about the Wuhan novel corona virus found at: ontario.ca/coronavirus. Included on this webpage are links to the most recent updates from the province, including the news release that was issued on Saturday night. We have shared the letter with our community on School Messenger and with staff through email
- **Student Transportation Advisory Group** – notice today that Sam Oosterhof, the Parliamentary Assistant to the Minister of Education is engaging student transportation stakeholders in discussions including the establishment of a Student Transportation Advisory Group to provide feedback on matters related to student transportation funding, operations and delivery. Groups that will be invited to the table include Trustee associations, Directors of Education, Senior Business Officials, and school bus



associations. Meetings will commence soon and will continue through the spring and summer.

- **Pre-Budget Meeting** – a reminder to Trustees of our first pre-budget review meeting taking place this Thursday beginning at 5:30 pm.
- **Trustee Learning Session** – a reminder to Trustees of the second learning session being held next week – Monday February 3rd – agenda will be sent later this week – Kimberly Newhouse our Manager of Communications has planned a great session. We look forward to seeing you all there
- **John Noble Home in Brantford** – is a long-term care home that has a connection with our Personal Support Worker program. The John Noble Home is applying for funding from the Ministry for increased beds and will also include a request for funding a learning centre. John Noble Home has contacted the board and has requested we write a support letter for their application. B. Blancher noted this is a good fit and would benefit students of our PSW program.

Moved by: R. Collver

Seconded by: E. Dixon

THAT the Grand Erie District School Board direct the Chair and Director of Education to write a Letter of Support for the John Noble Home application.

Carried

Moved by: S. Gibson

Seconded by: B. Doyle

THAT the Grand Erie District School Board received the Director's Report of January 27, 2020 as information.

Carried

E - 1 Student Trustees' Report

Nil.



F - 1 **Committee Report**

(a) **Committee of the Whole Board – January 13, 2020**

Moved by: S. Gibson

Seconded by: D. Dean

THAT the Grand Erie District School Board approve the Committee of the Whole Board dated January 13, 2020 as follows:

1. **In Camera Report**

THAT the resignation of Brenda Blancher, Director of Education, for the purpose of retirement, effective the end of the day on July 31, 2020, be accepted with regret.

2. **Response to Transportation Safety Concerns Delegation**

THAT the Grand Erie District School Board receive the Response to Transportation Safety Concerns Delegation as information.

3. **Document Management System Scope**

THAT the Grand Erie District School Board approve moving \$120,000 in funds from Board Initiative funds to support the Document Management System.

4. **Joint Use of Facility Agreement: Next Steps**

THAT the Grand Erie District School Board direct the Superintendent of Business to negotiate a renewal of the Joint Use of Facilities Agreement with the City of Brantford.

5. **Director's Report**

THAT the Grand Erie District School Board receive the Director's Report of January 13, 2020 as information.

6. **Mississaugas of the Credit – Education Services Agreement**

THAT the Grand Erie District School Board receive the Mississaugas of the Credit – Education Services Agreement Report as information.

7. **Special Education Advisory Committee (SEAC) Membership**

THAT the Grand Erie District School Board approve the addition of Joe Trovato and Paula Boutis as Community Representatives to the Special Education Advisory Committee.

8. **Category III Trips**

THAT the Grand Erie District School Board receive the Category III Trips report as information.



9. Enrolment vs Capacity by School Report

THAT the Grand Erie District School Board receive the Enrolment vs Capacity report as information.

10. Grand Erie Learning Alternative (GELA) Annual Report

THAT the Grand Erie District School Board receive the Grand Erie Learning Alternatives (GELA) Report as information.

11. Request from the Children's Safety Village of Brant

a) THAT the Grand Erie District School Board receive the Request from the Children's Safety Village of Brant report as information.

b) THAT the Grand Erie District School Board directs the Chair of the Board and the Director of Education to send a letter to The Children's Safety Village of the Board's decision.

12. HR4 Health & Safety

THAT the Grand Erie District School Board approve Policy HR4 Health & Safety.

13. HR5 Harassment/Objectionable Behaviour

THAT the Grand Erie District School Board approve Policy HR5 Harassment/Objectionable Behaviour.

14. SO13 Access to School Premises

THAT the Grand Erie District School Board approve Policy SO13 Access to School Premises.

15. SO14 Equity and Inclusive Education

THAT the Grand Erie District School Board forward Policy SO14 Equipment and Inclusive Education to all appropriate stakeholders for comments to be received by February 27, 2020.

16. SO15 Out of Classroom Field Trips and Excursions

THAT the Grand Erie District School Board forward Policy SO15 Out of Classroom Field Trips and Excursions to all appropriate stakeholders for comments to be received by February 27, 2020.



17. SO22 Fees for Learning Materials and Activities

THAT the Grand Erie District School Board forward Policy SO22 Fees for Learning Materials and Activities to all appropriate stakeholders for comments to be received by February 27, 2020.

18. SO26 Events Planning and Organizing Policy

THAT the Grand Erie District School Board forward Policy SO26 Events Planning and Organizing Policy to all appropriate stakeholders for comments to be received by February 27, 2020.

19. SO28 Student Concussions and Head Injury

a) THAT Bylaw 9 – Processes for Development of Bylaws, Policies and Procedures be waived with respect to circulating Policy SO28 – Student Concussion and Head Injury to all appropriate stakeholders for comments.

b) THAT the Grand Erie District School Board approve SO28 Student Concussions and Head Injury.

20. SO30 Management of Potentially Life-Threatening Health Conditions in Schools

THAT the Grand Erie District School Board forward Policy SO30 – management Potentially Life-Threatening Health Conditions in Schools to all appropriate stakeholders for comments to be received by February 27, 2020.

21. SO32 Exclusion of Students

THAT the Grand Erie District School Board approve Policy SO32 Exclusion of Students, as amended

22. P101 Request for Core French Exemption

THAT the Grand Erie District School Board receive Procedure P101 Request for Core French Exemption as information.

23. SO108 Community Service Providers and Schools Working Together

THAT the Grand Erie District School Board forward Procedure SO108 Community Services Providers and Schools Working Together to all appropriate stakeholders for comments to be received by February 27, 2020.

24. SO111 Fire Safety and Fire Safety Plans

THAT the Grand Erie District School Board forward Procedure SO111 Fire Safety and Fire Safety Plans to all appropriate stakeholders for comments to be received by February 27, 2020.



25. SO120 Student and Visitor Injuries/Accidents

THAT the Grand Erie District School Board approve SO120 Student and Visitor Injuries/Accidents

R. Collver requested to divide Recommendation #21 – SO32 Exclusion of Students.

C.A. Sloat requested to divide Recommendations #14 – SO13 Access to School Premises and #19 – SO28 – Student Concussion and Head Injury.

Vote was taken on Recommendations #1 to 13, #15 to #18, #20, and #22 to #25. **Carried**

C.A. Sloat commented on Recommendation #14 and requested a minor revision to the policy – instead of “main door” change to “appropriate door”. W. Baker responded that site administrators will have some autonomy and indicated that we have also considered also having the doors on timers.

Vote was taken on Recommendation #14, as amended. **Carried**

C.A. Sloat commented on Recommendation #19 and suggested that due to the complexity of the policy, it may be beneficial to change the review cycle to annually instead of 4 years. This will allow the schools to work through it for a year as she suspects there could be more revisions required.

Vote was taken on Recommendation #19 with the support to change review cycle to annually. **Carried**

R. Collver commented on Recommendation #21 and requested a minor revision to 3.4.3 – change “Chair” to “Board” decision to direct Sr. Administration. This revision aligns with our practice that the Board makes decisions not the Chair.

Vote was taken on Recommendation #21 as amended. **Carried**



G - 1 **New Business**

(a) **Major Construction Project Report**

R. Wyszynski referred Major Construction Project report providing a status update on the Major Construction Projects which are:

- Mapleview Elementary School
- New Elevator Addition at Major Ballachey Elementary School
- Child Care Renovation at Hagersville Secondary School
- Child Care Addition at Central Public School

Moved by: E. Dixon

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Major Construction Project Report as information.

Carried

(b) **Quarterly Budget Report**

R. Wyszynski referred to the Quarterly Budget Report for the three months ended November 30, 2019. R. Wyszynski provided an overview of the financial dashboard which included 2019-20 Revised Budget Estimates, revenues and expenses.

R. Collver asked about high credit student and is that a cost to us? If so, what is the cost? R. Wyszynski responded we are funded at the ConEd Rate for those students with 34 credits.

Moved by: C.A. Sloat

Seconded by: D. Werden

THAT the Grand Erie District School Board receive the Quarterly Budget Report for the three months ended November 30, 2019 as information.

Carried

(c) **Learning Plan Leveraging Digital Update**

L. Munro referred to the Learning Plan Leveraging Digital Update report providing a high-level overview on background and reviewed the top recommendations and actions currently in the implementation phase along with timelines.

C. VanEvery-Albert asked how does this mesh with the Ministry's direction with e-Learning courses. L. Munro responded there is no direct connection to e-Learning, however the use of technology for education would benefit the e-Learning program.



R. Collver asked are we considering developing a communication plan? R. Collver indicated that there were a number of individuals involved in the IBM consultation proves and believes it would be beneficial to have a story about what is happening in the system so that those involved would see that we are implementing the consultation report. L. Munro responded that we will work towards preparing something with the Communications Department.

Moved by: D. Dean

Seconded by: S. Gibson

THAT the Grand Erie District School Board receive the Learning Plan Leveraging Digital Update Report as information.

Carried

(d) **Contract Award – Roofing at McKinnon Park Secondary School**

R. Wyszynski referred to the Contract Award – Roofing at McKinnon Park Secondary School report noting a tender was issued on November 29, 2019 and closed on December 19, 2019.

R. Wyszynski noted Purchasing Services completed all necessary evaluations and recommends the award to Atlas-Apex Roofing Inc.

Moved by: D. Werden

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board approve the award Roof Replacement Services for the Roof Rehabilitation Project at McKinnon Park Secondary School as set out in Tender 2019-71-T to Atlas-Apex Roofing Inc. in the amount of \$843,567 plus HST.

Carried

(e) **Contract Award – Roofing at J.L. Mitchener Public School**

R. Wyszynski referred to the Contract Award – Roofing at J.L. Mitchener Public School report noting a tender was issued on November 29, 2019 and closed on December 19, 2019. R.

Wyszynski noted Purchasing Services completed all necessary evaluations and recommends the award to Schreiber Brothers Ltd.

Moved by: B. Doyle

Seconded by: D. Dean

THAT the Grand Erie District School Board approve the award Roof Replacement Services for the Roof Rehabilitation Project at J.L. Mitchener Public School as set out in Tender 2019-71-T to Schreiber Brothers Ltd. in the amount of \$640,930 plus HST.

Carried



(f) **Contract Award – Roofing at Joseph Brant Learning Centre**

R. Wyszynski referred to the Contract Award – Roofing at Joseph Brant Learning Centre report noting a tender was issued on November 29, 2019 and closed on December 19, 2019. R. Wyszynski noted Purchasing Services completed all necessary evaluations and recommends the award to Provincial Industrial Roofing and Sheet Metal Co. Ltd.

Moved by: C.A. Sloat

Seconded by: S. Gibson

THAT the Grand Erie District School Board approve the award Roof Replacement Services for the Roof Rehabilitation Project at Joseph Brant Learning Centre as set out in Tender 2019-71-T to Provincial Industrial Roofing and Sheet Metal Co. Ltd. in the amount of \$658,410 plus HST.

Carried

(g) **Letter to the Ministry regarding Education Funding**

R. Collver noted that Trustees, through Trustee Werden, completed a survey for OPSBA regarding school board funding. R. Collver suggested that the Board further send a letter to the Ministry providing additional feedback on Education Funding to augment our survey response which is due by January 31, 2020.

G. Anderson asked for confirmation of the items to be included in this letter: Reg 274; Class Size; Sick Leave; Moratorium on Pupil Accommodation Reviews.

C.A. Sloat suggested the letter includes Capital funding of new schools.

Trustees agreed with the above items.

G. Anderson further asked who should be copied on the letter. D. Werden recommended the letter be copied to the OPSBA Board of Directors and the two local MPPs.

Moved by: E. Dixon

Seconded by: D. Werden

THAT the Grand Erie District School Board direct the Chair write a letter to the Ministry Education regarding Education Funding.

Carried



H - 1 Other Business

(a) **Summary of Accounts – November 2019**

Presented as printed.

Moved by: B. Doyle

Seconded by: D. Werden

THAT the Grand Erie District School Board receive the Summary of Accounts for the month of November 2019 in the amount of \$10,003,934.82 as information.

Carried

(b) **Summary of Accounts – December 2019**

Presented as printed.

Moved by: R. Collver

Seconded by: C. VanEvery-Albert

THAT the Grand Erie District School Board receive the Summary of Accounts for the month of December 2019 in the amount of \$5,990,484.82 as information.

Carried

(c) **Special Education Advisory Committee Minutes – November 14, 2019**

Presented as printed.

Moved by: S. Gibson

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Special Education Advisory Committee Minutes – November 14, 2019 as information.

Carried

(d) **Special Education Advisory Committee Minutes – December 12, 2019**

Presented as printed.

Moved by: R. Collver

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the Special Education Advisory Committee Minutes – December 12, 2019 as information.

Carried



(e) **Joint Occupational Health & Safety Committee Minutes – December 19, 2019**

Presented as printed.

Moved by: B. Doyle

Seconded by: C. VanEvery-Albert

THAT the Grand Erie District School Board receive the Joint Occupational Health and Safety Committee Minutes – December 19, 2019 as information.

Carried

(f) **Student Senate Virtual Meeting Minutes (Draft) – December 3, 2019**

Presented as printed.

Moved by: C.A. Sloat

Seconded by: S. Gibson

THAT the Grand Erie District School Board receive the Student Senate Virtual Meeting Minutes (Draft) - December 3, 2019 as information.

Carried

(g) **Grand Erie Parent Involvement Committee Minutes (Draft) – January 16, 2020**

Presented as printed.

Moved by: E. Dixon

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the Grand Erie Parent Involvement Committee Minutes (Draft) – January 16, 2020 as information.

Carried

I - 1 **Correspondence**

Nil

J - 1 **Adjournment**

Moved by: C.A. Sloat

Seconded by: S. Gibson

THAT the meeting be adjourned at 8:22 p.m.

Carried

Board Chair, G. Anderson