



# Finance Committee Meeting

Monday, September 9, 2024

6:30 p.m.

Norfolk Room - Education Centre

## AGENDA

### A - 1 **Opening Call to Order**

(a) Roll Call

(b) Declaration of Conflict of Interest

(c) Welcome/Land Acknowledgement

*The Grand Erie District School Board recognizes Six Nations of the Grand River and Mississaugas of the Credit First Nation, as the longstanding peoples of this territory. We honour, recognize, and respect these communities as well as all First Nations, Métis and Inuit Peoples who reside within the Grand Erie District School Board. We are all stewards of these lands and waters where we now gather, learn and play, and commit to working together in the spirit of Reconciliation.*

### B - 1 **Approval of the Agenda**

\* "THAT the Finance Committee agenda be approved."

### C - 1 **Approval of the Minutes**

"THAT the Minutes of the Finance Committee, dated June 10, 2024 be approved."

### D - 1 **Business Arising from Minutes and/or Previous Meetings**

#### E - 1 **New Business**

\* (a) **Capital Priorities Project Funding Submission 2024-25** (R. Wyszynski) (I)

\* (b) **Special Approvals Report** (R. Wyszynski) (I)

#### F - 1 **Other Business**

#### G - 1 **Adjournment**

"THAT the Finance Committee meeting be adjourned."

#### H - 1 **Next Meeting Date: November 11, 2024, at 6:30 p.m.**



# Finance Committee Meeting

Monday, June 10, 2024

5:30 p.m.

Education Centre Boardroom

## MINUTES

**Present:** Committee Chair: B. Doyle, Trustees: G. Anderson, J. Bradford, S. Gibson, L. Passmore, E. Thomas, T. Waldschmidt

**Administration:** Director: J. Roberto, Superintendents: P. Ashe, K. Graham, L. Munro, L. Thompson, J. Tozer, R. Vankerbroeck, J. White, R. Wyszynski, Recording Secretary: K. Ireland-Aitken, Executive Assistant: C. Dero

**Guests:** Manager C. Smith, Manager A. Van Doorn, Accommodation and Planning Supervisor N. Hercanuck (MS Teams)

A - 1 **Opening**

(a) **Roll Call**

The meeting was called to order by Committee Chair B. Doyle at 5:33 p.m. and roll call was confirmed.

(b) **Declaration of Conflict of Interest** – Nil

(c) **Welcome/Land Acknowledgment Statement**

Committee Chair B. Doyle read the Land Acknowledgement Statement.

B - 1 **Approval of the Agenda**

Moved by: T. Waldschmidt

Seconded by: S. Gibson

THAT the Finance Committee agenda be approved.

**Carried**

C - 1 **Approval of Minutes**

(a) **May 6, 2024**

Moved by: G. Anderson

Seconded by: J. Bradford

THAT the Minutes of the Finance Committee meeting dated May 6, 2024, be approved.

**Carried**

D - 1 **Business Arising from Minutes/Previous Meetings** – Nil

E - 1 **New Business**

(a) **Energy Consumption and Greenhouse Gas Emissions Report 2022-23**

Presented as printed.

In response to a question, it was noted that a funding source through the Ministry of Education would be needed to allow for opportunities for alternative thermal and solar energy initiatives.

(b) **Energy Conservation and Demand Management Plan 2023-38**

Presented as printed.

It was noted that Grand Erie's two new school builds will incorporate energy consumption savings, where possible, based on the funding benchmark per square foot.



## Finance Committee Meeting

Monday, June 10, 2024

5:30 p.m.

Education Centre Boardroom

### MINUTES

(c) **Board Budget 2024-25**

Moved by: G. Anderson

Seconded by: T. Waldschmidt

THAT the 2024-25 Operating budget of \$397,299,843 be forwarded to the June 24, 2024 Regular Board meeting for approval.

**Carried**

Moved by: E. Thomas

Seconded by: S. Gibson

THAT the 2024-25 Capital budget of \$23,525,000 be forwarded to the June 24, 2024 Regular Board meeting for approval.

**Carried**

In response to a question, it was noted that the Budget Feedback Survey helped staff identify where budget should be allocated.

In addition, it was noted that there was an increase in the number of permanent Educational Assistants following Revised Estimates.

(d) **New Caledonia Elementary School Boundary Review**

Moved by: T. Waldschmidt

Seconded by: E. Thomas

THAT the commencement of a Boundary Review process to establish an attendance area boundary for the New Caledonia Elementary school involving Caledonia Centennial Public School, River Heights School, Seneca Central Public School, and J.L. Mitchener Public School be forwarded to the June 24, 2024 Regular Board meeting for approval.

**Carried**

It was noted that the naming process for the new school will begin in the fall.

(e) **Delhi Gym**

Dialogue continues with the Ministry of Education to ensure proper guidelines for fundraising are adhered to. The board continues to advocate for the gymnasium.

F - 1 **Other Business** – Nil

G - 1 **Adjournment**

Moved by: G. Anderson

Seconded by: S. Gibson

THAT the Finance Committee meeting be adjourned.

**Carried**

The meeting adjourned at 6:31 p.m.

H - 1 **Next Meeting Date:** September 9, 2024



# Grand Erie District School Board

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**TO:** JoAnna Roberto, Ph. D., Director of Education & Secretary of the Board  
**FROM:** Rafal Wyszynski, Superintendent of Business & Treasurer  
**RE:** **Capital Priorities Project Funding Submissions 2024-2025**  
**DATE:** September 9, 2024

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## Background

The recently released Ministry Memorandum 2024: B11 Launch of 2024-25 Capital Priorities Program (CPP), including Child Care Capital funding calls on boards to submit business cases identifying their highest priority capital needs.

The CPP provides school boards with an opportunity to identify and address current accommodation needs related to the following opportunities:

- accommodation pressures
- school consolidation
- facility condition
- access to French Language schools

## Capital Priority Submission Highlights/Summary Points

- 2024-25 Capital Priorities projects are expected to address current accommodation needs and should be considered “shovel ready”.
- Grand Erie will need to provide high-level summary information on future and long-term projections and the information will need to be linked to Municipal growth plans.
- School boards have an opportunity to request childcare capital funding for Capital Priorities projects associated with a larger Capital Priorities Project.

## Additional Information

Guided by Grand Erie’s Long-Term Accommodation Plan (LTAP), Senior Administration is recommending that a business case be submitted for a new 550-650 pupil place elementary school in the Town of Paris. The new school would address enrolment pressure from recent and continuing residential development within the town. Capital funding for purpose built childcare spaces will also be sought as part of this project with support from the local Consolidated Municipal Service Manager (CMSM). Additionally, work has begun to secure land in Paris to support the new school, a critical component of a strong business case.

## Next Steps

The aforementioned business case is being developed by the Planning and Facilities departments and will be submitted to the Ministry by the September 16, 2024 deadline.

## Grand Erie Multi-Year Plan

This report is connected to all of our collective priorities: learning, well-being and belonging.

Respectfully submitted,

Rafal Wyszynski  
Superintendent of Business & Treasurer



# Grand Erie District School Board

**TO:** JoAnna Roberto, Ph. D., Director of Education & Secretary of the Board  
**FROM:** Rafal Wyszynski, Superintendent of Business & Treasurer  
**RE:** **Special Approvals Report**  
**DATE:** September 9, 2024

## Background

As per Purchasing Policy (BU-06); the Director of Education and Secretary of the Board and/or Superintendent of Business & Treasurer, in consultation with the Chair or Vice-Chair of the Board of Trustees, may approve contracts for supplies and services in excess of \$2,500,000 during months when there is no scheduled Board of Trustees meeting, e.g. July and August, and report such approvals at the first scheduled Board of Trustees meeting following approval. There were two such approvals during the months of July and August 2024.

### 1. New Childcare Centre Addition – Banbury Heights School

Tender 2024-66-T for New Child Care Centre Addition was issued on May 20, 2024 and closed on July 10, 2024 at 2:00 p.m.

Bids were received from nine (9) firms and the results are listed in the table below:

Proponent	Stipulated Bid Price (Excl. HST)
Abcott Construction	\$2,561,700
Bestco Construction	\$2,975,626
Frontier Group	\$2,500,000
Niacon Ltd	\$2,735,571
Porteous Hardcastle	\$3,523,494
Reid & DeLeye	\$2,974,775
Stracor Inc	\$3,735,992
<b>TRP Construction</b>	<b>\$2,497,000</b>
Verly Construction	\$2,719,610

The scope of work involves an expansion of the existing childcare centre (1 infant, 1 toddler, 1 preschool) at Banbury Heights School in Brantford, Ontario. The work includes approximately 4,300 square feet of constructed space. Additional details about the project were presented at the May 27, 2024 Regular Board Meeting. The board's Purchasing Department, in collaboration with Grguric Architects Inc., has completed all the necessary evaluation steps of the competitive process and the contract was awarded to **TRP Construction** for being the lowest bidder for the Stipulated Bid Price.

The recommended bid, including provisional items, is within the funding identified during the approval-to-proceed-to-tender stage of design.

**2. Shellard Lane**

Tender 2024-26-T for New Southwest Brantford Community Centre, Elementary School and Library was issued on June 11, 2024 and closed on July 23, 2024 at 2:00 p.m.

Bids were received from two (2) pre-qualified proponents and the results are listed in the table below:

Proponent	Stipulated Bid Price (Excl. HST)
<b>Aquicon Construction Co. Ltd.</b>	<b>\$59,454,000</b>
Percon Construction Inc.	\$60,275,600

The new build, which will include approximately 108,000 square feet of constructed space, will include the following construction scope:

- Four (4) Kindergarten classrooms
- 23 regular classrooms
- 2 Specialized Services Spaces
- 32,500 square feet of space dedicated to a recreation/community centre and gymnasiums
- 13,500 square foot library
- Landscape areas include playgrounds, open space recreation areas, walkways, fencing and lighting

Additional project details were circulated to Trustees at the May 27, 2024 Regular Board Meeting. The board’s Purchasing Department, in collaboration with both the City of Brantford and the Brantford Public Library, and in consultation with ZAS Architects, have completed all the necessary evaluation steps of the competitive process and the contract was awarded to Aquicon Construction Co. Ltd. for being the lowest bidder for the Stipulated Bid Price.

The recommended bid, including provisional items, is within the funding identified during the approval-to-proceed-to-tender stage of design.

**Grand Erie Multi-Year Plan**

This report is connected to all of our collective priorities: learning, well-being and belonging.

Respectfully submitted,

Rafal Wyszynski  
 Superintendent of Business & Treasurer