



# Regular Board Meeting

Monday, November 25, 2024

7:30 p.m.

Education Centre Boardroom

## AGENDA

### A - 1 Opening

- (a) Roll Call
- (b) Declaration of Conflict of Interest
- (c) In-Camera Session (**6:30 pm**)
  - (i) Personnel
  - (ii) Legal
  - (iii) Property
- (d) Welcome to Open Session / Land Acknowledgement Statement  
*The Grand Erie District School Board recognizes Six Nations of the Grand River and Mississaugas of the Credit First Nation, as the longstanding peoples of this territory. We honour, recognize, and respect these communities as well as all First Nations, Métis and Inuit Peoples who reside within the Grand Erie District School Board. We are all stewards of these lands and waters where we now gather, learn and play, and commit to working together in the spirit of Reconciliation.*
- (e) Call to Order
- (f) Additions/Deletions/Approval of the Agenda  
**Recommended Motion:**  
*"THAT the Agenda be approved."*
- \* (g) Memorials
  - (i) Alexis Hill (Trustee C. VanEvery-Albert)
- (h) In-Camera Report
- (i) Learn Lead Inspire Awards (J. Roberto)
- (j) Student Showcase – Haudenosaunee Social Dancing – Onondaga Brant Public School (J. Roberto, R. Vankerrebroeck)
- (k) Delegations

### B - 1 Approval of the Minutes

- \* (a) October 28, 2024 (Regular Board Meeting)  
**Recommended Motion:**  
*"THAT the Minutes of the Regular Board Meeting dated October 28, 2024, be approved."*
- \* (b) November 4, 2024 (Special Board Meeting)  
**Recommended Motion:**  
*"THAT the Minutes of the Special Board Meeting dated November 4, 2024, be approved."*
- \* (c) November 18, 2024 (Special Board Meeting)  
**Recommended Motion:**  
*"THAT the Minutes of the Special Board Meeting dated November 18, 2024, be approved."*

### C - 1 Committee Recommendations and Reports

- (a) [Governance Committee Meeting](#) dated August 22, 2024 (S. Gibson)  
**Recommended Motion:**  
*"THAT the Board approve the amendments to the Borrowing By-law."*
- \* (b) [Policy and Program Committee Meeting Report](#) dated October 21, 2024 (S. Gibson)  
**Recommended Motion:**  
*"THAT the Board approve the Code of Conduct Policy (SO-12)."*
- \* (c) [Audit Committee Meeting Report](#) dated November 7, 2024 (T. Waldschmidt)  
**Recommended Motion:**  
*"THAT the Board approve the 2023-24 Consolidated Financial Statements."*  
**Recommended Motion:**  
*"THAT the Board approve the Audit Committee Annual Report 2024."*





# Regular Board Meeting

Monday, November 25, 2024

7:30 p.m.

Education Centre Boardroom

## AGENDA

- \* (d) [Finance Committee Meeting Report](#) dated November 11, 2024 (B. Doyle) (I)
- \* (e) [Special Education Advisory Committee Report](#) dated November 14, 2024 (T. Waldschmidt)

**Recommended Motion:**

*"THAT the Board approve the appointment of Lyndsey Campbell, Contact Brant, to the Special Education Advisory Committee for the remainder of the Term 2022-2026."*

### D - 1 Business Arising from Minutes and/or Previous Meetings

E - 1 **Report of the Director** (J. Roberto) (I)

### F - 1 Student Trustees' Report

- \* (a) OSTA-AECO Report (A. Hill, O. Prince, C. Shields) (I)

### G - 1 New Business - Action / Information Items

- \* (a) Major Construction Project Report (R. Wyszynski) (I)
- \* (b) Trustees' Expenses Report (R. Wyszynski) (I)
- \* (c) Reporting of Wrongdoing (S. Gibson) (I)

### H - 1 Committee Minutes for Information

- \* (a) Student Senate Meeting Minutes dated May 30, 2024 (I)
- \* (b) Audit Committee Meeting Minutes dated September 12, 2024 (I)
- \* (c) Special Education Advisory Committee Meeting Minutes dated October 3, 2024 (I)

I - 1 **OPSBA Report** (C. VanEvery-Albert) (I)

J - 1 **Correspondence**

K - 1 **Adjournment**

**Recommended Motion:**

*"THAT the Regular Board meeting be adjourned."*



# Regular Board Meeting

Monday, November 25, 2024

7:30 p.m.

Education Centre Boardroom

## AGENDA

### DECEMBER

MON	TUE	WED	THU	FRI
<b>02</b>	<b>03</b>	<b>04</b>	<b>05</b>	<b>06</b>
<p>Governance Committee Meeting 5:30 p.m.</p> <p>Finance Committee Meeting 6:30 p.m.</p> <p>Policy and Program Committee Meeting 7:15 p.m.</p>				
<b>09</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
<p>Annual Board Meeting 6:00 p.m.</p> <p>Regular Board Meeting 7:15 p.m.</p>			<p>Six Nations Advisory Committee Meeting 1:00 p.m.</p> <p>Indigenous Education Advisory Committee Meeting 3:30 p.m.</p> <p>Special Education Advisory Committee Meeting 6:00 p.m.</p>	
<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
<b>30</b>	<b>31</b>			



**In Memoriam**

Alexis Hill, a student  
at Nations/NewStart Program

It is with great sadness that we inform you of the passing of Lexi Hill, a Grade 12 student in the Nations and New Start program.

Staff members and fellow learners remember Lexi as fun, friendly, and with a great sense of style. She attended the Nations/NewStart alternative education program on Six Nations.

Our deepest condolences go out to Lexi's family, friends, the Nations/NewStart school community and everyone connected to this loss.

Respectfully submitted,

Deneen Montour  
Nations/NewStart

Presented at the Grand Erie District School Board's Regular Board Meeting  
on November 25, 2024, by Trustee VanEvery-Albert.



## Regular Board Meeting

Monday, October 28, 2024

Education Centre Boardroom

### MINUTES

**Present:** Chair: S. Gibson, Vice-Chair: B. Doyle, Trustees: G. Anderson, J. Bradford, R. Collver, L. Passmore, E. Thomas, T. Sault, C.A. Sloat, C. VanEvery-Albert, T. Waldschmidt, E. Whiton, Student Trustees: A. Hill, O. Prince, C. Shields

**Administration:** Director: J. Roberto, Superintendents: P. Ashe, K. Graham, L. Munro, L. Thompson, J. Tozer, R. Vankerrebroeck, J. White, R. Wyszynski, Executive Assistant: C. Dero, Recording Secretary: K. Ireland-Aitken

**Guests:** General Legal Counsel J. Bell

A - 1 **Opening (6:30 p.m.)**

(a) **Roll Call**

Chair Gibson confirmed roll call.

(b) **Declaration of Conflict of Interest** - Nil

(c) **In-Camera Session (6:30 p.m.)**

Moved by: G. Anderson  
Seconded by: J. Bradford  
THAT the Board move In-Camera.

**Carried**

(d) **Welcome to Open Session/Land Acknowledgment Statement**

Chair Gibson read the Land Acknowledgement Statement.

(e) **Call to Order**

Chair Gibson called the Regular Board meeting to order at 7:18 p.m.

(f) **Additions/Deletions/Approval of the Agenda**

Moved by: J. Bradford  
Seconded by: G. Anderson  
THAT the agenda be approved.

**Carried**

(g) **Memorials** - Nil

(h) **In-Camera Report**

That Item B-1-c be approved.

Moved by: J. Bradford  
Seconded by: B. Doyle

Recorded Vote:

Vice-Chair Doyle - yes  
Trustee VanEvery-Albert - yes  
Trustee Sault - yes

Trustee Whiton - yes  
Trustee Anderson - no  
Trustee Passmore - yes



## Regular Board Meeting

Monday, October 28, 2024

Education Centre Boardroom

### MINUTES

Trustee Waldschmidt - yes  
Trustee Thomas - yes

Trustee Bradford - yes  
Chair Gibson – yes

**Carried.**

Moved by: L. Whiton  
Seconded by: R. Collver  
THAT Item D-1-b be approved.

**Carried**

(i) **Student Showcase**- Nil

(j) **Delegations** – Nil

#### B - 1 **Approval of Minutes**

(a) **September 23, 2024 (Regular Board Meeting)**

Moved by: T. Sault  
Seconded by: C. VanEvery-Albert

THAT the Minutes of the Special Board Meeting dated September 23, 2024, be approved.

**Carried**

(b) **September 30, 2024 (Special Board Meeting)**

Moved by: B. Doyle  
Seconded by: J. Bradford

THAT the Minutes of the Special Board Meeting dated September 30, 2024, be approved.

**Carried**

#### C - 1 **Committee Recommendations and Reports**

(a) **Governance Committee Meeting Report dated October 17, 2024**

Moved by: C. Vanevery-Albert  
Seconded by: J. Bradford

THAT the Board approve the amendments to the General Working By-Law and the General Governance Policy.

**Carried**

(b) **Policy and Program Committee Meeting Report dated October 21, 2024**

Presented as printed.

D - 1 **Business Arising from Minutes and/or Previous Meetings** – Nil

#### E - 1 **Report of the Director**

Director Roberto highlighted the following:

- National Day of Truth and Reconciliation
- Days of Significance



## Regular Board Meeting

Monday, October 28, 2024

Education Centre Boardroom

### MINUTES

- Grand Welcome Centre
- River Heights French Immersion
- Connecting our Learning Communities – Tom Porter Event
- Young Canada Day
- The New Teacher Induction Program (NTIP)
- Math Day
- You Belong
- Tech is Grand
- Student Learning Support Days
- Eco-schools
- Mount Pleasant Playground
- Secondary Graduations
- Pauline Johnson Collegiate & Vocational School 75 Year Celebration
- Friday Night Lights
- Cayuga Football
- Terry Fox Run
- Project Search – One Word

F - 1 **Student Trustees' Report** - Nil

G - 1 **New Business - Action / Information Items**

(a) **Annual Learning and Operating Plan 2023-24 Final**

Presented as printed.

(b) **Annual Learning and Operating Plan 2024-25**

Presented as printed.

(c) **Strategic Communications Plan Update**

Presented as printed.

(d) **Elementary Class Size Report**

Presented as printed.

(e) **Trustee Honoraria Report**

Presented as printed.

Moved by: G. Anderson

Seconded by: C. VanEvery-Albert

THAT the Board approve the Trustee Honoraria for the period November 15, 2024 to November 14, 2025.

**Carried**



## Regular Board Meeting

Monday, October 28, 2024

Education Centre Boardroom

### MINUTES

(f) **Approval to Tender Construction of Elgin Avenue Public School**

Moved by: G. Anderson

Seconded by: L. Whiton

THAT the Board approve the release of the tender documents for the new Elgin Avenue Public School.

**Carried**

(g) **Naming of New Elementary Schools in Caledonia and Brantford**

Moved by: B. Doyle

Seconded by: E. Thomas

THAT the Board approve the request for the naming of two new elementary schools in Caledonia and Brantford and that a Special Ad Hoc Naming Committee be struck for each of the schools in the 2024-25 school year as per Naming/Renaming of Schools and Facilities Policy (FA-03).

**Carried**

Trustee Collver left the meeting at 8:07 p.m.

H - 1 **Other Business**

(a) Grand Erie Parent Involvement Committee Meeting Minutes dated May 23, 2024

(b) Indigenous Education Advisory Committee Meeting Minutes dated May 23, 2024

(c) Six Nations Advisory Committee Meeting Minutes dated June 13, 2024

(d) Special Education Advisory Committee Meeting Minutes dated September 5, 2024

I - 1 **OPSBA Report**

Trustee Van Every-Albert advised of the following:

- Public Education Symposium will be held January 24 -25, 2025 in Toronto
- Orange Shirt Day is September 30
- The Central West Region meeting will be held at the end of November
- Advocacy Day has been moved to February

J - 1 **Correspondence - Nil**

K - 1 **Adjournment**

Moved by: G. Anderson

Seconded by: L. Whiton

THAT the Regular Board meeting be adjourned at 8:13 p.m.

**Carried**

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Chair S. Gibson

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Director of Education and Secretary of the Board J. Roberto





## Special Board Meeting

Thursday, November 4, 2024

Education Centre Boardroom

### MINUTES

**Present:** Chair: S. Gibson, Vice-Chair: B. Doyle, Trustees: G. Anderson, J. Bradford, R. Collver, L. Passmore, T. Sault, C.A. Sloat, E. Thomas, C. VanEvery-Albert

**Administration:** Director: J. Roberto, Executive Assistant: C. Dero, Recording Secretary: K. Ireland-Aitken

**Regrets:** T. Waldschmidt, L. Whiton, Aidyn Hill, O. Prince, C. Shields

A - 1 **Opening (6:30 p.m.)**

(a) **Roll Call**

Chair Gibson confirmed roll call.

(b) **Declaration of Conflict of Interest - Nil**

(c) **In-Camera Session (6:30 p.m.)**

Moved by: J. Bradford  
Seconded by: B. Doyle  
THAT the Board move In-Camera.

**Carried**

(d) **Welcome to Open Session/Land Acknowledgment Statement**

Chair Gibson read the Land Acknowledgement Statement.

(e) **Call to Order**

Chair Gibson called the Regular Board meeting to order at 9:47 p.m.

(f) **Additions/Deletions/Approval of the Agenda**

Moved by: J. Bradford  
Seconded by: T. Sault  
THAT the agenda be approved.

**Carried**

(g) **Memorial**

Trustees VanEvery-Albert and Sault read the memorial of the Honourable Murray Sinclair.

(h) **In-Camera Report**

Moved by: J. Bradford  
Seconded by: C. VanEvery-Albert  
THAT Item B-1-b be approved.

**Carried**

(i) **Student Showcase - Nil**

(j) **Delegations – Nil**



## Special Board Meeting

Thursday, November 4, 2024

Education Centre Boardroom

### MINUTES

B - 1 **Adjournment**

Moved by: B. Doyle

Seconded by: C. VanEvery-Albert

THAT the Regular Board meeting be adjourned at 9:55 p.m.

**Carried**

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Chair S. Gibson

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Director of Education and Secretary of the Board J. Roberto

Draft



## Special Board Meeting

Monday, November 18, 2024

Education Centre Boardroom

### MINUTES

**Present:** Chair: S. Gibson, Vice-Chair: B. Doyle, Trustees: G. Anderson, J. Bradford, R. Collver, L. Passmore, T. Sault, C. A. Sloat, E. Thomas, C. VanEvery-Albert, L. Whiton

**Administration:** Director: J. Roberto, Superintendents: P. Ashe, K. Graham, L. Munro, L. Thompson, R. Vankerrebroeck, J. White, R. Wyszynski, Executive Assistant: C. Dero, Manager: R. Strang, Recording Secretary: K. Ireland-Aitken

**Regrets:** T. Waldschmidt, Aidyn Hill, O. Prince, C. Shields

A - 1 **Opening (6:00 p.m.)**

(a) **Roll Call**

Chair Gibson confirmed roll call.

(b) **Declaration of Conflict of Interest - Nil**

(c) **In-Camera Session (6:00 p.m.)**

Moved by: G. Anderson  
Seconded by: L. Whiton  
THAT the Board move In-Camera.

**Carried**

(d) **Welcome to Open Session/Land Acknowledgment Statement**

Chair Gibson read the Land Acknowledgement Statement.

(e) **Call to Order**

Chair Gibson called the Regular Board meeting to order at 6:41 p.m.

(f) **Additions/Deletions/Approval of the Agenda**

Moved by: G. Anderson  
Seconded by: B. Doyle  
THAT the agenda be approved.

**Carried**

(g) **In-Camera Report - Nil**

(h) **Student Showcase - Nil**

(i) **Delegations - Nil**



# Special Board Meeting

Monday, November 18, 2024

Education Centre Boardroom

## MINUTES

B - 1 **Adjournment**

Moved by: T. Sault

Seconded by: C. VanEvery-Albert

THAT the Regular Board meeting be adjourned at 6:45 p.m.

**Carried**

\_\_\_\_\_  
Chair S. Gibson

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Director of Education and Secretary of the Board J. Roberto

DRAFT



# POLICY

# SO-12

<b>CODE OF CONDUCT</b>	
<b>Superintendent Responsible:</b> Superintendent of Education, Safe and Inclusive Schools	<b>Initial Effective Date:</b> 2020/02/24
<b>Last Updated:</b> 2024/11/25	<b>Next Review Date:</b> 2027/11/25

**Objective:**

To promote learning, well-being and belonging, through responsibility, respect, and civility, fostering an anti-oppressive, anti-racist, and inclusive culture.

**Policy Statement:**

Responsible citizenship involves active participation in the civic life of the school community. Engaged citizens are aware of their rights and accept responsibility for protecting their rights and the rights of others.

**1.0 Purposes of the Code**

- To ensure that all members of the school community, especially people in positions of authority, are treated with respect and dignity
- To promote responsible citizenship by encouraging appropriate participation in the civic life of the school community
- To maintain an environment where conflict and difference can be addressed in a manner characterized by respect and civility
- To encourage the use of non-violent means to resolve conflict
- To promote the safety of people in schools
- To discourage the use of alcohol, electronic cigarettes, illegal drugs and, except by a medical cannabis user, cannabis
- To prevent bullying, including cyber-bullying in schools

**2.0 Standards of Behaviour**

**2.1 Respect, civility, and responsible citizenship**

All members of the school community must:

- Respect and comply with all applicable federal, provincial, and municipal laws
- Demonstrate honesty and integrity
- Respect differences in people, their ideas, and their opinions
- Treat one another with dignity and respect at all times, and especially when there is disagreement
- Respect and treat others fairly, regardless of race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, gender identity, gender expression, age, marital status, family status, or disability
- Respect the rights of others
- Show proper care and regard for school property and the property of others
- Take appropriate measures to help those in need
- Seek assistance from a school employee, if necessary, to resolve conflict peacefully
- Respect all members of the school community, especially persons in positions of authority
- Respect the need of others to work in an environment that is conducive to learning and teaching, including by ensuring that personal mobile devices

are only used during instructional time for the educational and other permitted purposes outlined in this policy

- Refrain from using abusive language or swearing at another person

## 2.2 Safety

All members of the school community must not:

- Engage in bullying behaviours, including cyber-bullying
- Commit sexual assault or sexual harassment
- Traffic in weapons or illegal drugs
- Give alcohol or cannabis to a minor
- Commit robbery or theft
- Be in possession of any weapon, including firearms
- Use any object to threaten or intimidate another person
- Cause injury to any person with an object
- Be in possession of, or be under the influence of alcohol, cannabis (unless the individual has been authorized to use cannabis for medical purposes), and illegal drugs or related products
  - For students this would also include being in possession of electronic cigarette, tobacco, and nicotine products
- Provide others with alcohol, electronic cigarettes, illegal drugs, cannabis (unless the recipient is an individual authorized to use cannabis for medical purposes) and related products
- Inflict or encourage others to inflict bodily harm on another person
- Engage in hate propaganda and other forms of behaviour motivated by hate or bias
- Commit an act of vandalism that causes extensive damage to school property or to property located on the premises of the school
- Record, take or share non-consensual recordings or photos of members of the school community

### Reference(s):

- Acceptable Use of Information Technology Policy (IT-01)
- Acceptable Use of Information Technology Procedure (IT-001)
- Bullying Prevention and Intervention Policy (SO-10)
- Bullying Prevention and Intervention Procedure (SO-010)
- Code of Conduct Procedure (SO-012)
- Equity and Inclusive Education Policy (SO-14)
- Equity and Inclusive Education Procedure (SO-014)
- Progressive Discipline and Promoting Positive Behaviour Procedure (SO-011)
- Smoke Free Environment Procedure (FA-012)
- Student Expulsions Policy (SO-07)
- Student Expulsions Procedure (SO-007)
- Student Suspension Policy (SO-06)
- Student Suspension Procedure (SO-006)
- [Education Act, R.S.O. 1990, c. E.2](#)
- Provincial Model for a Local Police/School Board Protocol, 2015
- The Provincial Code of Conduct and School Board Codes of Conduct (PPM 128)



# Audit Committee Meeting

Thursday, November 7, 2024

4:30 PM

## REPORT

**Present:** T. Waldschmidt, J. Bradford, R. Collver, E. Hodgins, A. Thakker

**Administration:** J. Roberto, R. Wyszynski, C. Smith

**KPMG (Internal Auditors):** S. Bedi

**Millards (External Auditors):** M. McNally, J. Gilbert

**Recording Secretary:** L. Howells

**Visiting Trustee:** C.A. Sloat

A - 1 **Opening**

(a) **Roll Call**

The meeting was called to order by Committee Chair Waldschmidt at 4:29 p.m. Roll Call was taken.

(b) **Declaration of Conflict of Interest – Nil**

(c) **Land Acknowledgement Statement**

Committee Chair Waldschmidt read the Land Acknowledgement statement.

(d) **Approval of Agenda (Additions/Deletions)**

Presented as printed. Trustee Bradford requested the addition of F-1-b Safety and Security Audit consideration.

Moved by: J. Bradford

Seconded by: A. Thakker

THAT the Audit Committee agenda be approved, as amended.

**Carried**

B - 1 **Consent Agenda**

Presented as printed.

Moved by: J. Bradford

Seconded by: A. Thakker

THAT the Audit Committee accepts the November 7, 2024, Consent Agenda and the recommendations contained therein:

(a) Minutes of the Audit Committee dated September 12, 2024 be approved.

(b) Receive the Consolidated Due Diligence Report as information.

**Carried**

C - 1 **Business Arising from Minutes and/or Previous Meetings - Nil**

D - 1 **Internal Audit**

(a) **Absenteeism Risk and Cost Mitigation Assessment – Scope Refinement**

S. Bedi, KPMG provided an update on the scope for 2024-25 internal audit and provided the benefits and rationale for the refinement which would consist of a horizontal assessment with two other boards and will align with PPM 171 issued by the Ministry in June 2024.



# Audit Committee Meeting

Thursday, November 7, 2024

4:30 PM

## REPORT

In response to question, S. Bedi provided clarification on how the findings would be implemented, noting a gap assessment would be completed first and provide recommendations to address gaps.

E - 1 **External Audit**

(a) **2023-24 Consolidated Financial Statements (August 31, 2024)**

M. McNally, Millards, provided a high-level overview of the Consolidated Financial Statements ending August 31, 2024.

Moved by: E. Hodgins

Seconded by: R. Collver

THAT the 2023-24 Consolidated Financial Statements be forwarded to the November 25, 2024, Regular Board Meeting for approval.

**Carried**

F - 1 **Other Business - Nil**

(a) **2024 Audit Committee Annual Report**

Superintendent Wyszynski stated this Annual Report is a requirement under The Regulation and noted the report has been updated for the 2023-24 fiscal year.

Moved by: J. Bradford

Seconded by: A. Thakker

THAT the Audit Committee Annual Report 2024 be forwarded to the November 25, 2024, Regular Board Meeting for approval.

**Carried**

(b) **Safety and Security Audit**

Trustee Bradford asked if there would be consideration to have an audit completed regarding the safety and security of students. In response, it was suggested that this be considered during the next risk assessment stage for a future internal audit. Superintendent Wyszynski added that Grand Erie is only funded to complete one internal audit for the 2024-25 school year.

G - 1 **Adjournment**

Moved by: A. Thakker

Seconded by: J. Bradford

THAT the Audit Committee meeting be adjourned at 5:07 pm.

**Carried**

H - 1 **Next Meeting:** Thursday, March 6, 2025 at 4:30 p.m. (Virtual)





## Finance Committee Meeting

Monday, November 11, 2024

6:30 p.m.

Norfolk Room – Education Centre

### REPORT

**Present:** Committee Chair: B. Doyle, Trustees: G. Anderson, J. Bradford, S. Gibson, L. Passmore, E. Thomas, T. Waldschmidt

**Administration:** Director: J. Roberto, Superintendents: K. Graham, L. Thompson, J. Tozer, R. Vankerbroeck, R. Wyszynski, Recording Secretary: K. Ireland-Aitken, Executive Assistant: C. Dero

**Guest:** General Legal Counsel J. Bell

**Visiting Trustees:** R. Collver, C.A. Sloat

A - 1 **Opening**

(a) **Roll Call**

The meeting was called to order by Committee Chair B. Doyle at 6:30 p.m. and roll call was confirmed.

Trustee Waldschmidt recited the poem In Flanders Field by John McCrae.

(b) **Declaration of Conflict of Interest** – Nil

(c) **Welcome/Land Acknowledgment Statement**

Committee Chair B. Doyle read the Land Acknowledgement Statement.

B - 1 **Approval of the Agenda**

Moved by: G. Anderson

Seconded by: T. Waldschmidt

THAT the Finance Committee agenda be approved.

**Carried**

C - 1 **Approval of Minutes**

(a) **September 9, 2024**

Moved by: J. Bradford

Seconded by: S. Gibson

THAT the Minutes of the Finance Committee meeting dated September 9, 2024, be approved.

**Carried**

D - 1 **Business Arising from Minutes/Previous Meetings** – Nil

E - 1 **New Business**

(a) **Facilities Renewal Plan 2024-25**

Presented as printed.

Examples of beautification projects include new lockers, ceiling tiles, flooring, bathroom upgrades, bleachers, minor door and window renovations, landscaping, as well as accessible parking.

In response to a question, it was noted that inflation for construction material and labour costs continues to be a challenge when managing aging buildings.



## Finance Committee Meeting

Monday, November 11, 2024

6:30 p.m.

Norfolk Room – Education Centre

### REPORT

(b) **Rural and Northern Education Fund (RNEF) Spending Report**

Presented as printed.

It was noted that field trip funds are based on student enrolment and allocated to schools in June. In addition, the board's Field Trips procedure ensures equitable access for all students.

The RNEF supports student uniforms and operational costs for sports.

(c) **Year-End Report 2023-24**

Presented as printed.

In was noted that a sense of belonging for students is key for learning when considering school renewal projects.

F - 1 **Other Business** – Nil

G - 1 **Adjournment**

Moved by: G. Anderson

Seconded by: T. Waldschmidt

THAT the Finance Committee meeting be adjourned.

**Carried**

The meeting adjourned at 7:16 p.m.

H - 1 **Next Meeting Date:** December 2, 2024



# Special Education Advisory Committee

Thursday November 14, 2024

6:00 p.m.

MS Teams

## REPORT

**Present:** Chair: L. DeJong, Vice-Chair K. Jones, Trustee: T. Waldschmidt, S. Gibson, Community Representatives: B. Bruce, K. Kelly  
Organizations: T. Buchanan, P. Found, C. Stefanelli

**Administration:** Director J. Roberto, Superintendent L. Thompson, Principal Leader Specialized Services: J. Senior, Specialized Services Supervisor: P. Bagchee, Program Coordinators: L. Miedema, L. Sheppard, Recording Secretary: J. Valstar

**Visiting Trustee:** C.A. Sloat

**Absent with regrets:** Trustee: L. Whiton, Community Representatives: L. Nydam  
Organizations: C. Gilman

A - 1 **Opening**

(a) **Welcome / Land Acknowledgment Statement**

Chair DeJong called the meeting to order at 6:02p.m. and read the Land Acknowledgement Statement.

(b) **Roll Call/Reminder of Livestream on YouTube/Closed Captioning reminder**

Recording Secretary J. Valstar confirmed roll call. Trustee C.A. Sloat was in attendance as a guest.

(c) **Agenda Additions/Deletions/Approval**

Add: D-1(c): Departing SEAC member

Moved by: T. Waldschmidt

Seconded by: K. Jones

THAT the November 14, 2024 agenda be approved as amended.

**Carried**

B - 1 **Timed Items**

(a) **Grand Erie's Annual Learning and Operating Plan – Final Outcomes 2023-24**

The final outcomes of Grand Erie's Annual Learning and Operating Plan 2023-24 were reviewed.

(b) **Grand Erie's Annual Learning and Operating Plan 2024-25**

Grand Erie's Annual Learning and Operating Plan for the 2024-25 school year were reviewed.

(c) **Grand Erie's Multi-Year Accessibility Plan 2022-27 – Annual Update**

An update was provided regarding the Grand Erie's Multi-Year Accessibility Plan 2022-27.





# Special Education Advisory Committee

Thursday November 14, 2024

6:00 p.m.

MS Teams

## REPORT

### C - 1 Business Arising from Minutes and/or Previous Meetings

#### (a) Approval of Minutes

Moved by: T. Waldschmidt

Seconded by: K. Jones

THAT the Special Education Advisory Committee Minutes dated October 3, 2024 be approved as presented.

**Carried**

#### (b) Approval of new SEAC member

Moved by: K. Jones

Seconded by: L. DeJong

THAT the appointment of Lyndsey Campbell, Contact Brant, to the Special Education Advisory Committee for the remainder of the Term 2022-2026 be forwarded to the November 25, 2024 Regular Board meeting for approval.

**Carried**

#### (c) Departing SEAC member

Chair DeJong shared that R. Vriends, Autism Ontario, has submitted her resignation from Grand Erie's SEAC. J. Valstar to reach out to Autism Ontario for representation.

#### (d) Skill Building Program – Check-in

Principal Leader J. Senior provided an update on the Skill Building program in Grand Erie.

### D - 1 New Business

#### (a) Special Education Plan – Standard 4 – Early Identification Procedures and Interventions

Standard 4 of Grand Erie's Special Education Plan was reviewed with SEAC members.

#### (b) Special Equipment Allocation (SEA) and Special Incidence Portion (SIP) Modernization – Ministry monitoring visits

An update was provided on the new language being used by the Ministry for SEA and SIP funding, and the monitoring that will be completed by the Ministry for 2024-25. More details will be shared with SEAC as they are received from the Ministry.

### E - 1 Other Business

#### (a) Regional Special Education Council (RSEC) Update

Principal Leader J. Senior provided an update from the RSEC conference in October 2024.

### F - 1 Standing Items

#### (a) Policies Out for Comment

Code of Conduct SO-12

#### (b) Math Counts Newsletters

Presented as printed



# Special Education Advisory Committee

Thursday November 14, 2024

6:00 p.m.

MS Teams

## REPORT

(c) **System Updates**

System updates were provided on the Student Learning Support Days, the Centre for Excellence, The You Belong Here campaign, the innovation Hub, Take our Kids to Work Day, Grand Erie's Math Achievement Action Plan, and EQAO results.

(d) **Chair/Vice Chair Updates**

Chair DeJong shared a brief update.

G - 1 **Information Items** - Nil

H - 1 **Community Updates** - Nil

I - 1 **Correspondence** - Nil

J - 1 **Future Agenda Items and SEAC Committee Planning**

(a) Supporting students with special education needs during emergency procedures

(b) A Day in the Life of an Educational Assistant

(c) Update and demonstration of the Secondary Hub Model

K - 1 **Next Meeting**

Thursday December 12, 2024 in the Norfolk Room at the Education Centre with a virtual option.

L - 1 **Adjournment**

Moved by: K. Jones

Seconded by: T. Waldschmidt

THAT the meeting be adjourned at 8:05p.m.

**Carried**



# Grand Erie District School Board

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TO: JoAnna Roberto, Ph. D., Director of Education & Secretary of the Board  
FROM: Rafal Wyszynski, Superintendent of Business & Treasurer  
RE: **Major Construction Project Report**  
DATE: November 25, 2024

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## Background

As per Grand Erie District School Board's (Grand Erie's) Major Construction Policy (FA-01), the status of each active capital project will be provided in a bi-monthly report. As per policy, this report shall include budgeted and actual costs to date, details of project progress and schedule for completion. A funding strategy will be recommended should forecasted expenditures for a project exceed the budget established.

## Status

### Caledonia Joint-Use Elementary School

Construction is well underway, and it is anticipated the school will welcome students for the first time in September 2025.

### Elgin Ave Public School

The project has received Ministry approval to proceed, and the tender documents are being prepared for release this fall.

All active project details are listed in Appendix A.

## Other Capital Projects:

As per Major Construction Policy (FA-01), Appendix B summarizes the scope, cost, and status of all other capital projects for the prior fiscal year which were not subject to this policy's bi-monthly reporting.

## Grand Erie Multi-Year Plan

This report is connected to all priorities: Learning, Well-being, and Belonging.

Respectfully submitted,

Rafal Wyszynski  
Superintendent of Business & Treasurer

Appendix A

Project	Type	Phase	Ministry Approval	Target Opening Date	Architect	Site Acquisition	Site Plan Approval (SPA)	Tender Awarded	General Contractor	Budget	Actual	Cost Forecast
Elgin Avenue Public School	Addition / Renovation	Pre-Tender	Aug 04, 2017	Mar 31, 2026	Salter Pilon Architecture	N/A	In progress.	No	TBD	\$ 18,695,928	\$ 1,457,805	\$ 18,695,928
South-West Brantford Elementary School	New School	Construction in Progress	Oct 20, 2020	Sep 01, 2026	ZAS Architects	In Progress	Approved.	Yes	Aquicon	\$ 37,276,746	\$ 4,962,431	\$ 37,276,746
Caledonia Joint-Use Elementary School	New School	Construction in Progress	Nov 23, 2021	Sep 01, 2025	Svedas Architects	Completed	Approved.	Yes	Tambro	\$ 18,935,580	\$ 2,162,695	\$ 18,935,580
Cobblestone Elementary School Child Care	Addition	Pre-Tender	Mar 25, 2021	Sep 01, 2026	Grguric Architects Inc.	N/A	Approved.	No	TBD	\$ 3,045,153	\$ 105,455	\$ 3,045,153
Banbury Heights School Child Care	Addition	Construction in Progress	Mar 25, 2021	Sep 01, 2025	Grguric Architects Inc.	N/A	Approved.	Yes	TRP Construction	\$ 3,109,266	\$ 568,811	\$ 3,109,266
Cobblestone Elementary School Addition	Addition	Design	Mar 27, 2024	Sep 01, 2026	Grguric Architects Inc.	N/A	In progress.	No	TBD	\$ 4,098,600	\$ -	\$ 4,098,600

Appendix B

Category	Site	Scope	Cost	Status Update
<b>Asbestos Abatement</b>	Hagersville Secondary School	3rd floor	\$22,719	100% complete
<b>Electrical</b>	Cayuga Secondary School	Branch Panel	\$269,368	100% complete
<b>Electrical</b>	Dunnville Secondary School	Branch Panel	\$263,723	100% complete
<b>Electrical</b>	Hagersville Secondary School	Branch Panel	\$264,966	100% complete
<b>Electrical</b>	James Hillier Public School	Branch Panel	\$51,070	100% complete
<b>Electrical</b>	North Park Collegiate & Vocational School	Branch Panel	\$204,217	100% complete
<b>Electrical</b>	Pauline Johnson Collegiate and Vocational School	Branch Panel	\$171,569	100% complete
<b>Electrical</b>	Simcoe Composite School	Branch Panel	\$120,375	98% complete
<b>Electrical</b>	Tollgate Technological Skills Centre	Panel replacement - Carryover	\$18,727	100% complete
<b>HVAC</b>	Bloomsburg Public School	Boiler Replacement	\$419,403	95% complete
<b>HVAC</b>	Central PS, Dunnville SS, Grandview PS, Simcoe Comp S.	Duct Sealing & Air Purifier Installation	\$299,855	100% complete
<b>HVAC</b>	Courtland Public School	Boiler Replacement - Mach to be replaced	\$193,269	95% complete
<b>HVAC</b>	Delhi District Secondary School	Unit Vents Replacement	\$804,638	45% complete
<b>HVAC</b>	Delhi Public School	HVAC Upgrade	\$431,771	98% complete
<b>HVAC</b>	Dunnville Secondary School	Boiler and Pump Replacement	\$491,358	85% complete
<b>HVAC</b>	Grand Erie Learning Alternative	Boiler Replacement	\$305,112	97% complete
<b>HVAC</b>	Hagersville Secondary School	Boiler and Pump Replacement	\$705,541	85% complete
<b>HVAC</b>	Houghton Public School	Boiler Replacement	\$225,513	95% complete
<b>HVAC</b>	Joseph Brant Learning Centre	Boiler Replacement	\$357,884	95% complete
<b>HVAC</b>	Lansdowne-Costain Public School	Boiler Replacement	\$310,378	90% complete
<b>HVAC</b>	McKinnon Park Secondary School	Heat Pumps Replacement	\$770,142	97% complete
<b>HVAC</b>	Mt Pleasant School	Boiler Replacement	\$334,439	90% complete
<b>HVAC</b>	Multiple Sites	UV Equipment	\$199,977	100% complete
<b>HVAC</b>	Paris District High School	Boiler and Pump Replacement	\$763,299	80% complete
<b>HVAC</b>	Simcoe Composite School	Boiler and Pump Replacement	\$792,163	95% complete
<b>HVAC</b>	Teachers Resource Centre	Heat Pumps Replacement	\$614,242	95% complete
<b>HVAC</b>	Thompson Creek Elementary School	Boiler Replacement	\$196,926	99% complete
<b>HVAC</b>	Valley Heights Secondary School	UV Equipment - carry over	\$19,000	100% complete
<b>HVAC</b>	Walsh Public School	Boiler Replacement	\$223,185	95% complete
<b>Learning Commons</b>	Agnes G. Hodge Public School	Renovation	\$144,949	100% complete
<b>Learning Commons</b>	École Dufferin	Renovation	\$244,709	100% complete
<b>Learning Commons</b>	Grand Erie Learning Alternative - Rawdon	Renovation	\$140,804	100% complete
<b>Learning Commons</b>	King George School	Renovation	\$171,577	100% complete
<b>Learning Commons</b>	Paris Central Public School	Renovation	\$66,903	100% complete
<b>Learning Commons</b>	Simcoe Composite School	Renovation	\$336,272	100% complete
<b>Learning Commons</b>	St. George-German Public School	Renovation	\$162,479	95% complete
<b>Learning Commons</b>	Woodman-Cainsville School	Renovation	\$169,688	100% complete
<b>Masonry</b>	Glen Morris Central Public School	Block Foundation Repair	\$677,478	100% complete
<b>Masonry</b>	Thompson Creek Elementary School	Stucco Repair	\$89,390	100% complete
<b>Masonry</b>	Woodman-Cainsville School	Front Entrance	\$219,172	100% complete
<b>Paving</b>	Bellview Public School	Playground Area	\$171,707	100% complete
<b>Paving</b>	Brantford Collegiate Institute and Vocational School	Parking Lot	\$148,385	100% complete
<b>Paving</b>	Cedarland Public School	Tennis Court	\$213,760	98% complete
<b>Paving</b>	Echo Place School	Parking Lot	\$446,324	100% complete
<b>Paving</b>	Edith Monture Elementary School	Parking Lot	\$261,468	100% complete
<b>Paving</b>	North Ward School	Parking Lot	\$369,289	99% complete
<b>Renovations/Additions</b>	Banbury Public School	Childcare - Temporary Accommodation	\$130,533	98% complete
<b>Renovations/Additions</b>	Brantford Collegiate Institute and Vocational School	Hospitality Classroom	\$53,489	25% complete
<b>Renovations/Additions</b>	Brier Park Public School	Enclosing Open Concept	\$750,332	90% complete
<b>Renovations/Additions</b>	Delhi District Secondary School	Shop Classroom	\$17,154	10% complete
<b>Renovations/Additions</b>	Dunnville Secondary School	Bathroom Addition - small gym	\$131,250	100% complete
<b>Renovations/Additions</b>	Houghton Public School	Main Office / Classroom Modernization	\$126,562	10% complete
<b>Renovations/Additions</b>	Joseph Brant Learning Centre	Office Conversion	\$192,353	99% complete
<b>Renovations/Additions</b>	Major Ballachey Public School	Main Floor, Basement & Gym	\$524,541	95% complete
<b>Renovations/Additions</b>	North Park Collegiate & Vocational School	Hospitality Classroom	\$62,915	25% complete
<b>Renovations/Additions</b>	Onondaga-Brant Public School	Modernization (Hallway & Gym)	\$184,464	95% complete
<b>Renovations/Additions</b>	Paris District High School	Hospitality Classroom	\$26,467	10% complete
<b>Renovations/Additions</b>	Waterford District High School	Waterford PS Intermediate	\$208,773	25% complete
<b>Roofing</b>	Cayuga Secondary School	Area 203 and 207	\$373,760	100% complete
<b>Roofing</b>	Grand Erie Learning Alternative	Areas C2-C5	\$28,184	100% complete
<b>Roofing</b>	Greenbrier Public School	Area 201	\$139,975	98% complete
<b>Roofing</b>	J.L. Mitchener Public School	Area 105	\$517,533	100% complete
<b>Roofing</b>	Jarvis Public School	Area 101, 102, 103 and 202	\$562,918	98% complete
<b>Roofing</b>	Lynndale Heights Public School	Area 101, 201-205 and 301	\$1,087,976	95% complete
<b>Roofing</b>	North Park Collegiate & Vocational School	Area 202, 203, 214, 216 and 301	\$957,989	95% complete
<b>Roofing</b>	Rainham Central School	Area 103	\$160,283	95% complete
<b>Roofing</b>	Valley Heights Secondary School	Area 103, 104 and 205	\$604,139	98% complete
<b>Security Systems</b>	McKinnon Park Secondary School	Vape Detection Pilot	\$28,727	100% complete
<b>Site-Work</b>	Burford District Elementary School	Septic System Upgrade	\$181,695	100% complete
<b>Site-Work</b>	Education Centre	Sidewalk Installation	28,094	100% complete
<b>Site-Work</b>	Hagersville Elementary School	Rear Field Drainage	\$102,999	100% complete
<b>Windows - Doors</b>	Branlyn Community School	Windows and Doors	\$74,758	50% complete
<b>Windows - Doors</b>	Burford District Elementary School	Entry Doors	\$1,277	10% complete
<b>Windows - Doors</b>	Central Public School	Exterior Doors	\$1,022	10% complete
<b>Windows - Doors</b>	J.L. Mitchener Public School	Interior Doors	\$4,715	100% complete
<b>Windows - Doors</b>	Joseph Brant Learning Centre	Windows	\$12,526	10% complete
<b>Windows - Doors</b>	King George School	Windows and Doors	\$18,059	10% complete
<b>Windows - Doors</b>	Major Ballachey Public School	Exterior Doors	\$1,277	10% complete
<b>Windows - Doors</b>	McKinnon Park Secondary School	Windows and Doors	\$1,022	10% complete
<b>Windows - Doors</b>	North Park Collegiate & Vocational School	Windows	\$3,080	10% complete
<b>Windows - Doors</b>	Paris District High School	Exterior Doors	\$2,044	10% complete
<b>Windows - Doors</b>	Rainham Central School	Exterior Doors	\$1,277	10% complete
<b>Windows - Doors</b>	River Heights Schools	Windows	\$5,108	10% complete
<b>Windows - Doors</b>	Seneca Central Public School	Doors	\$1,277	10% complete
<b>Windows - Doors</b>	Woodman-Cainsville School	Exterior Doors	\$1,277	10% complete





# Grand Erie District School Board

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**TO:** JoAnna Roberto, Ph. D., Director of Education & Secretary of the Board  
**FROM:** Rafal Wyszynski, Superintendent of Business & Treasurer  
**RE:** **Trustees' Expenses Report**  
**DATE:** November 25, 2024

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## Background

Trustees are reimbursed for out-of-pocket expenses in accordance with section 4 of the General Governance Policy. The Policy requires that the expenses be reported to the Board in April and November each year.

The attached report details total expenses reimbursed for the year ended August 31, 2024, and current year-to-date expenses for 2024-25 from September 1, 2024 to October 31, 2024.

Respectfully submitted,

Rafal Wyszynski  
Superintendent of Business & Treasurer

<b>Trustee Expense Report</b>				
<b>For the Period September 1, 2023 to August 31, 2024</b>				
<b>Trustee</b>	<b>Professional Development</b>	<b>Travel/ Mileage**</b>	<b>Internet / Cell phone</b>	<b>Total</b>
Anderson, Greg	\$ -	\$ 444.34	\$ 2,100.00	<b>\$ 2,544.34</b>
Baker, Maggie	\$ 2,249.51	\$ 3,780.59	\$ 713.52	<b>\$ 6,743.62</b>
Bradford, John	\$ 918.42	\$ 2,639.21	\$ 1,565.42	<b>\$ 5,123.05</b>
Collver, Rita	\$ 1,015.87	\$ 1,984.76	\$ 982.49	<b>\$ 3,983.12</b>
Doyle, Brian	\$ 918.42	\$ 2,642.71	\$ 1,973.42	<b>\$ 5,534.55</b>
Gayowsky, Keira	\$ 842.42	\$ 2,323.92	\$ 1,052.49	<b>\$ 4,218.83</b>
Gibson, Susan	\$ 969.50	\$ 1,490.83	\$ 1,976.93	<b>\$ 4,437.26</b>
Passmore, Lisa	\$ 957.73	\$ 3,302.40	\$ 919.71	<b>\$ 5,179.84</b>
Sault, Tammy	\$ -	\$ 801.38	\$ 1,573.14	<b>\$ 2,374.52</b>
Skye, Aleena	\$ 1,557.54	\$ 2,694.70	\$ 233.52	<b>\$ 4,485.76</b>
Sloat, Carol Ann	\$ 2,190.71	\$ 2,170.18	\$ 318.79	<b>\$ 4,679.68</b>
Thomas, Elaine	\$ 918.42	\$ 2,935.32	\$ 1,350.38	<b>\$ 5,204.12</b>
VanEvery-Albert, Claudine	\$ 3,233.73	\$ 4,365.64	\$ 992.50	<b>\$ 8,591.87</b>
Waldschmidt, Tom*	\$ 918.42	\$ 2,224.51	\$ 1,724.15	<b>\$ 4,867.08</b>
Whiton, Elizabeth	\$ -	\$ 461.37	\$ 1,646.13	<b>\$ 2,107.50</b>
<b>Total Trustees</b>	<b>\$ 16,690.69</b>	<b>\$34,261.86</b>	<b>\$ 19,122.59</b>	<b>\$70,075.14</b>

\* contains 2022-23 expenses paid in 2023-24

\*\* travel/mileage includes accommodation and transportation costs

<b>Trustee Expense Report</b>				
<b>For the Period September 1, 2024 to October 31, 2024</b>				
<b>Trustee</b>	<b>Professional Development</b>	<b>Travel/ Mileage**</b>	<b>Internet / Cell phone</b>	<b>Total</b>
Anderson, Greg	\$ -	\$ -	\$ -	<b>\$ -</b>
Bradford, John	\$ -	\$ -	\$ 19.46	<b>\$ 19.46</b>
Collver, Rita	\$ -	\$ -	\$ -	<b>\$ -</b>
Doyle, Brian	\$ -	\$ -	\$ -	<b>\$ -</b>
Gibson, Susan	\$ -	\$ -	\$ -	<b>\$ -</b>
Hill, Aidyn	\$ -	\$ 162.72	\$ 19.46	<b>\$ 182.18</b>
Passmore, Lisa	\$ -	\$ -	\$ 19.46	<b>\$ 19.46</b>
Prince, Olivia	\$ -	\$ -	\$ 520.31	<b>\$ 520.31</b>
Sault, Tammy	\$ -	\$ -	\$ 19.46	<b>\$ 19.46</b>
Shields, Caitlyn	\$ -	\$ 75.40	\$ 520.31	<b>\$ 595.71</b>
Sloat, Carol Ann	\$ -	\$ -	\$ -	<b>\$ -</b>
Thomas, Elaine	\$ -	\$ -	\$ 19.46	<b>\$ 19.46</b>
VanEvery-Albert, Claudine	\$ -	\$ 16.94	\$ 103.45	<b>\$ 120.39</b>
Waldschmidt, Tom	\$ -	\$ 43.40	\$ 146.34	<b>\$ 189.74</b>
Whiton, Elizabeth	\$ -	\$ 51.80	\$ 337.78	<b>\$ 389.58</b>
<b>Total Trustees</b>	<b>\$ -</b>	<b>\$ 350.26</b>	<b>\$ 1,725.49</b>	<b>\$ 2,075.75</b>

\*\* travel/mileage includes accommodation and transportation costs



# Grand Erie District School Board

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**TO:** Trustees of the Grand Erie District School Board  
**FROM:** Chair of the Board  
**RE:** **Reporting of Wrongdoing**  
**DATE:** November 25, 2024

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In accordance with section 5.7 of Trustee Code of Conduct – Governance Policy #4, the Chair of the Board must report to the Board of Trustees annually any reports of wrongdoing.

There is nothing to report at this time.

Respectfully submitted,

Susan Gibson  
Chair of the Board



# Student Senate Meeting

Thursday, May 30, 2024

10:10 a.m.

Delhi District Secondary School

## MINUTES

**Present:** Cayuga Secondary School, Delhi District Secondary School, GELA, McKinnon Park, Nations New Start, North Park Collegiate, Pauline Johnson Collegiate and Vocational School, Simcoe Composite School, Tollgate Technological Skills Centre, Valley Heights Secondary School

**Student Trustees:** Maggie Baker (Representing South)  
Keira Gayowsky (Representing North)  
Aleena Skye (Representing Indigenous)

**Administration:** Superintendent Lisa Munro, Executive Assistant: Kerri Harrison

**Recorder:** Kerri Harrison

**A - 1 Opening/Welcome**

- (a) **Grand Erie Land Acknowledgement** – Student Trustee Baker
- (b) **Welcome** – Superintendent Munro opened the meeting and welcomed Senators

**B – 1 Approval of the Minutes – April 25, 2024**

Moved by: L. Holmes

Seconded by: D. Bozek

THAT the minutes of the Student Senate meeting, dated April 25, 2024, be approved.

**Carried**

**C – 1 Working Groups**

Student Senators broke into working groups to discuss Mental Health, Student Voice, and Environment.

**D – 1 Round Table Discussion**

Student Senators summarized the working group discussion:

Mental Health and Well-Being Working Group:

- Students are taking nutrition initiatives back to their own schools for the 2024-25 school year (Life skills classes, pre-made lunches, etc.)
  - Greater variety of lunches
  - School-specific survey to see what students want
- National Indigenous Day – 21<sup>st</sup> of June. The group discussed ways to raise awareness
- Exams – The group discussed supports to ease exam stress

Student Voice Working Group:

- Shared updates on our pronoun FAQ (optional asking)
- Shared updates about *Why Grand Erie* social media campaign
- Turned focus to the future senate meetings – number, format and leadership opportunities



## Student Senate Meeting

Thursday, May 30, 2024

10:10 a.m.

Delhi District Secondary School

### MINUTES

#### Environmental Working Group:

- Discussed the tree planting initiative
- Reflected on the initiatives that have been completed and brainstormed for next year
- Recycling bin signage provided to every school to encourage proper disposal of recycling

#### F – 1 **Keynote Speaker – Michael Jacques**

Student Senators had the opportunity to hear Michael Jacques share his experiences living with autism and an intellectual disability to help us understand accepting and belonging. This presentation gave him the opportunity to inspire and educate Student senators on diversity and inclusion.

**The meeting adjourned at 1:15 p.m.**



## Audit Committee

Thursday, September 12, 2024

4:30 PM

MS Teams Virtual Meeting

### MINUTES

**Present: Members:** T. Waldschmidt (Trustee), J. Bradford (Trustee), R. Collver (Trustee), E. Hodgins (Volunteer), A. Thakker (Volunteer)  
**Management:** J. Roberto (Director), R. Wyszynski (Superintendent of Business), C. Smith (Manager of Business Services)  
**KPMG (Internal Auditors):** S. Bedi

**Regrets:** Millards (External Auditors)

**Recording Secretary:** L. Howells, Executive Assistant to the Superintendent of Business

#### A - 1 **Opening**

##### (a) **Roll Call**

The meeting was called to order by Superintendent Wyszynski at 4:53 p.m. Roll Call has been completed and we also have Trustee Sloat as a guest.

(b) **Declaration of Conflict of Interest** – Nil

##### (c) **Land Acknowledgement Statement**

Superintendent Wyszynski read the Land Acknowledgement statement.

##### (d) **Approval of Agenda (Additions/Deletions)**

Presented as printed

Moved by: T. Waldschmidt

Seconded by: E. Hodgins

THAT the Audit Committee agenda be approved.

**Carried**

#### B - 1 **Selection of Audit Committee Chair**

Superintendent Wyszynski explained the statutory cycle of the committee and reminded the committee that all Trustees and voluntary members are eligible for the role of the Chair. Superintendent Wyszynski opened the floor to accept nominations.

Trustee Bradford nominated Trustee Waldschmidt, who accepted the nomination.

No further nominations were received for Audit Committee Chair and the nominations were closed.

Trustee Waldschmidt declared acclaimed as the Audit Committee Chair for the 2024-25 statutory committee cycle.

#### C - 1 **Consent Agenda**

Presented as printed

Moved by: J. Bradford

Seconded by: E. Hodgins

THAT the Audit Committee accepts the September 12, 2024 Consent Agenda and the recommendations contained therein:

(a) Minutes of the Audit Committee dated June 13, 2024 be approved.

(b) Receive the Consolidated Due Diligence Report as information.

(c) Receive the Q3 Financials Forecast as information.

**Carried**

Learn

Lead

Inspire



## Audit Committee

Thursday, September 12, 2024

4:30 PM

MS Teams Virtual Meeting

### MINUTES

#### D - 1 **Business Arising from Minutes and/or Previous Meetings**

##### (a) **Grand Erie Math Achievement Action Plan (GEMAAP) Update**

Superintendent Munro provided a brief update on the GEMAAP to help set the context for the Math Achievement Assessment Report noting the three priorities and the 2024-25 Planning.

#### E - 1 **New Business**

##### (a) **Review Audit Committee Terms of Reference**

Superintendent Wyszynski reviewed the current Audit Committee Terms of Reference noting these continue to align with *Ontario Regulation 361/10* (the Regulation) and the *Education Act*, no changes required.

#### F - 1 **Internal Audit**

##### (a) **Math Achievement Assessment Report**

S. Bedi, from KPMG, presented the final Math Achievement Assessment report providing a high-level overview of the scope and approach and the recommendations.

In response to a question regarding Artificial Intelligence (AI), S. Beki responded AI can support educators in preparing lesson plans while using AI tools to identify gaps. S. Bedi also shared that other schools board are using digital tools. Director Roberto added that Grand Erie is working on development of AI resources, guidelines and observing the introduction of AI into software as well as online digital tools.

In response to the question regarding managements response to recommendations, S. Bedi responded that at this point in time the assessment will serve as tool for Senior Administration to help guide areas of focus for years to come which will require monitoring of several cycles of the Education Quality and Accountability Office's (EQAO) scores.

Superintendent Munro noted that AI apps are vetted through a centralized process for security and privacy.

In response questions regarding whether there is a backup plan, S. Bedi stated with the current Ministry funding for math priorities, AI is meant to be back plan

Superintendent Munro provided clarification regarding additional learning options available to Educators who may not be able to attend professional learning sessions.

In response to questions regarding phase 2 audit, S. Bedi responded Grand Erie does have an upcoming risk assessment and internal plan will be recast based on the assessment

#### G - 1 **External Audit - Nil**

#### H - 1 **Other Business - Nil**





## Audit Committee

Thursday, September 12, 2024

4:30 PM

MS Teams Virtual Meeting

### MINUTES

I - 1 **Adjournment**

Moved by: R. Collver

Seconded by: J. Bradford

THAT the Audit Committee meeting be adjourned at 5:29 pm.

**Carried**

J - 1 **Next Meeting:** Thursday, November 7, 2024 at 4:30 p.m. (In person / Virtual)



# Special Education Advisory Committee

Thursday October 3, 2024

7:30 p.m.

Education Centre Norfolk Room with virtual option

## MINUTES

**Present:** Chair: L. DeJong, Vice-Chair K. Jones, Trustees: T. Waldschmidt, E. Thomas, Community Representatives: B. Bruce, K. Kelly, L. Nydam  
Organizations: L. Boswell, A. Detmar, P. Found

**Administration:** Director J. Roberto, Superintendent L. Thompson, Principal Leader Specialized Services: J. Senior, Specialized Services Supervisor: P. Bagchee, Program Coordinators: L. Miedema, L. Sheppard, Recording Secretary: J. Valstar

**Visiting Trustee:** C.A. Sloat

**Absent with regrets:** Organizations: T. Buchanan, C. Gilman, C. Stefanelli, R. Vriends

A - 1 **Opening**

(a) **Welcome / Land Acknowledgment Statement**

Vice-Chair Jones called the meeting to order at 7:31 p.m. and read the Land Acknowledgement Statement.

(b) **Roll Call/Reminder of Livestream on YouTube/Closed Captioning reminder**

Recording Secretary J. Valstar confirmed roll call. Trustee C. Sloat was in attendance as a guest.

(c) **Agenda Additions/Deletions/Approval**

Moved by: T. Waldschmidt

Seconded by: L. Boswell

THAT the October 3, 2024 agenda be approved as presented.

**Carried**

B - 1 **Timed Items**

(a) **Feedback – Speaker Presentation**

SEAC members were encouraged to provide feedback on the guest presentation. J. Valstar will send the survey.

C - 1 **Business Arising from Minutes and/or Previous Meetings**

(a) **Approval of Minutes**

Moved by: T. Waldschmidt

Seconded by: L. Boswell

THAT the Special Education Advisory Committee Minutes dated September 5, 2024 be approved as presented.

**Carried**

D - 1 **New Business**

(a) **Toronto Holocaust Museum (THM)**

Details about the trip to the THM for SEAC, IEAC, GEPIC, and Student Senate were shared with committee members.



# Special Education Advisory Committee

Thursday October 3, 2024

7:30 p.m.

Education Centre Norfolk Room with virtual option

## MINUTES

- (b) **Summer Learning Update**  
Superintendent Thompson shared highlights from Grand Erie’s Summer Learning.
- (c) **Departing SEAC member**  
Chair DeJong informed committee members that L. Boswell will not be continuing on as a SEAC member.
- (d) **New SEAC Member**  
L. DeJong shared that there will be a replacement for L. Boswell brought forward at the November SEAC meeting.
- E - 1 **Other Business** - Nil
- F - 1 **Standing Items**
  - (a) **Policies Out for Comment** - Nil
  - (b) **System Updates**  
Superintendent Thompson gave system updates on the Early Reading Screener, Orange Shirt Day, Student Learning Support Days, Take our Kids to Work Day, and Technology in Grand Erie.
  - (c) **Chair/Vice Chair Updates**  
Chair DeJong reminded committee members that SEAC meetings will have an in person and virtual option each month.
- G - 1 **Information Items** - Nil
- H - 1 **Community Updates** - Nil
- I - 1 **Correspondence** - Nil
- J - 1 **Future Agenda Items and SEAC Committee Planning**
  - (a) Ministry of Education Website – Review
  - (b) Supporting students with special education needs during emergency procedures
  - (c) A Day in the Life of an Educational Assistant
  - (d) Overview of the Skill Building Classroom
  - (e) Update and demonstration of Secondary Hub model
  - (f) Teaching and Learning Centre for Excellence
  - (g) Innovation Centre
  - (h) GE-MAAP
- K - 1 **Next Meeting**  
Thursday November 14, 2024 in the Board Room at the Education Centre with a Virtual option



## Special Education Advisory Committee

Thursday October 3, 2024

7:30 p.m.

Education Centre Norfolk Room with virtual option

### MINUTES

L - 1 **Adjournment**

Moved by: T. Waldschmidt

Seconded by: L. Boswell

THAT the meeting be adjourned at 8:13 p.m.

**Carried**