PROCEDURE SO-035

DO NOT RESUSCITATE (DNR-C) FORM

Superintendent Responsible: Superintendent of Education, Specialized Services	**Initial Effective Date:** 2020/06/22
Last Updated: 2026/11/13	**Next Review Date:** 2030/11/13

Purpose:
To provide school employees with direction on how to proceed in the event that a parent/caregiver or adult student has provided direction to Do Not Resuscitate a student if they suffer respiratory or cardio-respiratory arrest.

Guiding Principles:

1.0 Grand Erie employees will provide emergency first aid assistance, which includes CPR, to all students in emergency situations until EMS personnel arrive on scene and take control of an emergency. This is the standard response in all circumstances, including where employees are aware that a DNR-C Form is currently on file for a student.

2.0 Parent(s)/caregiver(s) or adult student(s) may provide to a school a Do Not Resuscitate Confirmation (DNR-C) Form because their child/they is/are enrolled as a pupil in the school.

3.0 The DNR-C Form was developed and implemented by the Ministry of Health and Long-Term Care. A completed DNR-C Form has directed the practice of Emergency Medical Services (EMS) personnel since February 1, 2008. A completed DNR-C Form confirms that a person, or their substitute decision maker, has decided in advance that the person does not wish to be resuscitated if they suffer respiratory or cardio-respiratory arrest.

4.0 The DNR-C Form is a single-paged, bilingual document. Each DNR-C Form is imprinted with a unique serial number for the purposes of authenticity and patient tracking. A completed DNR-C Form is signed by a medical doctor or nurse. The DNR-C Form is directed at Emergency Medical Services (EMS) personnel and is not interpreted or implemented by Grand Erie employees.

5.0 The Administrator will:

5.1 Inform the parent/caregiver or adult student that a copy of the DNR-C Form will not be retained at the school, and that the DNR-C Form is directed at EMS personnel and will not be interpreted or implemented by Grand Erie employees.

- Encourage the parent/caregiver or adult student to file the DNR-C Form with the local EMS department and fire station with primary jurisdiction for responding to emergencies in the school's geographic location.
- Inform the parent/caregiver or adult student that Grand Erie does not direct the actions of external employees, such as nurses or EMS personnel, that provide services to students of the school.
- Send a letter to the parent/caregiver or adult student requesting written confirmation that they have been provided with the information outlined above.
- Ask the parent/caregiver or adult student to sign, date, and return appendix A acknowledging they have been provided with the information outlined above.

- Review the status of the DNR-C Form annually with the parent(s)/caregiver(s) or adult student(s).

Reference(s):

- Emergency Planning Policy (SO-05)
- Emergency Planning Procedure (SO-005)
- Management of Potentially Life-Threatening Health Conditions, Including Administration of Medication, in Schools Policy (SO-30)

Appendix A

Insert School Letterhead

Acknowledgement of Information Sharing
Re: DNR Confirmation (DNR-C) Form

Date: _____

Name: _____

Please acknowledge that you understand the following:

- I understand and acknowledge that the DNR-C Form will not be retained at the school.
- I understand and acknowledge that the DNR-C Form is directed at EMS personnel and will not be interpreted or implemented by Grand Erie employees.
- A request was made that I file the DNR-C Form with the local EMS department and fire station with primary jurisdiction for responding to emergencies in the school's geographic location.
- I understand and acknowledge that Grand Erie does not direct the actions of external employees that provide services to students, such as nurses or EMS personnel.
- I understand and acknowledge that Grand Erie employees will provide emergency first aid assistance, which includes CPR, to all students in emergency situations until EMS personnel arrive on scene and take control of an emergency.

_____ _____
Parent/Caregiver or Adult Student signature Parent/Caregiver or Adult Student name

_____ _____
Administrator signature Administrator name