



PROCEDURE

FA-012

SMOKE FREE ENVIRONMENT

Superintendent Responsible: Superintendent of Business & Treasurer	Initial Effective Date: 2014/01/27
Last Updated: 2021/11/22	Next Review Date: 2024/01/15

Purpose:

The Grand Erie District School Board (Grand Erie) believes in providing a healthy work and learning environment for employees and students by promoting a smoke-free environment.

Guiding Principles:

- 1.0 All Grand Erie facilities (and within 20 metres from property perimeter) and Grand Erie vehicles are designated as smoke-free at all times. This Procedure applies to all Grand Erie-sponsored and school-sponsored events. This includes Grand Erie business, school buses, on leased or rented property, or during any part of a school field trip, including team trips and school excursions.
- 2.0 Noncompliance with this Procedure will be dealt with through the Grand Erie's Progressive Discipline Procedure (HR-018) and the Code of Conduct of individual schools.
- 3.0 Medical cannabis – under the following controlled conditions is allowed to be smoked on Grand Erie property.
 - There must be a personal prescription (signed by a physician or nurse practitioner) specifically for medical cannabis. A copy of the prescription will be kept on file in Human Resources.
 - There must be a specific dosage prescribed.
 - The physician must indicate that the medical cannabis must be administered during the school/workday.
 - The physician must indicate the form in which the medical cannabis will be used. Smoke free options are preferred; however, if smoking is the only option, then it must occur off-site and commercial devices that restrict the amount of second-hand smoke should be used.
 - Proof of a personal license to use cannabis must be presented to the immediate supervisor. A copy of the license will be kept on file.
 - Proof of an authorized cannabis supplier must be provided. A copy of this documentation will be kept on file.
- 4.0 The Grand Erie District School Board will ensure compliance with all relevant aspects of the *Smoke-Free Ontario Act – 2017*.

Definitions:

Smoking includes the act of smoking and/or the holding of lighted tobacco or cannabis (medical and/or recreational).

Vaping includes the use of an e-cigarette with any substance. Under the Electronic Cigarette Act (2015), the use of e-cigarettes (vaping) is illegal wherever smoking is already prohibited.

Reference(s):

- [*Electronic Cigarette Act, 2015*](#)
- Management of Potentially Life-Threatening Health Conditions, Including Administration of Medication, in Schools Policy (SO-30)
- Progressive Discipline Procedure (HR-018)
- [*Smoke-Free Ontario Act, 2017*](#)