



GRAND ERIE DISTRICT SCHOOL BOARD

Head Office, 349 Erie Avenue
Brantford, ON N3T 5V3

Inaugural Board Meeting December 10, 2012, 6:30 p.m.

MINUTES

PRESENT:

Trustees: R. Collver, Chair, J. Angus, D. Dean, E. Dixon, B. Doyle, A. Everets, C. Lefebvre, M. Macdonald, C.A. Sloat, D. Werden; L. Bradovka (Student Trustee), David Fleet (Student Trustee)

Administration: Director — J. Forbeck; Superintendents — G. Anderson, W. Baker, B. Blancher, J. Gunn, M. McDonald, A. Nesbitt; Recording Secretary — D. Fletcher

REGRETS:

Trustees: B. Johnston

Administration: Nil.

A – 1 Opening

(a) Roll Call

The meeting was called to order by Vice-Chair, D. Dean at 6:30 p.m. for the purposes of conducting the In Camera Session.

(b) In Camera Session

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the Board move into In Camera Session to discuss legal and personnel matters at 6:30 p.m.

Carried

Open Session reconvened at 7:20 p.m.

(c) Welcome to Open Session

The Public Session meeting was called to order by Chair, R. Collver, at 7:20 p.m.

(d) **Chair's Inaugural Address**

R. Collver presented her Inaugural Address.

(e) **Reading of Trustee Code of Ethics**

In accordance with Bylaw 28, trustees read the Trustee Code of Ethics.

(f) **Declaration of Conflict of Interest**

Nil.

(g) **Agenda Additions/Deletions/Approval**

Item H-1-h Student Safety was added by D. Dean

Item I-1-c Special Education Advisory Committee was added by D. Dean

Item J-1-c Correspondence – Ottawa- Carleton District School Board was added by R. Collver.

Moved by: C. A. Sloat

Seconded by: J. Angus

THAT the Agenda be approved, as amended.

Carried

(h) **In Camera Report**

Moved by: D. Werden

Seconded by: C. Lefebvre

THAT Item D-1-a Term appointment for Acting Junior Teacher Consultant be approved.

Carried

(i) **Memorials**

Nil.

(j) **Presentations**

Nil.

(k) **Delegations**

Nil.

B – 1 Approval of Minutes

(a) **Regular Board — November 26, 2012**

Moved by: C.A. Sloat

Seconded by: D. Dean

THAT the Minutes of the Regular Board Meeting, held November 26, 2012, be approved.

Carried

(b) **Board Nomination — December 3, 2012**

Moved by: D. Werden

Seconded by: J. Angus

THAT the Minutes of the Board Nomination Meeting, held December 3, 2012, be approved.

Carried

(c) **Board Organizational — December 3, 2012**

Moved by: B. Doyle

Seconded by: J. Angus

THAT the Minutes of the Board Organizational Meeting, held December 3, 2012, be approved.

Carried

(d) **Committee of the Whole No.1 – December 3, 2012**

Moved by: D. Werden

Seconded by: C.A. Sloat

THAT the Minutes of the Committee of the Whole No. 1 Meeting, held December 3, 2012, be approved.

Carried

C – 1 Business Arising from Minutes and/or Previous Meetings

Nil.

D – 1 Director's Report

(a) **Draft Director's Annual Report — 2011-2012**

J. Forbeck highlighted the achievement, environment and engagement initiatives and successes in the draft Director's Annual Report for 2011-2012.

The Board is proud of many accomplishments, some of those were reflected on.

The Director shared his appreciation of this time of year and helping those less fortunate.

Moved by: E. Dixon

Seconded by: C. Lefebvre

THAT the Grand Erie District School Board receive the Director's report of December 10, 2012 as information.

Carried

E – 1 Student Trustee Report

Nil.

F – 1 Chair/Vice-Chair Report

D. Dean provided a verbal update that over 20 school councils have been visited by the Chair and Vice-Chair since February 2012. Dates continue to be scheduled through to March 2013.

R Collver enjoys meeting with parents and staff members, and finds it a very uplifting experience.

G – 1 Committee Report

(a) Striking Committee Report

The revised report was presented.

Moved by: D. Dean

Seconded by: D. Werden

THAT the Grand Erie District School Board approve the 2013 Trustee Statutory and Standing Committees Representation.

Carried

H – 1 New Business

(a) Audit Committee Minutes – November 27, 2012

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the Audit Committee Minutes – November 27, 2012 as information.

Carried

(b) **Audit Committee Minutes – December 4, 2012**

Audit Committee Minutes for November 27, 2012 should be approved as amended.

Moved by: B. Doyle

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the Audit Committee Minutes – December 4, 2012 as information.

Carried

(c) **Audit Committee Annual Report**

D. Werden explained this report details the history and actions of the Audit Committee and is required to be sent to the Ministry.

Moved by: D. Werden

Seconded by: D. Dean

THAT the Grand Erie District School Board approve the Audit Committee Annual Report for the year ended August 31, 2012 as information.

Carried

(d) **Consolidated Financial Statements – August 31, 2012**

J. Gunn referred to the supplemental information that helps to provide clarification to the financial statements.

J. Gunn invited Blaine Schell of Millard, Rouse and Rosebrugh to review the Auditor's Report.

B. Schell highlighted changes due to the effects of Bill 115.

The following statements were briefly summarized:

- Consolidated statement of financial position – refer to notes
- Consolidated statement of operations (explained annual surplus and operating surplus and the difference)

B. Schell thanked J. Gunn, Superintendent of Business and K. Kirby, Manager of Business Services for their support in the preparation of the audit package.

J. Gunn stated that for clarification the supplemental information breaks down the surplus. There is remaining unfunded liability for future employee benefit of approximately \$40 million dollars that will be funded by school boards; we will be required to find this liability to budget 4.1 million dollars each and every year for the next 9.5 years.

Moved by: J. Angus

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the Auditor's Report for the year ended 2010-12

Carried

Moved by: D. Werden

Seconded by: J. Angus

THAT the Grand Erie District School Board direct the Board Chair and Vice Chair to sign the Consolidated Financial Statements dated August 31, 2012 on behalf of the Board; and

THAT the Consolidated Financial Statements dated August 31, 2012 be forwarded to the Ministry of Education, as required by the Education Act.

Carried

(e) **Signing Officers**

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT (1) signing authorities for the Grand Erie District School Board, relative to General and Trust Accounts/ Legal Documents/Contracts/Bank Loans shall be one of the Chair of the Board or the Vice Chair of the Board, together with one of the Director of Education or Superintendent of Business and Treasurer; and (2) facsimile signatures of the Board Chair and Superintendent of Business and Treasurer shall be used for signing General Account cheques produced by the Board's financial accounting system.

Carried

(f) **Borrowing Authority**

Moved by: D. Werden

Seconded by: E. Dixon

THAT the Grand Erie District School Board authorize the Signing Authorities of the Board to obtain loans at any one time up to a maximum of \$55,000,000, to cover current payrolls and general account cheques, if required.

Carried

(g) **Revised Budget Estimates**

J. Gunn stated there are no amendments since last presented.

Concern was voiced about the revised budgets and the effect on student programming.

In response to C.A. Sloat, W. Baker explained that the Enrichment teachers will be doing the marked scoring on Fridays, when they have no students.

Special Education will be providing additional clerical assistance to enter data, prepare reports, collate and report results to schools. Only during the past two years has the scoring been done centrally; previously, the scoring had always been done by the Learning Resource Teachers. We are asking them to resume the scoring because of the extra clerical demands caused by the blanket CCAT testing that began this year. They should report any issues to Carol Mackenzie, Principal Leader of Special Education.

Moved by: J. Angus

Seconded by: B. Doyle

THAT Grand Erie District School Board approve the 2012-13 Revised Budget Estimates for submission to the Ministry of Education

Carried

Moved by: D. Werden

Seconded by: A. Everets

THAT the Grand Erie District School Board write a letter to the Minister of Education that we are very concerned about revised budgets with additional deficit and the effect it will have on student programming

Carried

(h) **Student Safety**

Moved by: D. Dean

Seconded by: D. Werden

THAT the Grand Erie District School Board, in the case of a strike by members of a teachers' bargaining unit, will declare schools closed to pupils to ensure the safety of pupils according to section 19(2) and (3) of the education act.

Carried

I – 1 **Other Business**

(a) **Summary of Accounts — November 2012**

Presented as printed.

Moved by: D. Werden

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the Summary of Accounts for the month of November 2012, in the amount of \$8,802,448.17 as information.

Carried

(b) **Safety Audit Checking Report - November 2012**

Presented as printed for the month of November, 2012.

Moved by: C.A. Sloat

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the Safety Audit Checking Report – November 2012 as information.

Carried

(c) **Special Education Advisory Committee**

A joint meeting will be held with the Brant Haldimand Norfolk Catholic District School Board on Thursday December 14, 2013 at 6:30 p.m. The main topic of discussion will be mental health.

J – 1 **Correspondence**

(a) **District School Board of Niagara re: Regulation 274/12**

(b) **Upper Canada District School Board re: Regulation 274/12**

(c) **Ottawa-Carleton District School Board re: Regulation 274/12**

D. Werden highlighted the fact that we continue to receive a number of correspondence from school boards to the Ministry that they do not support regulation 274/12.

R. Collver stated that the Board has forwarded correspondence to the Minister directly and also through MPP David Levac regarding our request to rescind regulation 274/12. To date, we have received no response from the Ministry of Education.

Moved by: C.A. Sloat

Seconded by: C. Lefebvre

THAT the Grand Erie District School Board receive the correspondence as information.

Carried

K – 1 In Camera Session

Moved by: J. Angus

Seconded by: B. Doyle

THAT the Board move into In Camera Session to discuss a Personnel Matter at 8:21 p.m.

Carried

Open Session reconvened at 8:41 p.m.

L – 1 Adjournment

Moved by: C.A. Sloat

Seconded by: D. Werden

THAT the meeting be adjourned at 8:42 p.m.

Carried

Board Chair, Rita Collver