



## GRAND ERIE DISTRICT SCHOOL BOARD

Head Office, 349 Erie Avenue  
Brantford, ON N3T 5V3

---

### Committee of the Whole Board No.1 Meeting November 5, 2012, 7:15 p.m.

#### MINUTES

#### PRESENT:

**Trustees:** D. Werden, Committee Chair, J. Angus, R. Collver, D. Dean, E. Dixon, B. Doyle, A. Everets, B. Johnston, C. Lefebvre, M. Macdonald, C.A. Sloat, L. Bradovka (Student Trustee), D. Fleet (Student Trustee)

**Administration:** Director — J. Forbeck; Superintendents - G. Anderson, W. Baker, B. Blancher, J. Gunn, M.. McDonald ; Recording Secretary — J. Grincevicius for D. Fletcher

#### REGRETS:

**Trustees:** Nil.

**Administration:** A. Nesbitt

#### A – 1 **Opening**

##### (a) **Roll Call**

The meeting was called to order by Committee Chair D. Werden at 6:30 p.m. for the purposes of conducting the In Camera Session.

##### (b) **Declaration of Conflict of Interest**

Nil.

##### (c) **In Camera Session**

Moved by: E. Dixon

Seconded by: B. Doyle

THAT the Board move into In Camera Session to discuss Legal Matters at 6:30 p.m.

**Carried**

Open Session reconvened at 7:14 p.m.

J. Angus arrived at the meeting.

##### (d) **Welcome to Open Session**

The Public Session meeting was called to order by Committee Chair D. Werden at 7:14 p.m.

(e) **Agenda Additions/Deletions/Approval**

Item E-1-c “Paris District High School” was added by B. Johnston.

Moved by: C. Lefebvre

Seconded by: E. Dixon

THAT the agenda be approved, as amended.

**Carried**

(f) **In Camera Report**

Nil.

**B – 1 Business Arising from Minutes and/or Previous Meetings**

Nil.

**C – 1 Director’s Report**

J. Forbeck noted that this Wednesday is “Take Your Kid to Work Day” for all grade 9 students. There will be three students at the Education Centre, who will meet briefly with the Director.

Moved by: C.A. Sloat

Seconded by: B. Johnston

THAT the Grand Erie District School Board receive the Director's report of November 5, 2012 as information.

**Carried**

**D – 1 Bylaw/Policy/Procedure Consideration – Action/Decision Items**

(a) **FT5 Pupil Accommodation Reviews**

C.A. Sloat noted the changes made since FT5 was last reviewed by trustees.

There was considerable discussion regarding section 4(d) and whether Senior Administration must indicate a preferred option among those it presents to the ARC. R. Collver believes when a preferred option is indicated, then the process is seen as a “done deal” by public. She thinks Administration should not indicate a preferred option. The Ministry of Education’s Guidelines regarding Accommodation Reviews indicates that administration must present at least one option to the Accommodation Review Committee. It was agreed to include this wording in FT5.

J. Forbeck noted that Administration in presentation must clearly outline the pros and cons for each option to be considered.

With having only parents as voting members of the Accommodation Review Committee, both C.A. Sloat and D. Dean questioned if there will be an incentive for the voting members to come to a conclusion.

J. Angus believes it necessary to ensure the Accommodation Review Committee members know at the start of process that the Committee makes a recommendation to the Board along with Senior Administration.

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the Grand Erie District School Board place Policy FT5 – “Pupil Accommodation Reviews” on the agenda of the November 12, 2012 Committee of the Whole Board No. 2 Meeting for further review.

**Carried**

(b) **SO17 Accessibility – Customer Service Standards**

W. Baker reviewed the proposed changes.

Moved by: R. Collver

Seconded by: C.A. Sloat

THAT the Grand Erie District School forward Policy SO17- “Accessibility – Customer Services Standards” to all appropriate stakeholders for comment to be received by February 15, 2013.

**Carried**

(c) **SO24 Copyright – Fair Dealing Guidelines**

J. Gunn indicated that, in the past, the Board has been subject to a tariff fee for copying. These fees have increased to \$130,000 per year. Because of a Supreme Court ruling, there will be no longer tariffs levied. The resultant policy, based on the “Fair Dealing Guidelines” developed by the Council of Ministers of Education Canada Copyright Consortium, must be in place by December 31, 2012 to avoid paying the \$130,000 fee.

M. Macdonald noted that staff must be educated on the new copyright law.

D. Werden stated that boards are to receive a portion of the fees paid during last six years.

Moved by: R. Collver

Seconded by: D. Dean

THAT the Grand Erie District School Board suspend Bylaw 9 regarding Policy SO24 – “Copyright – Fair Dealing Guidelines”.

**Carried**

Moved by: J. Angus  
Seconded by: C.A. Sloat  
THAT the Grand Erie District School Board approve Policy SO24 – “Copyright – Fair Dealing Guidelines”, as amended.  
**Carried**

## D – 2 Administrative Procedure Consideration – Information Items

### (a) F101 Hospitality Expenses

J. Gunn reviewed the proposed changes to the Administrative Procedure.

Moved by: R. Collver  
Seconded by: J. Angus  
THAT the Grand Erie District School Board forward Administrative Procedure F101 – “Hospitality Expenses” to all appropriate stakeholders for comment to be received by February 15, 2013.  
**Carried**

### (b) FT116 Building Security and Access

J. Gunn reviewed changes as proposed by Facility Services.

Moved by: C.A. Sloat  
Seconded by: C. Lefebvre  
THAT the Grand Erie District School Board forward Administrative Procedure FT116 – “Building Security and Access” to all appropriate stakeholders for comment to be received by February 15, 2013.  
**Carried**

### (c) SO135 Accessibility – Customer Service Standards

W. Baker reviewed the proposed changes.

Moved by: J. Angus  
Seconded by: E. Dixon  
THAT the Grand Erie District School Board forward Administrative Procedure SO135 – “Accessibility – Customer Service Standards” to all appropriate stakeholders for comment to be received by February 15, 2013.  
**Carried**

**E – 1 Other Business****(a) Parent and Family Literacy Centres (PFLC) Report**

B. Blancher provided information on Parent and Family Literacy Centres which are fully funded by the Provincial Government.

- Currently there are 172 PFLCs in 19 school boards across the province.
- In 2012-13 the government invested \$11.6 million to support the 155 existing centres and to open 17 new centres.
- The main goals of PFLCs are:
  - To provide optimal child development through positive parent-child interaction;
  - To offer a family literacy program that develops early literacy and numeracy which provides the foundation for early learning;
  - To increase parents' knowledge, involvement and comfort level with schools;
  - To help children transition more easily to kindergarten by supporting Centre staff and Kindergarten teachers to work together;
  - To support the Ministry of Education's key priorities for high levels of student achievement and reduced gaps in student achievement; and
  - To facilitate early identification of children with special needs.
- All PFLCs are located in elementary schools and staff are hired, trained, directly supervised by, and accountable to the school board.
- In conjunction with our coterminous board, a 0.5 FTE PFLC Manager will be hired to oversee the four PFLC sites and supervise the Parent Facilitators.

B. Blancher hopes to have the sites open the first week of January 2013, but since the Ministry has not approved the boards' sites yet, that may not be possible.

In response to M. Macdonald, B. Blancher indicated the program is open all school days for four hours per day. Staff work only four hours but there is also a fund for professional development. A parent/caregiver must be with child(ren) who attend. The role of the ECE is to provide assistance/information to the parent/caregiver.

Moved by: C. Lefebvre

Seconded by: B. Johnston

That the Grand Erie District School Board receive the Parent and Family Literacy Centres (PFLC) Report as information.

**Carried**

**(b) OPSBA Report**

D. Werden indicated the next meeting is scheduled for the end of November.

(c) **Paris District High School**

B. Johnston, who attended the commencement at Paris District High School, indicated that the valedictorian is from Burford. To him, this shows that Burford students have fit in well at PDHS since closing of BDHS.

Moved by: D. Dean

Seconded by: J. Angus

That the Grand Erie District School Board receive the report on Paris District High School as information.

**Carried**

F – 1 **Correspondence**

(a) **Ontario Education Services Corporation**

(b) **D. Levac, MPP**

(c) **Waterloo District School Board**

(d) **Thames Valley District School Board**

(e) **Toronto District School Board**

Moved by: C. Lefebvre

Seconded by: E. Dixon

That the Grand Erie District School Board receive the correspondence as information.

**Carried**

G – 1 **In Camera Session**

Moved by: R. Collver

Seconded by: E. Dixon

THAT the Board move into In Camera Session to discuss a Legal Matter at 8:24 p.m.

**Carried**

Open Session reconvened at 8:29 p.m.

H – 1 **Adjournment**

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the meeting be adjourned at 8:30 p.m.

**Carried**