



## Committee of the Whole Board No.1

September 14, 2015  
Education Centre, Board Room

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# MINUTES

**Present:** G. Anderson - Committee Chair, R. Collver, D. Dean, B. Doyle, A. Felsky, J. Harris, J. Richardson, K. Sandy, C.A. Sloat, D. Sowers, T. Waldschmidt, M. Brown (Student Trustee), A. Martindale (Student Trustee)

**Administration:** Director — B. Blancher; Superintendents – D. Abbey, W. Baker, L. De Vos, J. Gunn, A. Nesbitt, S. Sincerbox, L. Thompson; Recording Secretary - D. Fletcher

**Regrets:**

**Trustees:** Nil.

**Administration:** Nil.

**A – 1 Opening**

**(a) Roll Call**

Roll call was taken.

**(b) Declaration of Conflict of Interest**

Nil.

**(c) In Camera Session**

Moved by: C.A. Sloat

Seconded by: T. Waldschmidt

THAT the Board move into In Camera Session to discuss Legal and Personnel matters at 6:30 p.m.

**Carried**

**(d) Welcome to Open Session**

The Public Session meeting was called to order by Committee Chair, G. Anderson at 7:15 p.m.

**(e) Agenda Additions/Deletions/Approval**

Moved by: D. Sowers

Seconded by: B. Doyle

THAT the agenda be approved as printed.

**Carried**



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(f) **In Camera Report**

Nil.

B – 1 **Business Arising from Minutes and/or Previous Meetings**

(a) **French Immersion Accommodation - Waiting List**

J. Gunn presented the report as an emerging issue due to the rapid growth of the French Immersion Program in Brantford. Fairview and Dufferin schools are at full capacity for the program and currently have waiting lists.

Options for consideration included opening a new JK/SK class at Branlyn Community School to alleviate the pressure in the short term while the Board develops long term accommodation solutions for the program following community consultation this fall.

J. Gunn clarified that the 22 JK/SK students on the waiting list at Dufferin and Fairview were accurate as of Friday September 11, 2015. L. Thompson explained that registrations are stamped by date and time and when classes are considered full, the wait list is started. S. Sincerbox anticipates that the teaching position would be posted quickly.

J. Gunn explained that transportation services would routinely pick up the students on the existing route to Fairview and then transfer the students to Branlyn via express bus.

Discussion involved addressing immediate issues versus future plans for the French Immersion Program, availability and guarantee of instructors, effect on students at neighborhood schools (i.e.: Paris Central) who may be asked to attend another school, public is shifting/greater demand, and capping the program.

B. Blancher reported that a report will be coming to the Committee of the Whole Board No. 2 meeting which addresses consultations.

Moved by: B. Doyle

Seconded by: A. Felsky

THAT the Grand Erie District School Board receive the report French Immersion Accommodation – Waiting List as information.

**Carried**



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### C – 1 Director's Report

The Director highlighted:

- James Hillier PS staff and students explored space with Canadian astronaut Chris Hadfield. Students and staff spent an afternoon with retired astronaut Colonel Chris Hadfield on Thursday, September 10, 2015. Colonel Hadfield spoke with James Hillier PS students on the third day of school as a celebration of the school's 65th anniversary. The special visit is also part of the celebration of Dr. James Hillier's 100th birthday this year, supported by the James Hillier Foundation.
- There will be an open House celebration of the 125<sup>th</sup> Anniversary of Delhi Public School on Saturday, September 19, 2015 from 1:00 p.m. – 4:00 p.m. The community is invited to socialize with past teachers and friends and browse through old pictures and memorabilia while enjoying a BBQ lunch.
- Upcoming events: Delhi Fall Festival, St. George Applefest, and grade 9 parent evenings

J. Gunn provided an overview on how enrolment issues are handled this time of the year, when dealing with initial forecast in June to actual enrolment numbers in September.

Elementary schools are expected to provide class size data by September 18, 2015.

Moved by: T. Waldschmidt

Seconded by: J. Richardson

THAT the Grand Erie District School Board receive the Director's Report of September 14, 2015 as information.

**Carried**

### D – 1 Bylaw/Policy/Procedure Consideration - Action/Decision Items

#### (a) **BL17 Communication with the Board**

B. Blancher reviewed the comments received. R. Collver recommended that the word "Groups" replace "Associations".

Moved by: A. Felsky

Seconded by: D. Sowers

THAT the Grand Erie District School Board approve Bylaw 17 - "Communication with the Board", as amended.

**Carried**



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(b) **BL39 Financing of Year One of Educational Technology Program**

J. Gunn explained that the principal borrowed under this bylaw has been repaid in full with the final payment made on August 31, 2015. This borrowing facility is no longer required and the bylaw can be rescinded.

Moved by: C.A. Sloat

Seconded by: D. Dean

THAT the Grand Erie District School Board rescind Bylaw 39 – “Financing of Year One Educational Technology Program”.

**Carried**

(c) **FT1 Major Construction Projects**

J. Gunn noted the several amendments made Appendix A – School Design Guidelines- Elementary.

Moved by: T. Waldschmidt

Seconded by: B. Doyle

THAT the Grand Erie District School Board forward Policy FT1 - “Major Construction Projects” to all appropriate stakeholders for comment to be received by December 4, 2015.

**Carried**

(d) **FT2 New School Construction Projects**

J. Gunn noted that similar to FT1, there are several amendments made Appendix A – School Design Guidelines- Elementary.

Moved by: D. Sowers

Seconded by: R. Collver

THAT the Grand Erie District School Board forward Policy FT2 - “New School Construction Projects” to all appropriate stakeholders for comment to be received by December 4, 2015.

**Carried**

(e) **FT3 Naming of Schools**

Moved by: D. Dean

Seconded by: J. Richardson

THAT the Grand Erie District School Board forward Policy FT3 - “Naming of Schools” to all appropriate stakeholders for comment to be received by December 4, 2015.

**Carried**



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(f) **HR4 Health and Safety**

J. Gunn recommended revisions that include the removal of severity threshold and criteria to success that will now include annual review of the policy by the Joint Occupational Health and Safety Committee.

Moved by: R. Collver

Seconded by: D. Sowers

THAT the Grand Erie District School Board approve Policy HR4 – “Health and Safety”.

**Carried**

(g) **HR5 Harassment/Objectionable Behavior**

S. Sincerbox referred to comments received and clarified why “either party has the right to request an unbiased, 3<sup>rd</sup> party to act as the investigator” would not be added to the policy. He explained that a third-party could be costly and cumbersome to the process.

He referred to Procedure HR119 – “Progressive Discipline” and suggested the inclusion of it in section 4.2.g.

Moved by: D. Sowers

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve Policy HR5 – “Harassment/Objectionable Behavior”, as amended.

**Carried**

(h) **SO13 Safe Schools: Access to School Premises**

W. Baker referred to the comments received.

Moved by: C.A. Sloat

Seconded by: D. Sowers

THAT the Grand Erie District School Board approve Policy SO13 – “Safe Schools: Access to School Premises”.

**Carried**

**D – 2 Administrative Procedure Consideration – Information Items**

(a) **F106 Receipt of Charitable Donations (Formerly Donated Appliances, Equipment, Furnishings and Suppliers)**



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J. Gunn suggested a title change and a number of revisions to the policy based on suggestions from the Business Services department.

He briefly explained revisions in sections: 4) donations of Cash/Cheque 6) Donations of vehicles and 10) Charitable Donation Receipts (A-J)

He clarified that when cash donations are made to a particular school, the cheques must be made to the Board as a registered charity and the Board will ensure that the donation is tracked back to the school.

In relation to donations of vehicles, he explained that appraisals are required from an independent 3<sup>rd</sup> party to place a value on the vehicle.

Moved by: A. Felsky

Seconded by: B. Doyle

THAT the Grand Erie District School Board forward Procedure F106 – “Receipt of Charitable Donations” to all appropriate stakeholders for comment to be received by December 4, 2015.

**Carried**

(b) **SO119 Access to School Premises**

This procedure has been included in Policy SO13. It was recommended to rescind this procedure.

Moved by: D. Sowers

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board rescind Procedure SO119 – “Access to School Premises”.

**Carried**

(c) **SO120 Student and Visitor Injuries/Accidents**

J. Gunn reviewed the comment received and referred to slight revisions made.

He explained that OSBIE track trends/incidents at individual schools as part of the service they provide.

Moved by: J. Richardson

Seconded by: J. Harris

THAT the Grand Erie District School Board receive Procedure SO120 – “Student and Visitor Injuries/Accidents” as information.

**Carried**



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E – 1 **Other Business**  
Nil.

F – 1 **Correspondence**

(a) **Ombudsman Ontario**

Moved by: D. Dean

Seconded by: D. Sowers

THAT the Grand Erie District School Board receive correspondence as information.

**Carried**

G – 1 **Adjournment**

Moved by: C.A. Sloat

Seconded by: J. Richardson

THAT the meeting be adjourned at 8:06 p.m.

**Carried**

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Committee of the Whole Board No.1 Chair, Greg Anderson