



BYLAW

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Board and Committee of the Whole Minutes

Board Received: June 22, 2020

Review Date: June 2024

1. Board Minutes

a) Ratification of Regular and Special Board Minutes

Regular and Special Board minutes shall be ratified at the next Regular Board Meeting.

b) Approved Minutes

Approved minutes shall be kept of the proceedings of each meeting.

c) Open to Public

Ratified Public Session Board minutes shall be available for a five-year period for viewing, at any time during regular office hours and made available for seven-years plus the current year on the Board's website.

d) Distribution

A copy of all regular Board minutes which include committee resolutions will be available at the meeting at which they are circulated for ratification.

2. Committee of the Whole Minutes

a) Ratification of Committee of the Whole Board Minutes

Committee of the Whole Board minutes shall be ratified at the Regular Board Meeting following the Committee of the Whole Board meeting.

b) Open to Public

Ratified Public Session Committee of the Whole Board minutes shall be available for a five year period for viewing, at any time during regular office hours and made available for seven-years plus the current year on the Board's website.