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## MINUTES

**Present:** D. Dean - Board Chair, G. Anderson, R. Collver, B. Doyle, A. Felsky, J. Harris, C.A. Sloat, T. Waldschmidt, A. Martindale (Student Trustee)

**Administration:** Director — B. Blancher; Superintendents – D. Abbey, L. De Vos, J. Gunn, A. Nesbitt, S. Sincerbox, L. Thompson; Recording Secretary - D. Fletcher

**Regrets:**

**Trustees:** J. Richardson, K. Sandy, D. Sowers, M. Brown (Student Trustee)

**Administration:** W. Baker

**A – 1 Opening**

**(a) Roll Call**

The meeting was called to order by Chair, D. Dean at 6:30 p.m. for the purposes of conducting the In Camera Session.

**(b) Declaration of Conflict of Interest**

Nil.

**(d) Welcome to Open Session**

The Public Session meeting was called to order by Chair, D. Dean, at 7:20 p.m. He welcomed all guests and those in attendance to acknowledge the first ever “Student Recognition Awards”.

**(e) Agenda Additions/Deletions/Approval**

Moved by: J. Harris

Seconded by: G. Anderson

THAT the Agenda be approved as printed.

**Carried**



(f) **In Camera Report**

Moved by: C.A. Sloat

Seconded by: G. Anderson

THAT the Grand Erie District School Board has completed the Director's Interim Performance Appraisal.

**Carried**

(g) **Memorial**

Nil.

(h) **Presentation – Student Recognition Awards**

The recognition program is Grand Erie District School Board's way to honour and celebrate students who have accomplished excellence in the areas of academics, athletics, and the arts, as well as excellence in the community.

Ethan Golden and Jacey Nelligan were honoured with this award.

Ethan Golden, age 8 from Ryerson Heights Elementary is an advocate for juvenile arthritis and has been working towards collecting one-million dimes to support juvenile arthritis research. He recently won the 2015 Youth in Philanthropy Award from the Association of Professional Fundraisers – Golden Horseshoe Chapter. Best known for wearing his bowtie, Ethan has been involved and seen volunteering his time at a number of community events in Brantford and Brant County, raising awareness for his campaign.

Jacey Nelligan, a grade 12 student at Cayuga Secondary School has received 32 medals and 20 ribbons for championships, tournaments, and most valuable player awards by the age of 17. She currently plays softball for the Ancaster Blizzards as a third baseman and catcher. This summer her team travelled to PEI for the national competition after winning Provincials. Jacey's team won the Eastern Canada Championship in softball. She has been playing sports since she was 3-years-old finding an interest in softball from her mom who won gold for the Canadian Women's Softball team in 2013 and in hockey from her dad.

Trustees acknowledged the recipients and shared how proud they are of the accomplishments achieved and perseverance required to reach those outstanding achievements.

(i) **Delegation**



Nil.

**B – 1 Approval of Minutes**

**(a) Regular Board – January 25, 2016**

Moved by: J. Harris

Seconded by: B. Doyle

THAT the Minutes of the Regular Board Meeting, held January 25, 2016 be approved.

**Carried**

**(b) Committee of the Whole Board – February 8, 2016**

Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT the Minutes of the Committee of the Whole Meeting, held February 8, 2016 be approved.

**Carried**

**C – 1 Business Arising from Minutes and/or Previous Meetings**

**(a) Board Improvement Plan for Student Achievement (BIPSA) Mid-Year Update (From September 28, 2015)**

L. De Vos reported that the BIPSA Mid-Year Update will focus on processes more than outcomes. Each portfolio will share stories and how a plan was created to align them together.

Due to job action last fall, the elementary program was unable to offer initiatives however the team are still able to identify trends that did occur in schools.

L. De Vos presented the strategies for elementary schools and highlighted the following:

- Evidence of Learning – Support Staff/Principal/Superintendent
- Professional Learning Cycle – Learning Cycles (SSI/JI, SIM, OFIP, CILM, SWS, FNMI CI, FNMI SWS, District Support Schools, Early years)
- Think/Plan/Act



## Regular Board Meeting

February 22, 2016  
Education Centre, Board Room

- Literacy – Leveled Literacy Intervention, English Language Learners, French as a Second Language, Assessment that *DRIVES* instruction
- Overview of SIM 2016

A. Nesbitt presented the strategies for Student Success/Secondary Program and highlighted the following:

- Written component/visual presentation drawn on “How will we get there” and “How are we doing?”
- Student Success Feedback – Principal reflection on SSI Project (mid-semester 1)
- Student Success Intermediate Collaborative Learning
- Student Success Literacy Support Plan

L. Thompson reviewed the Special Education component and explained how it is embedded in the elementary program and student success program.

She highlighted:

- Differentiation - Spotlight on Special Education, Academic Achievement Battery (AAB), System Support
- SEA/Assistive Technology

B. Blancher presented the strategies for First Nations Métis Inuit (FNMI) Education and highlighted the following:

- FNMI BIPSA Connections – Indigenous Music Curriculum, Finding Our Voice, Lacrosse Program and Cross Panel Math Partnership with Student Success and Principals of schools on Six Nations

C.A. Sloat inquired about the AQ math courses. A. Nesbitt clarified that the Ontario Teachers Federation provides a supplement of \$415.00 for any teacher who takes the Math Qualification course and through Student Success budgets we will provide the top up of just over \$200. The teacher will complete 14 hours during school days and complete the remaining 110 + hours on their own time. The release time cost is two hours on those weekdays. The goal is to offer the course again during the month of July.

B. Blancher clarified that the FNMI measures (Appendix D – Page 5 #8) are prepopulated by the Ministry of Education based on the key indicators from the FNMI Framework Boards are required to deliver on these indicators.



D. Dean voiced a concern about the effect of disruption on the school when staff is out of the school to participate in initiatives. L. De Vos explained that the main initiative that school teams attend is SIM.

Many of the initiatives listed on the chart provided do not require teachers to attend system sessions but are instead school-based. The Program teams are aware of the challenges with release time sessions and plan accordingly.

L. Thompson referred to the trend of requests from elementary for structured teaching and supporting students with assistive technology. This is also seen in secondary although seen more in elementary.

Moved by: C.A. Sloat

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the report on the Board Improvement Plan for Student Achievement Mid-Year Update as information.

**Carried**

## D – 1 Director's Report

The Director highlighted:

- Mind Over Metal at Valley Heights: The Director attended Valley Heights Secondary School to celebrate the wrap up of the Mind Over Metal camp for Houghton Public School students on February 11. Thanks to the support of Grand Erie, Mohawk College and The Canadian Welding Association (CWA) Foundation, the manufacturing program based out of the Norfolk County school has taken off. The CWA foundation has provided training, machinery and funding for the program
- French Immersion Cap Process: The registration deadline was February 5, 2016 at 4:00 p.m. Registration information was compiled into spreadsheets and families were notified that their registration was received and their child would be part of a random process. The random process selection was conducted by the System Research Leader. Current numbers on the waitlist include: Caledonia -0, Walsh -1, Burford – 4, Ecole Fairview – 14, and Ecole Dufferin – 14.
- Professional Activity Day: Friday, February 26, 2016 will be a professional activity day for elementary and secondary schools
- The School Council Spring Session will be held at Branlyn on March 2, 2016



A. Nesbitt reported on the French Immersion (FI) Program at the secondary level. Those students who are currently attending BCI would be considered grandfathered and will remain there for the completion of the program. Other grade 8 students will register at their home FI school. The principals are accumulating registration numbers and should have finalized by March 11, 2016.

A. Nesbitt clarified that NPC is considered the home FI secondary school for Ecole Fairview and that BCI is considered the home FI secondary school for Ecole Dufferin. He pointed out that NPC will be a small cohort this year, and how the challenges for FI is dependent on the peaks and values of enrolment.

L. De Vos was pleased to share that today Grand Erie registered the very first Syrian newcomer family from Lebanon. Another family of seven arrived yesterday and will likely reside in the same area and attend the same school as this family.

Moved by: T. Waldschmidt

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Director's Report of February 22, 2016 as information.

**Carried**

**E – 1 Student Trustee's Report**

Nil.

**F – 1 Committee Report**

**(a) Committee of the Whole Board – February 8, 2016**

Moved by: G. Anderson

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve the Committee of the Whole Board dated February 22, 2016 as follows:

**1. Parent and Family Literacy Centres**

THAT the Grand Erie District School Board receive the Parent and Family Literacy Centres Update as information.

**2. Director's Report**

THAT the Grand Erie District School Board receive the Director's Report of February 8, 2016 as information.



3. **Draft Proposed School Year Calendar 2016-2017**  
THAT the Grand Erie District School Board approve the calendars recommended by the School Year Calendar Committee in the report "School Year Calendars 2016-17".
4. **Proponent Award – Custodial Supplies and Equipment**  
THAT the Grand Erie District School Board approve the award for Supply and Delivery of Custodial Supplies and Equipment as set out in Request for Proposal 2016-29-P to Dominion Equipment and Chemical.
5. **North Brant Elementary Accommodation Review Committee Report**
  - i. THAT the Grand Erie District School Board receive the North Brant Elementary Accommodation Review Report as information.
  - ii. THAT the Grand Erie District School Board place the North Brant Elementary Accommodation Review Report on the Committee of the Whole No. 2 meeting agenda in September, 2016.
6. **Capital Priorities – School Consolidation Projects**  
THAT the Grand Erie District School Board approve the School Consolidation Capital Priorities for submission to the Ministry of Education.
7. **Employee Assistance Program Annual Report (HR112)**  
THAT the Grand Erie District School Board receive the Employee Assistance Program Report, 2014-2015 as information.
8. **Public Meeting Schedule for Special Education Annual Review**  
THAT the Grand Erie District School Board receive the report "Public Meeting Schedule for Special Education Annual Review" as information.
9. **Advanced Placement Report**  
THAT the Grand Erie District School Board receive the Advanced Placement Report as information.
10. **BL5 Board and Committee of the Whole Board Meetings – Rules of Procedure**  
THAT the Grand Erie District School Board approve revisions to Bylaw 5 – "Board and Committee of the Whole Board Meetings – Rules of Procedure, as amended.
11. **FT9 Learning Resource Selection**  
THAT the Grand Erie District School Board approve Policy FT9 – "Transition Committees".
12. **FT105 Playground Equipment**  
THAT the Grand Erie District School Board forward Procedure FT105 – "Playground Equipment" to all appropriate stakeholders for comment to be received by April 29, 2016.



13. **SO121 Request to Attend a School Outside the Home School Area**  
THAT the Grand Erie District School Board forward Procedure SO121 - "Request to Attend a School Outside the Home School Area" to all appropriate stakeholders for comment to be received by April 29, 2016.
14. **HR111 Personal Protective Footwear**  
THAT the Grand Erie District School Board receive Procedure HR111 – "Personal Protective Footwear" as information, as amended.
15. **HR119 Progressive Discipline**  
THAT the Grand Erie District School Board receive Administrative Procedure HR119 – "Progressive Discipline" as information.
16. **OPSBA Report/Public Education Symposium 2016 Report**  
THAT the Grand Erie District School Board receive the OPSBA Report and Public Education Symposium update as information.

B. Doyle requested that Recommendation No. 10 be separated from the main report.

A vote was taken on Recommendations No. 1-9 and 11-16

**Carried**

B. Doyle suggested an amendment to the wording for clarity under 6) taking the Chair for Board or Committee Meetings. It was agreed that the wording would be revised to "The Board Chair or Committee Chair will consider opportunities for a Committee Vice-Chair to chair an in camera and/or an open session meeting".

A vote was taken on Recommendation No. 10

**Carried**

**G – 1 New Business**

**(a) Workforce Report**

S. Sincerbox explained that the Board receives the Workforce Report three times during the school year – November, February and April. This report provides totals, by employee group/position, relative to the budget and also includes retirement and resignation names.





He highlighted:

- Lines 4 and 5 – Principals Leaders (adjustment to reflect that there are now 3.0 Elementary Principal Leaders and 1.0 Secondary Principal Leaders. This reflects the retirement of Carol Mackenzie, a Secondary Principal, as Principal Leader, Special Education and Julie White, an Elementary Principal, assuming the position
- Line 10 – Teachers Secondary (an increase of 2.0 FTE since October 31, 2015 as a result of a 1.0 SSI, FNMI position that we received funding for and has been added and placed at PJ).
- Line 24 – Plant Operations and Maintenance (Facilities department is undertaking measures to absorb an anticipated reduction in funding and elected not to fill a 1.0 FTE budgeted position. The other 1.0 FTE reduction comes from the elimination, due to restructuring a management position in facilities

Moved by: G. Anderson

Seconded by: A. Felsky

THAT the Grand Erie District School Board approve the Workforce Report with data as of January 31, 2016.

**Carried**

#### H – 1 **Other Business**

##### (a) **Summary of Accounts – January 2016**

Presented as printed.

Moved by: G. Anderson

Seconded by: R. Collver

THAT the Grand Erie District School Board receive the Summary of Accounts for the month of January 2016 in the amount of \$ 9,778,452.34 as information.

**Carried**

##### (b) **Joint Occupational Health and Safety Committee Minutes – January 21, 2016**

Presented as printed.



Moved by: J. Harris

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the "Joint Occupational Health and Safety Committee Minutes – January 21, 2016" as information.

**Carried**

(c) **Special Education Advisory Committee Minutes – January 7, 2016**

L. Thompson noted that H-1 Adjournment should be revised to the correct date of "January 7, 2016".

Moved by: G. Anderson

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the "Special Education Advisory Committee Minutes – January 7, 2016" as information.

**Carried**

(d) **Native Advisory Committee Minutes – November 17, 2015**

Presented as printed.

B. Blancher clarified that TRC refers to the Truth and Reconciliation Commission and will be brought to the Chairs for discussion.

Moved by: T. Waldschmidt

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the "Native Advisory Committee Minutes – November 17, 2015" as information.

**Carried**

(e) **Student Senate Minutes – January 14, 2016**

Presented as printed.

Moved by: G. Anderson

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the "Student Senate Minutes – January 14, 2016" as information.



**Regular Board Meeting**  
February 22, 2016  
Education Centre, Board Room

(f) **Compensatory Education Steering Committee Minutes – April 30, 2015**

Presented as printed.

Moved by: C.A. Sloat

Seconded by: A. Felsky

THAT the Grand Erie District School Board receive the “Compensatory Education Steering Committee Minutes – April 30, 2015” as information.

**Carried**

I – 1 **Correspondence**

Nil.

J – 1 **Adjournment**

Moved by: C.A. Sloat

Seconded by: J. Harris

THAT the meeting be adjourned at 8:41 p.m.

**Carried**

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Board Chair, David Dean