



## GRAND ERIE DISTRICT SCHOOL BOARD

*Head Office, 349 Erie Avenue  
Brantford, ON N3T 5V3*

### **Committee of the Whole No. 1 Meeting December 3, 2012, 7:00 p.m.**

#### **MINUTES**

#### **PRESENT:**

**Trustees:** D. Werden , Committee Chair, J. Angus, R. Collver, D. Dean, B. Doyle, A. Everets, B. Johnston, C. Lefebvre, M. Macdonald, C.A. Sloat,  
**Administration:** Director — J. Forbeck; Superintendents - G. Anderson, W. Baker, B. Blancher, J. Gunn, M. McDonald, A. Nesbitt; Recording Secretary — D. Fletcher

#### **REGRETS:**

**Trustees:** E. Dixon, L. Bradovka (Student Trustee), D. Fleet (Student Trustee)  
**Administration:** Nil.

#### **A – 1 Opening**

##### **(a) Roll Call**

The meeting was called to order by Committee Chair D. Werden at 7:00 p.m. for the purposes of conducting the In Camera Session.

##### **(b) Declaration of Conflict of Interest**

J. Angus, D. Dean, B. Johnston, M. Macdonald declared a conflict of interest regarding In Camera item B-1-a.

##### **(c) In Camera Session**

Moved by: D. Dean

Seconded by: C. Lefebvre

THAT the Board move into In Camera Session to discuss a Legal Matter at 7:01 p.m.

**Carried**

Open Session reconvened at 7:57 p.m.

##### **(d) Welcome to Open Session**

The Public Session meeting was called to order by Committee Chair D. Werden, at 7:58 p.m.

(e) **Agenda Additions/Deletions/Approval**

Item B-1-b OPSBA Report was added by D. Werden.

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the agenda be approved as amended.

**Carried**

Superintendents G. Anderson, W. Baker, and A. Nesbitt left the meeting at 8:00 p.m.

**B – 1 Other Business**

(a) **Draft Revised 2012-2013 Operating Budget Summary**

J. Gunn explained the draft summary received today.

B. Blancher indicated that during the researching of other boards for the hiring for the Parent Family Literacy Centre (PFLC), it was discovered that those same with the same number of PFLC sites were given a full time coordinator.

A new transfer of agreement from the Learning Environment Branch granted a full time co-ordinator position and also a full time clerical position. The Co-coordinator begins on December 17, 2012 with all four sites running by February 2013. Barbara Mitchell, will be taking on this role she is currently the a Manager for Haldimand Norfolk Reach. This role is shared with the Brant Haldimand Norfolk Catholic District School Board.

In response to R. Collver, B. Blancher explained some of the duties that will be reviewed and may be covered by B. Mitchell include training parent coordinators, before/after programs and participation in Best Start Networks.

B. Blancher left at 8:05 p.m.

J. Gunn discussed the proposed budget changes.

The transportation deficit will be stretched over three years otherwise, it would be covered by non-transportation budgets. The RFP process reduced the cost by more than \$0.5 million dollars per year.

C.A. Sloat inquired how the Ministry deals with a deficit budget position.

J. Gunn explained that we are within compliance because we are allowed to run a deficit of up to 1% of our total \$289 million budget. We will communicate to the Ministry Finance Officer of our plans to address the deficit over three years.

B. Shell, from Millard, Rouse and Rosebrugh will be providing a breakdown of the operating costs in the annual report coming to the Board on December 10, 2013.

J. Gunn reviewed the revised revenues and highlighted that the larger driver is the positive variance in enrolment. 192 ADE is greater than originally estimated, due to JK/SK. He explained how other grants were increased due to this increase in ADE.

In response to C.A. Sloat, J. Gunn stated that the higher costs for community use of schools have not been an issue for larger users.

In response to D. Werden, J. Gunn explained that there are no further changes to the revenue side of the GSN, in regards to the effects of Bill 115 and Regulation 174/12.

The proposed changes to original operating budget for 2012-2013 were reviewed.

Expenditure reductions program by program were discussed.

In response to C.A. Sloat, M. McDonald confirmed that in regards to the GGreat Session, we do have contractual obligations but the savings from the cancellation of it this year, would come from the non-contractual portion of the GGreat budget, PD sources leadership group, elementary and secondary programming.

D. Werden thanked J. Gunn and asked the trustees to send any further questions to J. Gunn so he can address them when this report comes back on December 10, 2013 for approval.

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the Revised 2012-2013 Operating Budget Summary as information.

**Carried**

(b) **OPSBA Report**

D. Werden stated that the Public Education Symposium (PES) is being held from January 31, 2013 to February 2, 2013.

**C – 1 Adjournment**

Moved by: A. Everets

Seconded by: D. Dean

THAT the meeting be adjourned at 8:43 p.m.

**Carried**