



<b>Board and Committees of the Board Meeting Agendas</b>
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Board Received: March 25, 2019 Review Date: March 2023

**1. Agendas**

Board agendas shall be established by the Chairs' Committee in consultation with the Secretary of the Board (or designate).

**2. Delivery to Trustees**

- a) The agenda and material for all Board and Committee of the Whole Board meetings shall be made available to all trustees and supervisory officers a minimum of forty-eight (48) hours prior to the meeting date and a minimum of 24 hours prior to the public posting-
- b) The agenda and material for all statutory, standing, ad hoc and/or special committee meetings will be forwarded to the members of each committee a minimum of forty-eight (48) hours prior to the meeting date, when possible.
- c) Placing a "laydown" report at a Committee of the Whole or Board meeting is generally discouraged except in unavoidable or extenuating circumstances.

**3. Availability to Schools, Presidents of Employee Groups, Media, School Council Advisory Committees, Home and School, and Community Stakeholders.**

- a) The agenda and materials for all Board and Committee of the Whole Board meetings shall be made available on the Grand Erie District School Board's website ([www.granderie.ca](http://www.granderie.ca)) a minimum of forty-eight (48) hours prior to the meeting date.
- b) Copies of the agenda and materials will be made available at the meeting.