



**GRAND ERIE DISTRICT SCHOOL BOARD**

*Head Office, 349 Erie Avenue  
Brantford, ON N3T 5V3*

**Committee of the Whole No. 2 Meeting  
February 11, 2013, 7:15 p.m.**

**MINUTES**

**PRESENT:**

**Trustees:** C.A. Sloat, Committee Chair, J. Angus, R. Collver, D. Dean, E. Dixon, B. Doyle, C. Lefebvre, M. Macdonald, L. Bradovka (Student Trustee), D. Fleet (Student Trustee)

**Administration:** Director — J. Forbeck; Superintendents - G. Anderson, W. Baker, J. Gunn, M. McDonald, A. Nesbitt; Recording Secretary — D. Fletcher

**REGRETS:**

**Trustees:** A. Everets, B. Johnston, D. Werden

**Administration:** B. Blancher

**A – 1 Opening**

**(a) Roll Call**

The meeting was called to order by Committee Chair C.A. Sloat at 6:30 p.m. for the purposes of conducting the In Camera Session.

**(b) Declaration of Conflict of Interest**

E. Dixon declared a conflict of interest concerning an In Camera property matter.

**(c) In Camera Session**

Moved by: B. Doyle

Seconded by: J. Angus

THAT the Board move into In Camera Session to discuss Legal, Property and Personnel Matters at 6:30 p.m.

**Carried**

Open Session reconvened at 7:24 p.m.

**(d) Welcome to Open Session**

The Public Session meeting was called to order by Committee Chair C.A. Sloat, at 7:24 p.m.

(e) **Agenda Additions/Deletions/Approval**

Moved by: B. Doyle

Seconded by: J. Angus

THAT the agenda be approved as printed.

**Carried**

(f) **In Camera Report**

Nil.

**B – 1 Business Arising from Minutes and/or Previous Meetings**

Nil.

**C – 1 Director's Report**

J. Forbeck highlighted that the Norfolk Arts Centre is hosting the annual Art Exhibition and will display 80 pieces of art from students at Simcoe Composite School, Delhi Secondary School and Valley Heights Secondary School during February 8, 2013 to March 23, 2013.

A new Lacrosse Program at Hagersville Secondary School will focus on lacrosse and embedded with the physical education curriculum.

J. Gunn introduced Tom Oldham, Acting Manager of Facilities and Katie Hashimoto, Supervisor – Energy and Environmental Conservation to present an energy and environmental conservation report.

Co-operative Education Students Paul and Cassie from Nipissing University shared in the presentation, and have assisted in the development curriculum and materials for classrooms.

The following initiatives that align with the Multi-Year Plan were highlighted:

- 1) Solar Energy Partnership
- 2) Energy Savings Programs
- 3) Building Automation System (BAS)
- 4) Energy Dashboard
- 5) EcoSchools Program
- 6) Environmental Symposium
- 7) Recycling and Waste Reduction
- 8) Water Management
- 9) Green Cleaning & Equipment
- 10) Green Policies and Procedures

In response to M. Macdonald, J. Gunn stated that revenue from the solar projects in relation to the lease agreement from Ameresco, will be seen indirectly by the schools through the facility renewal plan.

In response to C.A. Sloat, T. Oldham stated that the old bell systems currently in the schools will be redundant. We are moving to a computer base system that will allow administrators to set the standards for themselves in regards to bell times. The use of outdoor lighting in the evenings at schools is also being reviewed.

In response to C.A. Sloat, T. Oldham explained there is no break for school boards with the time of use, we are paying premium rates for hydro.

R. Collver thanked T. Oldham and the Facility Services Team for putting the Grand Erie District School Board on the map and for making the Board a leader in Energy and Environmental Conservation.

R. Collver suggested a media release highlighting the initiatives that Facility Services Department has provided for the schools.

Moved by: D. Dean

Seconded by: C. Lefebvre

THAT the Grand Erie District School Board receive the Director's report of February 11, 2013 as information.

**Carried**

#### **D – 1 New Business – Action/Decision Items**

Nil

#### **D – 2 New Business – Information Items**

##### **(a) Incorporation of the Friends of the Educational Archives**

J. Forbeck introduced Dan Walker and Bob Stephenson and explained their roles in the Archives Program. The program is located on the Education Centre grounds. Positive feedback has been received from principals when tracking valuables for schools in opening/closing ceremonies.

The changes shown in the constitutional bylaw was agreed to by friends of the educational archives.

Dan Walker stated that it was important for the members of the board to know what exactly the archives program is about and the processes followed.

D. Dean was impressed last year at this presentation and admires the interest demonstrated for these treasures.

In response to D. Dean, Bob Stephenson explained that he sees the challenges of this venture to include awareness of this program and the current limited space.

In response to E. Dixon, Bob Stephenson confirmed that receipts would be provided for charitable donations.

In response to C.A. Sloat, Dan Walker would envision a trustee as part of the composition for the Board of Directors.

M. Macdonald provided information regarding the development of a new library in Oskweken and there will be space provided that will be used for archival storage.

Dan Walker explained Brant County Records are currently being held at the Archives of Ontario in Toronto and would like to return them once space is available.

Bob Stephenson, on behalf of those in the Friends of the Educational Archives thanked Director Forbeck his diligence in steering this program. J. Forbeck appreciated his involvement in the meetings.

Moved by: D. Dean

Seconded by: J. Angus

THAT the Grand Erie District School receive the constitutional bylaw for information.

**Carried**

Moved by: R. Collver

Seconded by: J. Angus

THAT the Grand Erie District School approve the Co-operative Agreement between the Friends of the Educational Archives, Grand Erie District School Board and the Brant, Haldimand, Norfolk Catholic District School Board.

**Carried**

(b) **Employee Assistant Program Annual Report (HR112)**

M. McDonald provided rationale/background for the Employee Assistance Program (EAP). This program continues to be utilized by employees and assists them in resolving issues in a supportive environment with qualified providers.

He referred to statistical summaries, and noted that Appointment Data for 3.0 Number of Board paid appointments should be 33.5.

Moved by: D. Dean

Seconded by: J. Angus

THAT the Grand Erie District School receive the "Employee Assistance Program Report, 2011-2012" as information.

**Carried**

(c) **Public Meeting Schedule for Special Education Annual Review**

As part of the annual review of the Grand Erie District School Board Special Education plan, three public meetings are held to provide members of the community with an opportunity for public input into the plan. The meeting at Russell Reid is held in the library.

R. Collver indicated that discussion at the next Special Education Advisory Committee meeting will involve creative ways to increase meeting attendance.

Moved by: B. Doyle

Seconded by: C. Lefebvre

THAT the Grand Erie District School Board receive the report "Public Meeting Schedule for Special Education Annual Review" as information.

**Carried**

(d) **Draft School Year Calendars 2013-2014**

G. Anderson provided a verbal report that the government had just released this information two weeks ago and a meeting with the School Year Calendar Committee has not yet taken place to discuss the information. The calendars must be submitted to the government by May 1, 2012.

The calendars will be brought to the Committee of the Whole No.1 Meeting on March 4, 2013 for approval.

Moved by: C. Lefebvre

Seconded by: R. Collver

THAT the Grand Erie District School Board receive the verbal report "Draft School Year Calendars 2013-2014" as information.

**Carried**

**E – 1 Other Business**

(a) **OPSBA Report**

R. Collver referred to Jim Grieve's presentation on engagement with community partners, consolidated municipal service managers (CMSM), and the notion of scheduling a political meeting.

R. Collver suggested a congratulatory letter be sent to the new Minister of Education, Liz Sandals. The letter should include an invitation to join a trustee session.

Moved by: R. Collver

Seconded by: E. Dixon

THAT the Grand Erie District School Board send a letter to, Liz Sandals, congratulating her on being appointed as Minister of Education and extend an invitation to join a trustee session.

**Carried**

**F – 1 Correspondence**

(a) **Haldimand Norfolk County**

(b) **Haldimand Norfolk Health Unit**

Moved by: R. Collver

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the correspondence as information.

**Carried**

**G – 1 In Camera Session**

Moved by: J. Angus

Seconded by: R. Collver

THAT the Board move into In Camera Session to discuss personnel matters at 8:28 p.m.

**Carried**

Open Session reconvened at 8:49 p.m.

**H - 1 Adjournment**

Moved by: J. Angus

Seconded by: B. Doyle

THAT the meeting be adjourned at 8:49 p.m.

**Carried**