



GRAND ERIE DISTRICT SCHOOL BOARD

*Head Office, 349 Erie Avenue
Brantford, ON N3T 5V3*

**Regular Board Meeting
March 25, 2013, 7:15 p.m.**

MINUTES

PRESENT:

Trustees: R. Collver, Chair, J. Angus, D. Dean, E. Dixon, B. Doyle, A. Everets, C. Lefebvre, M. Macdonald, C.A. Sloat, D. Werden, L. Bradovka (Student Trustee), D. Fleet (Student Trustee)

Administration: Director — J. Forbeck; Superintendents — G. Anderson, W. Baker, B. Blancher, J. Gunn, M. McDonald, A. Nesbitt; Recording Secretary — D. Fletcher

REGRETS:

Trustees: B. Johnston

Administration: Nil.

A – 1 Opening

(a) **Roll Call**

The meeting was called to order by Board Chair R. Collver at 7:25 p.m.

(b) **Declaration of Conflict of Interest**

Nil.

(c) **In Camera Session**

Moved by: J. Angus

Seconded by: C. Lefebvre

THAT the Board move into In Camera Session to discuss legal and personnel matters at 6:30 p.m.

Carried

(d) **Welcome to Open Session**

Board Chair R. Collver welcomed everyone to the Open Session at 7:25 p.m.

(e) **Agenda Additions/Deletions/Approval**

Moved by: J. Angus
Seconded by: B. Doyle
THAT the agenda be approved as printed.
Carried

(f) **In Camera Report**

Nil.

(g) **Memorials**

Nil.

(h) **Presentations**

Nil.

(i) **Delegations**

Nil.

B – 1 Approval of Minutes

(a) **February 25, 2013 (Regular Board Meeting)**

Moved by: J. Angus
Seconded by: C.A. Sloat
THAT the minutes of the Regular Board Meeting, held February 25, 2013 be approved.
Carried

(b) **March 4, 2013 (Committee of the Whole No. 1 Meeting)**

Moved by: C.A. Sloat
Seconded by: C. Lefebvre
THAT the minutes of the Committee of the Whole No. 1 Meeting, held March 4, 2013 be approved.
Carried

(c) **March 4, 2013 (Special Board Meeting)**

Moved by: J. Angus
Seconded by: C.A. Sloat
THAT the minutes of the Special Board Meeting, held March 4, 2013 be approved.
Carried

(d) **March 18, 2013 (Committee of the Whole No. 2 Meeting)**

D. Dean recommended the following clarification:

In response to D. Dean, M. McDonald clarified that under the TPA process a teacher who receives two unsatisfactories in their first year may have their contract terminated, or the process may be extended into a second year."

Moved by: D. Dean

Seconded by: B. Doyle

THAT the minutes of the Committee of the Whole No. 2 held March 18, 2013 be approved, as amended.

Carried

C – 1 Business Arising from Minutes and/or Previous Minutes

Nil.

D – 1 Director's Report

The Director spoke about events happening at Grand Erie:

- Students from Woodman-Cainsville School won a gold medal in the Brantford Skills Canada Cardboard Board Challenge. They qualified for the Ontario Championships at the University of Waterloo and won the provincial championship
- A Literacy Carnival at Graham Bell-Victoria School will be held on March 27, 2-13. Guest readers and trustees are invited to participate. All students will receive books as prizes
- McKinnon Park Secondary School students held as assembly on March 20, 2013 to hear Kevin Rempel, a paraplegic who overcame adversity when he sustained injuries from a dirt bike incident. He is now on the Ontario Sledge Hockey Team and hopes to compete for gold at the next Paralympics in Sochi, Russia
- The Parent Family Literacy Centres will open on April 2, 2013
- The Grants for Student Needs (GSN) will be released this week by the Ministry of Education

Bellview Public School provided a presentation "On Track Class".

Monique Goold, Principal introduced Janet Reeder (Teacher), Wendy Kelly (Educational Assistant), Rob Davidson (Educational Assistant) and Karla Kitchen (Child Youth Worker) as part of the team. Janet Reeder and Wendy Kelly were present.

On Track Class:

- The self-contained program is for those students who have struggled to be successful in a traditional class
- Growing - start the day off how they are feeling (empathy/listening)/classroom

- dynamic manner
- Zones of regulation
 - Engagement in a social emotional and academic learning
 - Timeline of enrollment – September 2012 started with four students enrolled, there are now 14 students enrolled
 - Building Capacity to learn, socialize, self-advocate, reflect and endure
 - Achievement

In response to J. Angus, M. Goold explained that the next step is unique to each student. Three students will be taking different programs when they transition from grade 8 to 9. The STEP Program at high schools is evaluated.

In response to D. Werden, W. Baker discussed steps to introduce programs similar to the On Track Class, however recognized that there are geographic challenges in the Haldimand area.

In response to D. Dean, M. Goold stated that there is no interaction with regular students in the school.

In response to C.A. Sloat, the team explained that the program starts at 9:40 a.m. and ends at 12:00 p.m. for the Monday and Wednesday group. A program is run Mondays to Thursday from 12:00 p.m. to 3:00 p.m. for five boys. Another program runs Tuesday and Thursday for the morning group. There is one student that attends Major Ballachey in the morning and the On Track class in the afternoon.

L. Bradovka was pleased to hear that students are learning basic life skills.

On behalf of the Board, R. Collver thanked the team.

Moved by: C.A. Sloat

Seconded by: M. Macdonald

THAT the Grand Erie District School Board receive the Director's Report of March 25, 2013 as information.

Carried

E – 1 **Student Trustee Report**

Nil.

F – 1 **Committee Reports**

(a) **Committee of the Whole No. 1 – March 4, 2013**

Moved by: J. Angus

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board approve the Committee of the Whole No.1 Report dated March 4, 2013 as follows:

Carried

1. **In Camera Report**
THAT the Grand Erie District School Board confirm the Sale of Property for North Public School.
2. **Directors' Report**
THAT the Grand Erie District School Board receive the Director's report of March 4, 2013 as information.
3. **BL3 Annual Organizational Meeting**
THAT the Grand Erie District School Board approve BL3 – “Annual Organizational Meeting”, as amended.
4. **HR3 Staff Development Model**
THAT the Grand Erie District School Board forward Policy HR3 – “ Staff Development Model” to all appropriate stakeholders for comment to be received by May 31, 2013.
5. **P1 Special Education Guiding Principles**
THAT the Grand Erie District School Board forward Policy P1 - “Special Education Guiding Principles” to all appropriate stakeholders for comment to be received by May 31, 2013, as amended.
6. **SO25 Visual Identity**
THAT the Grand Erie District School Board forward Policy SO25 – “Visual Identity” to all appropriate stakeholders for comment to be received by May 31, 2013, as amended.
7. **SO17 Accessibility – Customer Service Standards**
THAT the Grand Erie District School Board approve Policy SO17 – “Accessibility – Customer Service Standards” as amended.
8. **F101 Hospitality and Food Expenses**
THAT the Grand Erie District School Board receive Administrative Procedure F101- “Hospitality and Food Expenses” as information.
9. **FT116 Building Security and Access**
THAT the Grand Erie District School Board receive Administrative Procedure FT116 – “Building Security and Access” as information, as amended.
10. **SO135 Accessibility – Customer Service Standards**
THAT the Grand Erie District School receive Administrative Procedure SO135- “Accessibility – Customer Service Standards” as information.

11. Draft School Year Calendars for 2013-2014

- (a) THAT the Grand Erie District School Board write to the Minister of Education stating our disappointment that the unpaid professional development days are being called professional activity days in the official Ministry School Year Calendars for 2013-2014. We, as a Board, no longer have professional activity days for our staff development.
- (b) THAT the Grand Erie District School Board approve the draft proposed School Year Calendars for 2013-2014 for submission to the Ministry of Education.

12. Student Transportation Services

THAT the Grand Erie District School Board receive the Student Transportation Services Report as information.

13. Correspondence

THAT the Grand Erie District School Board receive the correspondence as information.

C.A. Sloat noted that the wording in #7 (Appendix A) for Policy P1 Special Education Guiding Principles should read the same on page 1.

(b) Committee of the Whole No. 2 – March 18, 2013

Moved by: C.A. Sloat

Seconded by: D. Werden

THAT the Grand Erie District School Board approve the Committee of the Whole No. 2 Report dated March 18, 2013 as follows:

Carried

1. Director's Report

THAT the Grand Erie District School Board receive the Director's report of March 18, 2013 as information.

2. Student Transportation Services of Brant Haldimand Norfolk – Annual Report

THAT the Grand Erie District School Board receive the “Student Transportation Services of Brant Haldimand Norfolk – Annual Report” as information.

3. Allocation of Self-Contained Classrooms for 2013-2014

THAT the Grand Erie District School Board approve the locations and number of self-contained classrooms for 2013-14, as outlined, pending budget deliberations.

4. Compensatory Education

- (a) THAT the Grand Erie District School Board receive the review charts for the 2012/2013 Compensatory Education plan and the 2013/2014 draft Compensatory Education Plan for information.
- (b) THAT the Grand Erie District School Board approve the designation for high and moderate needs Compensatory Schools for 2013/14.
- (c) THAT the Grand Erie District School Board approve the direction for staffing and resource enhancements for compensatory education schools for 2013/2014, subject to final budget approval.
- (d) THAT the Grand Erie District School Board receive the Meeting Minutes of October 2, 2012, November 15, 2012 and January 22, 2013 as information.

5. **HR113 Teacher Performance Appraisal**

THAT the Grand Erie District School forward Administrative Procedure HR113 – “Teacher Performance Appraisal” to all appropriate stakeholders for comment to be received by May 31, 2013, as amended.

G – 1 **New Business**

(a) **Major Construction Update**

J. Gunn referred to the major construction update highlighting Port Dover Composite - Elementary Program Conversion, Full Day Kindergarten (FDK) Projects for 2013, and Full Day Kindergarten (FDK) Retrofit Projects for 2013.

In response to C.A. Sloat, J. Gunn confirmed that parents are included in consultations prior to any of the FDK Retrofit Projects starting.

Moved by: C. Lefebvre

Seconded by: M. Macdonald

THAT the Grand Erie District School Board receive the Major Construction Update as information.

Carried

(b) **Community Partnership Incentive Plan (CPIP) and Pride of Place Program Update**

J. Gunn explained how the Facility Services Department oversees a number of projects each year that seek to improve and enhance the aesthetic appearance and street presence of the Grand Erie’s Schools and address priorities of the school community.

Appendix A outlines that the CPIP has \$123,128 in Board Contribution for projects that have been approved by the Board to go forward.

Pride of Place involves a facility audit undertaken that reviewed high priority items on a condition report with school administration. The items were costed and ranked, then reviewed by Facilities Services to create and a final approval list.

Pride of Place work will be spread out equitably over a three to four year period will have an impact on each building.

D. Werden was pleased to see the community contribution in schools and inquired about gymnasium floors and regulations that the government provided which does not allow for fundraising funds to cover this.

J. Gunn explained in the cases outlined in Appendix B, the Board contribution is dealing with the base and it is the community contribution which would be providing an upgrade.

In response to E. Dixon, J. Gunn clarified that VAT is vinyl asbestos tile.

In response to C.A. Sloat, J. Gunn addressed Hagersville and the asbestos situation. When the building was built, asbestos was sprayed on the ceiling, and each time the school is opened up, it needs to be cleaned up.

In response to C.A. Sloat, J. Gunn explained that the Facility Renewal dollars was identified in November 2012 as \$150,000 for CPIP and \$650,000 for Pride of Place.

In response to R. Collver, J. Gunn will follow up with Facilities Services for the fencing cost outlined for Waterford Public, both in CPIP and Pride of Place.

In response to B. Doyle, J. Gunn explained an outdoor classroom at Langton would consist of landscaping to include seating, rocks, and shading.

Moved by: A. Everets

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Community Partnership Incentive Plan and Pride of Place Program Update as information .

Carried

(c) **Schedule of Budget Review Meetings (F2)**

J. Gunn proposed dates for budget review meetings.

Confirmed dates agreed to include May 21, May 30 and June 11, 2013 from 6:00 pm to 8:00 p.m.

Moved by: C.A. Sloat

Seconded by: D. Dean

THAT the Grand Erie District School Board set the dates for Budget Review Meetings as follows: May 21, 2013, May 30, 2013, and June 11 2013.

Carried

(d) **Strike Savings and Eligible Expenses – Request for Ministry Approval**

J. Gunn explained that boards may claim 10% of total savings during the strike as “eligible” expenses. The payroll and benefits savings was reviewed, with the gross strike savings amount of \$453,910.78. Eligible costs for deduction from savings totaled \$191,291.000. The net striking savings for Grant Adjustment is \$262,619.78.

Moved by: B. Doyle

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the Strike Savings and Eligible Expenses – Request for Ministry Approval report as information.

Carried

H – 1 **Other Business**

(a) **Summary of Accounts – February 2013**

Presented as printed.

Moved by: J. Angus

Seconded by: C. Lefebvre

THAT the Grand Erie District School Board receive the Summary of Accounts for the month of February 2013 in the amount of \$6,480,881.13 as information.

Carried

(b) **Joint Occupational Health and Safety Committee Minutes – February 21, 2013**

Moved by: D. Werden

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the “Joint Occupational Health and Safety Committee Minutes – February 21, 2013” as information.

Carried

(c) **Joint Occupational Health and Safety Committee Minutes – March 7, 2013**

Moved by: J. Angus

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the “Joint Occupational Health and Safety Committee Minutes – March 7, 2013” as information.

Carried

(d) **Special Education Advisory Committee Minutes – January 10, 2013**

Moved by: J. Angus

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the “Special Education Advisory Committee Minutes – January 10, 2013” as information.

Carried

(e) **Grant Erie Parent Involvement Committee Minutes – November 29, 2012**

Moved by: C. Lefebvre

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the “Grant Erie Parent Involvement Committee Minutes – November 29, 2012” as information.

Carried

(f) **Student Transportation Services Brant Haldimand Norfolk Minutes – February 26, 2013**

Moved by: B. Doyle

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the “Student Transportation Services Brant Haldimand Norfolk Minutes – February 26, 2013” as information.

Carried

(g) **OPSBA Report**

D. Werden reviewed the Draft Recommendations on future bargaining process that OPSBA will be submitting to the Ministry of Education. It was presented in open session at the Labour and Relations Conference last week.

I – 1 Correspondence

Nil.

R. Collver extended an invitation from the Minister of Finance, the Honourable Charles Sousa, to trustees to attend and share their views and ideas for the 2013 Ontario Budget. It will be held on April 2, 2013.

The trustee learning session on FNMI will be held on Monday April 22, 2013.

J - 1 Adjournment

Moved by: C.A. Sloat

Seconded by: M. Macdonald

THAT the meeting be adjourned at 8:30 p.m.

Carried

Board Chair, R. Collver