



GRAND ERIE DISTRICT SCHOOL BOARD

Head Office, 349 Erie Avenue
Brantford, ON N3T 5V3

**Regular Board Meeting
October 29 2012, 7:15 p.m.**

MINUTES

PRESENT:

Trustees: R. Collver, Chair, J. Angus, D. Dean, E. Dixon, B. Doyle, B. Johnston, C. Lefebvre, M. Macdonald, C.A. Sloat, D. Werden, L. Bradovka (Student Trustee), D. Fleet (Student Trustee)

Administration: Director — J. Forbeck; Superintendents — G. Anderson, W. Baker, B. Blancher, J. Gunn, M. McDonald, A. Nesbitt; Recording Secretary — D. Fletcher

TELECONFERENCE: A. Everets

REGRETS:

Trustees: Nil.

Administration: Nil.

A – 1 Opening

(a) **Roll Call**

The meeting was called to order by Board Vice-Chair D. Dean at 6:30 p.m. for the purposes of conducting the In Camera Session.

(b) **Declaration of Conflict of Interest**

Nil.

(c) **In Camera Session**

Moved by: C.A Sloat

Seconded by: E. Dixon

THAT the Board move into In Camera Session to discuss legal matters at 6:30 p.m.

Carried

Open Session reconvened at 7:15 p.m.

(d) **Welcome to Open Session**

The Public Session meeting was called to order by Board Chair R. Collver at 7:15 p.m.

(e) **Agenda Additions/Deletions/Approval**

Item C-1-a Regulation 274/12 was added by D. Werden
Item C-1-b Flip Classroom Initiative was added by B. Johnston
Item I-1-c Correspondence - Melissa Mummery was added by R. Collver

Cason Bravener requested to be added to the agenda as a delegation.

It was agreed that this is an emotional issue and that Cason Bravener's delegation would be heard provided that notes are given to the Trustees prior to his speaking. He will prepare his notes and make them available for review before speaking.

Moved by: J. Angus

Seconded by: D. Werden

THAT the Grand Erie District School Board hear the delegation from Cason Bravener that was received at the Regular Board Meeting.

Carried

Item A-1-m Delegation – Cason Bravener was added.

Moved by: D. Werden

Seconded by: C. Lefebvre

THAT the Grand Erie District School Board receive Delegation- Cheryl Ashton as information.

Moved by: J. Angus

Seconded by: B. Doyle

THAT the Agenda be approved as amended.

Carried

(f) **In Camera Report**

Moved by: C.A. Sloat

Seconded by: D. Werden

THAT Item C-1-b be approved.

Carried

Moved by: D. Werden

Seconded by: R. Collver

THAT Item C-1-c be approved.

Carried

(g) **Memorials**

Nil.

(h) **Presentations**

Nil.

(i) **Delegation - Steve Talos re: Norfolk Secondary School Accommodation Review**

S. Talos read his delegation that addressed the closure of PDCS effective January 31, 2013.

(j) **Delegation – Jay Mayo re: Norfolk Secondary School Accommodation Review**

J. Mayor read his delegation that addressed the closure of PDCS effective January 31, 2013.

(k) **Delegation – Nancy Lord re: Norfolk Secondary School Accommodation Review**

N. Lord read her delegation that addressed the closure of PDCS effective January 31, 2013.

(l) **Delegation- Michaela Morris re: Norfolk Secondary School Accommodation Review**

M. Morris read her delegation that addressed the closure of PDCS effective January 31, 2013.

(m) **Delegation – Cason Bravener re: Norfolk Secondary School Accommodation Review**

C. Bravener read his delegation that addressed the closure of PDCS effective January 31, 2013.

Carried

Moved by: D. Werden

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the delegations re: Norfolk Secondary School Accommodation Review as information.

Carried

(a) **September 24, 2012 (Regular Board Meeting)**

Moved by: J. Angus

Seconded by: C.A. Sloat

THAT the minutes of the Regular Board Meeting, held September 24, 2012 be approved.

Carried

(b) **October 1, 2012 (Committee of the Whole No.1 Meeting)**

Moved by: D. Werden

Seconded by: B. Doyle

THAT the minutes of the Committee of the Whole No. 1, held October 1, 2012 be approved.

Carried

(c) **October 1, 2012 (Special Board Meeting)**

It should be stated that Student Trustees L. Bradovka and D. Fleet requested that it be officially recorded that they support the motion.

Moved by: C.A. Sloat

Seconded by: E. Dixon

THAT the minutes of the Special Board Meeting, held October 1, 2012 be approved, as amended.

(d) **October 15, 2012 (Committee of the Whole No. 2 Meeting)**

Under 2012-2013 Board Improvement Plan for Student Achievement, R. Collver's comment should reflect that the Student Success Teacher has been removed due to funding cuts with the implementation of Bill 115.

Under Norfolk Secondary School Accommodation Review – Committee Report and Norfolk Secondary School Accommodation Review – Senior Administration Report, R. Collver's comment should reflect that she does not support the closing on January 31, 2013.

L. Bradovka inquired about quorum at the October 15, 2012 meeting with regards to the closure of Port Dover Composite School. R. Collver confirmed quorum was met.

Moved by: J. Angus

Seconded by: D. Dean

THAT the minutes of the Committee of the Whole Meeting No.2 Meeting, held October 15, 2012 be approved, as amended.

Carried

C – 1 Business Arising from Minutes and/or Previous Minutes**(a) Regulation 274/12**

D. Werden referred to the Ottawa Carlton letter in relation to Regulation 274/15 and Bill 115 and its effect on the loss of student success teachers. This will be further discussed at the Committee of the Whole No.1 Meeting held November 5, 2012.

(b) Flip Classroom Initiative

B. Johnston added that Rick McCleary from Burford District Elementary School will be interviewed by Steve Paikin on The Agenda regarding the Flip Classroom Initiative.

D Fleet left the meeting at 8:15 pm.

D – 1 Director's Report

The Director spoke to upcoming events:

- PSSP Event – Mental Health – attended by 400 people including community providers
- Halloween themed events
- Learen enn Spälen presentation coming to the November 26, 2012 Board Meeting
- “New to Brantford” Community information fair by GELA

B. Blancher provided an update on the Literacy Numeracy Secretariat (LNS) Math Project and how a proposal approved includes the hiring of a Teacher Consultant and a System Learning Resource Teacher.

In response to J. Angus, B. Blancher explained that one special assignment teacher expertise in math and one system learning resource teacher will be hired. They are currently looking at targeting 15 schools.

Lynda Kilpatrick provided an update on the Code of Digital Citizenship (Protect and Respect):

- Second step is to make the protect and respect document come alive for teachers and students
- 21st century learning Wiki is where this information can be found
- Divided in junior, primary, intermediate-senior sections
- connectED – is a Ministry-sponsored program for students in Grades 3-6 – deals with Internet Safety and Cyberbullying – is an excellent companion to our Code of Digital Citizenship – is also a System Standard in Grand Erie
- “Kids in the Know” – is for students Grades 7 – 9 and also deals with Internet Safety and Cyberbullying

B. Blancher thanked the Ed Tech Team of Lynda Kilpatrick, Jeff Dumoulin, and Norma Bingham along with the Student Success Team of Shannon Jennings and Jennifer Faulkner.

In response to B. Johnston, B. Blancher noted that the internet safety for teenagers is being addressed in our system.

Moved by: E. Dixon

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the Director's report of October 29, 2012 as information.

Carried

E – 1 **Student Trustee Report**

L. Bradovka provided a verbal update regarding the Student Senate Meeting held on October 18, 2012. The meeting was attended by at least one student representatives from each school and a teacher advisor. Each student had utilized the opportunity to share their school's current achievements and future plans along with specific issues which they felt were prominent in their school environment.

L. Bradovka attended the Coalition for Children and Youth Mental Health Conference in Toronto. Fellow trustees, psychologists and mental health practitioners were among the attendees.

Moved by: D. Dean

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the Student Trustee Report of October 29, 2012 as information.

Carried

F – 1 **Committee Reports**

(a) **Committee of the Whole No. 1 – October 1, 2012**

Moved by: D. Werden

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board approve the Committee of the Whole No.1 Report dated October 1, 2012 as follows:

Carried

1. **Director's Report**

THAT the Grand Erie District School Board receive the Director's report of October 1, 2012 as information.

2. **Bylaw 15 Trustee Expenses**
THAT the Grand Erie District School Board approve Bylaw 15 – “Trustee Expenses”.
3. **HR4 Health & Safety**
THAT the Grand Erie District School Board approve Policy HR4 – “Health & Safety”.
4. **SO1 Fundraising**
THAT the Grand Erie District School Board approve Policy SO1 – “Fundraising”, as amended.
5. **FT10 Green School Construction**
THAT the Grand Erie District School Board forward Policy FT10 – “Green School Construction” to all appropriate stakeholders for comment to be received by January 11, 2013.
6. **SO2 School Councils**
THAT the Grand Erie District School Board forward Policy SO2 – “School Councils” to all appropriate stakeholders for comment to be received by January 11, 2013, as amended.
7. **SO4 Advertising and Material Distribution in Schools**
THAT the Grand Erie District School Board forward Policy SO4 – “Advertising and Material Distribution in Schools” to all appropriate stakeholders for comment to be received by January 11, 2013.
8. **FT117 Green School Construction**
THAT the Grand Erie District School Board forward Administrative Procedure FT117 – “Green School Construction” to all appropriate stakeholders for comment to be received by January 11, 2013.

(b) **Committee of the Whole No. 2 – October 15, 2012**

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the Grand Erie District School Board approve the Committee of the Whole No.2 Report dated October 15, 2012 as follows:

1. **Delegations – Norfolk Secondary School Accommodation Review**
THAT the Grand Erie School Board receive the delegations re: “Norfolk Secondary School Accommodation Review” as information.
2. **Norfolk Secondary School Accommodation Review –Committee Report and Norfolk Secondary School Accommodation Review – Senior Administration Report** (from May 14, 2012)

- (a) THAT the Grand Erie District School Board approve Senior Administration Recommendations for each school in the Accommodation Review:

Delhi District Secondary School:

- i. Make Advanced Placement courses available in senior academic subjects (to be determined)
- ii. Keep the busing in place for the Norwich area and continue to support engagement of the Norwich students

Doverwood Public School:

- i. Relocate Doverwood Public School to the current PDCS facility
- ii. Repurpose Doverwood Public School facility

Port Dover Composite School:

- i. Close Port Dover Composite School
- ii. Repurpose the facility to accommodate Doverwood Public School (Kindergarten – Grade 8)
- v. Continue to support the development of a partnership that would see the Norfolk Public Library Board locate its Port Dover branch in PDCS as a shared use facility

Simcoe Composite School:

- i. Investigate International Baccalaureate Program (grade 11 and grade 12)
- ii. Enhance Health Sciences Program with additional college, university, and healthcare partnerships
- iv. Investigate a one-semester per year Theatre Magnet Pilot of SCS located at the Lighthouse Festival Theatre

Valley Heights Secondary School:

- i. Enhance Turning Point with additional programming

Waterford District High School:

- i. Make Advanced Placement courses available in senior academic subjects (to be determined)

- (b) THAT the Grand Erie District School Board close Port Dover Composite School effective January 31, 2013 and relocate Doverwood Public School to Port Dover Composite effective September 2013.

3. **2012-2013 Board Improvement Plan for Student Achievement** (from September 17, 2012)
THAT the Grand Erie District School Board receive the 2012-2013 Board Improvement Plan for Student Achievement as information.

4. **Director's Report**
THAT the Grand Erie District School Board receive the Director's report of October 15, 2012 as information.
5. **Disposition of Coronation Public School and Dunnville Central Public School**
 - (a) THAT the Coronation Public School and Dunnville Central Public School be declared surplus to the Board's future accommodation needs in accordance with S.194(3)(a) of the Education Act.
 - (b) THAT the Coronation Public School and Dunnville Central Public School be offered to preferred agencies at fair market value in compliance with Ontario Regulation 444/98.
6. **Enrolment Update**
THAT the Grand Erie District School receive the Enrolment Update as information.
7. **Data Report – Summer School Report**
THAT the Grand Erie District School receive the Data Report – Summer School Report as information.
8. **Data Report – EQAO Board Report**
 - a) THAT the Grand Erie District School Board receive the Data Report – EQAO Board Report of the 2011-2012 Primary Division and Junior Division Assessment Results as information.
 - b) THAT the Grand Erie District School Board receive the Data Report – EQAO Board Report of the 2011-2012 Grade 9 Math Assessment Results as information.
 - c) THAT the Grand Erie District School Board receive the Data Report – EQAO Board Report of the 2011-2012 OSSLT Results as information.
9. **Draft Multi-Year Accessibility Plan 2012-2017**
THAT the Grand Erie District School Board receive the Draft Multi-Year Accessibility Plan 2012-2017 as information.
10. **Major Construction Projects – Final Report**
THAT the Grand Erie District School Board receive the Major Construction Projects – Final Report as information.
11. **Correspondence - Halton District School Board**
THAT the Grand Erie District School Board receive the correspondence as information.

D. Werden requested that Recommendation No. 2(b) be separated from the main report. A vote was taken on Recommendations No. 1-2a and 3-11.

Carried

D. Werden requested a recorded vote and stated that he does not support No 2 (b) motion as it stands.

R. Collver brought forward items I-1-c and I-1-d Correspondence.

J. Angus addressed the following items:

- 1) Staffing plans
- 2) Transition plan for students specifically in regards to courses
- 3) Course options
- 4) Sports opportunities
- 5) Planned trips (ie: France)

A. Nesbitt provided responses:

1) Staffing Plans –

Collaboration with Principals Abbey and Dulmage during the past summer months provided shift allocations to respond migration. Six sections were moved to SCS. A plan will need to be generated for second semester if the decision is to close the school at the end of January. Human Resources will need to work with OSSTF to determine a course of action

2) Transition plan for students –

A transition committee will be created. The committee will look at many issues including the transition of students from PDCS to SCS. It will be the spirit of the committee to do everything they can to ensure a successful transition for students.

3) Course Options-

A preliminary review of timetables showed a good alignment with all courses offered at PDCS and also at SCS with the exception of five examples that SCS offers in first semester and not during the second semester. An overwhelming majority of students would be able to have the same course.

4) Sports opportunities –

Principal Abbey has provided assurance that **all** students are welcomed and invited to try out for team sports. There is a transition period between semester one and semester two that the students might have a lag for sports, however they would be set up for the third season of sports. Principal Dulmage has been in contact with CWOSSA and in regards to students enrolled at one school, they would be able to participate in sports at another school. This would be granted under the “Twinning Process”. Students from PDCS can try out for team now and if selected would play for SCS. In February, all students that left PDCS would be eligible for CWOSSA AND OFFSA level.

5) Planned Trips (ie: France) –

This trip occurs every other year, as of yet the teacher has not applied for the field trip. We would try to accommodate students and commitments that have been planned for a long time.

L. Bradovka referred to M. Morris and understands the smaller school environment. She respects all that have spoken.

C.A. Sloat supports larger schools and respects all teachers from every secondary school, with recognition that bigger schools are doing the same job.

D. Dean stated that he does not see any difference in caring and personal attention between the smaller and bigger schools. He addressed the commitment to keep PDCS open for a year was made with a projected enrolment of 160 students. Circumstances have changed dramatically, and the reality is the number of students. He admires the sentimentality and patriotism in the school, however stated that his role as trustee is to base the decision on number, costs and effects on other schools. He expressed thanks to all speakers including the ARC Committee, and stated that his vote is unchanged.

B. Johnston cannot support closing the school mid-year and feels it is important for the students to finish the year at PDCS. There should be some feeling towards sentiment to those who wish to complete their year.

A. Everets acknowledged how emotional it is to close any school and that it may not be ideal to close at the end of first semester however we need to keep in mind that this is an oversized class. The resources required to keep it going for another semester compromises what we can offer the rest of our students in the board. She is concerned that the feeling of one on one is the way it works, and this is not an actual secondary school experience. She has every confidence that the staff at SCS can make the transition easy and feels that if we don't close, we may compromise ability to have school ready for students in September. She supports the original motion.

In response to E. Dixon, Principal Dulmage clarified there are 54 students including 10 students in the Special Education Class.

B. Doyle stated that at the July 9th Special Board Meeting it was not promised to keep open all year. He understands the sentiment of the community and inquired the number of students that would be graduating this year at PDCS? Principal Dulmage confirmed seven potential graduates, and possibly 8 out of the Turning Point Program.

J. Angus recognized the students' wish to remain at the school for another semester, however supports original vote for all the reasons discussed including the fact that there are 44 students from grade 9 to 12. There will be great educational opportunities in other schools for these students, and we need to look at all of the Grand Erie students throughout the board.

- 2 b) THAT the GEDSB close Port Dover Composite School effective January 31, 2013 and relocate Doverwood Public School to Port Dover Composite effective September 2013.

A recorded vote was taken with results as follows:

Yeas:	J. Angus	Nays:	R. Collver
	D. Dean		B. Johnston
	E. Dixon		D. Werden
	B. Doyle		
	A. Everets		
	C. Lefebvre		
	M. Macdonald		
	C.A. Sloat		

Carried

Student trustee L. Bradovka requested that it be officially recorded that she does not support the motion, her vote is non-binding.

Moved: D. Werden

Seconded: E. Dixon

THAT the Grand Erie District School Board approve the establishment of a Transition Committee for Port Dover Composite School.

Carried

Moved: D. Werden

Seconded: J. Angus

THAT the Grand Erie District School Board approve the establishment of a Transition Committee for Doverwood Public School.

Carried

A. Everets signed off the teleconference at 9:11 p.m.

L. Bradovka and C. Lefebvre left the meeting at 9:15 pm.

G – 1 New Business

(a) Primary Class Size Report

The Ministry requires Board to be fully compliant with the primary class size cap: 90 percent of primary classes will have 20 or fewer students and up to 10 percent of primary classes may have up to 23 students. It is also a requirement of the Elementary Provincial Discussion Table agreement that Boards achieve while ensuring that 2012-2013 average class size in grades (four to eight) be reduced by .5 over their 2008-2009 grade four –eight class size. This target for Grand Erie is 24.15 J. Gunn referred to Appendix A that highlights the average class size in ELP classes is 24.16, with the funded level at 26.

Moved by: J. Angus

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Primary Class Size

Report as information.

Carried

(b) **Grand Erie Parent Involvement Committee (GEPIC) Membership**

This report requires approval by Nov 15, 2012.

Moved by: C.A. Sloat

Seconded by: D. Werden

THAT the Grand Erie District School Board approve the appointments to the Grand Erie Parent Involvement Committee (GEPIC) for the term November 2012 to November 2013.

Carried

B. Johnston left at 9:25 pm

H – 1 **Other Business**

(a) **Student Senate Meeting Minutes – October 18, 2012**

J. Forbeck. R. Collver attended the meeting. The next meeting will be held via video conference in December 2012.

Dunnville Secondary School students were unable to attend as two student voice events were planned and could not take another day out of the schedule.

In response to R. Collver, J. Forbeck clarified that the same process will be followed as last year with regards to the Speak Up In A Box data being forwarded to the Ministry. A department at the Ministry will collate and send back to students as results of student voice conference.

Moved by: C.A. Sloat

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the Student Senate Meeting Minutes – October 18, 2012 as information.

Carried

(b) **Summary of Accounts – September 2012**

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the Summary of Accounts for the month of September 2012 in the amount of \$11,751,655.89 as information.

Carried

(c) **Joint Occupational Health & Safety Committee Minutes – September 20, 2012**

C.A. inquired about concerns at GELA Simcoe. J. Gunn noted there were no concerns raised to him.

Moved by: D. Dean

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Joint Occupational Health & Safety Committee Minutes – September 20, 2012 as information.

Carried

(d) **Joint Occupational Health & Safety Committee Minutes – October 19, 2012**

J. Gunn highlighted that the JOHSC will be requesting that a Board wide scent free policy or administrative procedure be created.

Moved by: J. Angus

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the Joint Occupational Health & Safety Committee Minutes – October 19, 2012 as information.

Carried

(e) **Special Education Advisory Committee Minutes – September 6, 2012**

Presented as printed. It was recommended that under B-1-e IEP Parent Guide, the word labeling be renamed.

Moved by: J. Angus

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the Special Education Advisory Committee Minutes – September 6, 2012 as information.

Carried

(f) **Audit Committee Minutes – October 2, 2012**

A revised copy of the minutes was presented as printed.

Moved by: D. Werden

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Audit Committee Minutes – October 2, 2012 as information.

Carried

(g) **Grand Erie Parent Involvement Committee Minutes – May 10, 2012**

As printed. S. McKillop confirmed that the minutes will be posted on the website under GEPIC.

Moved by: C.A. Sloat

Seconded by: M. Macdonald

THAT the Grand Erie District School Board receive the Grand Erie Parent Involvement Committee Minutes – May 10, 2012 as information.

Carried

I – 1 **Correspondence**

(a) **Ministry of Education: Operational Review Follow Up Letter**

This item is placed on the Committee of the Whole No. 2 Meeting held on November 12, 2012.

(b) **Ministry of Education re: Operational Review Report**

(c) **Port Dover Composite School - School Council Letter**

A thank you letter will be sent in response indicating that some of the processes addressed in the letter can be brought to the table by a school council representative.

(d) **Melissa Mummery – re: Port Dover Composite School**

It was noted that this letter is not signed by the Parent Council.

Moved by: D. Dean

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Correspondence as information.

Carried

J – 1 **Adjournment**

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the meeting be adjourned at 9:35 p.m.

Carried