



**GRAND ERIE DISTRICT SCHOOL BOARD**  
**Regular Board Meeting**  
**September 30, 2013**  
**Education Centre, Board Room**

**A G E N D A**

- A – 1      Opening**
- (a) Roll Call
  - (b) Declaration of Conflict of Interest
  - (c) In Camera Session (**6:30 p.m.**)
    - (i) Personnel Matters
    - (ii) Legal Matters
  - (d) Welcome to Open Session (**7:15 p.m.**)
  - (e) Agenda Additions/Deletions/Approval
  - (f) In Camera Report
  - \* (g) Memorial – Patti McCleister, Education Centre      R. Collver
  - (h) Presentations
  - (i) Delegations
- B – 1      Approval of Minutes**
- \* (a) August 26, 2013 (Regular Board Meeting)
  - \* (b) September 9, 2013 (Committee of the Whole No. 1)
  - \* (c) September 16, 2013 (Committee of the Whole No. 2)
- C – 1      Business Arising from Minutes and/or Previous Meetings**
- (a)
- D – 1      Director's Report**
- (a) Dynamic Classroom Management
  - (b) Student Support Leadership Initiative (SSLI)  
Mental Health Posters
- E – 1      Student Trustee's Report**
- F – 1      Committee Reports**
- \* (a) Committee of the Whole No. 1 — September 9, 2013      D. Werden
  - \* (b) Committee of the Whole No. 2 — September 16, 2013      C.A. Sloat
- G – 1      New Business**
- \* (a) Major Construction Update (FT2)      J. Gunn
  - \* (b) 2012-2013 Board Improvement Plan for Student      B. Blancher/  
Achievement Goals      A. Nesbitt/W. Baker
  - \* (c) 2013-2014 Draft Board Improvement Plan for Student      B. Blancher/  
Achievement      A. Nesbitt/S.

(over)

- Sincerbox
- \* (d) Effectiveness and Efficiency Review Report - STSBHN J. Gunn
- H - 1      **Other Business**
- \* (a) Summary of Accounts - August 2013 J. Gunn
  - \* (b) Special Education Advisory Committee Minutes – June 6, 2013 W. Baker
  - \* (c) Joint Occupational Health & Safety Committee - Inspection Report – June 2013 J. Gunn
  - \* (d) Joint Occupational Health & Safety Committee - Inspection Report – Summer 2013 J. Gunn
- I - 1      **Correspondence**
- \* (a) Trillium Lakelands District School Board
  - \* (b) Durham District School Board
  - \* (c) Minister of Education
  - \* (d) Minister of Education
- J - 1      **Adjournment**

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**Future Meetings** (held at the Education Centre unless noted otherwise)

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Education Week Committee	September 30, 2013, 4:15 p.m.	Joseph Brant Learning Centre – Pine Tree Room
Chairs' Committee	September 30, 2013, 5:45 p.m.	Director's Office
School Council Orientation Session	October 2, 2013, 6:15 p.m.	Waterford District High School
Special Education Advisory Committee	October 3, 2013, 6:30 p.m.	Board Room
Committee of the Whole No. 1	October 7, 2013, 7:15 p.m.	Board Room
School Council Orientation Session	October 9, 2013, 6:15 p.m.	Joseph Brant Learning Centre
Native Advisory Committee	October 15, 2013, 1:00 p.m.	Brantford Collegiate Institute
Grand Erie Parent Involvement Committee	October 17, 2013, 6:30 p.m.	Waterford District High School – Dogwood Room
Communications and Engagement Committee	October 21, 2013, 3:30 p.m.	Norfolk Room
Committee of the Whole No. 2	October 21, 2013, 7: 15 p.m.	Board Room
Student Senate	October 22, 2013, 10:30 a.m.	Board Room
Regular Board	October 28, 2013, 7:15 p.m.	Board Room



## **Memorial Statement**

### **Patti McCleister**

The Grand Erie District School Board was very saddened by the death of Patti McCleister who lost her battle with lung cancer on June 30<sup>th</sup> 2013. A former teacher, Patti brought her love of teaching and infectious enthusiasm for learning to her role as Training and Development Officer which she started in 2005. Her tireless effort and creativity ensured that the GEDSB's leadership activities were always well organized, meaningful and fun. She was one of a kind, and in her time at Grand Erie she not only tirelessly promoted professional development and leadership but she did it with style and grace. Never one to want the limelight, Patti worked tirelessly behind the scenes. Last year she was the recipient of the Ontario Principals Council "Above and Beyond" award and her description in her nomination for that award captures how important she was to the Grand Erie community:

She has a sense of purpose and drive. A belief in the organization and the strength of that organization can only be enhanced through the development of its members. Someone with the patience of Job. Someone with a belief in the human spirit. Someone with more than a positive attitude, but a positive demeanour, attitude and presentation, even in the face of the most basic repeated queries.

To say that Patti will be missed is an understatement. Her legacy will be not only felt in the portfolio that she so capably led but also in the minds and hearts of all she came in contact with in her role. In Patti's memory the Grand Erie Leadership Committee will be establishing a Leadership award in her name, given to a Grand Erie Staff member who has shown exemplary leadership.



**GRAND ERIE DISTRICT SCHOOL BOARD**

*Head Office, 349 Erie Avenue  
Brantford, ON N3T 5V3*

**Regular Board Meeting  
August 26, 2013, 7:15 p.m.**

**MINUTES**

**PRESENT:**

**Trustees:** R. Collver, Chair, J. Angus, D. Dean, E. Dixon, B. Doyle, A. Everets, C. Lefebvre, M. Macdonald, C.A. Sloat, D. Werden, K. Amy (Student Trustee), K. Manning (Student Trustee)

**Administration:** Director - J. Forbeck; Superintendents – D. Abbey, W. Baker, B. Blancher, J. Gunn, M. McDonald, A. Nesbitt, S. Sincerbox; Recording Secretary — D. Fletcher

**REGRETS:**

**Trustees:** B. Johnston.

**Administration:** Nil.

**A – 1 Opening**

**(a) Roll Call**

The meeting was called to order by Board Chair D. Dean at 6:30 p.m.

**(b) Declaration of Conflict of Interest**

Nil.

**(c) In Camera Session**

Moved by: R. Collver

Seconded by: C.A. Sloat

THAT the Board move into In Camera Session to discuss legal and personnel matters at 6:30 p.m.

**Carried**

**(d) Welcome to Open Session**

Board Chair R. Collver welcomed everyone to the Open Session at 7:24 p.m.

A welcome was extended to newly elected CUPE Local 5100 President Bill Papachristos.

(e) **Agenda Additions/Deletions/Approval**

Moved by: D. Werden

Seconded by: J. Angus

THAT the agenda be approved as printed.

**Carried**

(f) **In Camera Report**

Nil.

(g) **Memorials**

Nil.

(h) **Presentations**

Nil.

(i) **Delegation**

Nil.

**B – 1 Approval of Minutes**

(a) **June 24, 2013 (Regular Board Meeting)**

Moved by: J. Angus

Seconded by: C.A. Sloat

THAT the minutes of the Regular Board Meeting, held June 24, 2013 be approved.

**Carried**

(b) **July 8, 2013 (Special Board Meeting)**

Moved by: C.A. Sloat

Seconded by: E. Dixon

THAT the minutes of the Special Board Meeting, held July 8, 2013 be approved.

**Carried**

(c) **August 19, 2013 (Committee of the Whole Meeting)**

Moved by: C.A. Sloat

Seconded by: D. Dean

THAT the minutes of the Committee of the Whole Meeting held August 19, 2013 be approved.

**Carried**

## **C – 1 Business Arising from Minutes and/or Previous Minutes**

### **(a) Haldimand East Elementary – Accommodation Update (from May 13, 2013)**

The Board completed a review of elementary pupil accommodation for the Haldimand East review area in June 2011 resulting in the closure of Dunnville Central Public School effective September 1, 2012. At that time the Board also approved a motion that the Quality Accommodations Committee provide a report to the Board regarding accommodations in Haldimand East within three years.

In support of the June 2011 decision, the projected enrolment for the remaining schools was provided to the Board.

J. Gunn reviewed Table 1 “Haldimand East Enrolment and Capacity Utilization” which shows the projected enrolment as provided in 2011.

Table 2 “Haldimand East Enrolment and Capacity Utilization (updated August 2013) shows 887 (actual) for total review area for 2012-2013. In comparison, Table 1 shows 973 (projected) for 2012-2013.

In response to J. Angus, J. Forbeck explained that motions structured in 2011 and the decision made indicate that we must return for an enrolment update. In addition, trustees have recommended a secondary school Accommodation Review Committee (ARC) in the Haldimand County. A report at the Committee of the Whole Meeting No. 2 on September 16, 2013 will provide further information.

J. Angus is concerned with the number of students at Anna Melick and the cost effectiveness.

Some trustees agreed that there is a concern for two major accommodation reviews in one community.

A. Everets recommendation broadening the number of schools to include Rainham Central and J.L. Mitchener.

D. Werden inquired if the difference in projections of 30 to 40 students is a reflection of community or students moving to another system. J. Gunn noted the numbers are not yet tracked but can be, and that the forecast for 2012-2013 (Table 1) was only 1.5 years out. It can be tracked to show where the students in 2010-2011 have gone.

R. Collver agrees that timelines are important and has concerns with expanding the review area, but understands the reasoning.

Moved by: D. Werden

Seconded by: J. Angus

That the Grand Erie District School receive the report Haldimand East Elementary – Accommodation Update as information and request admin to bring forward recommendation on timelines and additional information at the Committee of the Whole No. 2 Meeting to be held on September 16, 2013.

**Carried**

## **D – 1 Director's Report**

J. Forbeck kicked off the start of the third year by showing the video of the Board's Multi-Year Plan. The video will be shown at the Director's Meeting on August 27, 2013 to administrators.

Funding was announced from the Ministry of Education to support First Nations, Inuit and Metis (FNMI) students in the Student Support Initiative, the Student Work Study at the secondary level and other re-engagement initiatives.

In response to M. Macdonald, J. Forbeck explained that provincial funds for FNMI students are provided according to the number of SELF-ID students. The funds are used to align with the Multi Year Plan.

A. Nesbitt spoke to both FNMI initiatives, \$17,009 for re-engagement of grade 12 and grade 12+, and \$35,000 in support of SSI projects in schools. He felt that both initiatives would align nicely with existing Student Success projects.

M. Macdonald and R. Collver would like to see support given to parents, and helping them to teach their child to read. Summer literacy is a good way to engage the parents in a positive way.

D. Dean acknowledged the challenge of finding ways to encourage parents to participate in those programs.

J. Forbeck highlighted some messages from the recent CODE Conference with George Zegarac, Assistant Deputy Minister of Education. Some of the items the Ministry will review this year would include revisions to Regulation 444/98, Teacher Education Program, and School Board Efficiencies rather than proceeding with school board amalgamation.

In response to J. Angus, J. Forbeck stated that the Assistant Deputy Minister confirmed more funds would be provided for the Parent Family Literacy Centres (PFLC) provincially.

Moved by: E. Dixon

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the Director's Report of August 26, 2013 as information.



**Carried****E – 1 Committee Reports****(a) Committee of the Whole – August 19, 2013**

Moved by: C.A. Sloat

Seconded by: D. Dean

THAT the Grand Erie District School Board approve the Committee of the Whole Report dated August 19, 2013 as follows:

**Carried****1. In Camera Report**

THAT the Grand Erie District School Board approve the recommendation for adding to the Replacement/Casual Principal and Vice-Principal List.

**2. Director's Report**

THAT the Grand Erie District School Board receive the Director's report of August 19, 2013 as information.

**3. 2013-2014 Committee of the Whole Board No. 1**

THAT the Grand Erie District School Board approve the proposed schedule for the Committee of the Whole No.1 Meetings for 2013-14.

**4. 2013-2014 Committee of the Whole No. 2**

THAT the Grand Erie District School Board approve the proposed schedule for the Committee of the Whole No.2 Meetings for 2013-14, as amended.

**5. 2013-2014 Regular Board**

THAT the Grand Erie District School Board approve the proposed schedule for the Regular Board Meetings for 2013-14.

**6. Approval of Identification, Placement and Review Committee (IPRC) Composition**

THAT the Grand Erie District School Board approve the Identification, Placement and Review Committee structure and jurisdiction as set out in the IPRC Terms of Reference included in Bylaw 8.

**7. Annual Operating Plans for 2013-2014**

THAT the Grand Erie District receive the Annual Operating Plans of Senior Administration for the school year 2013/14 as information.

**8. Correspondence**

THAT the Grand Erie District School Board receive correspondence as information.

**F – 1 New Business****(a) Major Construction Update**

The report includes updates on Lakewood Elementary (PDCS) Program Conversion, FDK Addition Projects 2013, FDK Retrofit Projects 2013, Cobblestone, Courtland and Walsh.

J. Gunn explained that the additions that have a “last minute” move in date are due to late site plan approval. Only so much preparation work can be done without site plan approval.

J. Gunn explained that teachers will be in classrooms on Tuesday September 3, 2013 at Dufferin and that facilities have been permitted to clean Lakewood Elementary School, as we wait for occupancy. It is expected that they be in there this week.

J. Gunn provided an update on emergency repair work to a portion of the school wall at Paris DHS that was found to have bulging masonry during a routine inspection this summer.

Facilities Services has completed the installation of equipment to support the Safe Welcome Program at all 42 schools.

R. Collver is impressed that all projects were completed on time and extends thanks and appreciation to the Facilities Department.

Moved by: J. Angus

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Major Construction Update as information.

**Carried**

**(b) OPSBA Membership for 2013-2014**

Moved by: D. Werden

Seconded by: D. Dean

THAT the Grand Erie District School Board approve the 2013-14 OPSBA Membership Fee of \$55,223 plus HST for payment.

**Carried**

**(c) Appending the Provincial Memorandums of Understanding in Principle**

M. McDonald reviewed the rational and background in regards to CUPE, ETFO and OSSTF Memorandums of Understanding (MOU).

J. Forbeck provided an update from the CODE Meeting attended by all Directors of Education. The Deputy of Minister and Assistant Deputy of Minister of Education stated that timelines were to be met by Boards.

They are asking that Boards only append portions detailed in the MOUs after January 1, 2013. Page two of all MOUs post January have pertinent sections that apply. Funding will not flow if deadlines are not met; other actions could also be taken.

In response to C. A. Sloat, M. McDonald stated that a working group that was established received data from school boards that included expenses incurred in the past. This data will help with future projected costs.

J. Gunn added that we can't tell at this point what those expenses are because although studies are being done looking at historical sick leave days, the Ministry had adjusted funding for replacement staff.

Moved by: D. Werden

Seconded by: J. Angus

As directed by the Ministry of Education, to receive full funding for the enhanced provisions in the provincially bargained Memorandums of Understanding, the Grand Erie District School Board agrees in principle to append the pertinent sections of: CUPE MOU dated May 10, 2013, the ETFO, MOU dated June 12, 2013, and the OSSTF MOU dated April 9, 2013, to their existing collective agreement.

**Carried**

## **G – 1 Other Business**

### **(a) Summary of Accounts – June 2013**

Presented as printed.

Moved by: D. Werden

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the Summary of Accounts for the month of June 2013 in the amount of \$8,398,932.38 as information.

**Carried**

### **(b) Summary of Accounts – July 2013**

Presented as printed.

Moved by: J. Angus

Seconded by: C. Lefebvre

THAT the Grand Erie District School Board receive the Summary of Accounts for the month of July 2013 in the amount of \$9,910,884.60 as information.

**Carried**

**H – 1 Correspondence**

Nil.

**I - 1 Adjournment**

Moved by: C.A. Sloat

Seconded by: C. Lefebvre

THAT the meeting be adjourned at 8:38 p.m.

**Carried**

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Board Chair, Rita Collver



**GRAND ERIE DISTRICT SCHOOL BOARD**

*Head Office, 349 Erie Avenue  
Brantford, ON N3T 5V3*

**Committee of the Whole Board No.1 Meeting  
September 9, 2013, 7:15 p.m.**

**MINUTES**

**PRESENT:**

**Trustees:** D. Werden, Committee Chair, J. Angus, R. Collver, D. Dean, B. Doyle, M. Macdonald, C.A. Sloat, K. Amy (Student Trustee), K. Manning (Student Trustee)

**Administration:** Director — J. Forbeck; Superintendents – D. Abbey, W. Baker, B. Blancher, J. Gunn, McDonald, A. Nesbitt, S. Sincerbox; Recording Secretary — D. Fletcher

**REGRETS:**

**Trustees:** E. Dixon, A. Everets, B. Johnston, C. Lefebvre

**Administration:** B. Blancher

**A – 1 Opening**

**(a) Roll Call**

The meeting was called to order by Committee Chair, D. Werden at 6:30 p.m. for the purposes of conducting the In Camera Session.

**(b) Declaration of Conflict of Interest**

Nil.

**(c) In Camera Session**

Moved by: C.A. Sloat

Seconded by: B. Doyle

THAT the Board move into In Camera Session to discuss Legal, Personnel and Property Matters at 6:30 p.m.

**Carried**

Open Session reconvened at 7:15 p.m.

**(d) Welcome to Open Session**

The Public Session meeting was called to order by Committee Chair, D. Werden, at 7:15 p.m.

(e) **Agenda Additions/Deletions/Approval**

Item D-1-a Property Matter was added to the In Camera agenda.

Moved by: J. Angus

Seconded by: D. Dean

THAT the agenda be approved as printed.

**Carried**

(f) **In Camera Report**

Nil.

**B – 1 Business Arising from Minutes and/or Previous Meetings**

Nil.

**C – 1 Director's Report**

J. Forbeck spoke about the importance of enrolment to the board and asked J. Gunn to provide a verbal update on enrolment as of Friday Sept 6, 2013.

J. Gunn stated that both elementary and secondary schools are indicating that enrolment is higher than what was projected for staff. A report with updated enrolment numbers will be provided at the Committee of the Whole No.2 Board Meeting on September 16, 2013. Accurate numbers for secondary schools are typically determined after one month of school has occurred.

J. Forbeck visited Lakewood Elementary and Dufferin Public School on the first day of school.

The Director met with staff, students and families at the newly formed school in Port Dover.

The Director visited Dufferin Public School, which is celebrating its one hundredth anniversary this year. The school received a new addition to accommodate Full-Day Kindergarten.

Thirty Parent Reaching Out (PRO) grants were announced. These grants encourage parents to become involved in their children's education and to help support student learning.

The Ministry has confirmed that October 11, 2013 will be a professional activity day.

The Canada's Outstanding Principal's Award program recognizes unique and crucial contributions of principals in publicly funded schools. More information can be found on the website.

R. Collver indicated that concerns have been brought to her attention from parents regarding gradual entry for children in Senior Kindergarten. She stated that the coterminous board and some other boards do not have gradual entry, and requested that this process be reviewed.

Some trustees agreed that they should be starting school the same day as the rest of the school and understood the hardships it provided to families in terms of childcare.

J. Forbeck stated the decision is made in the program department. The concerns brought forth at this meeting will be taken back for further discussion.

In response to R. Collver, A. Nesbitt explained the student success team, in collaboration with HR and Business Services began to track information last year for “high credits” (any credits over 34). Initial research last year showed the numbers were not overwhelming. HR and Business Services have incorporated this information into the staffing component this year.

In response to C.A. Sloat, A. Nesbitt agreed that the students do not pay for credits over 34; the cost is to the Board. Direction to the principals has been to share with the public that students are not paying for these credits.

Moved by: J. Angus

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Director's report of September 9, 2013 as information.

**Carried**

#### **D – 1 Bylaw/Policy/Procedure Consideration - Action/Decision Items**

(a) **BL5 Board and Committee of the Whole Board Meetings: Rules of Procedures**

J. Forbeck reviewed the proposed changes.

Discussion involved proposed wording for time and date of regulars meetings, taking the chair, resolutions, and re-introduction of a question.

It was agreed to refer back to Senior Administration for revising.

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the Grand Erie District School Board refer BL5 - “Board and Committee of the Whole Board Meetings: Rules of Procedures” to Senior Administration.

**Carried**

(b) **BL7 Committee of the Whole Board**

It was agreed to refer back to Senior Administration for revising.

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the Grand Erie District School Board refer BL7 - "Committee of the Whole Board" to Senior Administration.

**Carried**

(c) **F2 Budget Development Process**

J. Gunn reviewed the proposed changes.

Moved by: B. Doyle

Seconded by: J. Angus

THAT the Grand Erie District School Board forward Policy F2 - "Budget Development Process" to all appropriate stakeholders for comment to be received by November 29, 2013.

**Carried**

(d) **HR5 Harassment/Objectionable Behavior**

M. McDonald indicated that no revisions have been made to the policy.

The Annual Report directed to Board on harassment for 2012-2013 will be included in the Health and Safety Annual Report later on this year.

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the Grand Erie District School Board forward Policy HR5 - "Harassment/Objectionable Behavior" to all appropriate stakeholders for comment to be received by November 29, 2013.

**Carried**

(e) **SO26 Event Planning and Organization Policy**

J. Forbeck explained how this new policy was developed to provide direction for effective organization and planning of system events. The attached checklist details events that are School-Organized, System-Sponsored, System-Internal, School - Internal, Community Events and Ministry/Government events.

Moved by: D. Dean

Seconded by: R. Collver

THAT the Grand Erie District School Board forward Policy SO26 - "Event Planning and Organization Policy" to all appropriate stakeholders for comment to be received by November 29, 2013, as amended.

**Carried**



(f) **HR3 Staff Development Model**

M. McDonald reviewed one comment received regarding personal development.

Moved by: J. Angus

Seconded by: B. Doyle

THAT the Grand Erie District School Board approve HR3 – “Staff Development Model”.

**Carried**

(g) **P1 Special Education Guiding Principles**

S. Sincerbox presented the policy that was circulated for comment. The Special Education Advisory Committee (SEAC) reviewed the proposed changes at a meeting held September 5, 2013.

C.A. Sloat inquired if new plaques will be created when guiding principles are changed and discussed costs that would be incurred. She referred to other plaques that do not meet the visual identity policy.

J. Forbeck indicated that the Multi-Year Plan should be the most important visuals in school environment and agreed that if any plaques are re-produced, they would need to adhere to visual identity policy.

J. Angus addressed the need to focus on what schools are being asked to post.

R. Collver agreed that the Special Education and student achievement should be plaqued and on the wall.

D. Dean referred to the guiding principles and the importance to educate them is money well spent.

D. Werden stated that it was agreed to make changes on a “go ahead” basis, especially when the visual identity is considered.

Moved by: D. Dean

Seconded by: B. Doyle

THAT the Grand Erie District School Board approve P1 – “Special Education Guiding Principles”.

**Carried**

**D – 2 Administrative Procedure Consideration - Information Items**

(a) **FT101 Smoke-Free Environment**

J. Forbeck proposed the deletion of this administrative procedure as the only enhancement is about our vehicles.

D. Werden confirmed that legislation states that an employee cannot smoke in a company vehicle.

In response to B. Doyle, M. McDonald explained that teachers are required to leave board property to smoke.

B. Doyle queried how this would be enforced when some schools have smoking areas.

It was agreed that principals should be aware of this and to that this administrative procedure would not be deleted as it provides clarity of the legislation.

Moved by: J. Angus

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board forward Administrative Procedure FT101 – “Smoke-Free Environment” to all appropriate stakeholders for comment to be received by November 29, 2013.

**Carried**

#### **E – 1 Other Business**

- (a) Nil.

#### **F – 1 Correspondence**

- (a) **Minister of Education re: FNMI Framework**

In response to R. Collver, J. Forbeck indicated that the Data Report – Voluntary Aboriginal Self-Identification to be presented at the Committee of the Whole No.2 Board Meeting on September 16, 2013 will provide important data.

M. Macdonald provided an update of the Provincial Native Trustee meeting. The Minister of Education provided copies of “A Solid foundation” and discussed the Self-Identification program.

Discussion also involved how the province is constantly reviewing First Nations Metis Inuit (FNMI) Framework Implementation, which left Native Trustees to question whether the purpose is to help or to display the gaps. The report can be found on the Ministry website.

In response to D. Werden, M. Macdonald explained that 44% Self-Identified students were determined by the Ministry through Statistics Canada.

J. Forbeck will forward an electronic copy to all trustees.

(b) **Minister of Education re: Back to School**

R. Collver was disappointed in the letter as it does not acknowledge or support the hard work of trustees and school boards.

Moved by: J. Angus

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive correspondence as information.

**Carried**

**G – 1 Adjournment**

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the meeting be adjourned at 8:28 p.m.

**Carried**

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Committee of the Whole Board No. 1 Chair, Don Werden



**GRAND ERIE DISTRICT SCHOOL BOARD**

*Head Office, 349 Erie Avenue  
Brantford, ON N3T 5V3*

**Committee of the Whole Board No. 2 Meeting  
September 16, 2013, 7:15 p.m.**

**MINUTES**

**PRESENT:**

**Trustees:** C.A. Sloat, Committee Chair, R. Collver, D. Dean, E. Dixon, B. Doyle, A. Everets, M. Macdonald, D. Werden, K. Amy (Student Trustee), K. Manning (Student Trustee)

**Administration:** Director — J. Forbeck; Superintendents – D. Abbey, W. Baker, B. Blancher, J. Gunn, McDonald, A. Nesbitt, S. Sincerbox; Recording Secretary — D. Fletcher

**TELECONFERENCE:**

Trustee: J. Angus

**REGRETS:**

**Trustees:** B. Johnston, C. Lefebvre

**Administration:** Nil.

**A – 1 Opening**

**(a) Roll Call**

The meeting was called to order by Committee Chair, C.A. Sloat at 6:30 p.m. for the purposes of conducting the In Camera Session.

**(b) Declaration of Conflict of Interest**

Nil.

**(c) In Camera Session**

Moved by: R. Collver

Seconded by: D. Dean

THAT the Board move into In Camera Session to discuss Legal Matters at 6:30 p.m.

**Carried**

Open Session reconvened at 7:19 p.m.

(d) **Welcome to Open Session**

The Public Session meeting was called to order by Chair, C.A. Sloat, at 7:19 p.m.

(e) **Agenda Additions/Deletions/Approval**

Item B-1-C Legal Matter was added to the In Camera agenda.

Item D-2-f Regulation 274/12 was added. There will be no OPSBA report.

Moved by: D. Dean

Seconded by: B. Doyle

THAT the agenda be approved as amended.

**Carried**

(f) **In Camera Report**

Nil.

**B – 1 Business Arising from Minutes and/or Previous Meetings**

(a) **Haldimand Secondary School Accommodation Review (From May 13, 2013)**

J. Forbeck referred to the report that came to the Committee of the Whole No. 2 Meeting on May 13, 2013. This report is seeking a date for the first meeting of the Haldimand Secondary School Accommodation Review Committee.

Moved by: D. Dean

Seconded by: R. Collver

THAT the first meeting of the Haldimand Secondary School Accommodation Review Committee be set for 7:00 p.m. on Thursday, November 21, 2013 to be held at Cayuga Secondary School.

**Carried**

(b) **Haldimand East Elementary Accommodation Update (From August 26, 2013)**

J. Forbeck referred to August 2013 and the request from trustees to bring back an accommodation update regarding Haldimand East Elementary schools.

J. Gunn indicated that consideration was suggested in August to include Rainham and JL Mitchener. He referred to background, enrolment, utilization update and the boundary map.

The substantial decline of 45 students between 2011 and 2013 is due to the majority of decline in the cohorts of grades seven and eight and a smaller cohort of grades one and two coming in.

Data shows 10 students from the area that chose to attend schools in another board following the closing of Dunnville Central.

In response to D. Werden, J. Gunn explained that the students that live south and west of the river would cross at Cayuga to attend JL Mitchener. Students from Rainham area would require a further distance regardless of the path you would take.

A. Everets explained that the consideration of shifting boundaries and changing schools could be dependent on what happens with a secondary ARC and the impact on the feeder schools. She acknowledged that the Grand River is a challenge and is often seen as a natural boundary. Ten students, who have chosen to attend schools in the coterminous school board does not reflect a catastrophic shift in enrolment.

J. Angus remained concerned with low enrolment at several of those schools, and the decline in the grade eight cohorts. This is an indication that the population of school age children is declining. She agreed that senior administration needs to review and provide answers of timelines to move forward on this.

A. Everets requested more information regarding enrolment patterns be provided by the quality accommodations committee and recommended a report be provided in the spring of 2014. A secondary ARC and elementary ARC simultaneously in the Haldimand Community would be unreasonable.

R. Collver indicated that spring 2014 would be too late and would not be serving students well.

In response to D. Dean, J. Gunn explained that it is more cost effective for the transportation system to have all students from within an elementary school boundary feed into the same secondary school. The time may come when we need to consider splitting boundaries, but currently, all Haldimand East Elementary area schools feed into Dunnville Secondary. A review of secondary schools should be completed prior to re-evaluating the boundary for J.L. Mitchener and Rainham.

Moved by: A. Everets

Seconded by: J. Angus

THAT the Grand Erie District School Board refer this report to the Quality Accommodations Committee and Senior Administration for report to come back in March 2014.

**Carried**

**C – 1 Director's Report**

J. Forbeck was pleased to share news that the Lifelong Learning Week has been designated from September 16-20, 2013. GELA Cosmetology Teacher Karen Haggarty was featured in the news and recognized for her commitment to lifelong learning.

GELA Open Houses are on Tuesday September 17, 2013 at St. Leonard's Office (Caledonia), Wednesday September 18, 2013 at City Centre (Brantford), and on September 19, 2013 at Simcoe Town Centre (Simcoe).

The Continuing Education Adult program through GELA shows success with 242 graduates in 2012 and 278 graduates in 2013. This shows a 44% increase from June 2011 where GELA had 194 adult day students graduates.

Students and staff will take part in the third annual Global Day of Dignity on September 19, 2013. Students and staff will come together to share their dignity stories and create an action plan to implement a school-based event focused on the principles of equity, dignity and diversity.

The Education Quality Accountability Office (EQAO) will release achievement results of the 2012-2013 assessments of reading, writing and mathematics for students in the primary grades and junior division on September 18, 2013.

Results from the grade 9 mathematics and the Ontario Secondary School Literacy Test (OSSLT) will be announced on September 25, 2013.

North Ward School and Glen Morris Central Public School students will visit the Keg Lane Fair to participate in a variety of interactive workshops and hear a variety of speakers based on educating students about their rural roots. This year the fair celebrates its' 100<sup>th</sup> anniversary.

Moved by: D. Dean

Seconded by: D. Werden

THAT the Grand Erie District School Board receive the Director's Report of September 16, 2013 as information.

**Carried**

**D – 1 New Business – Action/Decision Items****(a) Appointment of Alternate SEAC Member**

S. Sincerbox advised that a letter from Contact Brant was brought forth to the Special Education Advisory Committee Meeting on September 5, 2013 nominating an alternative representative from Contact Brant.

Moved by: D. Dean

Seconded by: B. Doyle

THAT the Grand Erie District School Board approve LeeAnn Boswell as Contact Brant's alternate SEAC representative until November 2014.

**Carried**

## **D – 2 New Business – Information Items**

### **(a) Enrolment Update**

J. Gunn reviewed the enrolment report as of Friday September 13, 2013. This report indicates an early representation of enrolment for the school year.

2013-2014 projected Average Daily Enrolment (ADE) numbers for elementary show 16,877.50 with an actual of 17,093.50 which shows an increase of 216 students.

The secondary schools show projected Full-time Equivalent (FTE) of 9,608.3 by October 31, 2013. The revised with September/13 actuals shows 9,579.5 with a decrease of 28.8 students. We should have 9600 students as projected once all Turning Point Programs are reported.

Moved by: E. Dixon

Seconded by: D. Werden

THAT the Grand Erie District School Board receive the Enrolment Update as information.

**Carried**

### **(b) Data Report – Voluntary Aboriginal Self-Identification (SO16)**

J. Forbeck indicated that during the 2011-2012 school year Grand Erie approved a revision to the Aboriginal Voluntary Self-Identification Policy (SO16) and Procedure (SO 132). The major change was to align with Ministry direction to include tuition agreement students within the First Nation category and not differentiate as has been done in the past. This report highlights the Number of Students – Self-Identification and Tuition Agreement.

In response to C.A. Sloat, J. Forbeck explained that tuition agreement students are automatically included in the voluntary self-identification statistics by virtue of where they live.

Moved by: A. Everets

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the "Data Report - Voluntary Aboriginal Self-Identification" as information.

**Carried**



(c) **Data Report – Supervised Alternative Learning (SAL) Annual Report (P104)**

A. Nesbitt explained that under regulation 374 / 10, the purpose of Supervised Alternative Learning (SAL) is to provide students 14 to 17 years old who have significant difficulties with regular attendance at school with an alternative learning experience and individualized plan to enable the student to progress toward obtaining an Ontario Secondary School Diploma or achieving his or her other educational and life goals. This program helps to maintain a learning connection between school and student throughout a planned period of time.

The report provided a percentage of students by age profile, student participation by activity, student enrolment, credit summary, cumulative data summary analysis and summary.

Approximately 70,000 credits were earned last year overall in secondary schools last year and 215.5 credits earned in the SAL program.

In response to D. Dean, A. Nesbitt explained that students in the 17-18 year age category represent approximately 41% of those students registered in SAL in the second semester last year. Employment competes significantly with engagement in courses achievement in this age group.

J. Angus stated that it is very important to recognize that students in the SAL program often experience complex things in their lives, which may be the potential reasons for the decrease.

Moved by: D. Werden

Seconded by: R. Collver

THAT the Grand Erie District School Board receive the report, “Supervised Alternative Learning”, as information.

**Carried**

(d) **Email Standards**

J. Forbeck reviewed the Email Standards Report as prepared by a Board Standing Committee – Communications and Community Engagement Committee. It is being recommended that these standards become an administrative memo and is presented to principals and communicated to community stakeholders.

In response to R. Collver, J. Forbeck explained that the communication plan for consultation with parents and stakeholders will begin with principals and trustees feedback. An administrative memo can be changed as needed.

D. Dean does not support receiving this document as it is written.

D. Werden suggested that anyone with access to the GEDSB email system should be part of the communication plan.

R. Collver recommended reducing the document for ease of reading and requests to review it prior to being an admin memo.

J. Forbeck encouraged trustees to forward any comments to S. McKillop.

Moved by: R. Collver

Seconded by: D. Werden

THAT the Grand Erie District School Board receive “Email Standards Report” as information.

**Carried**

(e) **Ontario’s Education Strategy**

J. Forbeck referred to communication from the Minister of Education regarding a toolkit for public consultation entitled “From Great to Excellent – The Next Phase in Ontario’s Education Strategy”.

On September 26, 2013 Board Chairs, Directors and local community leaders will be invited to a regional consultation event in London. In addition, student trustees are encouraged to invite students.

M. Macdonald had the opportunity to participate in the program as a Native Trustee, and on the Ministry Advisory Council on Special Education.

J. Forbeck referred to the seven questions.

It was suggested that the consultation can be put on the website for stakeholder feedback. It can also be discussed at school council visits, Grand Erie Parent Involvement Committee (GEPIC) meetings, Special Education Advisory Committee (SEAC) meetings and school council orientations.

Moved by: R. Collver

Seconded by: M. Macdonald

THAT the Grand Erie District School Board receive the Ontario’s Education Strategy Report as information.

**Carried**

(f) **Regulation 274/12**

D. Dean indicated that he has been contacted by a grandparent within the Toronto system who is interested in engaging school councils in pursuit of rescinding Regulation 274/12.

As a board, numerous actions have been taken to support this with no response. Discussion involved on engaging school councils to communicate with this person. It was agreed that a draft letter stating that the board’s perspective would be sent to trustees for feedback prior to going to school councils. It would be the decision of the school councils to contact this person.

Letters previously sent to the Ministry from the Board of Trustees may also be included as background information.

It was also recommended that a trustee would reach out to learn more about this person.

M. Macdonald stated that Lisa MacLeod, Education Critic for the Progressive Conservatives indicated that the PCs were going to table a motion in provincial parliament in the next few weeks to rescind Regulation 274/12.

**E – 1 Other Business**

**(a) OPSBA Report**

No Report. D. Werden requested that any feedback from trustees should be forwarded to him prior to the next OPSBA meeting.

**F – 1 Correspondence**

(a) Nil.

**G – 1 Adjournment**

Moved by: M. Macdonald

Seconded by: D. Dean

THAT the meeting be adjourned at 8:36 p.m.

**Carried**



## **GRAND ERIE DISTRICT SCHOOL BOARD**

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**TO:** J. Forbeck, Director of Education & Secretary

**FROM:** D. Werden - Committee of the Whole Board No.1

**RE:** **Committee of the Whole Board No. 1 Report**

**DATE:** September 30, 2013

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**Recommended Action:** It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
THAT the Grand Erie District School Board approve the Committee of the Whole Board No. 1 Report,  
dated September 30, 2013, as follows:

1. **Director's Report**  
THAT the Grand Erie District School Board receive the Director's Report of August 19, 2013 as information.
2. **BL5 Board and Committee of the Whole Board Meetings: Rules of Procedures**  
THAT the Grand Erie District School Board refer BL5 - "Board and Committee of the Whole Board Meetings: Rules of Procedures" to Senior Administration.
3. **BL7 Committee of the Whole Board**  
THAT the Grand Erie District School Board refer BL7 - "Committee of the Whole Board" to Senior Administration.
4. **F2 Budget Development Process**  
THAT the Grand Erie District School Board forward Policy F2 - "Budget Development Process" to all appropriate stakeholders for comment to be received by November 29, 2013.
5. **HR5 Harassment/Objectionable Behavior**  
THAT the Grand Erie District School Board forward Policy HR5 - "Harassment/Objectionable Behavior" to all appropriate stakeholders for comment to be received by November 29, 2013.
6. **SO26 Event Planning and Organization Policy**  
THAT the Grand Erie District School Board forward Policy SO26 - "Event Planning and Organization Policy" to all appropriate stakeholders for comment to be received by November 29, 2013, as amended.
7. **HR3 Staff Development Model**  
THAT the Grand Erie District School Board approve HR3 - "Staff Development Model".

8. **P1 Special Education Guiding Principles**  
THAT the Grand Erie District School Board approve P1 – “Special Education Guiding Principles”.
9. **FT101 Smoke-Free Environment**  
THAT the Grand Erie District School Board forward Administrative Procedure FT101 – “Smoke-Free Environment” to all appropriate stakeholders for comment to be received by November 29, 2013.
10. **Correspondence**  
THAT the Grand Erie District School Board receive correspondence as information.

Respectfully submitted,

Don Werden, Chair  
Committee of the Whole Board No. 1



## Event Planning and Organization

**Board Received:**

**Review Date:**

### **Policy Statement:**

Events and activities held at Grand Erie District School Board events should further the mission, vision, and belief statements of the Board. When planning an event, staff must follow the Event Planning and Organization Policy to ensure the event is coordinated in a professional manner that reflects the positive image of the Board.

### **Accountability:**

1. Frequency of Reports – as needed
2. Severity Threshold – as needed
3. Criteria for Success –system stakeholders consistently adhere to the policy to guide event planning and organization. Events are successful for attendees because of good planning and organization.

### **Definitions**

**Event:** An event is a function or reception held in a school or in the system coordinated by either staff members or representatives from community organizations that require representation from Grand Erie District School Board Trustees, Senior Administration and/or a designate.

**Event Types:** There are six types of events that meet the definition and support the policy statement: School-Organized Event, System-Sponsored Event, School-Internal Event, System-Internal Event, Community Event, and Ministry/Government Event.

**Event Leads:** An Event Lead is a Grand Erie staff member who is on the planning team. This individual is responsible for consulting with the Principal and following this Policy to ensure events are executed in a consistent manner.

**Event Planning and Organization Checklist:** Examples of events within each Event Type and a reference of helpful tips to assist the Event Lead in his or her planning can be found in the Communications and Community Relations section on the Staff Portal.

**Official Representation:** The Director of Education or designate should be invited to appear on behalf of the Administration and the Chair of the Board or designate should appear on behalf of the Board of Trustees.

### **Procedures**

**1.0 Event Planning and Organization Checklist:** The Event Planning and Organization Checklist will assist in the event planning process. The checklist outlines all Event Types with examples, who should be invited, who speaks and who typically leads the event. Additional information is included such as Audio/Visual considerations, signage, and other resources to execute a successful event.

**2.0 Invitations:** The Chair of the Board, Trustees, the Director of Education and Senior Administration will receive an invitation from the Event Lead.

**2.1 Invitation to Politicians:** Regardless of the Event Type, when a politician from the Municipal, Provincial or Federal level is invited to a school for a non-instructional event, the local Trustee(s) and the Chair of the Board must be invited to attend.

**3.0 Role of the Manager of Communications and Community Relations:** The Manager of Communications and Community Relations must be advised of all events that Trustees and Senior Administration are invited with the exception of the School-Internal and System-Internal events.

The Manager of Communications and Community Relations will lend support and advice to all Event Leads and act as the Event Lead for all System-Sponsored Events.

**4.0 Media Protocol:** All events that require members of the media to attend are to be submitted through the “Submit an Event” feature on the Board’s website to be included in a weekly notification to the media. Visit the Community Tab at [granderie.ca](http://granderie.ca) and click on Newsroom to find the “Submit an Event” form and to submit the event.

Media are welcome to attend events that are publicized in ways other than the “Submit an Event” process. When they attend, the Manager of Communications and Community Relations should be informed.

Conveners, physical education teachers and coaches are welcome to complete the “Submit an Event” process to further enhance the communication of athletic/sporting events. Often, routine athletic/sporting events are shared directly with the reporters by the organizers and therefore are exempt.

**5.0 Speaking Order:** The following speaking order should be adhered to when possible:

1. Principal or Event Lead from the host school/organizing committee is the emcee
2. Chair of the Board and/or designate delivers remarks
3. Director of Education and/or designate delivers remarks
4. Dignitary (In order: Municipal, Provincial, and Federal) delivers remarks
5. Partner(s), or third-party stakeholder(s) including parents deliver remarks

#### **Board Resources**

- Bylaw No. 19 – Board Logo, Grand Erie Name, and Grand Erie Design Banner
- SO 25 – Visual Identity Policy
- Administrative Procedure F104 – Board Advertising



## GRAND ERIE DISTRICT SCHOOL BOARD

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**TO:** J. Forbeck, Director of Education & Secretary

**FROM:** C.A. Sloat, Chair — Committee of the Whole Board No. 2

**RE:** **Committee of the Whole Board No. 2 Report**

**DATE:** September 30, 2013

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**Recommended Action:** It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
THAT the Grand Erie District School Board approve the Committee of the Whole Board No. 2 Report,  
dated September 30, 2013 as follows:

1. **Haldimand Secondary School Accommodation Review**  
THAT the first meeting of the Haldimand Secondary School Accommodation Review Committee be set for 7:00 p.m. on Thursday, November 21, 2013 to be held at Cayuga Secondary School.
2. **Haldimand East Elementary Accommodation Update**  
THAT the Grand Erie District School Board refer this report to the Quality Accommodations Committee and Senior Administration for report to come back in March 2014.
3. **Director's Report**  
THAT the Grand Erie District School Board receive the Director's report of September 16, 2013 as information.
4. **Appointment of Alternate SEAC Member**  
THAT the Grand Erie District School Board approve LeeAnn Boswell as Contact Brant's alternate SEAC representative until November 2014.
5. **Enrolment Update**  
THAT the Grand Erie District School Board receive the Enrolment Update as information.
6. **Data Report – Voluntary Aboriginal Self-Identification (SO16)**  
THAT the Grand Erie District School Board receive the “Data Report - Voluntary Aboriginal Self-Identification” as information.
7. **Data Report – Supervised Alternative Learning (SAL) Annual Report (P104)**  
THAT the Grand Erie District School Board receive the report, “Supervised Alternative Learning”, as information.
8. **Email Standards**  
THAT the Grand Erie District School Board receive “Email Standards Report” as Information.



9. **Ontario's Education Strategy**

THAT the Grand Erie District School Board receive the Ontario's Education Strategy Report as information.

Respectfully submitted,

C.A. Sloat, Chair,  
Committee of the Whole Board No. 2



## GRAND ERIE DISTRICT SCHOOL BOARD

TO: John Forbeck, Director of Education & Secretary

FROM: Jamie Gunn, Superintendent of Business & Treasurer

RE: **Major Construction Update**

DATE September 30, 2013

**Recommended Action:** It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
 THAT the Grand Erie District School Board receive the Major Construction Update as information.

### **LAKEWOOD ELEMENTARY (PDCS) PROGRAM CONVERSION**

Major renovations to all program spaces includes: new flooring, paint, and millwork. Updated FDK spaces include cubbies and age/height appropriate low tack/white boards and sinks. Washrooms also provided in FDK classrooms. Boys and Girls washrooms also updated with new partitions and paint.

- School in use
- Minor contract deficiencies being completed.

### **FDK ADDITION PROJECTS - 2013**

#### **Bloomsburg**

- Occupancy achieved August 15<sup>th</sup>

#### **Brier Park**

- Occupancy achieved August 16<sup>th</sup>

#### **Cedarland**

- Occupancy achieved week of Sept 16, 2013
- Minor deficiencies outstanding

#### **Dufferin**

- Occupancy achieved week of September 23, 2013
- Controls/security connections on-going
- Site work complete, application for SPA securities on-going

#### **Greenbrier**

- Occupancy achieved week of Sept 16, 2013
- Flooring ON-HOLD for concrete curing (moisture content too high for manufacturers installation), likely to be installed during Christmas break.

#### **Teeterville**

- Occupancy achieved August 15<sup>th</sup>

**FDK RETROFIT PROJECTS – 2013**

**Centennial Grand Woodlands**

- Occupancy achieved week of August 23, 2013

**Cobblestone**

- Occupancy achieved week of August 23, 2013

**Courtland**

- Occupancy achieved August 15<sup>th</sup>

**Walsh**

- Occupancy achieved August 15<sup>th</sup>
- Additional power requirements to be added
- Some millwork to be adjusted by request of teaching staff

**Total Approved Capital provided by the Ministry for all 2013 (Year 4) FDK additions and retrofit projects is \$4,559,285.**

Respectfully submitted,

Jamie Gunn  
Superintendent of Business & Treasurer



## GRAND ERIE DISTRICT SCHOOL BOARD

TO: John Forbeck, Director of Education and Secretary

FROM: Brenda Blancher, Superintendent of Education  
 Andy Nesbitt, Superintendent of Education  
 Wayne Baker, Superintendent of Education

RE: **2012-13 Board Improvement Plan for Student Achievement Goals**

DATE: September 30, 2013

**Recommended Action:** Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
 THAT the Grand Erie District School Board receive the 2012-13 Board Improvement Plan for Student Achievement Goals report as information.

### Background

In late August the 2013 EQAO results were released. Those results along with final report card data are currently being reviewed. In terms of our 2012-13 BIPSA goals we can provide the following update:

### 2012-13

#### **SMART Goal - Improve achievement at Level 3 & 4 in Reading**

- Primary - we will improve our result from 58% to 60%
- Junior - we will maintain our gains and work towards a 2% increase in scores to 73%

#### **Outcome:**

- 2013 EQAO Data
  - Reading Gr. 3 – 62% of participating students achieved Level 3 or 4
  - Reading Gr. 6 – 70% of participating students achieved Level 3 or 4

#### **Observations**

- We exceeded our goal in Primary and missed our goal in Junior while still maintaining achievement at 70%
- The continued improvement we see in Primary Reading reflects an ongoing focus on comprehensive literacy
- In terms of cohort data we see a 11% gain in Reading scores from when this same group of students was in Grade 3
- 63% of our schools did see an improvement in Primary Reading scores from 2012 (up from 36% in 2012) including an improvement trend in 56% of our Compensatory Education schools
- 40% of our schools saw an improvement in Junior Reading scores from 2012 including 38% of our Compensatory Education schools
- We will continue with our focus on early primary literacy and intervention strategies
- We now need to unpack the data by school, cohort and gender to learn more

**SMART Goal1 - Improve achievement at Level 3 & 4 in Writing****Writing**

- Primary - we will improve our result from 66% to 68% or above
- Junior - we will improve our result from 62% to 64% or above

**Outcome:**

- 2013 EQAO Data
  - Writing Gr. 3 - 68% of participating students achieved Level 3 or 4
  - Writing Gr. 6 - 66% of participating students achieved Level 3 or 4

**Observations**

- We met our target in Primary and exceeded our target in Junior
- We continue to show a trend of improvement over time
- In the Primary division, 55% of our schools showed improvement, including an improvement trend in 50% of our Compensatory Education schools
- In the Junior division 58% of our schools showed improvement, including an improvement trend in 63% of our Compensatory Education schools
- Our collaborative inquiry initiatives in this area are proving effective and we will continue to monitor implementation across the system
- Some schools are not showing an improvement trend in this area and we will be working with those schools to analyse EQAO data to determine focus areas for School Improvement Plans

**SMART Goal - Improve achievement at Level 3 & 4 in Math**

- Primary - we will improve our result from 58% to 60% or above
- Junior - we will improve our result from 47% to 50% or above

**Outcome:**

- 2013 EQAO Data
  - Math Gr. 3 – 59% of participating students achieved Level 3 or 4
  - Math Gr. 6 – 48% of participating students achieved Level 3 or 4

**Observations**

- Need to recognize that while our scores are not where we would like to see them, 50% of our schools improved in Primary Math and 52% of our schools improved in Junior Math
- 44% of our Compensatory Education schools improved in both Primary and Junior Math
- Provincial EQAO results in math continue to be a concern and this will be an area of focus for the Ministry of Education
- We will analyze all of the data to determine trends in math strand achievement
- We recognize the need to pinpoint the needs of students early so that appropriate intervention strategies can be put in place
- Our System Implementation and Monitoring (SIM) and our School Support Initiative Junior/Intermediate will help school teams focus on the most urgent learning need which in many schools will be math

We are pleased with the gains we made in Primary Reading and Writing and in Junior Writing.

The Elementary Program team will do a thorough investigation of the Individual Student Data and Item Information reports that EQAO has recently provided in order to determine where the major challenges were on each of the EQAO assessments. The results of this investigation will direct our Professional Learning and Capacity Building for the 2013-14 school year.

Our collaborative inquiry initiatives, most notably System Implementation and Monitoring and SSI J/I are showing an impact on student achievement. Of the SIM schools that demonstrated full implementation of the collaborative inquiry process, 82% improved on the EQAO component connected to their school area of focus. For SSI J/I schools, 6 out of the 8 schools improved on the EQAO component connected to their target area.

### **Student Success / Secondary Program**

#### **SMART Goal: Improve achievement in credit accumulation.**

- Target:**
- Accumulation of 8/8 credits in Grade 9 will increase from 82% to 84%
  - Accumulation of 16/16 credits in Grade 10 will increase from 69% to 71%
- Outcome:**
- Accumulation of 8/8 credits in Grade 9 decreased from 82% to 81%
  - Accumulation of 16/16 credits in Grade 10 increased from 69% to 74%

#### **Observations:**

- Credit accumulation decreased by 1% for 8/8 credits in Grade 9 and increased 5% for 16/16 in Grade 10 which exceeded the target of 2%
- Although we have experienced a 1% decrease for 8/8 credit accumulation, we have maintained a 12% improvement over the last four years
- Credit accumulation has improved 18% over the last four years for 16/16
- There has been a decrease in the gap between the highest and lowest performing schools with credit accumulation
- We are making significant gains in both Grade 9 and Grade 10 credit accumulation with some schools meeting or exceeding the provincial average of 16/16 credit accumulation

#### **SMART Goal: Improve achievement in Grades 9-12 mathematics. Program and instruction will focus on problem-solving and an understanding of how students learn mathematics.**

**Target:** By June 2013, students achieving level 3 or 4 in EQAO's Grade 9 Assessment of mathematics will increase

- Participating students in applied grade 9 math will improve from 46% to 48% achieving the provincial standard
- Participating students in academic grade 9 math will improve from 79% to 81% achieving the provincial standard

#### **Outcome:**

- Participating students in applied grade 9 math remained at 46% achieving the provincial standard
- Participating students in academic grade 9 math improved from 79% to 82% achieving the provincial standard

**Observations:**

- Results for participating students within the grade 9 academic pathway have continued our trend of improvement with an increase of 3%, from 79-82%, which represents the highest achievement level in the last five years
- Results for participating students within the grade 9 applied pathway have remained consistent with provincial results
- 82% of participating students within the academic pathway achieved level 3 or 4
- Five year trend data in fully participating academic results indicates an increase of 7% from 75% to 82%
- Five year trend data for fully participating students within the applied pathway indicates a 7% increase from 39% to 46%
- Many of our SSI projects have a mathematics focus and this has had a significant impact on student achievement

**SMART Goal: Improve achievement in literacy to support credit accumulation and graduation rates.**

**Target:** By June 2013, students in Grade 10 Applied English achieving the Literacy Graduation Requirement on the Grade 10 OSSLT will increase from 52% to 54%

**Outcome:** Students in Grade 10 Applied English achieving the Literacy Graduation Requirement on the Grade 10 OSSLT decreased from 52% to 46%

**Observations:**

- Although we did not achieve this target for students within the applied pathway, the percentage of fully participating students within the applied and locally developed pathway has exceeded provincial participation rates
- Overall, the OSSLT results have decreased by 3%
- A Grade 10 applied level literacy mapping project has been introduced. The project will build on the framework which was established last year.
- In planning for the current 2013-2014 BIPSA, schools have begun to collect in-year data based on an OSSLT practice test which assesses the seven competencies found on the OSSLT and in Grade 9 and 10 Curriculum. This data will inform instruction and focus remediation.

**SMART Goal: Improve achievement in Grades 3-8 mathematics. Program and instruction will focus on problem-solving and investigation of important mathematical concepts (multi-year plan)**

**Target:** By June 2013, students achieving level 3 or 4 in mathematics on their report cards will increase

- Grade 7: 65% - 67%
- Grade 8: 66% - 68%

**Outcome:**

- Grade 7: 65% - 66%
- Grade 8: 66% - 64%

**Observations:**

- Although this target was not attained, supporting student learning in grades 7 and 8 mathematics remains a key collaborative focus. Improving student achievement in mathematics from level 2 to levels 3/4 is significant as the EQAO Grade 9 Assessment of Mathematics measures success by students reaching level 3 or higher.
- A significant amount of in-service was provided for intermediate teachers in First Steps in Math; this in-service will continue in 2013-2014 and the Cross-Panel Resource for Math (CPR-M) will be implemented

- Some of the SSI-JI schools will focus their projects on improving student achievement in mathematics

### **Special Education Goals for Elementary 2012-13**

**Special Education SMART Goal: Improved achievement at Levels 3 & 4 in Grades 3 and 6 EQAO for fully participating students with Special Education needs (excluding Gifted):**

Gr. 3 Reading -- We will improve our result from 23% to 25%

Gr. 3 Writing -- We will improve our result from 48% to 50%

Gr. 3 Mathematics -- We will improve our results from 30% to 32%

Gr. 6 Reading -- We will improve our result from 43% to 45%

Gr. 6 Writing -- We will improve our result from 37% to 39 %

Gr. 6 Mathematics -- We will improve our result from 24% to 26%

#### **Outcome:**

- 2013 EQAO Data – Fully-participating students with Special Education Needs at Levels 3 & 4:
  - Reading Gr. 3: 38% – results increased 15%
  - Writing Gr. 3: 49% – results increased 1%
  - Math Gr. 3: 30% – results did not change from the previous year
  - Reading Gr. 6: 46% – results increased 3%
  - Writing Gr. 6: 39% – results increased 2%
  - Math Gr. 6: 23% – results decreased 2%

#### **Observations**

- Gains for students with Special Education needs were realized in all other areas of Grades 3 & 6 EQAO testing, with the exception of Math.
- We are particularly encouraged by the gains for students with Special Education needs in Grade 3 Reading, up 10% from 2010-11 and Grade 6 Reading, up 10% since 2010-11.
- Continued improvement is noted in Grade 3 Writing, up 9% since 2010-11, and Grade 6 Writing, up 7% since 2010-11.
- For Grade 3 Math, results have increased 1% for Levels 3 & 4 since 2010-11. For Grade 6, results have decreased 1% since 2010-11.
- A slowing trend for Grade 3 Math continues, with a 1% increase in Levels 3 & 4 results since 2010-11. For Grade 6, results have decreased 1% since 2010-11.
- We now need to examine the data by school, cohort and exceptionality to learn more.
- We also need to examine the data connected to movement of students from Levels R and Level 1 to Level 2, Individual Education Plans, the provision of accommodations, and the degree to which students with Special Education needs are accessing Assistive Technology, such as text to speech /speech to text software.

### **Special Education Goals for Student Success / Secondary Program 2012-13**

**Special Education SMART Goal: To improve Levels 3 & 4 EQAO assessment results for students with Special Education needs taking Grade 9 Applied Math from 28% to 30%, and to improve Levels 3 & 4 EQAO assessment results for students with Special Education needs taking Grade 9 Academic Math from 75% to 77% or above.**



**Outcome:**

- 2012 - 2013 EQAO Data for Grade 9 Assessment of Mathematics – results for students with Special Education needs at Levels 3 & 4
  - Applied Grade 9 Math, 33% – results increased 5%
  - Academic Grade 9 Math, 77% – results increased 2%

**Observations:**

- Success rates in Applied Math mirror the results achieved in 2010-11. Results in Academic Math have increased by 6% since 2010-11.
- The EQAO assessment continues to be challenging for students with Special Education needs at the Applied Level, although increases in the rates of credit accumulation for Grade 9 students with Special Education needs are encouraging (up from 55% in 2010-11 to 63% in 2012/13).
- We now need to examine the data by school, cohort and exceptionality to learn more.
- We also need to examine the data connected to Individual Education Plans, the provision of accommodations, and the degree to which students with Special Education needs are accessing Assistive Technology, such as text to speech /speech to text software.

**Special Education SMART Goal: To improve success rates by 2% for first time eligible students with Special Education needs (excluding Gifted) on the OSSLT from 37% to 39% or above.**

**Outcome:** Success rates for first time eligible students with Special Education needs decreased 10% to 27%.

**Observations:**

- There has been a 7% decrease in the percentage of successful students with Special Education needs since 2010-11.
- We now need to disaggregate the data by school, cohort and exceptionality to learn more. We are particularly interested in results for students with Learning Disabilities who comprise 39% of the overall population identified as Exceptional in Grand Erie, and who possess above to above average ability.
- We need to examine the data connected to Individual Education Plans, the provision of accommodations, and the degree to which students with Special Education needs are accessing Assistive Technology, such as text to speech /speech to text software.

**Special Education SMART Goals: to improve credit accumulation rates for students with Special Education needs:**

- Accumulation of 8/8 credits in Grade 9 from 59% to 61% or above
- Accumulation of 16/16 credits in Grade 10 from 38% to 40% or higher

**Outcome:**

- Grade 9: 65% of students with Special Education needs achieved 8 or more credits by the end of Grade 9.
- Grade 10: 69% of students with Special Education needs achieved 16 or more credits by the end of Grade 10.

**Observations:**

- Results in Grade 9 are up 10% since 2010-11, and results in Grade 10 are up 39% from 2010-11.
- We need to examine the data by school, cohort and exceptionality to learn more.
- We need to examine pass rate data to determine those courses where students with Special Education needs continue to struggle, as well as examine the data connected to Individual Education Plans, the provision of accommodations for instruction, assessment and evaluation, and the degree to which students with Special Education needs are accessing Assistive Technology, such as text to speech /speech to text software as part of their daily classroom practice.

Respectfully submitted,

Wayne Baker  
Superintendent of Education

Brenda Blancher  
Superintendent of Education

Andy Nesbitt  
Superintendent of Education



## GRAND ERIE DISTRICT SCHOOL BOARD

TO: John Forbeck, Director of Education and Secretary

FROM: Brenda Blancher, Superintendent of Education  
 Andy Nesbitt, Superintendent of Education  
 Scott Sincerbox, Superintendent of Education

RE: **2013-14 Board Improvement Plan for Student Achievement - Draft**

DATE: September 30, 2013

**Recommended Action:** Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
 THAT the Grand Erie District School Board receive the draft 2013-14 Board Improvement Plan for Student Achievement as information.

### Background

The Grand Erie Board Improvement Plan for Student Achievement team began meeting in June 2013 to plan the development of the 2013-14 Board Improvement Plan. Each portfolio met individually to review and analyze data as it became available and then the whole BIPSA team reconvened in early September to begin the process of developing our plan.

### Additional Information

At this point in the school year our plan is in draft format. Our next step is to take feedback on the draft from Trustees and school administrators. Through Director's Meetings in September, the draft BIPSA was shared with school administrators for input and for the purposes of informing school improvement planning.

The plan that will be submitted to the Student Achievement Division will come to the Committee of the Whole 2 meeting in October for a final review. The final plan will be submitted to the Ministry on October 31<sup>st</sup>,

Slides outlining the draft plan are attached as Appendix A.

### Communication Plan

1. The draft plan was shared with school administrators for input at the September Director's Meetings.
2. The plan to be submitted to the Ministry will be shared with Trustees at the October 21<sup>st</sup> Committee of the Whole Meeting.

Respectfully submitted,

Brenda Blancher  
 Superintendent of Education

Andy Nesbitt  
 Superintendent of Education

Scott Sincerbox  
 Superintendent of Education



# Board Improvement Plan for Student Achievement

2013 – 2014 DRAFT

*Achievement*

*Environment*

*Engagement*

# Goals for Improvement

- Improve early primary students' oral language and literacy skills.
- Fully implement comprehensive literacy in elementary classrooms.
  - 2013-14 BIPSA SMART Goal - Improve achievement at Level 3 & 4 in **Language Literacy**
- **Reading:**
  - Primary - we will we will improve our result from 62% to 64%
  - Junior - we will we will improve our result from 70% to 72%

# Goals for Improvement

- **Writing**

- Primary - we will improve our result from 68% to 70% or above
- Junior - we will improve our result from 66% to 68% or above

- **Special Education Goals:** to improve achievement in Language Literacy for students with special education needs (excluding Gifted):

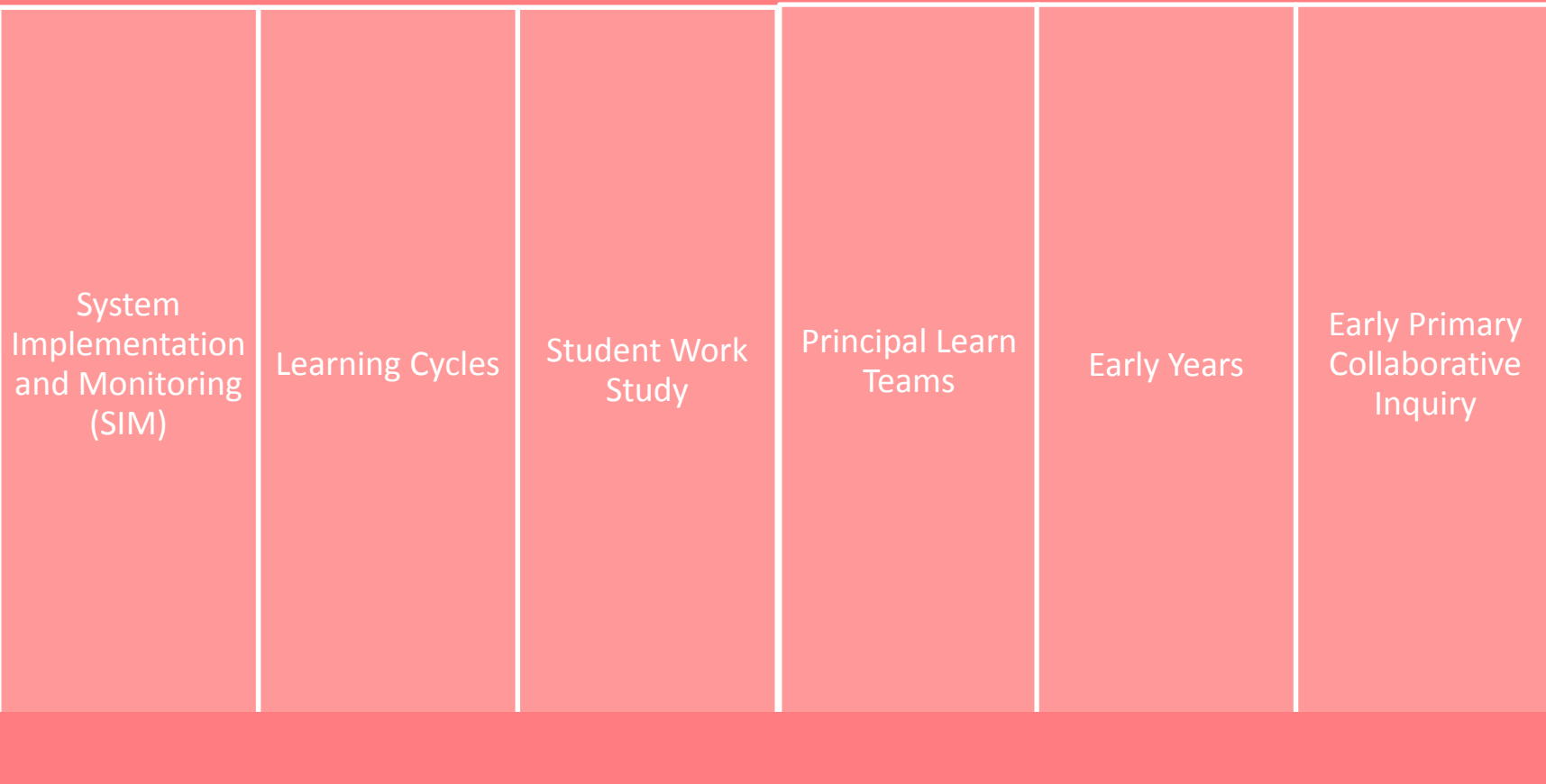
- **Reading**

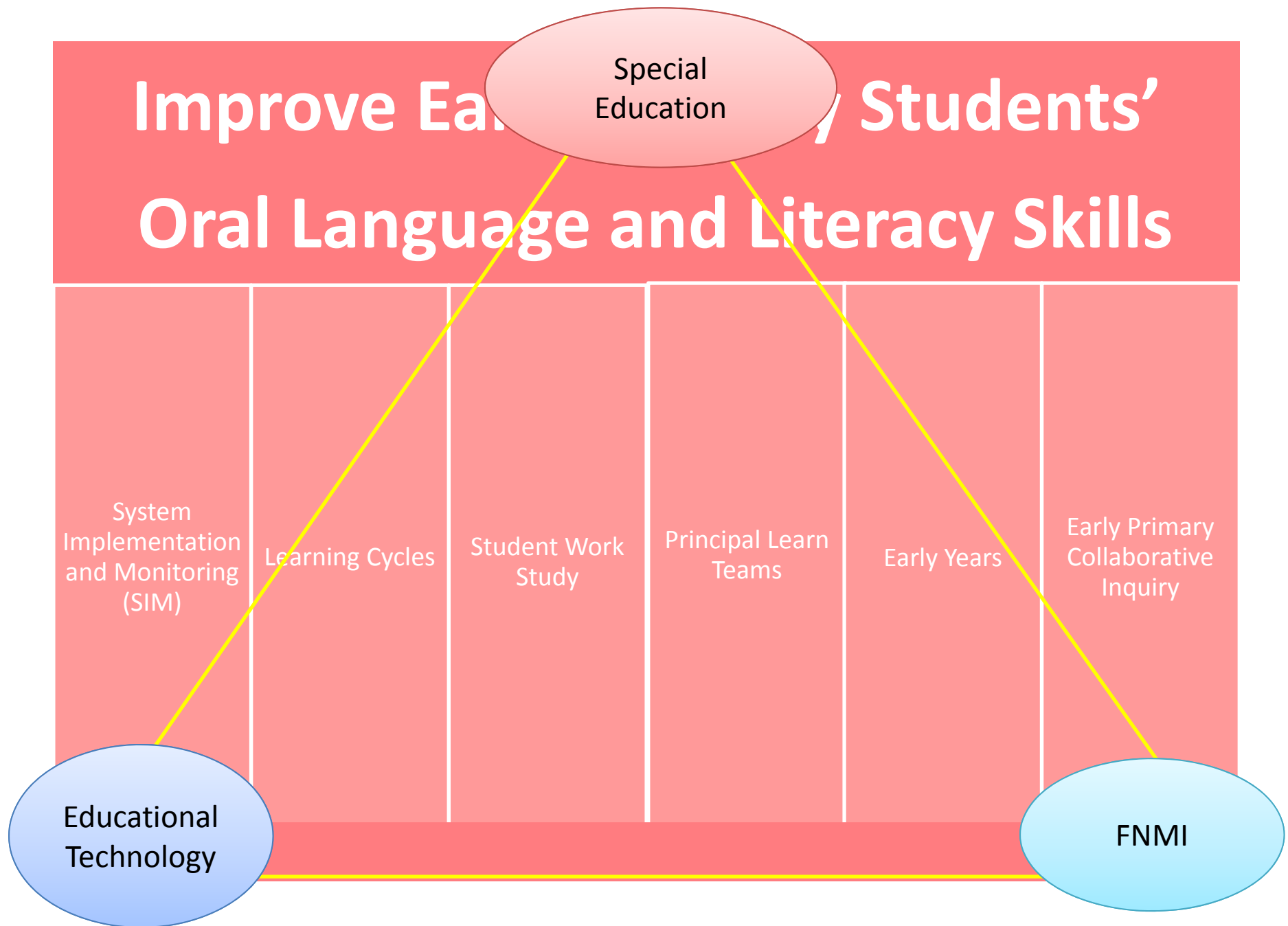
- Primary - we will improve our result from 38% to 40% or above
    - Junior - we will improve our result from 46% to 48% or above

- **Writing**

- Primary - we will improve our result from 49% to 51% or above
    - Junior - we will improve our result from 39% to 41% or above

# Improve Early Primary Students' Oral Language and Literacy Skills







# Fully Implement Comprehensive Literacy in Elementary Classrooms

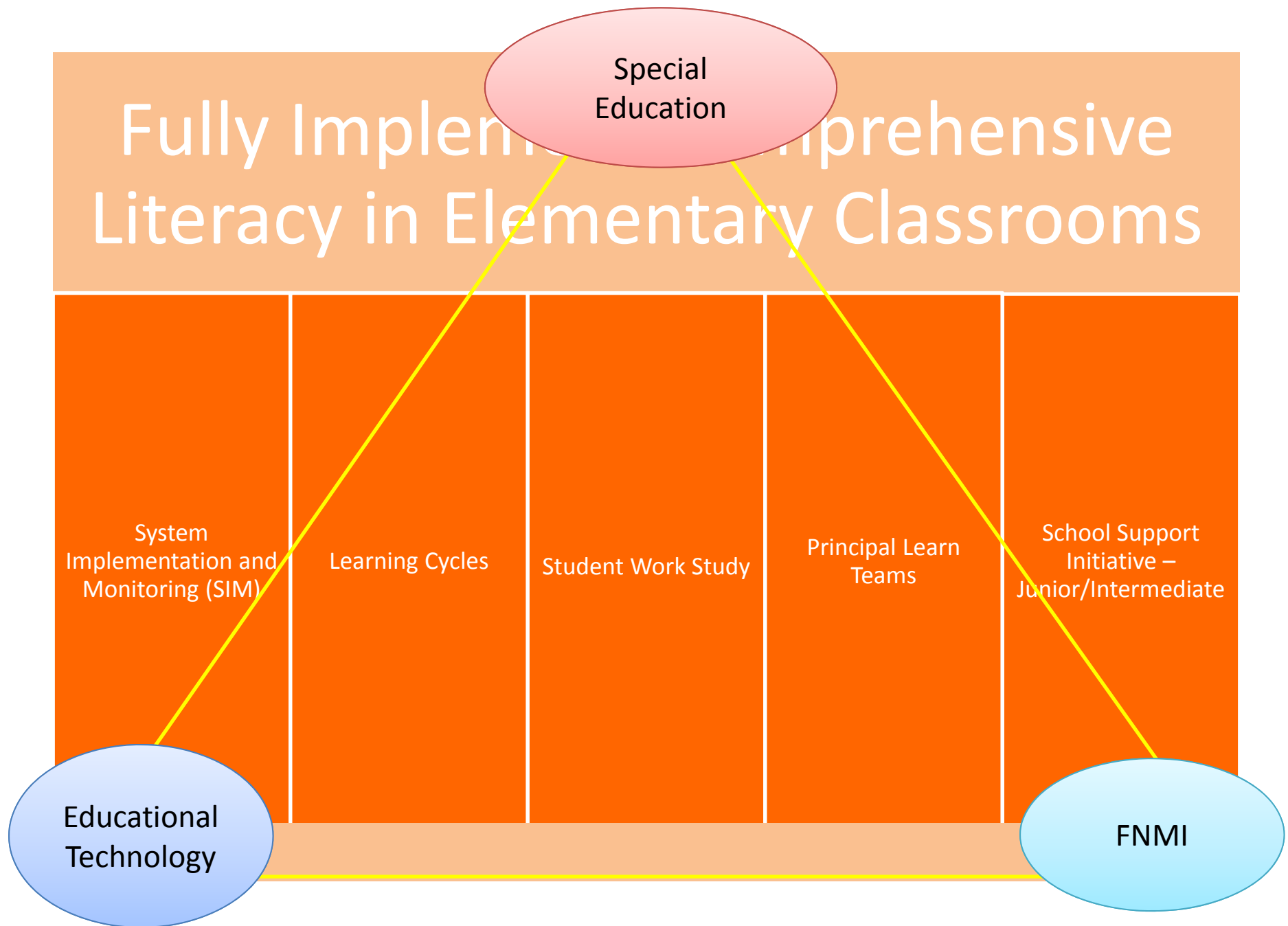
System  
Implementation and  
Monitoring (SIM)

Learning Cycles

Student Work Study

Principal Learn  
Teams

School Support  
Initiative –  
Junior/Intermediate



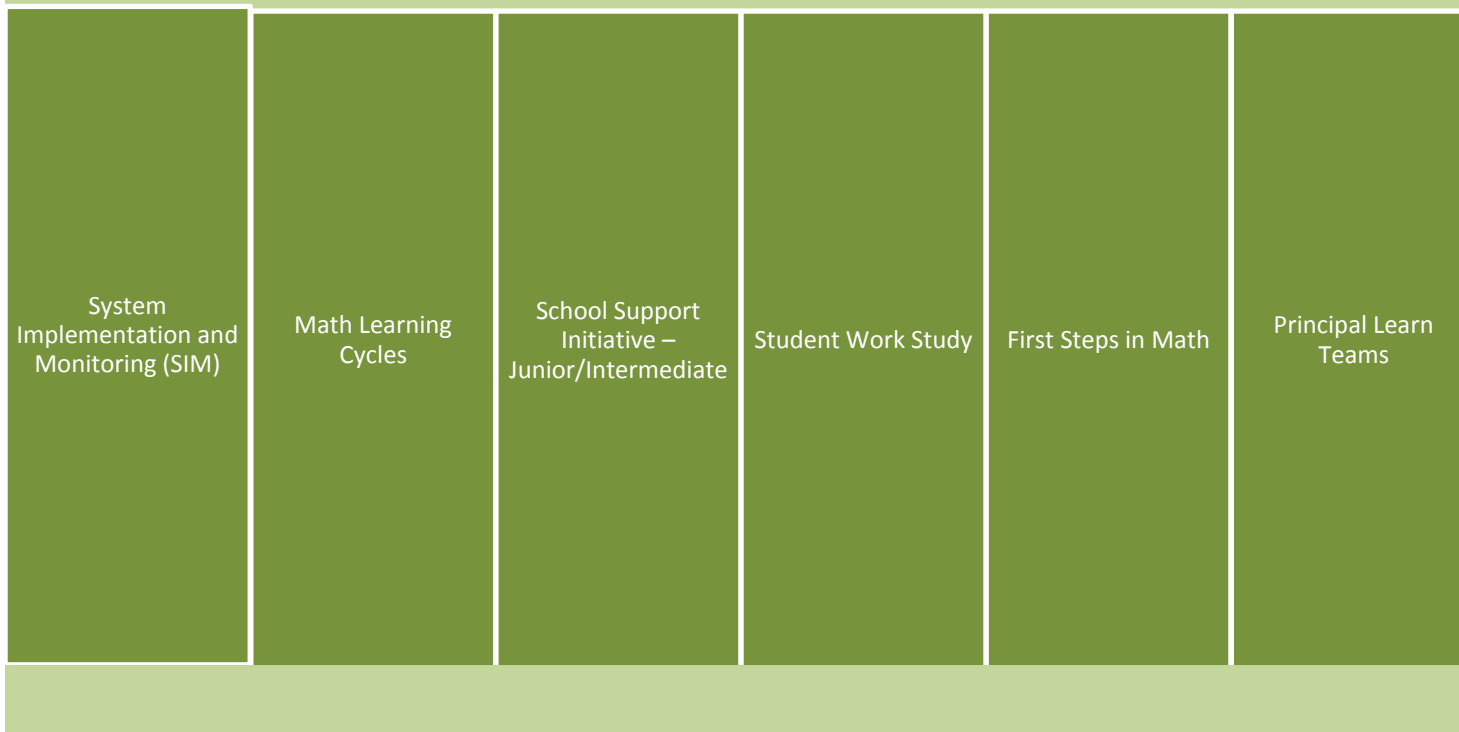
# Goals for Improvement

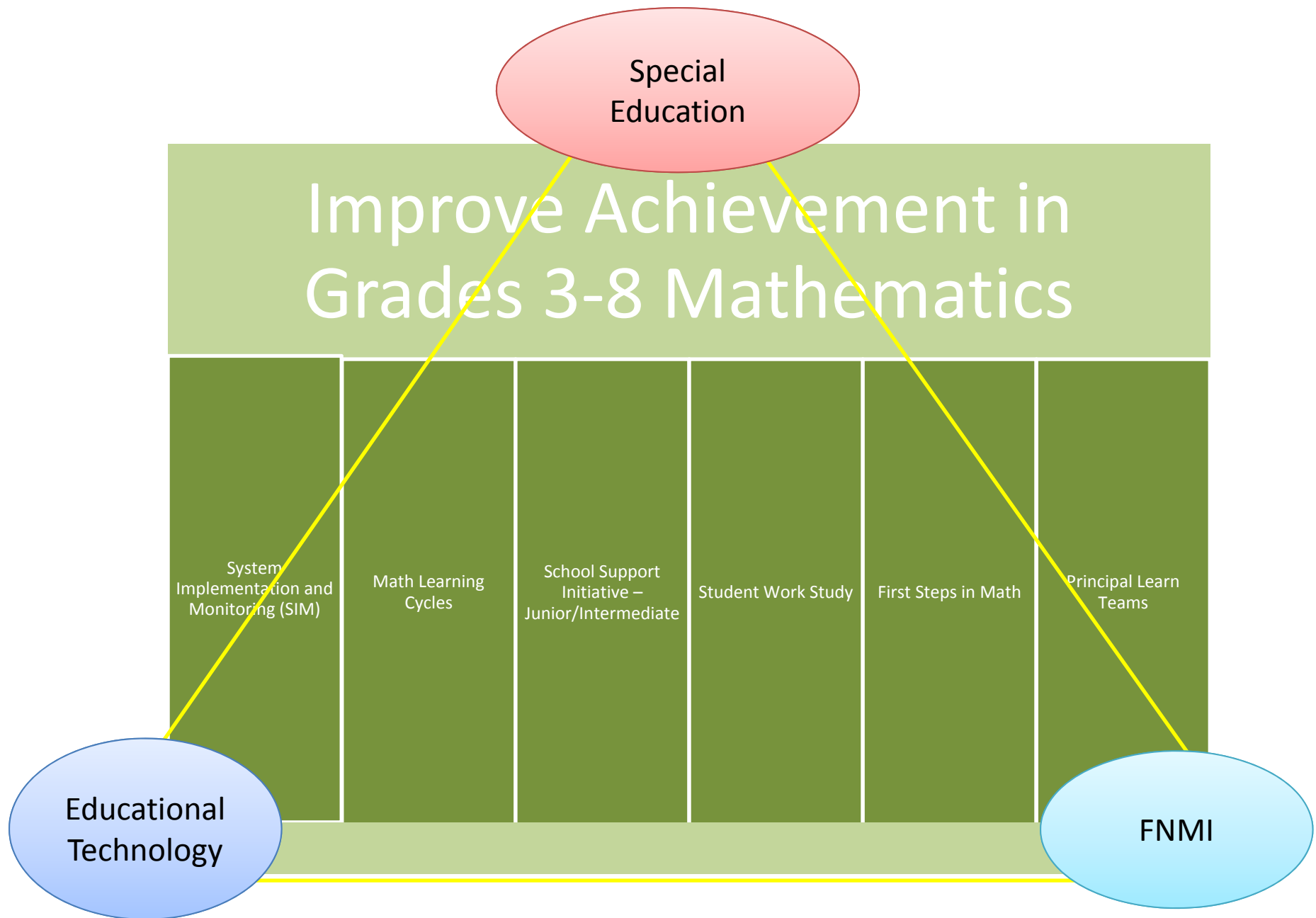
- Improve achievement in Grades 3-8 mathematics. Program and instruction will focus on problem-solving and investigation of important mathematical concepts (multi-year plan)
  - 2013-14 BIPSA SMART Goal – Achievement at Level 3 & 4 on EQAO **Math** Assessment:
    - Primary - we will improve our result from 59% to 61% or above
    - Junior - we will improve our result from 48% to 50% or above

# Goals for Improvement

- **Special Education Goals:** Improve achievement at Levels 3 & 4 in **Math** for students with Special Education needs (excluding Gifted)
  - Primary - we will improve our result from 30% to 32% or above
  - Junior - we will improve our result from 23% to 25% or above

# Improve Achievement in Grades 3-8 Mathematics





## Professional Learning/Capacity Building

Strategies	Structures
<b>Collaborative Inquiry</b>	<b>School Support Initiative – Junior/Intermediate Year 2 –</b> <ul style="list-style-type: none"> <li>• partnership with Student Success that includes targeted intervention for the eight highest needs Compensatory Education schools</li> <li>• use of achievement data to identify the most urgent learning needs; Learning Cycle and resource support, Professional Development connected to needs of the schools</li> <li>• Focus on Language or Mathematics</li> <li>• Also partner with Aboriginal Education Department staff as 155 students in these schools are FNMI</li> </ul>
<b>Collaborative Inquiry</b>	<b>System Implementation and Monitoring (SIM) - Collaborative Inquiry</b> <ul style="list-style-type: none"> <li>• Mandatory participation for the Moderate Needs Compensatory Education Schools and District Support Year 1 schools</li> <li>• Option for other schools based on school data and need for system PD focus – FOS Superintendent consultation with Principals to determine participation</li> <li>• use of achievement data to identify the most urgent learning needs; Learning Cycle and resource support, Professional Development connected to needs of the schools</li> <li>• Focus on Language or Mathematics</li> </ul>
<b>Collaborative Inquiry</b>	<b>Principal Learn Teams</b> <ul style="list-style-type: none"> <li>• a component of all Elementary FOS Meetings focusing on “problems of</li> </ul>

## Professional Learning/Capacity Building

Strategies	Structures
<b>Collaborative Inquiry</b>	<b>Learning Cycles</b> <ul style="list-style-type: none"> <li>• All schools will complete two Learning Cycles based on data that identifies that most urgent learning need of students</li> <li>• Learning Cycle work will involve an exploration of current student work and teacher instructional practice connected to critical thinking expectations</li> </ul>
<b>Collaborative Inquiry</b>	<b>Student Work Study</b> <ul style="list-style-type: none"> <li>• Involves eight schools and provides intensive support in literacy and numeracy with a focus on students achieving at Level 2 in an effort to determine which instructional strategies support movement to Level 3</li> <li>• Aboriginal Education Department will provide cultural support and resources for the Student Work Study Teachers who are researching literacy and numeracy instructional strategies in an effort to determine which instructional strategies will support movement from level two to level three for Aboriginal Self-Id students</li> </ul>
<b>Collaborative Inquiry</b>	<b>Early Primary Collaborative Inquiry</b> <ul style="list-style-type: none"> <li>• Involves Kindergarten to Grade 2 teachers examining urgent learning needs such as oral language development through the SIM initiative</li> <li>• An opportunity to examine student learning and primary pedagogy to align practice from Kindergarten to Grade 2</li> </ul>



## Professional Learning/Capacity Building

Strategies	Structures
Professional Learning	<b>First Steps in Math Training</b> <ul style="list-style-type: none"> <li>• continued training and implementation for teachers Grades 3 to 6</li> <li>• teachers will gain and enhance knowledge on the developmental continuum in mathematics to help pinpoint student learning needs and determine appropriate instructional strategies</li> </ul>
Professional Learning	<b>Early Years Strategy</b> <ul style="list-style-type: none"> <li>• In-service for FDK educator teams on the FDK program document, making learning visible and documentation of learning</li> <li>• Targeted FDK in-service at all Director's Meetings to build program understanding for school administrators</li> <li>• Joint professional learning for educator teams and child care staff</li> </ul>
Professional Learning	<b>Educational Technology Initiative</b> <ul style="list-style-type: none"> <li>• Targeted professional learning to provide educators with the knowledge to effectively implement educational technology tools into their classroom practice to promote student engagement and support teaching and learning</li> </ul>

# Goals for Improvement

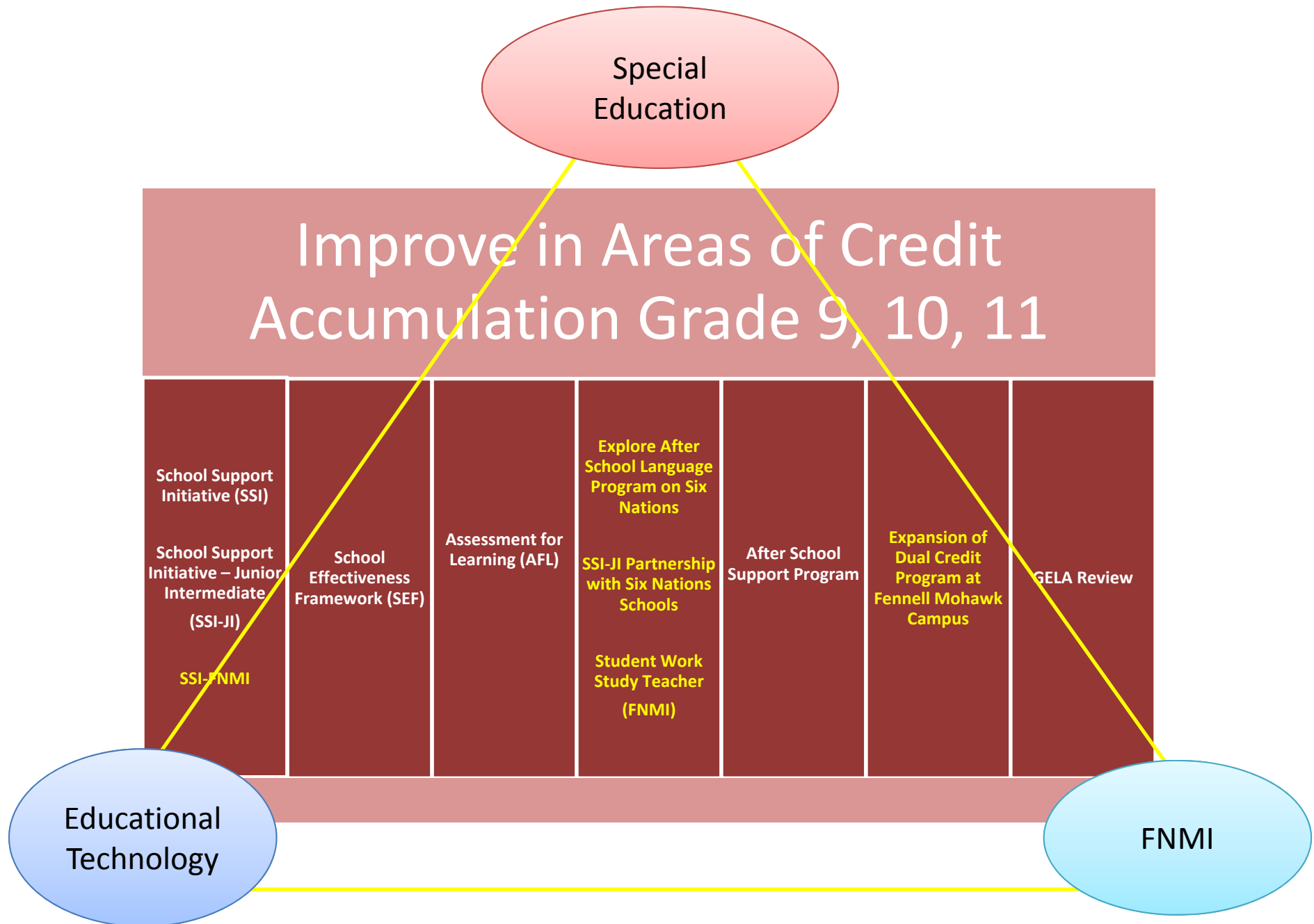
- Improve in areas of credit accumulation Grade 9, 10, 11 (Multi-year Plan)
  - 2013-14 BIPSA SMART Goal
    - By June 2014, credit accumulation for students enrolled in Grade 9 and Grade 10 will increase
      - Accumulation of 8/8 credits in Grade 9 from 81% to 83%
      - Accumulation of 16/16 credits in Grade 10 from 74%-75%

**Special Education SMART Goal:** to improve credit accumulation rates for students with special education needs (excluding Gifted):

- Accumulation of 8/8 credits in Grade 9 from 65% to 67%
- Accumulation of 16/16 credits in Grade 10 from 69% to 71%

## Improve in Areas of Credit Accumulation Grade 9, 10, 11

<p>School Support Initiative (SSI)</p> <p>School Support Initiative – Junior Intermediate (SSI-JI)</p> <p>SSI-FNMI</p>	<p>School Effectiveness Framework (SEF)</p>	<p>Assessment for Learning (AFL)</p>	<p>Explore After School Language Program on Six Nations</p> <p>SSI-JI Partnership with Six Nations Schools</p> <p>Student Work Study Teacher (FNMI)</p>	<p>After School Support Program</p>	<p>Expansion of Dual Credit Program at Fennell Mohawk Campus</p>	<p>GELA Review</p>
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## Professional Learning/Capacity Building

Strategies	Structures
Collaborative Inquiry	<b>School Support Initiative (SSI)</b> <ul style="list-style-type: none"> <li>All of projects will land in grade 9 and 10 Applied-level programs, with the exception of Tollgate Technical School.</li> </ul>
Collaborative Inquiry	<b>School Support Initiative – Junior Intermediate (SSI-JI)</b> <ul style="list-style-type: none"> <li>A partnership with Elementary Program Team to develop instructional strategies to address students’ most urgent learning need from grades four to eight, in eight high needs compensatory elementary schools.</li> </ul>
Collaborative Inquiry	<b>School Support Initiative – FNMI (SSI-FNMI)</b> <ul style="list-style-type: none"> <li>Additional funding has been received to support an SSI-FNMI coach at Pauline Johnson Collegiate.</li> </ul>

## Professional Learning/Capacity Building

Strategies	Structures
Professional Learning	<b>School Effectiveness Framework</b> <ul style="list-style-type: none"> <li>The SEF team supports principals and schools in understanding and implementing successful practices in teaching and learning. This year's SEF visit will be the second visit in the cycle. The team will focus on growth in areas that were highlighted in the first cycle. In addition, Principals and school teams will identify any new areas of focus.</li> </ul>
Professional Learning	<b>Assessment For Learning (AFL)</b> <ul style="list-style-type: none"> <li>The project is in the fifth semester of a five-semester plan to support administration, department heads, and teachers in implementing the Board Policy on Growing Success. The focus will be on descriptive feedback, first day templates and Grand Erie support documents for grade 7-10 English and mathematics.</li> </ul>

## Professional Learning/Capacity Building

Strategies	Structures
Program Development	<b>Explore After School Language Program on Six Nations</b> <ul style="list-style-type: none"> <li>Partnership between MPSS and HSS to host an after-school Native language credit at a central location on Six Nations.</li> </ul>
Program Development	<b>SSI Partnerships with Six Nation's Elementary Schools</b> <ul style="list-style-type: none"> <li>Once Six Nation's schools are able to acquire funding the Aboriginal Education portfolio and Student Success will partner with Six Nations Principals.</li> </ul>
Collaborative Inquiry	<b>Student Work Study Teacher FNMI</b> <ul style="list-style-type: none"> <li>Will provide focused research in literacy and numeracy instructional strategies. Focus will be on FNMI students achieving at Level two in an effort to determine which instructional strategies will support movement to Level three.</li> </ul>
Program Development	<b>After School Program</b> <ul style="list-style-type: none"> <li>Continue the After-School Support Program for students to enhance credit accumulation strategies during the regular school day and to enable students to achieve additional credits.</li> </ul>

## Professional Learning/Capacity Building

Strategies	Structures
<b>Program Development</b>	<b>Expansion of Dual Credit Program at Fennell Mohawk Campus</b> <ul style="list-style-type: none"> <li>Program is offered Tuesdays and Thursdays at Mohawk Fennell campus. Students will have the opportunity to earn up to four college credits and four high school credits.</li> </ul>
<b>Program Review</b>	<b>Grand Erie Learning Alternatives (GELA) Review</b> <ul style="list-style-type: none"> <li>A review is taking place that is examining alternative programs and related strategies that support student success.</li> </ul>



# Goals for Improvement

- Improve achievement in grades 9-12 mathematics. Program and instruction will focus on problem-solving and an understanding of how students learn mathematics (Multi-Year Plan)
  - 2013-2014 BIPSA SMART Goal
    - **By June 2014, students achieving level 3 or 4 in EQAO's Grade 9 Assessment of mathematics will increase**
      - Participating students in applied grade 9 math will improve from 46% to 48% achieving the provincial standard
      - Participating students in academic grade 9 math will improve from 82% to 84% achieving the provincial standard
- Special Education SMART Goal :** to improve level 3 & 4 EQAO Math assessment results for students with special education needs (excluding Gifted)
  - Applied Grade 9 Math – from 33% to 35%
  - Academic Grade 9 Math – from 77% to 79%

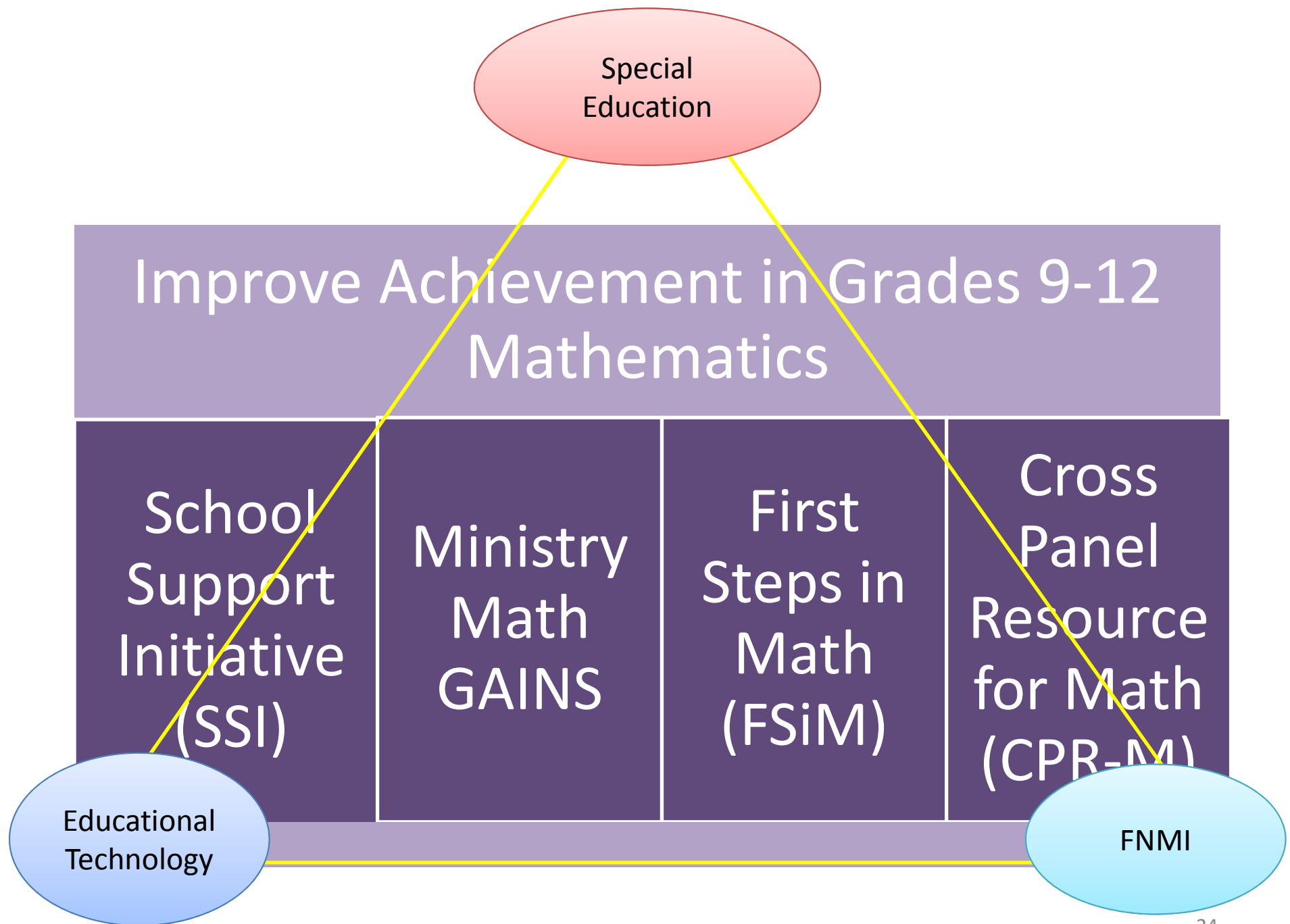
## Improve Achievement in Grades 9-12 Mathematics

School  
Support  
Initiative  
(SSI)

Ministry  
Math  
GAINS

First  
Steps in  
Math  
(FSiM)

Cross  
Panel  
Resource  
for Math  
(CPR-M)



## Professional Learning/Capacity Building

Strategies	Structures
<b>Collaborative Inquiry</b>	<b>School Support Initiative (SSI)</b> <ul style="list-style-type: none"> <li>All of projects will land in grade 9 and 10 Applied-level programs, with the exception of Tollgate Technical School. Additional funding has been received to support an SSI-FNMI coach at Pauline Johnson Collegiate.</li> </ul>
<b>Resource</b>	<b>Ministry Math GAINS</b> <ul style="list-style-type: none"> <li>On-going utilization of Ministry Math GAINS strategies for grades 7-10.</li> </ul>
<b>Professional Learning</b>	<b>First Steps in Math</b> <ul style="list-style-type: none"> <li>Continue First Steps in Math (FSiM) to Secondary SSI math coaches.</li> <li>Continue FSiM training for grade 7 and 8 teachers.</li> </ul>
<b>Resource and Professional Learning</b>	<b>Cross Panel Resource for Math (CPR-M)</b> <ul style="list-style-type: none"> <li>Implement the Cross Panel Resource for Math (CPR-M) grade 7 to grade 9. This will be a companion resource to the CPR resource for literacy.</li> </ul>

# Goals for Improvement

- Improve achievement in literacy to support credit accumulation and graduation rates
  - 2013-14 BIPSA SMART Goal
    - By June 2013, students in Grade 10 Applied English achieving the Literacy Graduation Requirement on the Grade 10 OSSLT will increase from 46% to 49%
    - **Special Education SMART Goal:** To improve success rates on the OSSLT for first time eligible students identified with Learning Disabilities from 27% to 35%

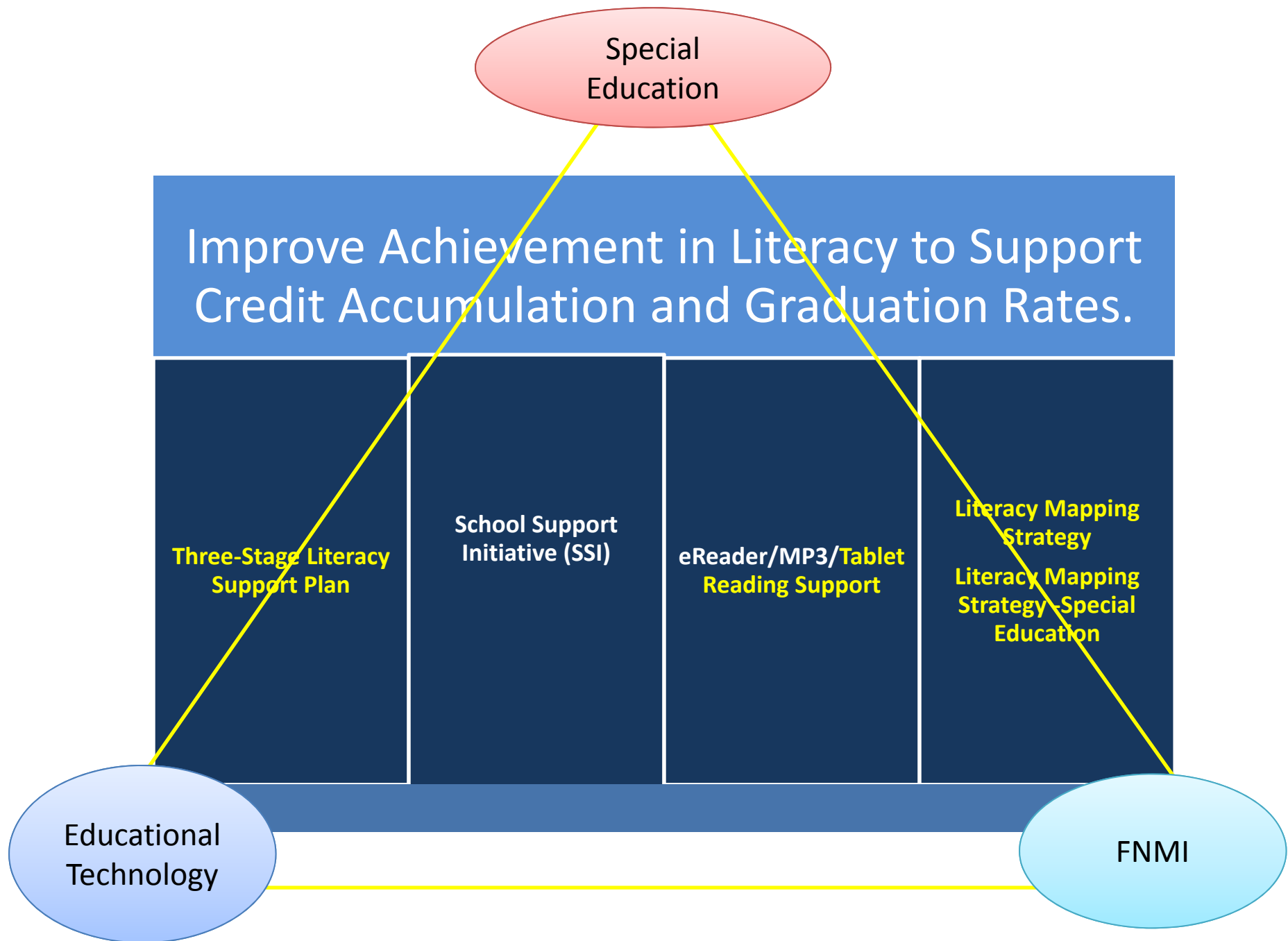
## Improve Achievement in Literacy to Support Credit Accumulation and Graduation Rates.

**Three-Stage Literacy  
Support Plan**

**School Support  
Initiative (SSI)**

**eReader/MP3/Tablet  
Reading Support**

**Literacy Mapping  
Strategy  
Literacy Mapping  
Strategy -Special  
Education**



## Professional Learning/Capacity Building

Strategies	Structures
<b>Professional Learning and Collaborative Inquiry</b>	<b>Three-Stage Literacy Support Plan</b> <ul style="list-style-type: none"> <li>Consists of three major components:               <ol style="list-style-type: none"> <li>Cross Panel Resource for Literacy utilized as support for writing a series of paragraphs grades seven to ten</li> <li>The Literacy Mapping Strategy provides in-year data for teachers of students in the Applied and Locally Developed pathways. School teams will examine and address the most urgent learning needs of students related to the seven literacy competencies evaluated on the OSSLT.</li> <li>OSSLT Short-Term Literacy Support Plans for students who would benefit from some additional support based on their identified learning need(s).</li> </ol> </li> </ul>
<b>Collaborative Inquiry</b>	<b>School Support Initiative (SSI)</b> <ul style="list-style-type: none"> <li>All of projects will land in grade 9 and 10 Applied-level programs, with the exception of Tollgate Technical School. Additional funding has been received to support an SSI-FNMI coach at Pauline Johnson Collegiate.</li> </ul>



## Professional Learning/Capacity Building

Strategies	Structures
Resource	<b>eReader/MP3/Tablet Reading Support</b> <ul style="list-style-type: none"> <li>• Maintain support in English 1P classes and Turning Point Programs.</li> <li>• Collaborate with Ed Tech Team to use tablets as an assistive reading device.</li> </ul>
Collaborative Inquiry	<b>Literacy Mapping Strategy</b> <ul style="list-style-type: none"> <li>• The Literacy Mapping Strategy provides in-year data, based on the results of an OSSLT practice assessment. The focus will be on literacy skill development for students in the Applied and Locally Developed pathways. School teams will examine and address the most urgent learning needs of students related to the seven literacy competencies evaluated on the OSSLT.</li> </ul>
Collaborative Inquiry	<b>Literacy Mapping Strategy - Special Education</b> <ul style="list-style-type: none"> <li>• The Literacy Mapping Strategy provides in-year data for teachers of students who have an Individual Education plan taking courses in the Applied and Locally Developed pathways. School teams will examine and address the most urgent learning needs of students related to the seven literacy competencies evaluated on the OSSLT.</li> </ul>

# Goals for Improvement

- Improve achievement in Grades 3-8 mathematics. Program and instruction will focus on problem-solving and investigation of important mathematical concepts (multi-year plan)
  - 2013-14 BIPSA SMART Goal
    - By June 2014, students achieving level 3 or 4 in mathematics on their report cards will increase
      - Grade 7: 66% - 68%
      - Grade 8: 64% - 66%

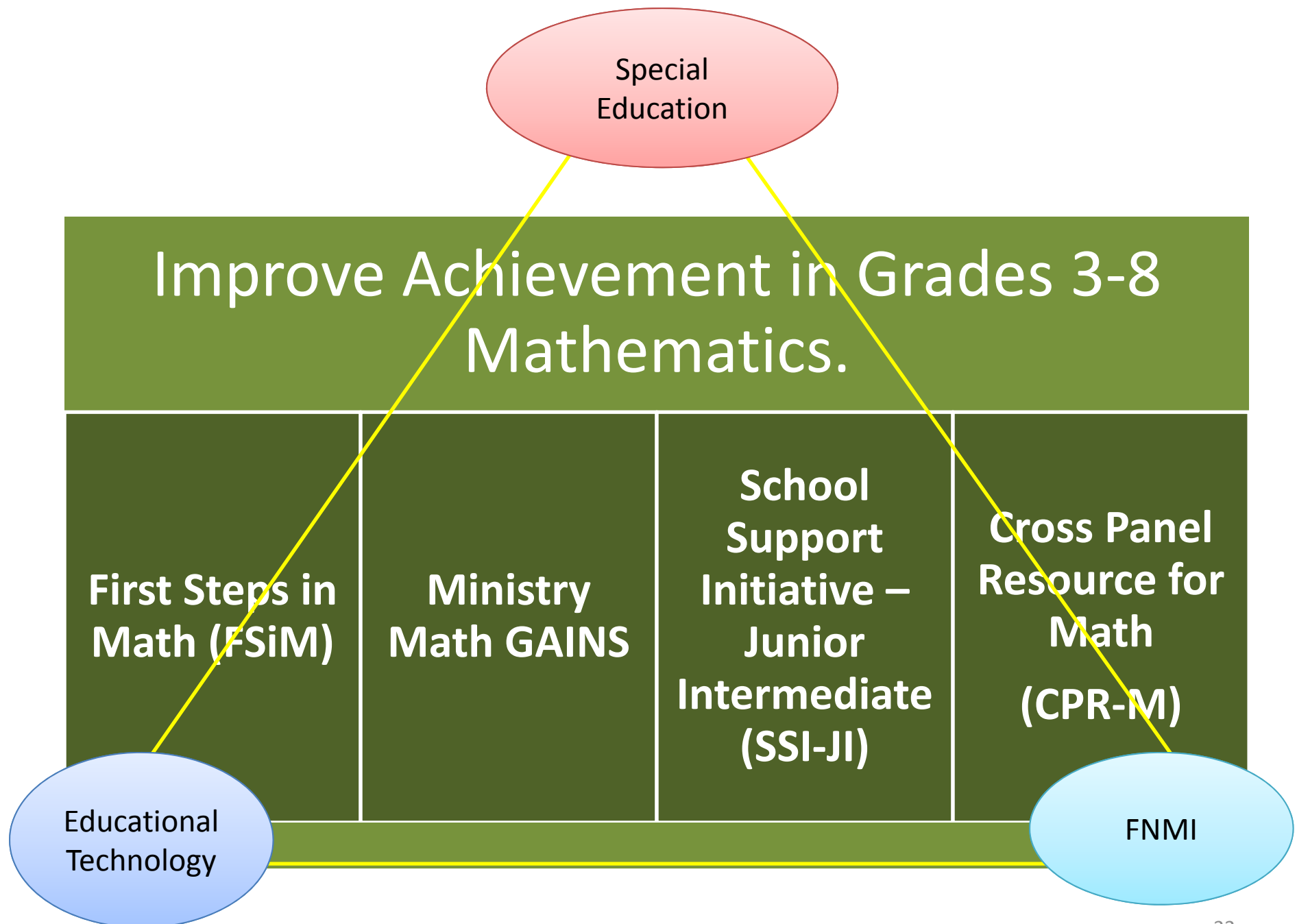
## Improve Achievement in Grades 3-8 Mathematics.

**First Steps in Math (FSiM)**

**Ministry Math GAINS**

**School Support Initiative – Junior Intermediate (SSI-JI)**

**Cross Panel Resource for Math (CPR-M)**



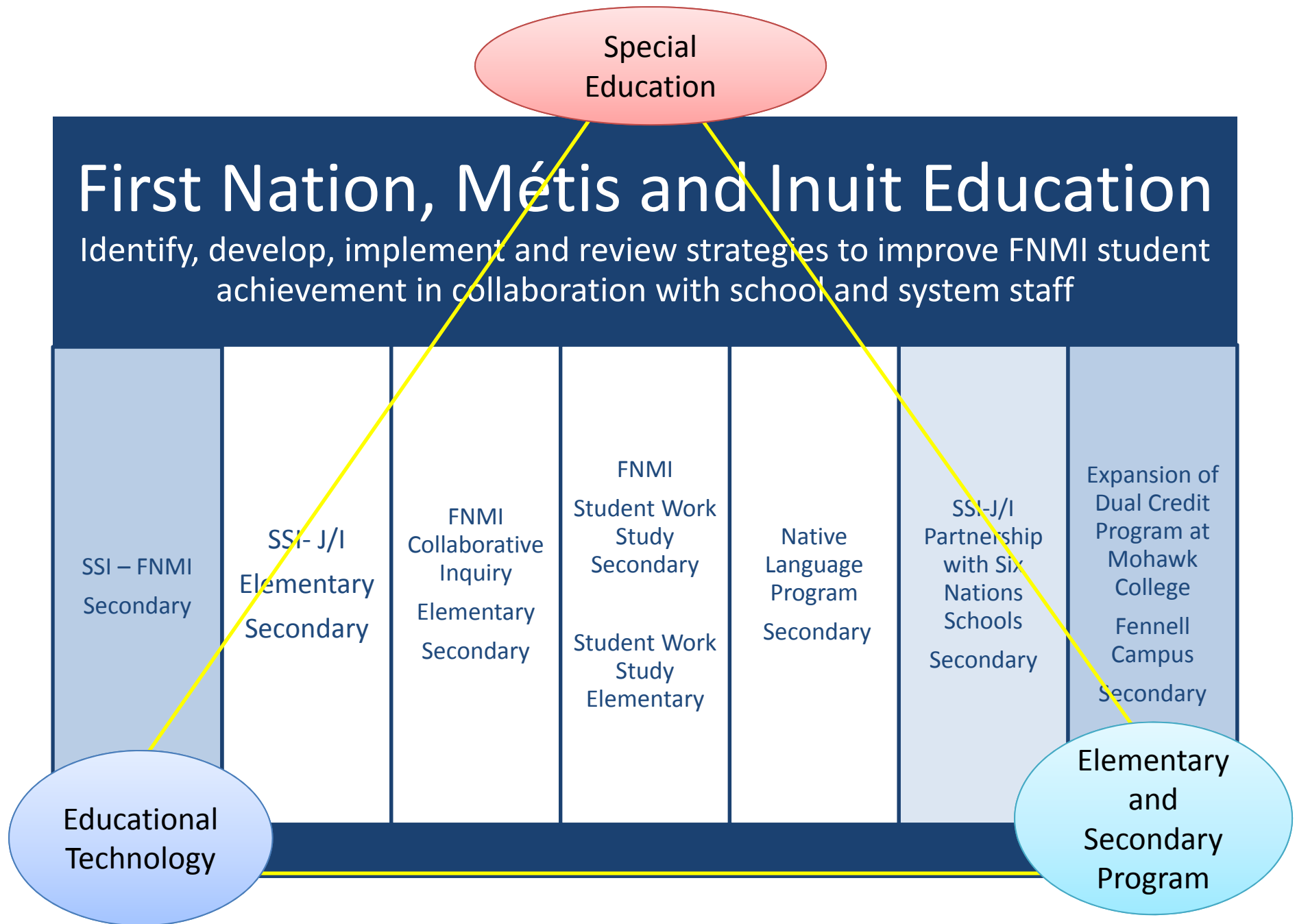
## Professional Learning/Capacity Building

Strategies	Structures
Professional Learning	<b>First Steps in Math</b> <ul style="list-style-type: none"> <li>Continue FSiM training for grade seven and eight teachers.</li> </ul>
Resource	<b>Ministry Math GAINS</b> <ul style="list-style-type: none"> <li>On-going utilization of Ministry Math GAINS strategies for grades seven and eight.</li> </ul>
Collaborative Inquiry	<b>School Support Initiative – Junior Intermediate (SSI-JI)</b> <ul style="list-style-type: none"> <li>A partnership with Elementary Program Team to develop instructional strategies to address students' most urgent learning need from grades four to eight, in eight high needs compensatory elementary schools. There are 155 self identified FNMI students attending these schools (K-8).</li> </ul>
Resource	<b>Cross Panel Resource for Math (CPR-M)</b> <ul style="list-style-type: none"> <li>Implement a Cross Panel Resource for Math (CPR-M) grade seven to grade nine. This will be a companion resource to the CPR for literacy.</li> </ul>

# First Nation, Métis and Inuit Education

Identify, develop, implement and review strategies to improve FNMI student achievement in collaboration with school and system staff

SSI – FNMI Secondary	SSI- J/I Elementary Secondary	FNMI Collaborative Inquiry Elementary Secondary	FNMI Student Work Study Secondary  Student Work Study Elementary	Native Language Program Secondary	SSI-J/I Partnership with Six Nations Schools Secondary	Expansion of Dual Credit Program at Mohawk College  Fennell Campus Secondary
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## Professional Learning/Capacity Building

Strategies	Structures
Collaborative Inquiry	<b>School Support Initiative - FNMI (SSI-FNMI)</b> <ul style="list-style-type: none"> <li>Additional funding has been received to support an SSI-FNMI coach at Pauline Johnson Collegiate</li> </ul>
Collaborative Inquiry	<b>School Support Initiative – Junior/Intermediate</b> <ul style="list-style-type: none"> <li>A partnership with program teams (Elementary &amp; Secondary) to develop instructional strategies to address FNMI students' most urgent learning needs from grades four to eight, in eight high needs Compensatory Education schools. Identified 155 FNMI students.</li> </ul>
Collaborative Inquiry	<b>FNMI Collaborative Inquiry</b> <ul style="list-style-type: none"> <li>A Collaborative Inquiry Board team will focus on supporting the success of First Nation, Metis and Inuit Learners with schools</li> </ul>
Collaborative Inquiry	<b>Student Work Study – FNMI</b> <ul style="list-style-type: none"> <li>Provide focused research in literacy and numeracy instructional strategies. Focus will be on FNMI student achievement at level two in an effort to determine which instructional strategies will support movement to level three</li> </ul>
Collaborative Inquiry	<b>Student Work Study – Elementary</b> <ul style="list-style-type: none"> <li>Provide cultural support and resources for the Student Work Study Teachers who are researching literacy and numeracy instructional strategies in an effort to determine which instructional strategies will support movement from level two to level three for Aboriginal Self-Id students</li> </ul>



## Professional Learning/Capacity Building

Strategies	Structures
Program Development	<b>Native Language Program</b> <ul style="list-style-type: none"> <li>• Explore a partnership between MPSS and HSS to host an after school Native Language credit at a central location on Six Nations</li> <li>• Secure a Native Language Teacher</li> </ul>
Program Development	<b>SSI Partnership with Six Nation's Elementary Schools</b> <ul style="list-style-type: none"> <li>• Once Six Nation's schools are able to acquire funding the Aboriginal Education Portfolio and Student Success will partner with Six Nation's Principals</li> </ul>
Program Development	<b>Expansion of Dual Credit Program at Mohawk College Fennell Campus</b> <ul style="list-style-type: none"> <li>• Program is offered Tuesdays and Thursdays at Mohawk College Fennell Campus. Students will have the opportunity to earn up to four college credits and four high school credits</li> </ul>

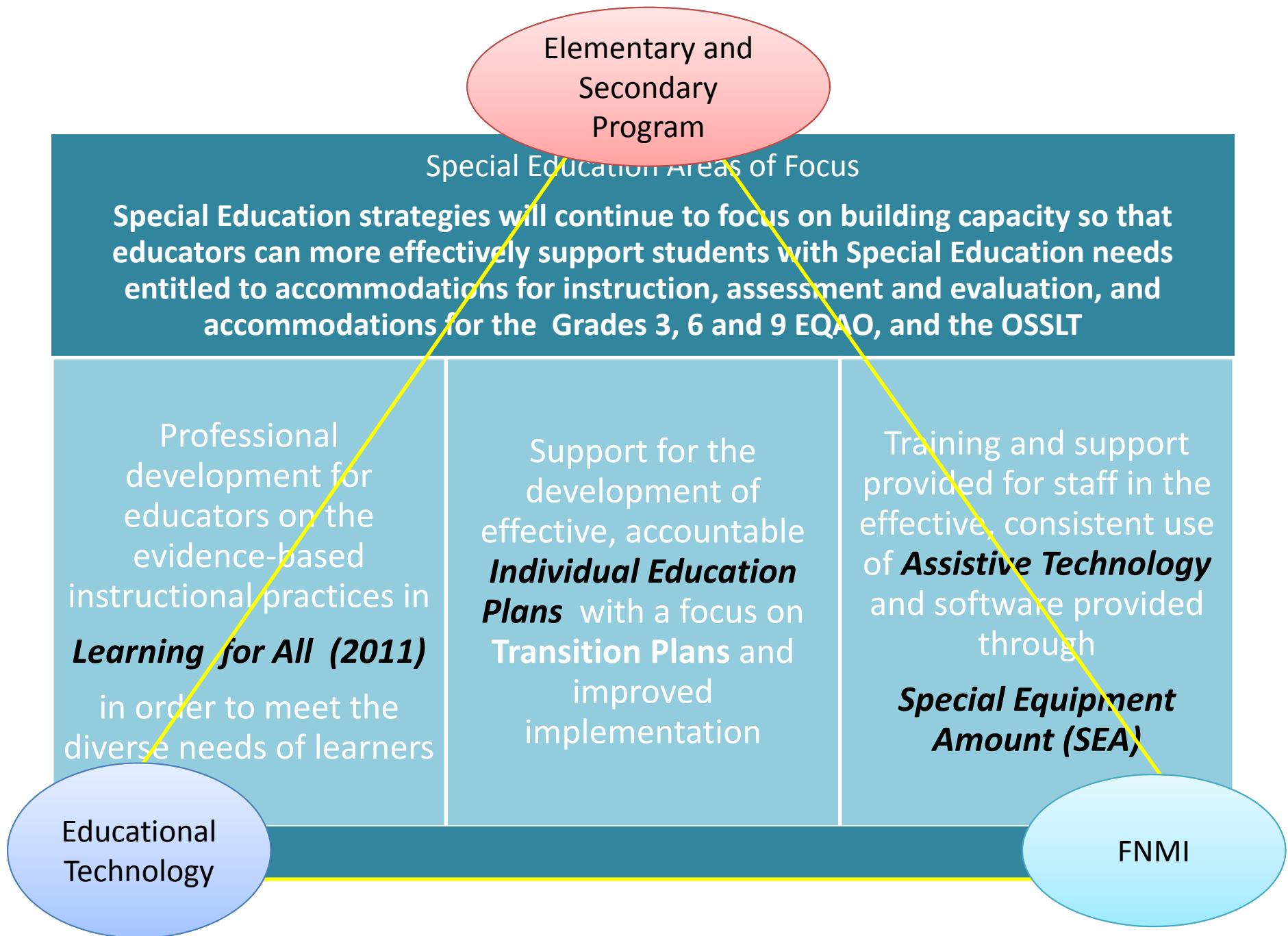
## Special Education Areas of Focus

Special Education strategies will continue to focus on building capacity so that educators can more effectively support students with Special Education needs entitled to accommodations for instruction, assessment and evaluation, and accommodations for the Grades 3, 6 and 9 EQAO, and the OSSLT

Professional development for educators on the evidence-based instructional practices in ***Learning for All (2011)*** in order to meet the diverse needs of learners

Support for the development of effective, accountable ***Individual Education Plans*** with a focus on **Transition Plans** and improved implementation

Training and support provided for staff in the effective, consistent use of ***Assistive Technology*** and software provided through ***Special Equipment Amount (SEA)***



# Special Education

## Professional Learning/Capacity Building

Strategies	Structures: FOS Meetings; School Resource Team meetings; after school workshops;; on-going training sessions; provision of targeted support; Spring 2014 Professional Development days for LRTs and Teachers of Self-Contained
Professional development <b><i>Learning for All (2011)</i></b>	Provision of small and large group training and individualized support focused on: <ul style="list-style-type: none"> <li>• tiered approaches to meet the learning needs of all, some, few: personalization and precision to address learners' needs through the use of student profiles</li> <li>• Universal design for Learning (UDL) and Differentiated Instruction</li> </ul>
Professional development/ ongoing support for development of <b><i>Individual Education Plans</i></b>	<ul style="list-style-type: none"> <li>• Sharing of results of 2013 school and system IEP audits; collaborative development with admin re next steps for schools</li> <li>• Provision of training on Transition Plans ( to comply with PPM 156 by Sept. 2014)</li> <li>• Focus on Improved implementation of IEPs Transition Plans at April PD Days</li> <li>• Collaborative IEP Review of 20% of IEPs at Elementary and Secondary schools May 2014</li> <li>• System level IEP Audit: 10% of Grades 2, 4, 8, and 11 May 2014</li> </ul>
Collaborative inquiry/ professional development/ ongoing support for the use of <b><i>Assistive Technology (AT)</i></b> and software provided through <b><i>Special Equipment Amount (SEA)</i></b>	<ul style="list-style-type: none"> <li>• Partnership with Student Success on the Literacy Mapping – Special Education collaborative inquiry project involving 12 secondary schools</li> <li>• Pilot Project in two elementary schools: AT training with students and their teachers; focus on answering specific types of questions on the Grade 6 EQAO test</li> <li>• Pilot Project in Grade 9 in one school: students with Learning Disabilities and their teachers are trained in the integrated use of AT in the classroom</li> </ul>



## GRAND ERIE DISTRICT SCHOOL BOARD

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TO: John Forbeck, Director of Education & Secretary

FROM: Jamie Gunn, Superintendent of Business & Treasurer

RE: **Effectiveness and Efficiency Review Report - STSBHN**

DATE: September 30, 2013

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**Recommended Action:** It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_ THAT the Grand Erie District School Board receive the Effectiveness and Efficiency Review Report - STSBHN as information.

### **Background:**

The Ministry of Education team completed its follow up E&E Review of Student Transportation Services of Brant Haldimand Norfolk (STSBHN) in April 2013. The follow up review found that the Consortium has undergone some significant changes since the original E&E Review and the Consortium has been rated **High**.

Based on this evaluation, the Ministry will provide additional transportation funding to STSBHN member boards to reduce any deficit reported in student transportation in 2011-12. This funding has been confirmed in the attached letter from the Business Support Branch. The funding adjustment has been made to the 2012-13 transportation allocation and will be reflected in the 2012-13 Financial Statements.

The full follow-up review report is available to trustees upon request and will be posted on the STSBHN web site.

Philip Kuckyt, Manager of Transportation for STSBHN and his staff should be acknowledged for the work done implementing the recommendations from the initial E&E Review.

Respectfully submitted

Jamie Gunn,  
Superintendent of Business  
& Treasurer

**Ministry of Education**  
School Business Support Branch  
20<sup>th</sup> Floor, Mowat Block  
900 Bay Street  
Toronto ON M7A 1L2

**Ministère de l'Éducation**  
Direction du soutien aux activités scolaires  
20<sup>e</sup> étage, Édifice Mowat  
900, rue Bay  
Toronto ON M7A 1L2



September 4, 2013

Mr. Chris N. Roehrig  
Director of Education  
Brant Haldimand Norfolk Catholic DSB  
322 Fairview Drive  
Box 217  
Brantford, ON  
N3T 5M8

Mr. John Forbeck  
Director of Education  
Grand Erie DSB  
349 Erie Avenue  
Brantford, ON  
N3T 5V3

Mr. Réjean Sirois  
Director of Education  
CSD catholique Centre-Sud  
110 Drewry Avenue  
Toronto, Ontario  
M2M 1C8

Dear Mr. Roehrig, Mr. Forbeck and Mr. Sirois,

I am pleased to provide you with the attached Effectiveness and Efficiency (E&E) Review report on Student Transportation Services of Brant Haldimand Norfolk (STSBHN).

This follow-up E&E Review, initiated at the request of the Consortium, was conducted in April, 2013 by an independent review team led by Deloitte LLP. The E&E Review evaluated four areas of performance – Consortium Management; Policies and Practices; Routing and Technology; and Contracting Practices – to identify whether the Consortium had implemented any best practices and recommendations from the original report and to provide recommendations on opportunities for improvement in each of the specific areas of performance. The evaluation of each area was then used to determine an overall rating for the Consortium to determine any in-year funding adjustments.

Based on this rating and a funding adjustment formula that the Ministry has adopted, the estimated in-year adjustments to be made in 2012-13 for STSBHN will be:

- |  |             |
|--|-------------|
| • Grand Erie District School Board                       | \$1,630,307 |
| • Brant Haldimand Norfolk Catholic District School Board | \$249,915   |

I would like to extend my appreciation to STSBHN staff and the Governance Committee for their cooperation and participation during the course of the review.

If you have any questions or concerns regarding this process please contact Sandy Chan at (416) 325-2464, or [sandy.chan@ontario.ca](mailto:sandy.chan@ontario.ca) .

Sincerely,

A handwritten signature in black ink, appearing to read "Cheri Hayward". The signature is fluid and cursive, with the first name "Cheri" being more prominent than the last name "Hayward".

Cheri Hayward  
Director  
School Business Support Branch

cc: Tom Grice, Superintendent of Business & Treasurer, Brant Haldimand  
Norfolk Catholic DSB  
Jamie Gunn, Superintendent of Business, Grand Erie District School Board  
Bobby Somaroo, Chef des affaires, CSD catholique Centre-Sud  
Philip Kuckyt, Manager of Transportation Services, Student Transportation  
Services of Brant Haldimand Norfolk

Enclosure



## GRAND ERIE DISTRICT SCHOOL BOARD

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TO: John Forbeck, Director of Education & Secretary

FROM: Jamie Gunn, Superintendent of Business

RE: **Summary of Accounts – August 2013**

DATE: September 30, 2013

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<p><b>Recommended Action:</b> It was moved by _____, seconded by _____ THAT the Grand Erie District School Board receive the Summary of Accounts for the month of August 2013 in the amount of \$ 6,660,332.93 as information.</p>
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### Rationale/Background

The summary of accounts for the Grand Erie District School Board for each month is provided to the Board.

Respectfully submitted,

Jamie Gunn  
Superintendent of Business and Treasurer





**Grand Erie District School Board**

**Summary of Accounts**

**for the month of August 2013**

Total Accounts Payable Cheques	362,042.35
Total Accounts Payable ePayments	<u>6,298,290.58</u>
Total Disbursements for the month	<u>6,660,332.93</u>

**GRAND ERIE DISTRICT SCHOOL BOARD**

**ACCOUNTS PAYABLE CHEQUE/ePAYMENT REGISTER - AUGUST 2013**

<b>Cheque #</b>	<b>Date Issued</b>	<b>Paid to Name</b>	<b>Amount</b>	<b>Currency</b>
62403	08/15/2013	407 ETR - Express Toll Route	231.53	
62404	08/15/2013	Al's Shoe Factory Outlet	636.73	
62405	08/15/2013	Barco Products Canada	642.90	
62406	08/15/2013	Bell Conferencing Inc.	97.00	
62407	08/15/2013	Brantwood Centre	2,432.50	
62408	08/15/2013	Canpar Transport LP	75.95	
62409	08/15/2013	CIBC Fund Services	17,500.00	
62410	08/15/2013	Decontamination Services	5,506.95	
62411	08/15/2013	Dr Carol Gideon	35.00	
62412	08/15/2013	Dr Natalie McConnell	40.00	
62413	08/15/2013	Fidelity Investments	18,437.39	
62414	08/15/2013	Frontier Computing	16.95	
62415	08/15/2013	FSN Training & Development Inc	500.00	
62416	08/15/2013	Grand Erie Learning Alternativ	86.98	
62417	08/15/2013	Home Depot Credit Services	755.98	
62418	08/15/2013	London Bridge Child Care Servi	1,000.00	
62419	08/15/2013	Manulife Bank of Canada	**void**	
62420	08/15/2013	Minister Of Finance	569.19	
62421	08/15/2013	Ontario Public Buyers Assoc In	515.00	
62422	08/15/2013	Pitneyworks Prepaid	3,955.00	
62423	08/15/2013	Receiver General	1,475.69	
62424	08/15/2013	Receiver General, Employer Ser	3,381.70	
62425	08/15/2013	Rogers AT&T & Wireless	41,608.31	
62426	08/15/2013	Shibley Righton LLP	7,119.00	
62427	08/15/2013	Workplace Safety & Insurance	29,256.53	
62428	08/22/2013	Apply to Education	508.50	
62429	08/22/2013	Bell Mobility	1,596.32	
62430	08/22/2013	Bell Mobility Paging	138.33	
62431	08/22/2013	Charity Village Ltd	580.82	
62432	08/22/2013	Dr Kerry Lynn Sinkowski	75.00	
62433	08/22/2013	Dr Shreekant & Poonam Sharma	39.55	
62434	08/22/2013	Dreyer, John	62.15	
62435	08/22/2013	Pitt, David	436.00	
62436	08/22/2013	GC Customs Services Inc	32.69	
62437	08/22/2013	Howes, Denise	3,303.30	
62438	08/22/2013	John Klassen	289.17	
62439	08/22/2013	Minister Of Finance	569.19	
62440	08/22/2013	Northern Painters	6,039.85	
62441	08/22/2013	Passmore's Flowers	203.40	
62442	08/22/2013	Receiver General	745.57	
62443	08/22/2013	Recycled Rubber	1,040.00	
62444	08/22/2013	Rogers AT&T & Wireless	173.81	
62445	08/22/2013	Rogers Payment Centre	58.70	
62446	08/22/2013	Sobeys Inc (Simcoe)	285.02	
62447	08/22/2013	Workplace Safety & Insurance	37,326.13	
62448	08/30/2013	Hogan Assessment Systems Inc	150.00	US
62449	08/30/2013	Homecoming Sports	1,225.00	US
62450	08/30/2013	Sage Publication Inc	1,797.88	US
62451	08/30/2013	Bell Canada	2,906.56	
62452	08/30/2013	Bell Canada	3,295.17	
62453	08/30/2013	Bell Canada	14,060.10	
62454	08/30/2013	Brantford Hydro Inc.	25,782.08	

# GRAND ERIE DISTRICT SCHOOL BOARD

## ACCOUNTS PAYABLE CHEQUE/ePAYMENT REGISTER - AUGUST 2013

Cheque #	Date Issued	Paid to Name	Amount	Currency
62455	08/30/2013	Camp Trillium	904.00	
62456	08/30/2013	Canpar Transport LP	24.49	
62457	08/30/2013	Fresco	49.44	
62458	08/30/2013	Home Depot Credit Services	968.74	
62459	08/30/2013	International Institute for	5,760.00	
62460	08/30/2013	KSL Design	7,952.00	
62461	08/30/2013	La Cantinella Ristorante	1,788.63	
62462	08/30/2013	Minister of Finance	4,585.36	
62463	08/30/2013	Mitchell 1	1,411.37	
62464	08/30/2013	Northern Painters	40,606.55	
62465	08/30/2013	Pitney Bowes Leasing-Box 278	216.97	
62466	08/30/2013	Pitney Bowes- Box 280	158.20	
62467	08/30/2013	Royal Bank Of Canada	21,758.10	
62468	08/30/2013	Simplexgrinnell	446.35	
62469	08/30/2013	SOFTPLAN SYSTEMS INC	14,706.95	
62470	08/30/2013	Styres, Vera	1,300.00	
62471	08/30/2013	TAYLOR, LISA	70.00	
62472	08/30/2013	Terraprobe Inc	15,593.21	
62473	08/30/2013	Walmart Canada	615.48	
62474	08/30/2013	West Haldimand General Hospita	45.00	
62475	08/30/2013	Workplace Safety & Insurance	4,484.94	
<b>Total Accounts Payable Cheques</b>			<b>362,042.35</b>	
84470	08/01/2013	Electronic Repair Depot	90.40	
84628	08/01/2013	FirstCanada ULC O/A First Student	416,565.95	
85001	08/01/2013	Indigo Books & Music Inc (Cheque)	180.60	
85016	08/01/2013	Millennium Alarm Response	1,701.71	
85025	08/01/2013	Norfolk Taxi & Delivery Services	4,373.10	
85038	08/01/2013	Professional Mobility and	30.00	
85047	08/01/2013	SCHOLAR'S CHOICE MOYER	1,124.56	
85055	08/01/2013	Special Needs Toys Canada Inc (TFH	398.55	
85066	08/01/2013	TALBOT MARKETING	176.31	
85071	08/01/2013	Tegs Tool & Machinery-Barton St	1,544.82	
85196	08/01/2013	487223 Ontario Limited	21,485.63	
85221	08/01/2013	COUNTRY TROPHIES	330.53	
85224	08/01/2013	Davpart Inc	5,931.80	
85238	08/01/2013	Green Collar Landscaping	6,369.81	
85242	08/01/2013	Haldimand County Library Board	300.00	
85266	08/01/2013	Mike Fidler & Associates (Rent)	1,011.35	
85269	08/01/2013	Mississaugas Of The New	826.67	
85298	08/01/2013	John Scheffer	904.00	
85305	08/01/2013	SOOKNANAN, ASH	339.00	
85317	08/01/2013	Tegs Tool & Machinery-Rymal Rd	3,736.44	
84606	08/02/2013	BRANT TAXI INC	16.95	
84620	08/02/2013	Dick Dean Contractor	535.50	
84947	08/02/2013	21ST CENTURY SIGNS	283.92	
84950	08/02/2013	Access Mechanical Ltd	1,185.37	
84951	08/02/2013	Advance Depot Service	729.98	
84959	08/02/2013	BEATTIES BASICS OFFICE PRODUCTS	36.61	
84964	08/02/2013	BRANT TAXI INC	2,567.94	
85009	08/02/2013	LR BROWN AUDIO VISUAL	424.88	
85016	08/02/2013	Millennium Alarm Response	169.16	

**GRAND ERIE DISTRICT SCHOOL BOARD**

ACCOUNTS PAYABLE CHEQUE/ePAYMENT REGISTER - AUGUST 2013

<b>Cheque #</b>	<b>Date Issued</b>	<b>Paid to Name</b>	<b>Amount</b>	<b>Currency</b>
85036	08/02/2013	Pearson Education Inc T46254	502.73	
85043	08/02/2013	Saxonia Music CO	1,017.00	
85057	08/02/2013	SPECTRUM NASCO EDUCATIONAL SUPPLIE	281.26	
85205	08/02/2013	Angus Inground Sprinkler	451.17	
85218	08/02/2013	CDW Canada Inc	524.09	
85245	08/02/2013	HENRY'S	26.40	
85250	08/02/2013	JEFF'S ATWORK OFFICE FURNITURE	1,320.94	
85254	08/02/2013	KR COMMUNICATIONS LTD	204.81	
85261	08/02/2013	Marks Work Wearhouse	99.40	
85275	08/02/2013	Norfolk Auto Parts	113.62	
85282	08/02/2013	Orkin Canada	91.54	
85292	08/02/2013	QUALITY CLASSROOMS	308.04	
85306	08/02/2013	SPECTRUM NASCO EDUCATIONAL SUPPLIE	211.72	
85307	08/02/2013	SPENCE PRINT SOLUTIONS	242.61	
85313	08/02/2013	Synrevoice Technologies Inc	2,327.80	
85328	08/02/2013	WINTERGREEN	182.22	
85244	08/05/2013	Hamilton Fire Control	406.80	
84601	08/06/2013	BC Appraisals Inc	904.00	
85025	08/06/2013	Norfolk Taxi & Delivery Services	2,926.70	
85292	08/06/2013	QUALITY CLASSROOMS	68.69	
84991	08/07/2013	GOODMINDS.COM	1,059.40	
85241	08/07/2013	HAL NOR COMPUTERS	158.14	
85300	08/07/2013	SCHOLAR'S CHOICE MOYER	170.03	
85306	08/07/2013	SPECTRUM NASCO EDUCATIONAL SUPPLIE	1,109.14	
84986	08/08/2013	ENTERPRISES FDMT	1,037.17	
85282	08/08/2013	Orkin Canada	48.59	
85306	08/08/2013	SPECTRUM NASCO EDUCATIONAL SUPPLIE	139.37	
85309	08/08/2013	STUDICA LTD	259.90	
84634	08/09/2013	Grand River Inflatables & Games In	1,533.41	
84955	08/09/2013	ALUMNI CLASSROOM FURNITURE	5,525.56	
84971	08/09/2013	CHILDScope EDUCATIONAL MATERIALS	5,513.37	
84979	08/09/2013	DOMINION EQUIPMENT & CHEMICAL	156.39	
85203	08/09/2013	ALUMNI CLASSROOM FURNITURE	2,991.68	
85225	08/09/2013	DELL COMPUTER CORP	181.47	
85233	08/09/2013	FLAGHOUSE	1,150.63	
85234	08/09/2013	Fred's Moving & Storage Inc	508.50	
85245	08/09/2013	HENRY'S	32.83	
85267	08/09/2013	Millennium Alarm Response	2,207.03	
85275	08/09/2013	Norfolk Auto Parts	312.03	
85277	08/09/2013	Normand Woodworking MacHinery Inc	1,383.05	
85286	08/09/2013	PADLOCK DISTRIBUTORS	585.85	
85292	08/09/2013	QUALITY CLASSROOMS	243.66	
85294	08/09/2013	RBT Electrical & Automation	1,126.69	
85302	08/09/2013	SCHOLASTIC CANADA LTD	193.12	
85306	08/09/2013	SPECTRUM NASCO EDUCATIONAL SUPPLIE	645.17	
85307	08/09/2013	SPENCE PRINT SOLUTIONS	278.09	
85328	08/09/2013	WINTERGREEN	1,567.09	
85198	08/14/2013	ACKLANDS-GRAINGER INC	158.53	
85220	08/14/2013	CONCEPT INTERACTIVE	1,317.02	
85227	08/14/2013	Duplicom Business Products LTD	83.62	
85306	08/14/2013	SPECTRUM NASCO EDUCATIONAL SUPPLIE	2,466.14	

**GRAND ERIE DISTRICT SCHOOL BOARD**

**ACCOUNTS PAYABLE CHEQUE/ePAYMENT REGISTER - AUGUST 2013**

<b>Cheque #</b>	<b>Date Issued</b>	<b>Paid to Name</b>	<b>Amount</b>	<b>Currency</b>
85213	08/15/2013	BROOKS SIGNS (1985) LTD	5,526.90	
85267	08/15/2013	Millennium Alarm Response	769.08	
85295	08/15/2013	RD Masonry - 1219685 Ont	4,576.50	
85306	08/15/2013	SPECTRUM NASCO EDUCATIONAL SUPPLIE	1,319.22	
85358	08/15/2013	Adlam Contracting LTD.	6,215.00	
85360	08/15/2013	Aegent Energy Advisors Inc	519.80	
85361	08/15/2013	All-Pro Door & Hardware Ltd	2,123.20	
85365	08/15/2013	AQUA NIAGARA LTD	55.00	
85366	08/15/2013	Assante Capital Management LTD	475.00	
85367	08/15/2013	Atomic Spark	1,017.00	
85370	08/15/2013	BEATTIES BASICS OFFICE PRODUCTS	101.70	
85373	08/15/2013	Best Western Plus Brant Park Inn	387.59	
85374	08/15/2013	Bloomsburg Public School	202.83	
85375	08/15/2013	BML Roofing System Inc	2,887.15	
85376	08/15/2013	Bookswap Inc	1,474.62	
85379	08/15/2013	Boston Design Manufacturing LTD	406.80	
85381	08/15/2013	Brantford Golf & Country Club	**void**	
85383	08/15/2013	Canadian Tire Store - Dunnville	1,468.98	
85384	08/15/2013	Cardinal Software Services	9,887.50	
85385	08/15/2013	Carswell	451.45	
85387	08/15/2013	City Of Brantford-Treasury	302.56	
85388	08/15/2013	Cline Backus LLP	1,148.85	
85389	08/15/2013	Cognitive Advancements	150.00	
85391	08/15/2013	DELL COMPUTER CORP	88,394.24	
85393	08/15/2013	Dr Deanna L Behnke-Cook, PH D	2,000.00	
85394	08/15/2013	Dulux	575.12	
85396	08/15/2013	EDF Trading North America LLC	59,216.42	
85397	08/15/2013	Educators Financial Group Inc	150.00	
85398	08/15/2013	Electricians Inc. (The)	26,329.70	
85400	08/15/2013	Evans, Philp LLP Barristers & Soli	1,702.68	
85401	08/15/2013	FirstCanada ULC O/A First Student	463.30	
85402	08/15/2013	FLAGHOUSE	356.06	
85404	08/15/2013	Geerts Lawn Care & Property Maint	5,243.20	
85407	08/15/2013	Graham Bell-Victoria P S	101.90	
85408	08/15/2013	Grandview School	133.36	
85409	08/15/2013	GreenStream Environmental Inc	1,356.00	
85410	08/15/2013	Guthrie And Associates Inc	748.13	
85411	08/15/2013	Haldimand County	2,047.12	
85412	08/15/2013	Haldimand County Leisure Services	351.49	
85413	08/15/2013	Hamilton Fire Control	264.36	
85414	08/15/2013	Hardware Agencies	2,289.06	
85416	08/15/2013	Homewood Human Solutions Canada In	203.40	
85420	08/15/2013	KR COMMUNICATIONS LTD	1,125.24	
85421	08/15/2013	LA MUSIC SHOP	30,063.65	
85422	08/15/2013	Lefort, Seth	300.00	
85423	08/15/2013	Link Wireless Communications	1,186.49	
85424	08/15/2013	Mitt & Robe Company	1,377.24	
85425	08/15/2013	NCS Technology	33.90	
85426	08/15/2013	Pearson - Dunn Insurance And	1,135.53	
85427	08/15/2013	R & E Lawn Maintenance	2,644.20	
85428	08/15/2013	Radcliffe Service Inc	1,701.50	

**GRAND ERIE DISTRICT SCHOOL BOARD**

**ACCOUNTS PAYABLE CHEQUE/ePAYMENT REGISTER - AUGUST 2013**

<b>Cheque #</b>	<b>Date Issued</b>	<b>Paid to Name</b>	<b>Amount</b>	<b>Currency</b>
85429	08/15/2013	RD Masonry - 1219685 Ont	20,520.80	
85430	08/15/2013	Riddell/All American Sports	1,794.26	
85431	08/15/2013	Turtle Concepts	1,783.50	
85432	08/15/2013	TV Ontario	3,000.00	
85433	08/15/2013	Ventin Group	34,329.40	
85434	08/15/2013	Boncoddo, Sharon	436.64	
85435	08/15/2013	Germann, Kira	304.41	
85436	08/15/2013	Grenville, Michael	67.50	
85437	08/15/2013	Hammond, Abby	293.44	
85438	08/15/2013	Hart, Angela	42.93	
85439	08/15/2013	Hawkins, David	47.47	
85440	08/15/2013	Henderson, Jennifer	87.11	
85441	08/15/2013	Holly, Kevin	987.46	
85442	08/15/2013	Johnson, Cheryl	448.93	
85443	08/15/2013	Latreille, Lena	37.23	
85444	08/15/2013	Stewart, Cheryl	300.00	
84971	08/16/2013	CHILDScope EDUCATIONAL MATERIALS	4,295.48	
85217	08/16/2013	BUSINESS STATIONERS	1.09	
85232	08/16/2013	FirstCanada ULC O/A First Student	51,533.70	
85311	08/16/2013	Superior Signs	283.13	
85359	08/16/2013	Advance Depot Service	1,148.08	
85380	08/16/2013	BRANT OVERHEAD DOORS	491.55	
85391	08/16/2013	DELL COMPUTER CORP	30,174.16	
85420	08/16/2013	KR COMMUNICATIONS LTD	270.92	
85429	08/16/2013	RD Masonry - 1219685 Ont	4,101.90	
85364	08/19/2013	APPLE CANADA INC (TORONTO)	373.47	
84603	08/20/2013	BISHOP'S PAINTING LTD	1,243.00	
85232	08/21/2013	FirstCanada ULC O/A First Student	19,725.17	
85268	08/21/2013	Mind Resources Inc	983.31	
85362	08/21/2013	ALUMNI CLASSROOM FURNITURE	3,329.69	
85364	08/22/2013	APPLE CANADA INC (TORONTO)	152.55	
85376	08/22/2013	Bookswap Inc	4,373.46	
85386	08/22/2013	CHILDScope EDUCATIONAL MATERIALS	862.39	
85447	08/22/2013	Adlam Contracting LTD.	3,425.60	
85449	08/22/2013	Antler Service Incst Control	1,977.50	
85451	08/22/2013	AQUA NIAGARA LTD	55.00	
85455	08/22/2013	Assess4theBest	452.00	
85458	08/22/2013	Beau & Sons Tree Service LTD.	522.63	
85459	08/22/2013	2068802 ONTARIO INC-BELL CITY CABS	7,522.52	
85460	08/22/2013	Best Western Plus Brant Park Inn	1,230.00	
85463	08/22/2013	Brant United Way	933.72	
85465	08/22/2013	Cafe Amore	1,130.00	
85467	08/22/2013	Concord Elevator	200.00	
85469	08/22/2013	Canadian Union of Public Employees	15,508.18	
85471	08/22/2013	Dafco Filtration Group	1,934.94	
85472	08/22/2013	DELL COMPUTER CORP	6,340.59	
85476	08/22/2013	EDF Trading North America LLC	59,752.25	
85480	08/22/2013	Employee Fund- Ed Ctr	197.87	
85481	08/22/2013	Extend Communications	798.17	
85482	08/22/2013	FEDERATED TOOL SUPPLY CO LTD	1,412.50	
85485	08/22/2013	GRAND MILL FENCE	6,884.92	

**GRAND ERIE DISTRICT SCHOOL BOARD**

**ACCOUNTS PAYABLE CHEQUE/ePAYMENT REGISTER - AUGUST 2013**

<b>Cheque #</b>	<b>Date Issued</b>	<b>Paid to Name</b>	<b>Amount</b>	<b>Currency</b>
85486	08/22/2013	Green Clean	2,292.29	
85488	08/22/2013	Haldimand County	88.00	
85489	08/22/2013	Hamilton Fire Control	11,039.02	
85492	08/22/2013	Henderson Recreation Equipment	2,250.96	
85493	08/22/2013	Hamilton Niagara Haldimand Brant	1,974.59	
85495	08/22/2013	INTEGRA Document Destruction Inc	2,402.44	
85496	08/22/2013	Jem Industrial Sales Inc	6,017.25	
85497	08/22/2013	John Jakub, Barrister & Solicitor	5,650.00	
85500	08/22/2013	LEVAC'S	298.32	
85501	08/22/2013	M & A Automotive Supply	976.65	
85503	08/22/2013	Marquis Security/Networking System	1,192.16	
85504	08/22/2013	Medavie Blue Cross	130,745.61	
85505	08/22/2013	Millennium Alarm Response	3,188.71	
85507	08/22/2013	Mitt & Robe Company	1,198.36	
85508	08/22/2013	Moduloc Fence Rentals LP	129.50	
85509	08/22/2013	Moving Box (The)	565.00	
85510	08/22/2013	MRS Trust	50.00	
85511	08/22/2013	NAPA Auto Parts	35.32	
85512	08/22/2013	NCS Technology	2,698.32	
85513	08/22/2013	Norfolk Auto Parts	206.13	
85515	08/22/2013	Norfolk County	397.77	
85517	08/22/2013	Nufloors	3,669.30	
85518	08/22/2013	OASBO	310.75	
85520	08/22/2013	Ontario Playgrounds	2,024.96	
85521	08/22/2013	Ontario Public School Boards Assoc	129.79	
85522	08/22/2013	Ontario School Boards Insurance	250.00	
85523	08/22/2013	Orkin Canada	219.79	
85524	08/22/2013	Ont Teachers' Insur Plan - Wat	189,900.51	
85525	08/22/2013	POPPA CORN CORPORATION	289.19	
85527	08/22/2013	R & E Lawn Maintenance	2,531.20	
85534	08/22/2013	Shaw Cablesystems	802.26	
85535	08/22/2013	Simcoe Composite School	93.35	
85536	08/22/2013	South Brant Excavating Inc	4,520.00	
85537	08/22/2013	St John's Music LTD	103.73	
85538	08/22/2013	Standard Life - Toronto	839,618.20	
85539	08/22/2013	Standard Life Premium Management	29,539.10	
85540	08/22/2013	Stevens Sales & Marketing	776.54	
85541	08/22/2013	Street Seen Media	2,881.50	
85542	08/22/2013	Swish Maint-PAYMENTS ONLY	169.50	
85543	08/22/2013	Synrevoice Technologies Inc	3,488.88	
85544	08/22/2013	T David Trucking	67.80	
85545	08/22/2013	T LITZEN SPORTS LIMITED	714.67	
85547	08/22/2013	Taxi 2000	2,817.00	
85548	08/22/2013	Teachers Life Insurance	622.42	
85549	08/22/2013	Technical Standards & Safety Autho	3,762.90	
85550	08/22/2013	Teeterville Public School	58.76	
85551	08/22/2013	Tegs Tool & Machinery-Rymal Rd	1,384.15	
85552	08/22/2013	TEKAWENNAKE PUBLICATIONS	400.00	
85553	08/22/2013	Tenaquip Limited (Cheque)	79.44	
85554	08/22/2013	Union Gas Ltd	1,524.16	
85555	08/22/2013	United Way Of Haldimand-Norfolk	398.18	

**GRAND ERIE DISTRICT SCHOOL BOARD**

**ACCOUNTS PAYABLE CHEQUE/ePAYMENT REGISTER - AUGUST 2013**

<b>Cheque #</b>	<b>Date Issued</b>	<b>Paid to Name</b>	<b>Amount</b>	<b>Currency</b>
85556	08/22/2013	Valley Heights S.S.	675.62	
85557	08/22/2013	Van Houtte Coffee Services Inc	613.57	
85558	08/22/2013	Vive Mechanical Inc	12,240.77	
85559	08/22/2013	Waterford District High School	230.30	
85560	08/22/2013	Waterford Sand And Gravel	1,820.00	
85561	08/22/2013	West Lynn Public School	497.17	
85562	08/22/2013	WG OSBORNE INC	734.50	
85563	08/22/2013	WJC Walker Sheet Metal LTD	1,206.35	
85565	08/22/2013	Yellow Pages Group	357.14	
85566	08/22/2013	Barna, Elizabeth	115.51	
85567	08/22/2013	Bowers, Rod	84.60	
85568	08/22/2013	Canivet, Greg	516.53	
85569	08/22/2013	Crotta, Giancarlo	277.77	
85570	08/22/2013	Fletcher, Debbie	318.17	
85571	08/22/2013	Gaukel, Shawn	866.68	
85572	08/22/2013	Gemmill, Jason	464.88	
85573	08/22/2013	Hargreaves, Robert	159.33	
85574	08/22/2013	Holtermann, Peter	52.17	
85575	08/22/2013	Lane, Eileen	269.31	
85576	08/22/2013	Lloyd, David	63.31	
85577	08/22/2013	Ma, John	53.20	
85578	08/22/2013	McAfee, Sean	101.69	
85579	08/22/2013	Mitchell, Barbara	33.62	
85580	08/22/2013	Morgan, Stephanie	176.79	
85581	08/22/2013	North, Anthony	38.92	
85582	08/22/2013	O'Connor, Frank	169.82	
85583	08/22/2013	Quinlan, Tom	73.44	
85584	08/22/2013	Robertson, Susan	375.90	
85585	08/22/2013	Scime, Mary	643.86	
85586	08/22/2013	Sharpe, Rob	110.00	
85587	08/22/2013	Shuttleworth, Thomas	232.71	
85588	08/22/2013	Sparks, Lynette	239.70	
85589	08/22/2013	Stroud, Lawrence Murray	106.14	
85590	08/22/2013	Thorne, Brian	146.64	
85591	08/22/2013	Tottle, Laurie	469.06	
85592	08/22/2013	Utting, Tim	38.87	
85593	08/22/2013	Vandendriessche, Amanda	**void**	
85594	08/22/2013	Vandermeer, Harvey	210.98	
85595	08/22/2013	Van Dyk, Adrianus (Ed)	243.46	
85596	08/22/2013	Wardell, Dave	120.79	
85597	08/22/2013	Warner, Deborah	983.24	
85598	08/22/2013	Woodcroft, Greg	484.75	
85599	08/22/2013	Zviskov, Todor	109.98	
85398	08/23/2013	Electricians Inc. (The)	632.80	
85399	08/23/2013	Elmwood Inc	2,828.07	
85402	08/23/2013	FLAGHOUSE	442.96	
85403	08/23/2013	GBC CANADA INC	367.25	
85406	08/23/2013	Genivar Inc	3,672.50	
85415	08/23/2013	Harris Computer Systems	678.00	
85448	08/23/2013	Allstream Inc (Payments)	8,878.04	
85466	08/23/2013	Cardinal Software Services	1,695.00	



**GRAND ERIE DISTRICT SCHOOL BOARD**

**ACCOUNTS PAYABLE CHEQUE/ePAYMENT REGISTER - AUGUST 2013**

<b>Cheque #</b>	<b>Date Issued</b>	<b>Paid to Name</b>	<b>Amount</b>	<b>Currency</b>
85472	08/23/2013	DELL COMPUTER CORP	3,954.95	
85489	08/23/2013	Hamilton Fire Control	1,385.38	
85498	08/23/2013	KG Services	5,288.40	
85505	08/23/2013	Millennium Alarm Response	1,055.59	
85513	08/23/2013	Norfolk Auto Parts	363.05	
85531	08/23/2013	SGS Canada Inc	525.45	
85532	08/23/2013	Sharp Bus Lines LTD	5,901.43	
85390	08/28/2013	CONCEPT INTERACTIVE	2,717.65	
85445	08/28/2013	Ash Conversions International	666.44	
85458	08/28/2013	Beau & Sons Tree Service LTD.	5,960.75	
85461	08/28/2013	BML Roofing System Inc	2,967.38	
85484	08/28/2013	George Barnes & Sons	466.63	
85489	08/28/2013	Hamilton Fire Control	909.65	
85513	08/28/2013	Norfolk Auto Parts	179.92	
85452	08/29/2013	Aquarian Chemical	508.50	
85479	08/29/2013	Electricians Inc. (The)	6,531.40	
85487	08/29/2013	Green Collar Landscaping	16,255.05	
85489	08/29/2013	Hamilton Fire Control	287.02	
85513	08/29/2013	Norfolk Auto Parts	267.11	
85526	08/29/2013	Professional Mobility and	30.00	
85601	08/29/2013	Abcott Construction Ltd	117,134.21	
85602	08/29/2013	Agri-Tech Automotive	815.99	
85605	08/29/2013	All-Pro Door & Hardware Ltd	2,178.06	
85606	08/29/2013	Allan House Jr Septic Tank Serv In	576.30	
85607	08/29/2013	ALUMNI CLASSROOM FURNITURE	2,803.54	
85614	08/29/2013	Aramark Canada LTD (Payments)	84.75	
85615	08/29/2013	Armoured Guard Security Screen Inc	2,168.86	
85620	08/29/2013	Barton Glass Inc.	680.26	
85624	08/29/2013	Brantford Glass Inc	187.83	
85626	08/29/2013	BWH Concrete & Repair	4,706.45	
85627	08/29/2013	Canadaram Ltd	4,173.71	
85629	08/29/2013	Catherwood Welding & Boiler Serv	954.00	
85635	08/29/2013	D Vandenheede Enterprises LTD	305.10	
85638	08/29/2013	DELL COMPUTER CORP	8,536.21	
85648	08/29/2013	Electricians Inc. (The)	1,695.00	
85652	08/29/2013	FirstCanada ULC O/A First Student	12,095.79	
85655	08/29/2013	G Douglas Vallee LTD	7,292.96	
85658	08/29/2013	Go Mini's	359.34	
85664	08/29/2013	Hallex Engineering Ltd	3,883.02	
85666	08/29/2013	Hardware Agencies	2,203.50	
85668	08/29/2013	Hewson Brothers Supply LTD	3,543.61	
85670	08/29/2013	Hines Electric	745.18	
85674	08/29/2013	Jandra Shading Systems LTD	1,327.75	
85677	08/29/2013	JH Cohoon Engineering Limited	926.43	
85679	08/29/2013	KAO Professional Salon Services	663.03	
85680	08/29/2013	KEV Software Solutions	26,245.38	
85681	08/29/2013	KIT CARE CORPORATION	291.27	
85683	08/29/2013	KR COMMUNICATIONS LTD	2,977.40	
85684	08/29/2013	Lanca Contracting CO	82,962.59	
85686	08/29/2013	LIFTWAY LIMITED	379.68	
85688	08/29/2013	LOUISE KOOL & GALT	12,029.52	

**GRAND ERIE DISTRICT SCHOOL BOARD**

**ACCOUNTS PAYABLE CHEQUE/ePAYMENT REGISTER - AUGUST 2013**

<b>Cheque #</b>	<b>Date Issued</b>	<b>Paid to Name</b>	<b>Amount</b>	<b>Currency</b>
85691	08/29/2013	Master Lock Company	1,040.01	
85692	08/29/2013	McGraw-Hill Ryerson Limited	1,053.53	
85697	08/29/2013	MORRIS PRINTING SERVICE INC	158.20	
85700	08/29/2013	NEPTUNE WATER SERVICES	437.75	
85703	08/29/2013	North End Sports	2,250.11	
85704	08/29/2013	Nufloors	24,414.02	
85706	08/29/2013	Ontario Playgrounds	3,390.00	
85710	08/29/2013	Orkin Canada	313.58	
85714	08/29/2013	Pearson Education Inc T46254	23,961.28	
85715	08/29/2013	Perma-Bound Canada	1,489.32	
85721	08/29/2013	Radcliffe Service Inc	1,067.62	
85722	08/29/2013	RBT Electrical & Automation	1,605.38	
85723	08/29/2013	RD Masonry - 1219685 Ont	199,184.84	
85725	08/29/2013	Riverside Electric	91.53	
85728	08/29/2013	SCHOLAR'S CHOICE MOYER	685.23	
85729	08/29/2013	School Specialty Canada (Payments)	1,895.82	
85733	08/29/2013	South Brant Excavating Inc	6,294.10	
85734	08/29/2013	SPECTRUM NASCO EDUCATIONAL SUPPLIE	2,562.93	
85736	08/29/2013	SPENCE PRINT SOLUTIONS	55.52	
85739	08/29/2013	Stanley Canada Corporation	1,225.57	
85741	08/29/2013	Supreme Office Products	398.66	
85743	08/29/2013	Synrevoice Technologies Inc	2,556.63	
85745	08/29/2013	TA Canada	832.81	
85747	08/29/2013	TCA - Thier + Curran Architects In	2,373.00	
85748	08/29/2013	Tegs Tool & Machinery-Rymal Rd	100.68	
85749	08/29/2013	Tenaquip Limited (Cheque)	1,294.83	
85754	08/29/2013	United Rentals Of Canada Inc	1,097.93	
85755	08/29/2013	Ventin Group	19,441.95	
85758	08/29/2013	Wallaceburg Bookbinding & Mfg	67.75	
85759	08/29/2013	Walterfedy Partnership (The)	1,417.38	
85762	08/29/2013	WJC Walker Sheet Metal LTD	643.77	
85767	08/29/2013	Zelus Material Handling Inc	2,014.34	
85364	08/30/2013	APPLE CANADA INC (TORONTO)	1,810.26	
85368	08/30/2013	Atripco Delivery Service	944.90	
85391	08/30/2013	DELL COMPUTER CORP	506.62	
85404	08/30/2013	Geerts Lawn Care & Property Maint	2,657.76	
85419	08/30/2013	Knowbuddy Resources-Catalogue Stor	240.94	
85454	08/30/2013	Ashton Mobile Storage	339.00	
85468	08/30/2013	Connon Nurseries	2,048.65	
85470	08/30/2013	D Vandenheede Enterprises LTD	305.10	
85474	08/30/2013	Dundee Nursery and Landscaping	3,889.23	
85475	08/30/2013	EDCOM MULTIMEDIA PRODUCTS-KITCHENE	1,723.25	
85478	08/30/2013	Egger Truck & Machine LTD	93.48	
85479	08/30/2013	Electricians Inc. (The)	228.83	
85483	08/30/2013	Geerts Lawn Care & Property Maint	8,023.00	
85487	08/30/2013	Green Collar Landscaping	357.08	
85489	08/30/2013	Hamilton Fire Control	1,491.54	
85491	08/30/2013	Harold & Goetz Tim-Br Mart	1,764.34	
85505	08/30/2013	Millennium Alarm Response	918.46	
85513	08/30/2013	Norfolk Auto Parts	879.35	
85516	08/30/2013	Norfolk Disposal Services	28.25	

**GRAND ERIE DISTRICT SCHOOL BOARD**

**ACCOUNTS PAYABLE CHEQUE/ePAYMENT REGISTER - AUGUST 2013**

<b>Cheque #</b>	<b>Date Issued</b>	<b>Paid to Name</b>	<b>Amount</b>	<b>Currency</b>
85529	08/30/2013	Ricoh Canada Inc-Mississauga	544.31	
85530	08/30/2013	Schindler Elevator Corporation	1,916.67	
85532	08/30/2013	Sharp Bus Lines LTD	190.41	
85564	08/30/2013	Xerox Canada LTD	270.43	
85608	08/30/2013	Alwind Industries LTD	11,058.18	
85609	08/30/2013	Ameresco Canada	5,683.31	
85612	08/30/2013	APEX SOUND & LIGHT CORP	1,856.93	
85613	08/30/2013	AQUA NIAGARA LTD	15.00	
85616	08/30/2013	Assante Capital Management LTD	475.00	
85617	08/30/2013	Atomic Spark	1,356.00	
85618	08/30/2013	AYR NEWS LIMITED	421.49	
85621	08/30/2013	Best Western Plus Brant Park Inn	89.09	
85626	08/30/2013	BWH Concrete & Repair	3,955.00	
85631	08/30/2013	Cerasoli, Gianni	79.90	
85632	08/30/2013	Commercial Cleaning Service	4,320.00	
85635	08/30/2013	D Vandenheede Enterprises LTD	839.03	
85640	08/30/2013	Dick Dean Contractor	382.47	
85641	08/30/2013	DOMINION EQUIPMENT & CHEMICAL	30,085.00	
85642	08/30/2013	Domtar Inc	4,361.05	
85644	08/30/2013	EASTLINK	225.90	
85645	08/30/2013	Educational Comp Network Of ON	56,500.00	
85647	08/30/2013	Educators Financial Group Inc	150.00	
85650	08/30/2013	ELEMENTARY TEACH FED OF ONT	58,150.94	
85651	08/30/2013	Family Counselling Centre Of Brant	202.50	
85658	08/30/2013	Go Mini's	179.67	
85660	08/30/2013	GRAND & TOY LTD (PAYMENT ONLY)	18,223.80	
85662	08/30/2013	GRAND RIVER SACHEM	340.80	
85663	08/30/2013	GreenStream Environmental Inc	79,727.94	
85669	08/30/2013	Hicks Morley Human Resources Law	23,958.83	
85670	08/30/2013	Hines Electric	239.33	
85672	08/30/2013	IRC BUILDING SCIENCES GROUP INC	559.35	
85675	08/30/2013	Jane H Devlin Barrister & Solicitor	847.50	
85678	08/30/2013	Just Friends Cafe	162.32	
85684	08/30/2013	Lanca Contracting CO	127,771.54	
85687	08/30/2013	Link Wireless Communications	22.59	
85698	08/30/2013	MRS Trust	50.00	
85701	08/30/2013	Norfolk Disposal Services	8,596.33	
85704	08/30/2013	Nufloors	1,627.71	
85708	08/30/2013	Ontario Principals' Council	23,112.84	
85712	08/30/2013	Oxford Communications LTD	172.89	
85713	08/30/2013	Paulsan Construction Inc	247,192.72	
85717	08/30/2013	PORT DOVER MAPLE LEAF	385.10	
85718	08/30/2013	Promo Hound Inc	1,446.50	
85720	08/30/2013	Quatic By Chem-Aqua	734.50	
85729	08/30/2013	School Specialty Canada (Payments)	1,310.36	
85730	08/30/2013	Sharp Bus Lines LTD	24,558.11	
85731	08/30/2013	Simcoe Composite School	1,155.57	
85737	08/30/2013	ST GEORGE LANCE	522.06	
85740	08/30/2013	SUN MEDIA CORPORATION	1,116.54	
85750	08/30/2013	TIGERDIRECT.CA INC (CHQ)	901.89	
85752	08/30/2013	TURTLE ISLAND NEWS	367.10	

**GRAND ERIE DISTRICT SCHOOL BOARD**

**ACCOUNTS PAYABLE CHEQUE/ePAYMENT REGISTER - AUGUST 2013**

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85753	08/30/2013	Union Gas Ltd	299.06	
85755	08/30/2013	Ventin Group	567.83	
85760	08/30/2013	Warmington's Bistro	230.52	
85761	08/30/2013	Waterford P S	113.53	
85763	08/30/2013	Workshop Architecture Inc	16,234.15	
85764	08/30/2013	Xerox Canada LTD	42,813.13	
85766	08/30/2013	Yellow Pages Group	208.81	
85768	08/30/2013	Adams, Faye	386.81	
85769	08/30/2013	Allan, Sherry	54.05	
85770	08/30/2013	Baker, Wayne	2,310.52	
85771	08/30/2013	Baldin, Gerry	31.02	
85772	08/30/2013	Blackman, Dana	325.71	
85773	08/30/2013	Cartmel, Judy	10.00	
85774	08/30/2013	Davis, Joanne	63.83	
85775	08/30/2013	Everets, Arlene	142.14	
85776	08/30/2013	Flaman, Jonathan	120.79	
85777	08/30/2013	Forbeck, John C	679.54	
85778	08/30/2013	Gillan, Margaret	30.93	
85779	08/30/2013	Gregoire, Gabrielle	133.95	
85780	08/30/2013	Haight-Vane, Johnna	438.98	
85781	08/30/2013	Hawkins, Danielle	295.62	
85782	08/30/2013	Holtermann, Peter	255.68	
85783	08/30/2013	Kohli, Julie	573.40	
85784	08/30/2013	Krukowski, Tom	807.75	
85785	08/30/2013	Lloyd, David	376.94	
85786	08/30/2013	Mackenzie, Carol	483.80	
85787	08/30/2013	Mann, Shayne	3,597.77	
85788	08/30/2013	Mitchell, Barbara	566.13	
85789	08/30/2013	Mitchell, Charmaine	87.42	
85790	08/30/2013	Nesbitt, John (Andrew)	586.47	
85791	08/30/2013	Nicholas, Louise	1,275.00	
85792	08/30/2013	Pakulis, Jennifer	448.40	
85793	08/30/2013	Quinlan, Tom	1,669.91	
85794	08/30/2013	Schuyler, Stewart Andrew	1,000.00	
85795	08/30/2013	Sinden, Daryl	130.66	
85796	08/30/2013	Smith, Greg	360.02	
85797	08/30/2013	Spence, James	67.68	
85798	08/30/2013	Squires, Linda	16.92	
85799	08/30/2013	Szobota, Louis	128.70	
85800	08/30/2013	Toic, Nancy	525.93	
85801	08/30/2013	Vandermeer, Harvey	1,856.20	
85802	08/30/2013	VanReenen, Ingrid	150.00	
85803	08/30/2013	Watts, Sandra	210.56	
85804	08/30/2013	Wright, Dennis	1,000.00	
1072	08/02/2013	Min Community Family & Childre	6,020.46	
1073	08/06/2013	Min Community Family & Childre	544.00	
1074	08/15/2013	Min Community Family & Childre	4,620.45	
1080	08/15/2013	Rice, David	1,674.55	
1075	08/22/2013	Min Community Family & Childre	544.00	
130829	08/29/2013	Min Community Family & Childre	1,268.59	
1069	08/30/2013	Bellekom, Mike	843.80	

**GRAND ERIE DISTRICT SCHOOL BOARD**

**ACCOUNTS PAYABLE CHEQUE/ePAYMENT REGISTER - AUGUST 2013**

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1070	08/30/2013	Heard, Brenda	676.39	
1077	08/30/2013	Nancekivell, Sarah	367.04	
1078	08/30/2013	OMERS	312,168.24	
1079	08/30/2013	Teachers Pension Plan Board	2,039,151.20	
1071	08/31/2013	Min Community Family & Childre	544.00	
1081	08/31/2013	Michalczyk, Marta	1,719.94	
<b>Total Accounts Payable Epayments/Wire Transfers</b>			<b>6,298,290.58</b>	
<b>GRAND TOTAL</b>			<b>6,660,332.93</b>	

**GRAND ERIE DISTRICT SCHOOL BOARD**  
**Meeting No. SEAC 12-10**  
**SPECIAL EDUCATION ADVISORY COMMITTEE**  
**Thursday, June 6, 2013**  
**Meeting – 6:30 p.m.**  
**Education Centre – Board Room**  
**349 Erie Avenue, Brantford**

**MINUTES**

**A-1 (a) Call to Order**

- Chair Dean welcomed members and called the meeting to order at 6:30 p.m.
- Introduction of Jeff Senior, Principal and Lindsay McGivern, Learning Resource Teacher from Central P.S. were made.

**(b) Roll Call**

Present: F. Adams, J. Angus, W. Baker, T. Brinn, H. Carter, D. Dean, L. DeJong, W. Hobbs, C. Mackenzie, C. Miller, K. O'Donnell, S. Simpson, R. Smith.

Regrets: T. Clifford, R. Collver

**(c) Timed Items**

**(i) 6:30 p.m. Dynamic Classroom Management**

- The Central P.S. representatives described the former negative atmosphere, frustration of staff, administration and students in the compensatory school of 150 K-8 students with socio-economic needs
- Focus was on changing the school culture, attendance issues, to make it a positive place
- Solution from staff was to develop a consistent approach to deal with behaviours
- Entire staff attended one day Dynamic Classroom Management training – teacher, administration, and student negotiated decisions on rules, rewards and consequences
- Surveys have shown marked improvement in all problem areas, and culture change within the school is noticeable
- Chair Dean congratulated them on their success, and thanks were expressed from committee members

**(d) Agenda Additions**

- None

**(e) Ratification of Minutes of Previous Meeting**

MOVED: K. O'Donnell

SECONDED: S. Simpson

THAT the minutes of Meeting No. SEAC 12-09 of the Special Education Advisory Committee held May 2, 2013, be approved as distributed and sent to Executive Council and the Board.

CARRIED

**(f) Business arising from Minutes and/or Previous Meetings**

**(i) Annual Review of Special Education Plan**

- Changes were highlighted, reflecting the past year's programming and data
- Plan will go to Trustees at the next Board meeting
- Final revision of plan will be posted on Board website, and report of changes sent to Ministry by July 31<sup>st</sup> deadline

MOVED: K. O'Donnell

SECONDED: S. Simpson

THAT the Annual Review of the Special Education Plan be accepted as presented.

CARRIED.

**B-1 New Business**

**(a) Child and Youth Mental Health Update**

- Ministry feedback will not be available until the fall
- Some members of the Grand Erie Parent Involvement Committee have met with the Mental Health Lead to discuss language and strategy to make the At a Glance document accessible to all
- Focus for 2013-2014 will be strategy to reach other parents
- Meetings have started with Champion School partners to work on projects for next year
- Partnership with Six Nations of the Grand River Child and Family Services, to support aboriginal students
- Professional Student Support Personnel will be hosting a fall conference on Nov. 4<sup>th</sup>, format will be day program for Board staff, and evening program for community/parents
- Remaining boards have commenced hiring Mental Health Leads

**(b) LITE Data Report**

- Learner Intervention Tracking for Excellence software for electronic streamlining of referrals
- Data reflects breakdown of referrals to Professional Services Support Staff, ROKS
- Suggestion to consider tracking referrals from other community service providers

**(c) Educational Assistants Allocation 2013-14**

- Reported to Trustees on May 27<sup>th</sup> – pending budget approval
- Information was provided on the method of allocating Educational Assistants
- Current student needs assessed, plus incoming numbers provided by community agencies
- School by school listing will be provided to SEAC members in October

**(d) Catheterization**

- Educational Assistants have not been performing this duty in Grand Erie, but contracted out through CCAC – performed by EAs in other boards
- Currently in discussion with CUPE – educational assistants would be provided with information – with the support of the union
- Training would be provided – would result in an increase in the rate of pay to trained EAs, but would result in overall savings to the Board

(e) Results of Gr. 3 CCAT

- Canadian Cognitive Achievement Test was mandatory across the Board in 2012-13
- Results were shared with school resource teams to inform for enrichment, areas of need
- Feedback was received that the test was provided too early in the year
- Next year will need to complete by the end of January
- Parents will receive an invitation for their child to participate in Enrichment in Gr. 4
- Will investigate gender breakdown and results will be provided to SEAC

(f) Budget Discussion

- Board budget discussions are currently in progress, for final approval on June 24<sup>th</sup>
- Overview was provided of the spending, staff for Special Education (no reductions from current status)
- Spending is greater than Ministry funding

**C-1 Other Business**

(a) Policy/Procedures

- (i) None

(b) Updates

(i) Recommendations/Motions to Board

- Annual Review of Special Education Plan

(ii) Community Updates

- None

**D-1 Correspondence**

(a) Durham District School Board

- Concern over decrease in funds and increase in needs

(b) Brant Haldimand Norfolk Catholic District School Board

- Support for Special Education pre-service training

**E-1 Information Items**

(a) None

**F-1 Next Meeting**

Thursday, September 5/13@ 6:30 p.m.

Board Room – Education Centre, Brantford

**G-1 Adjournment**

- Chair Dean expressed thanks to Board staff and community members for their work and involvement over the past school year. R. Smith thanked the Chair for his leadership.
- Meeting was adjourned at 8:40 p.m.

***Future Agenda Items***

Faculty of Ed presentation in October



No.	Elementary School	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
1	Agnes G. Hodge	X	X	X	X	X	X	XX	X	X	X
2	Anna Melick	X	XX	X	X	X	X	X	X	X	X
3	Banbury Heights	X	X	X	X	XX	X	X	X	X	X
4	Bellview	X	X	X	XX	X	X	X	X	X	X
5	Bloomsburg	X	X	XX	X	X	X	X	X	X	X
6	Boston	X	X	X	X	X	X	XX	X	X	X
7	Branlyn Community	X	not done	X - 2 OF 2	X	X	X	X	X	X	XX
8	Brier Park	X	X	X	X	X	X	XX	X	X	X
9	Burford District Elementary	X	X	X	X	X	X	X	XX	X	X
10	Caledonia Centennial	X	X	X	XX	X	X	X	X	X	X
11	Cedarland	X	X	X	X	X	X	X	XX	X	X
12	Centennial-Grandwoodlands	X	X	X	X	X	X	X	XX	X	X
13	Central P.S.	X	X	XX	X	X	X	X	X	X	X
14	Cobblestone Elementary	X	X	X	X	X	X	X	XX	X	X
15	Courtland	X	X	XX	X	X	X	X	X	X	X
16	Delhi	X	X	XX	X	X	X	X	X	X	X
17	Doverwood	X	XX	X	X	X	X	X	X	X	X
18	Dufferin	X	X	X	X	XX	X	X	X	X	X
19	Echo Place	X	X	X	X	X	X	XX	X	X	X
20	Elgin Ave.	X	X	X	XX	X	X	X	X	X	X
21	Fairview (French Immersion Btfd)	X	X	X	X	X	XX	X	X	X	X
22	Fairview Ave.	X	X	X	X	X	XX	X	X	X	X
23	Glen Morris	X	X	X	X	XX	X	X	X	X	X
24	Graham Bell	X	X	X	X	X	X	X	XX	X	X
25	Grandview	X	X	X	X	X	X	X	XX	X	X
26	Grandview Central( Dunnville)	X	XX	X	X	X	X	X	X	X	X
27	Greenbrier	X	X	X	X	X	X	XX	X	X	X
28	Hagersville Elementary	X	X	X	X	X	X	X	X	XX	X
29	Houghton	X	X	XX	X	X	X	X	X	X	X
30	J.L. Mitchener	X	XX	X	X	X	X	X	X	X	X

\*\* **Please note** that   indicates that an annual JOHSC inspection should take place.

No.	Elementary School	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
31	James Hillier	X	X	X	X	X	XX	X	X	X	X
32	Jarvis	X	X	X	X	X	X	X	X	XX	X
33	King George	X	X	X	X	XX	X	X	X	X	X
34	Langton	X	X	XX	X	X	X	X	X	X	X
35	Lansdowne-Costain	X	X	X	X	XX	X	X	X	X	X
36	Lynndale Heights	X	XX	X	X	X	X	X	X	X	X
37	Major Ballachey	X	X	X	X	XX	X	X	X	X	X
38	Mt. Pleasant	X	X	X	X	XX	X	X	X	X	X
39	North Ward	X	X	X	X	X	X	XX	X	X	X
40	Oakland-Scotland	X	X	X	X	X	X	XX	X	X	X
41	Oneida Central	X	XX	X	X	X	X	X	X	X	X
42	Onondaga-Brant	X	X	X	X	X	XX	X	X	X	X
43	Paris Central	X	X	X	X	X	X	XX	X	X	X
44	Port Dover Elementary	was PDCS	was PDCS	was PDCS	was PDCS	was PDCS	X	X	X	X	XX
45	Port Rowan	X	X	X	X	X	X	X	X	XX	X
46	Prince Charles	X	X	X	X	X	X	XX	X	X	X
47	Princess Elizabeth	X	X	X	XX	X	X	X	X	X	X
48	Rainham	X	X	XX	X	X	X	X	X	X	X
49	River Heights	X	X	X	XX	X	X	X	X	X	X
50	Russell Reid	X	X	X	X	XX	X	X	X	X	X
51	Ryerson Heights	X	X	X	X	X	X	XX	X	X	X
52	Seneca Central	X	X	XX	X	X	X	X	X	X	X
53	St. George-German	X	X	X	X	X	XX	X	X	X	X
54	Teeterville P.S.	X	X	X	XX	X	X	X	X	X	X
55	Thompson Creek	X	X	XX	X	X	X	X	X	X	X

\*\* **Please note** that

**NR=not required**

indicates that an annual JOHSC inspection should take place.

No.	Elementary School	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
56	Walpole North	X	X	X	XX	X	X	X	X	X	X
57	Walsh	X	X	X	XX	X	X	X	X	X	X
58	Walter Gretzky Elementary School	X	X	X	X	XX	X	X	X	X	X
59	Waterford Public	X	XX	X	X	X	X	X	X	X	X
60	West Lynn	X	XX	X	X	X	X	X	X	X	X
61	Woodman-Cainsville	X	X	X	X	X	X	XX	X	X	X
	<b>Secondary Schools</b>										
62	B.C.I. & V.S.	X	X	XX	X	X	X	X	XX	X	X
63	Cayuga Secondary S.(incl. TP - 28 Cayuga St. N.)	X	X	XX	X	X	X	X	XX	X	X
64	Delhi District Secondary S.(incl. TP - Kinsman Club of Delhi)	X	X	XX	X	X	X	X	XX	X	X
65	Dunnville Secondary S. (Incl. TP - 237 Chestnut St.)	X	XX	X	X	X	X	XX	X	X	X
66	G.E.L.A. Brantford (Rawdon)	XX	X	X	X	X	XX	X	X	X	X
67	G.E.L.A. - Six Nations	XX	X	X	X	X	X	X	X	X	XX
68	G.E.L.A. - CareerLink Eaton Square	XX	X	X	X	X	X	X	X	X	XX
69	G.E.L.A. - Simcoe	XX	X	X	X	X	XX	X	X	X	X
70	Hagersville S.S.(incl. HSSC and TP - Hagersville Arena)	XX	X	X	X	X	X	X	XX	X	X
71	McKinnon Park S.S.(incl. TP - Grace United Church)	X	XX	X	X	X	X	X	X	XX	X
72	North Park C. & V.S.	X	XX	X	X	X	X	X	X	XX	X
73	Paris District H.S. (incl. Paris Optomist Club)	X	XX	X	X	X	X	X	X	XX	X
74	Pauline Johnson C.V.S. (incl. Alexandria Presbyterian Church)	XX	X	X	XX	X	XX	X	X	X	X
75	Port Dover C.S. (incl. TP - Port Dover Lions Club) & elem.	X	X	XX	X	X	elem	elem	elem	elem	elem
76	Simcoe Composite School Includes TP site 39 Kent St N Unit 44)	X	XX	X	X	X	X	X	X	X	XX
77	Sprucedale Secondary School	X	X	X	X	X	X	X	X	X	X
78	Tollgate Tech. Skills Centre	X	XX	X	X	X	X	XX	X	X	X
79	Valley Heights S.S. Includes Houghton Annex	X	X	X	XX	X	X	X	X	XX	X
80	Waterford District High School (incl. NSSC and TP site)	X	X	XX	X	X	X	X	XX	X	X
81	H.E. Fawcett Teacher Resource Centre (TRC)	X	X	X	X	XX	X	X	X	X	X
82	Joseph Brant (including GELA - ESL, Woodland Cultural Ctr)	X	X	X	X	X	X	X	X	X	XX
83	Head Office	X	X	X	X	X	XX	X	X	X	X
84	Head Office - Facility Services	X	X	X	X	X	XX	X	X	X	X

\*\* **Please note** that XX indicates that an annual JOHSC inspection should take place.

**Please note** - TP indicates a Turning Point Location will be done as part of school inspection.

<b>Storage Facilities - Done by school staff as portion of school</b>										
<b>in monthly inspect. &amp; Inspected twice a year by JOHSC</b>	<b>Sept.</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Mar.</b>	<b>Apr.</b>	<b>May</b>	<b>June</b>
Storage Building Burford Bus Barn, 35 Alexander St., Burford				XX				XX		
Storage Building Langton Bus Barn, 23 Albert Street, Langton			XX							XX
Storage Building Walsh Bus Barn, 93 Regional Road #3, Walsh				XX						XX
<b>Vacant Buildings - Done monthly by facility staff and twice a</b>										
<b>year by JOHSC</b>										
Windham Central - including Bus Barn, 1029 Regional Rd 9, Windham Centre	not done	X	X	XX	X	X	X	X	XX	X
Hillcrest Property (former Norfolk Facility Building & Former Norfolk School Support Centre) 173 Hillcrest Road, Simcoe	XX	X	X	X	X	X	X	X	X	X
Victoria Campus	not done	X	X	X	X	X	X	X	XX	X
Coronation School, 54 Ewing Dr. Brantford	not done	X	X	X	XX	X	X	X	X	XX
Dunnville Central School, 121 Alder St. W., Dunnville	XX	X	X	X	X	XX	X	X	X	X

\* Hillcrest - annual inspection did not occur in Feb.

No.	Elementary School	July	August
1	Agnes G. Hodge		
2	Anna Melick		
3	Banbury Heights		
4	Bellview		
5	Bloomsburg		
6	Boston		
7	Branlyn Community		
8	Brier Park		
9	Burford District Elementary		
10	Caledonia Centennial		
11	Cedarland		
12	Centennial-Grandwoodlands		
13	Central Brantford		
14	Cobblestone Elementary		
15	Coronation Brantford		
16	Courtland		
17	Delhi		
19	Dufferin		
20	Dunnville Central		
21	Echo Place		
22	Elgin Ave.		
23	Fairview (French Immersion)		
24	Fairview Ave.		
25	Glen Morris		
26	Graham Bell		
27	Grandview		
28	Grandview Central		
29	Greenbrier		
30	Hagersville Elementary		
31	Houghton		
32	J.L. Mitchener		

**Summer 2013 Inspection Reports**

<b>Elementary School</b>	<b>July</b>	<b>August</b>
James Hillier		
Jarvis		
<b>King George - Aug. only</b>	<b>N/A</b>	<b>X</b>
<b>Lakewood (Doverwood)</b>	<b>X</b>	<b>X</b>
<b>Langton - camp program - July &amp; Aug.</b>	<b>X</b>	<b>X</b>
Lansdowne-Costain		
Lynndale Heights		
Major Ballachey		
Mt. Pleasant		
North Ward		
Oakland-Scotland		
Oneida Central		
Onondaga-Brant		
Paris Central		
Port Rowan		
Prince Charles		
<b>Princess Elizabeth - Aug. only</b>	<b>N/A</b>	<b>X</b>
Rainham		
River Heights		
Russell Reid		
Ryerson Heights		
Seneca Central		
St. George-German		
Teeterville P.S.		
<b>Thompson Creek - Aug. only</b>	<b>N/A</b>	<b>X</b>

Summer 2013 Inspection Reports

<b>Secondary Schools</b>	<b>July</b>	<b>August</b>
<b>B.C.I. &amp; V.S. - summer school July only; passion courses</b>	<b>X</b>	<b>N/A</b>
Victoria Campus BCI		
Cayuga Secondary S.(incl. TP - 28 Cayuga St. N.)		
Delhi District Secondary S.(incl. TP - Kinsman Club of Delhi)		
Dunnville Secondary S. (Incl. TP - 237 Chestnut St.)		
GELA Brantford		
G.E.L.A. Simcoe		
G.E.L.A. - Six Nations		
G.E.L.A. - CareerLink Eaton Square		
<b>Hagersville S.S.(incl. HSSC and TP - Hagersville Arena) - summer school July only; passion courses</b>	<b>X</b>	<b>N/A</b>
McKinnon Park S.S.(incl. TP - Grace United Church)		
North Park C. & V.S.		
Paris District H.S. (incl. Paris Optomist Club)		
Pauline Johnson C.V.S. (incl. Alexandria Presbyterian Church)		
<b>Simcoe Composite School - passion courses July and Aug.</b>	<b>X</b>	<b>N/A</b>
<b>Sprucedale Secondary School</b>	<b>X</b>	<b>X</b>
Tollgate Tech. Skills Centre		
Valley Heights S.S. Includes Houghton Annex		
Waterford District High School		
<b>H.E. Fawcett Teacher Resource Centre - July and Aug.</b>	<b>X</b>	<b>X</b>
<b>Joseph Brant (including GELA - ESL) monthly and twice a year</b>	<b>X</b>	<b>X</b>
Haldimand Facility Services		
<b>Head Office - July and Aug.</b>	<b>X</b>	<b>X</b>
<b>Head Office - Facility Services - July and Aug.</b>	<b>X</b>	<b>X</b>

<u>Storage Facilities - Done by school staff as portion of school</u>	<b>July</b>	<b>August</b>
<u>in monthly inspect. &amp; Inspected twice a year by JOHSC</u>		
Storage Building Burford Bus Barn, 35 Alexander St., Burford		
Storage Building Langton Bus Barn, 23 Albert Street, Langton		
Storage Building Walsh Bus Barn, 93 Regional Road #3, Walsh		
<u>Vacant Buildings - Done monthly by facility staff and twice a</u>		
<u>year by JOHSC</u>		
Windham Central - including Bus Barn, 1029 Regional Rd 9, Windham Centre	X	X
Hillcrest Property (former Norfolk Facility Building & Former Norfolk School Support Centre) 173 Hillcrest Road, Simcoe	X	X
Victoria Campus	X	X
Coronation School, 54 Ewing Dr. Brantford	X	X
Dunnville Central School, 121 Alder St. W., Dunnville	X	X



September 3, 2013

The Honourable Liz Sandals  
Minister of Education  
22<sup>nd</sup> Floor, Mowat Block  
900 Bay Street  
Toronto, Ontario M7A 1L2


Dear Minister Sandals;

I am writing on behalf of Trillium Lakelands District School Board to voice our concerns regarding the state of collective bargaining within the education sector in Ontario currently and over the past 18 months. It is our sincere belief that we have been forced into agreeing to a number of items that we philosophically do not subscribe to. We are concerned that we will be held responsible financially for things that we would not have agreed to if we had been permitted, as the employer, to participate fully in the bargaining process. We believe it is our responsibility as an elected school board to ensure our educational objectives and local circumstances are recognized through the collective bargaining process.

At our August 27, 2013 board meeting we agreed to append recently negotiated MOUs to the contracts they applied to, but we did so with concern. We do not feel we were given an opportunity to engage in meaningful dialogue with the government or the various unions during the period of negotiations where the MOUs were created. We continue to have concerns about the implementation of the specific provisions in the MOUs in our district, including the so called Fair Hiring Regulation, as well as the unknown financial obligations related to the revised Sick Leave Plan provisions.

It is our sincere hope that the Ministry of Education, under your leadership, creates more inclusive conditions for collective bargaining. By your own admission on a recent teleconference, the Ministry acknowledged that, "School boards are the employers, the unions are the representatives of workers, and the Ministry of Education is the funder." It is our expectation that in future rounds of collective bargaining, these three facts are respected, and more importantly, the Ministry recognizes the importance of school boards in this very important process. As the employer, we feel it is our responsibility to negotiate terms and conditions of employment directly with our unions and federations.

Thank you,



Karen Round,  
Chairperson,  
Trillium Lakelands District School Board

c. TLDSB Trustees  
Public School Board Chairs  
Ontario Public School Boards Association



*Quality Education Today-  
for Tomorrow*

400 Taunton Road East  
Whitby, Ontario  
L1R 2K6

Telephone: (905) 666-5500

Fax: (905) 666-6474

[www.durham.edu.on.ca](http://www.durham.edu.on.ca)

September 16, 2013

The Honourable Liz Sandals  
Minister of Education  
22<sup>nd</sup> Floor, Mowat Block  
900 Bay Street  
Toronto, ON M7A 1L2

Dear Minister Sandals:

The Durham District School Board (DDSB) wishes to reiterate the message expressed to you by the Trillium Lakelands District School Board in its correspondence of September 3<sup>rd</sup>. The DDSB met on August 26<sup>th</sup> with the purpose of determining its response to your directive that the MOU's negotiated by the provincial authority should be appended to the collective agreements of our employees. The Board was concerned about the unclear financial implications of these agreements and had questions about Government commitment to their full support. However, threatened penalties for non-compliance were recognized as financially overwhelming. There was also recognition that our staff had pursued these agreements in good faith using the legal means available. Maintaining good will with our staff in pursuit of improved student achievement and wellbeing was believed to be critical. After a lengthy debate a majority decision was reached, albeit with reluctance, to comply with your Government's direction.

On July 8, 2013, the DDSB wrote the Premier expressing concern about the non-consultative approach being taken in matters of prime importance to publicly elected school boards. In that letter, the DDSB expressed acceptance of its responsibility to engage in the continuous pursuit of improved student achievement. The Board also voiced its position that school board control of essential mechanisms needed in this pursuit of student improvement must be respected and protected by provincial authority. Diagnostic testing, staff hiring and voice in the contractual obligations of its employees are essential mechanisms in fulfilling this responsibility. Despite expressions of concern from our Board and others, your Government's communication of August 21<sup>st</sup> 2013 reflected the same heavy handedness of the previous minister and did nothing to appease the concern of school board members.

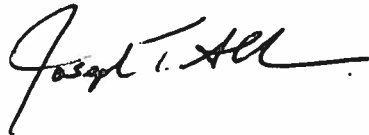
#### **Mission Statement**

*Success in learning to meet  
the challenges of the future.*

- Page 2 -

Your public statements reflect an understanding of school board concerns. Hopefully we will soon see some evidence that your Government has an interest in addressing these concerns and respecting the role of publicly elected school boards, an institution in this province since its inception. Trustees of the Durham District School Board would be pleased to meet with you to outline these concerns in greater detail and to discuss solutions for the future of our students.

Sincerely,

A handwritten signature in black ink, appearing to read "Joseph T. Allin". The signature is fluid and cursive, with a long horizontal stroke at the end.

Joseph T. Allin, Chair  
Durham District School Board

JTA:kc

cc: DDSB Trustees  
OPSBA (Ontario Public School Boards' Association)  
Chairs of Ontario Public District School Boards

**Ministry of Education**

Minister

Mowat Block  
Queen's Park  
Toronto ON M7A 1L2**Ministère de l'Éducation**

Ministre

Édifice Mowat  
Queen's Park  
Toronto ON M7A 1L2

Ontario

September 25, 2013

Dear colleagues,

I want to take this opportunity to thank you for your hard work to ensure that we had a positive start to the school year. Whenever I have visited schools across the province, it has been a pleasure to see communities working together to continue to improve student achievement.

As Minister of Education, my number one priority has been to rebuild strained relationships in the education sector, and I knew that your commitment and hard work would be critical to achieving this goal. I especially appreciate your efforts over the past few months to engage in important local discussions about the implementation of provincially negotiated Memoranda of Understandings (MOUs).

I am pleased that many boards across Ontario have taken the steps necessary to append the provisions of the MOUs to collective agreements by September 30. This speaks to the commitment of all partners to put the last round of negotiations behind us and move forward with a collective purpose of building one of the best education systems in the world.

I recognize that some cases parties have not been able to reach a local agreement or have not finalized the decision to append. If this applies to your board, please look at the B Memo that is attached to this letter. The memo provides further clarity about the funding available to support the implementation of the MOU provisions, as well as further details about the actions to take in order to access the conditional funding.

I thank you for your efforts to ensure the successful implementation of the agreements and for your ongoing commitment to public education in Ontario.

Sincerely,

A handwritten signature in black ink, appearing to read "Liz Sandals".

Liz Sandals  
Minister

c: Ontario Catholic School Trustees' Association  
Ontario Public School Boards' Association  
Association Franco-ontarienne des conseils scolaires catholiques  
L'Association des conseils scolaires des écoles publiques de l'Ontario

Enclosure :  
Eligibility for Conditional Support for Appending Terms of 2013 Memoranda of Understanding

Ministry of Education  
Office of the ADM

Mowat Block  
Queen's Park  
Toronto, ON M7A 1L2

Ministère de l'Éducation  
Bureau du sous-ministre adjoint

Edifice Mowat  
Queen's Park  
Toronto ON M7A 1L2



2013: B21

**MEMORANDUM TO:**

Directors of Education  
Secretary/Treasurers of School Authorities

**FROM:**

Gabriel F. Sékaly  
Assistant Deputy Minister  
Elementary/Secondary Business and Finance Division

Tim Hadwen  
Assistant Deputy Minister  
Labour Relations

**DATE:**

September 25, 2013

**SUBJECT:**

Eligibility for Conditional Support for Appending Terms of 2013 Memoranda of Understanding

---

As a signatory to the Memoranda of Understanding signed after January 23, 2013 (the 2013 MOUs), the government undertook to make every effort to ensure that terms of the various 2013 MOUs would be appended to collective agreements and that local bargaining/discussions would proceed. One of the measures that we have used to support the process was making some of the funding for MOU implementation contingent on school boards appending the applicable terms of all relevant 2013 MOUs to local collective agreements by September 30, 2013.

We are pleased to report that, in many cases, school boards have agreed to append the terms of the 2013 MOUs and engage in local discussions, and are therefore eligible to receive their full share of the conditional supports that we communicated in the memorandum of September 18, 2013: **B20 Clarification Regarding Appending of Memoranda of Understanding**.

We are now providing further clarity about eligibility for conditional support for appending terms of 2013 Memoranda of Understanding.

It should be noted that regulations to effect some of the measures that follow have not yet been made. The information in this memorandum is provided in the absence of such regulations.

**Actions described herein must be implemented by the making of such regulations by the Lieutenant Governor in Council.**

## **A. DECLINE IN CONDITIONAL SUPPORT OVER TIME**

A school board that, on or before September 30, 2013, provides the required attestation that it has appended the relevant provisions of the respective 2013 MOUs to its respective collective agreement will be eligible to receive 100 percent of its conditional funding subject to the reconciliation process.

In cases where school boards attest that they have appended the relevant provisions of the 2013 MOUs to their respective collective agreements after the September 30, 2013 deadline, conditional funding amounts will be adjusted as follows:

- 75 percent of conditional funding for boards appending by October 14, 2013;
- 35 percent of conditional funding for boards appending by October 31, 2013; and
- 0 percent of conditional funding where boards do not append by October 31, 2013.

In addition to declines in conditional support, and as a further consequence of failing to append the relevant provisions of the 2013 MOUs, the Ministry will now have the ability to withhold part, or all, of a non-compliant board's School Board Administration and Governance Grant. There would be further communication with any individual board prior to the proposed exercise of this ability.

## **B. REASONABLE STEPS**

We understand that there have been instances where consensus could not be reached with the local bargaining agents to append the applicable terms of all relevant 2013 MOUs. In keeping with our undertaking to support the process of appending applicable terms of 2013 MOUs, we will be making regulatory changes to recognize that where school boards can demonstrate that they have taken "reasonable steps" to append the terms of MOUs on or before September 30, 2013, these steps will be deemed as sufficient to permit release of the full amount of the conditional funding for which they are eligible.

To demonstrate that "reasonable steps" have been taken, boards will have to show that they have made an unconditional offer to the union to agree to append the relevant terms. An unconditional offer is one that requires no further decisions on the part of the school board, and is therefore agreement-ready, and contains no other conditions beyond the terms of all relevant MOUs. Boards will also have to show that they have been genuinely willing to engage in local bargaining and that they are providing the enhancements in question.

In cases where boards submit their required documentation after September 30, 2013, and the documentation demonstrates that reasonable steps were taken, the boards conditional funding will be adjusted in accordance with the timelines noted above.

Attached, as Appendix A, you will find the documentation that we will require from boards to demonstrate that reasonable steps have been taken.

## C. CONCLUSION

If you require further information, please contact:

<b>Subject</b>	<b>Contact</b>	<b>Telephone and E-mail Address</b>
Financial accountability and reporting requirements	Andrew Davis	(416) 327-9356 <a href="mailto:andrew.davis@ontario.ca">andrew.davis@ontario.ca</a>
Operating funding	Joshua Paul	(416) 327-9060 <a href="mailto:joshua.paul@ontario.ca">joshua.paul@ontario.ca</a>
Collective agreements	Joe O'Hara	(416) 212-6971 <a href="mailto:joe.ohara@ontario.ca">joe.ohara@ontario.ca</a>

We hope that the measures outlined above will help school boards take the actions necessary to complete the attestation process and, in so doing, maximize the resources available to them for implementing the terms of the 2013 MOUs.

Original signed by

Original signed by

Gabriel F. Sékaly  
Assistant Deputy Minister

Tim Hadwen  
Assistant Deputy Minister

Attachment

Copy:

Howie Bender, Chief of Staff  
J. Griffore, Assistant Deputy Minister  
Superintendents of Business and Finance  
Superintendents of Human Resources  
Executive Directors, Trustee Associations  
Executive Director, CODE  
Federations and Unions

## **Appendix A**

### **Documentation for Reasonable Steps**

The following documents must be provided to the Ministry of Education to assist the Ministry in evaluating whether a school board has undertaken "reasonable steps" to append the relevant provisions of the 2013 Memoranda of Understanding to their respective collective agreements:

- i. Summary of all issues that led to no mutual agreement.
- ii. Copy of the relevant offers made in the negotiations.
- iii. In the event there is no agreement on the offers tabled, there must a documented unconditional offer to append the relevant terms of MOU(s) and any agreed outcomes of local bargaining and response if any. An unconditional offer is one that requires no further decisions on the part of the school board, and is therefore agreement-ready, and contains no other conditions beyond the terms of all relevant MOUs.
- iv. Written evidence that a reasonable effort was made by the school board in meeting with the federations /unions at a local bargaining level. (letters, emails to union).
- v. Nature of response from union/federation to school board, if any, and supporting documentation (letter and emails).
- vi. Evidence of the request from the union/federation and related responses that resulted in non-ratification.
- vii. In-camera minutes to the Board of Trustees relevant to local bargaining, and to include any relevant reports tabled at these meetings.
- viii. Confirmation that the applicable terms and conditions of all relevant MOUs are being fully implemented at the local level.

Please send your documentation to:

Joe O'Hara ([joe.ohara@ontario.ca](mailto:joe.ohara@ontario.ca))  
Director  
Labour Relations Branch  
Ministry of Education  
Mowat Block  
Queen's Park  
Toronto, ON M7A 1L2



**Ministry of Education**

**Minister**

**Mowat Block  
Queen's Park  
Toronto ON M7A 1L2**

**Ministère de l'Éducation**

**Ministre**

**Édifice Mowat  
Queen's Park  
Toronto ON M7A 1L2**



**September 23, 2013**

**Dear Colleagues,**

**I am writing today to provide you with an update on our plans to develop the School Board Efficiencies and Modernization Strategy that was announced in the 2013 Spring Budget.**

**Ontario is a global leader in education and our progress is in large part a result of the collaboration between government and partners like you. As we begin the development of the School Board Efficiencies and Modernization Strategy it is our intent to continue to work as partners through a collaborative process. Your expertise will help ensure that this strategy will complement the government's broader goal to take Ontario's education system from Great to Excellent.**

**We want to work closely with our education partners to ensure school board funding is sustainable over the long-term. The underlying assumptions for how the sector is resourced have not changed significantly in several years. Our government is looking for new approaches to continue to deliver key priorities within current fiscal realities. It is time for us to look at this challenging fiscal environment with open eyes and find solutions together, in a way that continues to build our strong and respectful relationship.**

**The development of the School Board Efficiencies and Modernization Strategy is not just about savings. The strategy is also about continuous improvement. In particular, it is about finding new and creative ways to modernize and transform the way we fund education and the way that funding is used at the board and school level.**

**As you know, we have not formally consulted on the Grants for Student Needs (GSN) since 2011. The time is right to ensure that the GSN continues to meet its objectives and we believe that a collaborative development of this strategy is the best way forward.**

**The consultations are expected to begin in late October or early November. Following the consultations, the ministry plans to release a summary of the discussions as a resource for all of us going forward.**

**.../2**

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I have asked Assistant Deputy Minister Gabriel F. Sékaly, Elementary/Secondary Business and Finance Division, to lead the consultation process. More details about the topics and logistics for the consultation sessions will be released in the coming weeks.

Although there will be consultation sessions with stakeholder organizations, I would also welcome hearing from you. Feel free to share your comments with Joshua Paul, director of the Education Finance Branch, at [joshua.paul@ontario.ca](mailto:joshua.paul@ontario.ca). Alternatively, you may wish to provide your comments through your respective association.

Over the past decade, effective funding has been a key driver of student success. I look forward to hearing your views on how that connection can be maintained through modernizing the way we fund boards and maximizing efficiencies in how that funding is used to benefit our students.

Sincerely,

A handwritten signature in black ink, appearing to read "Liz Sandals". The signature is fluid and cursive, with the first name "Liz" being more prominent and the last name "Sandals" written in a more compact, flowing style.

**Liz Sandals**  
**Minister**

c: George Zegarac, Deputy Minister

Gabriel F. Sékaly, Assistant Deputy Minister