



Transition Committees

Board Received: May 25, 2020 **Review Date:** June 2024

Policy Statement

The Grand Erie District School Board believes that community input is essential to the successful completion of school reorganization and construction projects. To this end, a Transition Committee will be struck for all new schools, school additions in excess of 100 pupil spaces where students are moved from one school to another and when schools are being re-organized as the result of a school closure.

Accountability

1. Frequency of Reports – As needed
2. Criteria for Success – Community input is received
– Community input is reflected in project

Procedures

1. The Transition Committee will be comprised as follows:
 - Principal(s) of the school(s) involved in a transition,
 - One Trustee,
 - The Superintendent of Education responsible for the school(s) - *Chair of the Committee*,
 - The Superintendent of Business or designate
 - One School Council Representatives from the school(s) involved in a transition
 - One teacher from each school involved in the transition
 - A secondary school student (where appropriate)
 - Additional members as the Chair of the Committee or the committee deems appropriate
2. The Transition Committee reviews information and provides input to the Principal and the Superintendents with regard to transition matters. The committee will:
 - Consider and review program (including special education) delivery within the context of the project;
 - Determine the disposition of furniture and equipment in accordance with Procedure FT112-Disposal of Surplus Furniture and Equipment;
 - Provide input and advice regarding the transition process as students prepare to change schools;
 - Provide advice with regard to appropriate closing/opening ceremonies;
 - In the case of new school or consolidation of schools, conduct a school naming process in accordance with Board Policy FT3, if directed by the Board.
3. Board administration will seek approval of the Board to strike a Transition Committee when the Board approves:
 - The closure of a school;
 - A new school or an addition resulting in an increase in capacity of more than 100 students where students are moved from one school to another that is within six months of opening. (See Policies FT1 and FT2.)
4. The Superintendent of Education on the Transition Committee will prepare a report for the Board outlining the activities of the committee.
5. The Board will disband the committee following receipt of the report set out in 4 above.