



MINUTES

Present: Board Chair D. Dean, Board Vice-Chair G. Anderson (arrived at 7:40 p.m.), A. Felsky, J. Harris, C.A. Sloat, D. Sowers, T. Waldschmidt, J. Hsiao (Student Trustee) L. Kelly (Student Trustee)

Administration: Director - B. Blancher; Superintendents – D. Abbey, W. Baker, L. DeVos, D. Martins, S. Sincerbox, L. Thompson, R. Wyszynski; Recording Secretary – L. Howells

Regrets:

Trustees: R. Collver, B. Doyle, J. Richardson, K. Sandy
Administration: Nil

A – 1 Opening

(a) Roll Call

The meeting was called to order by Chair, D. Dean at 6:30 p.m. for the purpose of conducting the Open Session.

(b) Declaration of Conflict of Interest

Nil

(c) In Camera Session

Moved by: D. Sowers

Seconded by: T. Waldschmidt

THAT the Board move into In Camera Session to discuss personnel, legal and property matters at 6:30 p.m.

Carried

(d) Welcome to Open Session

The Public Session meeting was called to order by Chair, D. Dean at 7:15 p.m.

(e) Memorials

Nil



(f) **Agenda Additions/Deletions/Approval**

Presented as printed.

Moved by: D. Sowers

Seconded by: C.A. Sloat

THAT the Agenda be approved as printed.

Carried

(g) **In Camera Report**

Moved by: C.A. Sloat

Seconded by: A. Felsky

THAT the Grand Erie District School Board approve that Anna Melick Memorial School be declared surplus to the Board's future accommodation needs in accordance with S. 194(3)(a) of the Education Act.

Carried

Moved by: T. Waldschmidt

Seconded by: D. Sowers

THAT the Grand Erie District School Board approve that Anna Melick Memorial School be offered to preferred agencies at fair market value in compliance with Ontario Regulation 444/98.

Carried

(h) **Delegation**

Nil

B – 1 **Approval of Minutes**

(a) **Regular Board Meeting – October 30, 2017**

Presented at printed.

Moved by: T. Waldschmidt

Seconded by: D. Sowers

THAT the Minutes of the Regular Board Meeting, held October 30, 2017 be approved.

Carried



(b) **Committee of the Whole Board – November 13, 2017**

Presented as printed.

Moved by: D. Sowers

Seconded by: C.A. Sloat

THAT the Minutes of the Committee of the Whole Board Meeting, held November 13, 2017 be approved.

Carried

(c) **Special Board Meeting – November 14, 2017**

Presented as printed.

Moved by: J. Harris

Seconded by: D. Sowers

THAT the Minutes of the Special Board Meeting, held November 14, 2017 be approved.

Carried

C – 1 Business Arising from Minutes and/or Previous Meetings

(a) **Camp SAIL (Summer Adventures in Learning) 2017**

L. De Vos invited Heather Brown, Program Coordinator – Elementary Program to the table. L. De Vos referred to the Camp SAIL (Summer Adventurers in Learning) 2017 report providing background and additional information. H. Brown reviewed the presentation which covered the following areas:

- Goals for 2017
- Teaching and Strategies
- Professional Learning
- Parent Engagement
- Resources

C.A. Sloat realizes that the Council of Ontario Directors of Education (CODE) does not release the data to boards but noticed we are doing some in house data collection, will we get more information on that data? L. De Vos responded that this year we did a pilot diagnostic assessment and hope to bring our own internal data next year.

A. Felsky asked about the opportunities to grow the program. L. De Vos responded that CODE allocates the class numbers.



Moved by: C.A. Sloat

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the Camp SAIL (Summer Adventures in Learning) 2017 Board Report as information.

Carried

(b) **Facility Partnership Liaison Update**

R. Wyszynski referred to the Facility Partnership Liaison Update report providing background and highlighting the summary of the work started since the inception of the Facility Partnership Liaison Consultant. R. Wyszynski noted Grand Erie District School Board continues to promote the unused space, although there have not been any community partnerships established, there is optimism that persistence will conclude with a signed agreement. R. Wyszynski further noted there have been challenges in finding appropriate partners which are:

- Costs
- Permits
- Transportation issues/location
- Leasehold expenditures

G. Anderson arrived at 7:40 p.m.

A. Felsky noted she is encouraged to have these community partnerships and hubs but it is clear that there are some serious barriers, what is the Ministry of Education doing to overcome these challenges? R. Wyszynski responded the Ministry is looking for feedback on the community partnerships and is looking to update those guidelines. B. Blancher added that there is a difference between community hubs and leasing space to businesses.

Moved by: T. Waldschmidt

Seconded by: G. Anderson

THAT the Grand Erie District School Board receive the Facility Partnership Liaison Update report as information.

Carried



D – 1 Director’s Report

Director’s highlights:

- On Friday, November 24 two events occurred in Dunnville – groundbreaking for the new Dunnville Elementary School and a celebration at Thompson Creek for the new 4 room addition
- Independent Review of Assessment and Reporting session is scheduled for December 5 in Hamilton – the afternoon session is for a Board Team – Trustee Harris is attending along with our team including 2 parent representatives. There is an evening session which is open to the public – information has been shared with our Special Education Advisory Committee (SEAC) and the Grand Erie Parent Involvement Committee (GEPIC) and OPSBA sent information out to all Trustees.
- OPHEA Healthy Schools – OPHEA announced that 327 schools from across Ontario have made a commitment to well-being by registering for the OPHEA’s Healthy Schools Certification for the 2017-18 school year. Eight (8) Grand Erie Schools have applied: Central Brantford, Dunnville Secondary, Grandview, Houghton, North Ward, Pauline Johnson, Prince Charles, and Princess Elizabeth. Four of those schools were certified in 2017. Schools that achieve their certification will be announced late spring 2018.
- BYOD Project at Waterford District High School – B. Blancher asked D. Abbey to speak to this item. D. Abbey explained the BYOD Project and noted there is excitement surrounding this and the push on the infrastructure and pedagogy. The plan is to test this out with grade 9 students for Semester 2.
- PowerSchool hosting extension - B. Blancher asked D. Abbey to speak to this item. D. Abbey noted there are a couple of remaining tasks and the last step is to back up and then migrate. D. Abbey noted that PowerSchool has provided a 5-day turnaround time to complete the backup and migration. In order to complete this without disruptions to the system, this activity will occur during Christmas break which means an extra month extension.
- December 3rd is International Day of Persons with Disabilities – this is held annually and the Theme for 2017: Transformation towards sustainable and resilient society for all
- Free Clothing Swap and Giveaway on Wednesday, November 29 at GELA
- Focus on Staff Video – Israel Segura-Romero, Grade 7 Teacher, École Dufferin.

Moved by: A. Felsky

Seconded by: G. Anderson

THAT the Grand Erie District School Board receive the Director’s Report of November 27, 2017 as information.

Carried



E – 1 Student Trustees’ Report

J. Hsiao and L. Kelly provided a verbal report. L. Kelly will be attending the Independent Review of Assessment and Reporting Session. J. Hsiao noted the next Student Senate is scheduled for December 7th and will be a virtual meeting. J. Hsiao added that we discuss what has been accomplished since the last meeting and what future activities are planned.

Moved by: T. Waldschmidt

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the Student Trustees’ Report of November 27, 2017 as information.

Carried

F -1 Committee Report

(a) Committee of the Whole Board – November 13, 2017

Moved by: D. Sowers

Seconded by: G. Anderson

THAT the Grand Erie District School Board approve the Committee of the Whole Board dated November 13, 2017 as follows:

1. Response to the October 30, 2017 Delegation

THAT the Grand Erie District School Board receive the report on the Response to the October 30, 2017 Delegation.

THAT the Grand Erie District School Board request Senior Administration look at the cost for additional bus route from the Hanlon Place subdivision to Paris District High School for safety concerns.

2. Director’s Report

THAT the Grand Erie District School Board reconsider the original motion *“THAT the Grand Erie District School Board strike a committee with Senior Administration, Trustee and support staff to consult with the Six Nations Education Committee regarding enrolment process at McKinnon Park and shared solutions”* from the October 30th, 2017 Regular Board Meeting.



That the Grand Erie District School Board strike a committee including Senior Administration, Trustees, support staff and representatives of Six Nations of the Grand River regarding enrolment pressures at McKinnon Park and shared solutions.

THAT the Grand Erie District School Board receive the Director's Report of November 13, 2017 as information.

3. Trustee Honoraria

THAT the Grand Erie District School Board approve the Trustee Honoraria for the period from December 1, 2017 to November 30, 2018 as presented.

4. Trustees' Travel and PD Expenses (BL15)

THAT the Grand Erie District School Board receive the Trustee Expense Report as information.

5. Data Report – Student Expulsion Report (SO7)

THAT the Grand Erie District School Board receive Data Report – Student Expulsion 2016-17 as information.

6. Data Report – Student Suspension Report (SO6)'

THAT the Grand Erie District School Board receive "Data Report – Student Suspensions 2016-17" as information.

7. Annual Update, Multi-Year Accessibility Plan 2012-17

THAT the Grand Erie District School Board approve the Annual Update, Multi-Year Accessibility Plan for 2012-17.

8. Renewed Multi-Year Accessibility Plan 2017-22

THAT the Grand Erie District School Board approve the Renewed Multi-Year Accessibility Plan 2017-22.

9. Grand Erie Graduation Rate Report

THAT the Grand Erie District School Board receive the Graduation Rate report as information.



10. Parenting and Family Literacy Centres Update

THAT the Grand Erie District School Board receive the report Parent and Family Literacy Centres Update as information.

11. Health and Safety Annual Report 2016-17

THAT the Grand Erie District School Board receive the Health and Safety Annual Report for 2016-17 as information.

12. Grand Erie Parent Involvement Committee (GEPIC) Membership 2017-18

THAT the Grand Erie District School Board receive the Grand Erie Parent Involvement Committee (GEPIC) membership for the term November 2017 to November 2018 as information, as amended.

13. French Immersion Capping Report

THAT the Grand Erie District School Board approve an additional cap be implement in Grade 1 regarding French Immersion Program.

THAT the Grand Erie District School Board approve the communication to all out of area families at Ecole Dufferin and Ecole Confederation that transportation will be discontinued in the 2019-2020 school year.

14. SO27 Acceptable Use of Information Technology

THAT the Grand Erie District School Board forward Policy SO27 Acceptable Use of Information Technology to all appropriate stakeholders for comments to be received by February 9, 2018.

15. FT114 Employee Use of Board-Owned Property and Equipment

THAT the Grand Erie District School Board forward Procedure FT114 Employee Use of Board-Owned Property and Equipment to all appropriate stakeholders for comments to be received by February 9, 2018.

16. FT119 Boundary Review

THAT the Grand Erie District School Board forward Procedure FT119 Boundary Review to all appropriate stakeholders for comments to be received by February 9, 2018.



17. HR112 Employee Assistance Program

THAT the Grand Erie District School Board forward Procedure HR112 Employee Assistance Program to all appropriate stakeholders for comments to be received by February 9, 2018.

18. HR124 Principal / Vice Principal Performance Appraisal

THAT the Grand Erie District School Board forward Procedure HR124 Principal / Vice Principal Performance Appraisal to all appropriate stakeholders for comments to be received by February 9, 2018.

19. BL25 Director's Performance Appraisal

THAT the Grand Erie District School Board approve Bylaw 25 – Director's Performance Appraisal, as amended.

20. Correspondence

THAT the Grand Erie District School Board received correspondence as information.

Carried

G – 1 New Business

(a) Organizational Board Meeting - 2017

B. Blancher referred to the Organization Board Meeting 2017 report which provides direction to organize the Board for the following year.

Moved by: A. Felsky

Seconded by: D. Sowers

THAT

- (a) the Nominating Committee Meeting be held in the Board Room at the Education Centre on December 4, 2017 at 6:30 p.m.;
- (b) the 2017 Organizational Meeting be held in the Board Room at the Education Centre on December 4, 2017, following the Nomination Committee Meeting; and
- (c) the 2017 Inaugural meeting be held in the Board Room at the Education Centre on December 11, 2017 at 7:15 p.m.

Carried



(b) **Report to INAC (Indigenous and Northern Affairs Canada) and Six Nations of the Grand River**

B. Blancher referred to the Report on Indigenous and Northern Affairs Canada (INAC) and Six Nations of the Grand River and reviewed Grand Erie's Education Services Agreement for Six Nations Student Progress Report for 2016-17.

Moved by: C.A. Sloat

Seconded by: G. Anderson

THAT the Grand Erie District School Board receive the report to Indigenous and Northern Affairs Canada (INAC) and Six Nations of the Grand River as information and forward it to Indigenous and Northern Affairs and Six Nations of the Grand River.

Carried

(c) **Enrolment Update Report**

R. Wyszynski referred to Enrolment Update report noting the report contained the following data:

- Original enrolment projections for budget
- Preliminary enrolment reported as at September 8, 2017
- Preliminary enrolment reported as at September 29, 2017
- Enrolment reported as at October 31, 2017
- Graph illustrating four years of actual enrolment history plus current year enrolment.

G. Anderson asked if the numbers of registration by county are available and wondered if the increase in elementary is due to the influx of new builds in Brantford. R. Wyszynski responded that the information is available and will provide to Trustees.

C.A. Sloat asked if the decrease in secondary enrollment has impact on staffing. S. Sincerbox responded that we are in the process of reviewing the data and will bring back an in camera report to Trustees.

Moved by: G. Anderson

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Enrolment Update report as information.

Carried



(d) **Major Construction Project Report**

R. Wyszynski referred to the Major Construction Project report providing a status update for the 2017-18 Major Construction Projects which is focused on the Fairview Avenue Redevelopment – construction of a new elementary school for the consolidation of Fairview Avenue PS and Grandview Central PS. R. Wyszynski noted the project is expected to be completed on time and within budget.

Moved by: G. Anderson

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the Major Construction Project Report as information.

Carried

(e) **Preliminary 2016-17 Year End Report**

R. Wyszynski referred to the Preliminary 2016-17 Year End Report for the period ended August 31, 2017 which consisted of:

- Summary of Financial Results, Enrolment and Staffing
- Expenses
- Revenues

D. Sowers suggested in the future the audit committee and Trustees be apprised of deficits so that we can get a jump on it and be proactive in the community.

R. Wyszynski noted two of the main factors for the changes in the bottom line were due to the increase usage of sick days and rises to the utility rates.

Moved by: C.A. Sloat

Seconded by: G. Anderson

THAT the Grand Erie District School Board receive the Preliminary 2016-17 Year End Report as information

Carried

(f) **Workforce Report**

S. Sincerbox referred to the Workforce Report which is received three times a school year – November, February and April – that provides totals by employee group/position, relative to budget, retirement and resignations.



Moved by: G. Anderson

Seconded by: D. Sowers

THAT the Grand Erie District School Board approve the Workforce Report with data as of October 31, 2017.

Carried

(g) **Technology Infrastructure Review**

D. Abbey invited J. Ecklund, Manager of ITS, to the table. D. Abbey referred to the Technology Infrastructure Review report which provided an update on the work completed in the last 12 months which included:

- Main Data Centre
- PowerSchool
- PD Place
- Board Website, Staff Portal, School Websites
- Network Updates: Firewall and Access Points
- Disaster Recovery Servers and Storage
- Ministry Broadband Project
- School Drive Consolidation
- Computer Infusion for Principals, Vice Principals and School Secretarial Staff

J. Harris asked have we received any feedback from the ground on these activities? D. Abbey responded we have received positive feedback. J. Harris further asked if the network related issues have increased or decreased. J. Ecklund responded there has been definite decrease. No cost overruns.

C.A. Sloat asked if the Ministry funded the Ministry Broadband Project? J. Ecklund responded that this project was split into two waves. We participated in the first wave and the Ministry will fund hardware at 5 schools and the monthly broadband charges for next 2–3 years.

J. Harris commented that all the items are the proper items, there is good focus and ITS is communicating it well.

Moved by: T. Waldschmidt

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the report “Technology Infrastructure Review” as information.

Carried



H – 1 Other Business

(a) Summary of Accounts – October 2017

Presented as printed.

Moved by: C.A. Sloat

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the Summary of Accounts for the months of October 2017 in the amount of \$10,946,297.82 as information.

Carried

(b) Special Education Advisory Committee Minutes – October 19, 2017

Presented as printed.

Moved by: D. Sowers

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Special Education Advisory Committee Minutes – October 19, 2017 as information.

Carried

(c) Joint Occupational Health & Safety Committee Minutes – October 26, 2017

Presented as printed.

Moved by: D. Sowers

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Joint Occupational Health and Safety Committee Minutes – October 26, 2017 as information.

Carried

(d) Grand Erie Parent Involvement Committee - (Draft) – October 26, 2017

Presented as printed.

Moved by: G. Anderson

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Grand Erie Parent Involvement Committee - (Draft) – October 26, 2017 as information.

Carried



(e) **Student Transportation Services Brant Haldimand Norfolk (Draft) – October 31, 2017**

Presented as printed. R. Wyszynski noted that STSBHN will be completing a review of the walking distance for both Elementary and Secondary panels.

Moved by: G. Anderson

Seconded by: D. Sowers

THAT the Grand Erie District School Board receive the Student Transportation Services Brant Haldimand Norfolk (Draft) – October 31, 2017 as information.

Carried

(f) **Privacy Information Management Committee Minutes (Draft) – November 3, 2017**

Presented as printed. D. Abbey noted one correction will be made to attendance.

Moved by: D. Sowers

Seconded by: A. Felsky

THAT the Grand Erie District School Board receive the Privacy Information Management Committee Minutes (Draft) – November 3, 2017 as information, as amended.

Carried

(g) **Safe and Inclusive Schools Committee Minutes (Draft) – November 9, 2017**

Presented as printed. C.A. Sloat asked about threat risk protocol and the process to sign. W. Baker responded there will be a signing event.

Moved by: D. Sowers

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Safe and Inclusive Schools Committee Minutes (Draft) – November 9, 2017 as information.

Carried

(h) **Audit Committee Minutes (Draft) – November 21, 2017**

Presented as printed.

Moved by: T. Waldschmidt

Seconded by: D. Sowers

THAT the Grand Erie District School Board receive the Audit Committee Minutes (Draft) – November 21, 2017 as information.

Carried



Regular Board Meeting
November 27, 2017
Education Centre, Board Room

I – 1 **Correspondence**

Nil

J – 1 **Adjournment**

Moved by: C. A. Sloat

Seconded by: A. Felsky

THAT the meeting be adjourned at 8:49 p.m.

Carried

Board Chair, David Dean