



Committee of the Whole Board No.1

June 2, 2014

Education Centre, Board Room

MINUTES

Present: D. Dean, Committee Chair, J. Angus, R. Collver, E. Dixon, A. Everets, C. Lefebvre, M. Macdonald, C.A. Sloat, T. Waldschmidt, D. Werden, K. Amy (Student Trustee), K. Manning (Student Trustee)

Administration: Director — J. Forbeck; Superintendents – D. Abbey, W. Baker, B. Blancher, J. Gunn, M. McDonald, A. Nesbitt, S. Sincerbox; Recording Secretary - D. Fletcher

Regrets:

Trustees: B. Doyle

Administration: Nil.

A – 1 Opening

(a) Roll Call

The meeting was called to order by Committee Chair, D. Dean at 6:30 p.m. for the purposes of conducting the in camera session.

(b) Declaration of Conflict of Interest

Nil.

(c) In Camera Session

Moved by: C.A. Sloat

Seconded by: T. Waldschmidt

THAT the Board move into In Camera Session to discuss legal and personnel matters at 6:30 p.m.

Carried

(d) Welcome to Open Session

The Public Session meeting was called to order by Committee Chair, D. Dean at 7:21 p.m.



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(e) **Agenda Additions/Deletions/Approval**

In Camera items B-1-c and C-1-b were added to the agenda.

Moved by: T. Waldschmidt

Seconded by: C.A. Sloat

THAT the agenda be approved as printed.

Carried

(f) **In Camera Report**

Nil.

B – 1 Business Arising from Minutes and/or Previous Meetings

Nil.

C – 1 Director's Report

The Director highlighted:

- A Prom-posal to Remember: Waterford District High School student Dakota Fraser asked his girlfriend, Rachel Opersko, to prom with the help of Canada AM host Jeff Hutcheson and she said yes. Since then, the story has gone viral
- SCS Music Program: Director Forbeck received a letter from an individual praising Simcoe Composite School for their commitment to music. They recently attended the Spring Concert presented by the music department at Simcoe Composite School and found the talent was exceptional. The individual wanted to praise the music department at SCS and to thank the staff and students for all of their efforts
- OFSSA Boys A/AA Lacrosse Championship: Grand Erie District School Board and Hagersville Secondary School welcome players, coaches and families to this year's OFSAA Boys A/AA Lacrosse Championship Festival. Players and volunteers from across Ontario will gather at Iroquois Lacrosse Arena on June 3 and 4. Lacrosse is a sport that has great meaning to the students in our community, in particular, the students living on Six Nations and the Haudenauasnee people.
- Retirement Dinner: Grand Erie Trustees, Senior Administration and colleagues will honour approximately 100 retirees at a special retirement dinner on Tuesday, June 3, 2014.
- Cinderella at North Park: Cinderella met her prince at North Park Collegiate this past week as students lowered the curtain on this high school performance.



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Moved by: C. Lefebvre

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the Director's Report of June 2, 2014 as information.

Carried

D – 1 Bylaw/Policy/Procedure Consideration – Action/Decision Items

(a) **BL8 Committees of the Board (SEAC)**

S. Sincerbox summarized the requirements for the Special Education Advisory Committee (SEAC) in accordance with Regulation 464/97; a regulation made under the *Education Act*.

The report was requested to be discussed at the Board table in relation to committee members appointed by community organizations who are not residents of the Grand Erie District School Board jurisdiction. It is clear that person should live in jurisdiction and vote for GEDSB trustee

It was further requested to clarify the following:

- Importance of GEDSB recruiting members
- Role of trustee on SEAC be clarified in terms of voting
- Should recommendations to the board be SEAC members be presented as delegation
- Voting/Quorum at meetings

Discussion involved SEAC membership and regulations, recruitment (beginning of term/ annual public meetings in spring), importance of SEAC (parent association/voice and community agencies).

Moved by: A. Everets

Seconded by: D. Werden

THAT the Grand Erie District School Board approve that a small working group of trustees and Superintendent S. Sincerbox to convene to review BL8 Committees of the Board (SEAC).

Carried

(b) **FT13 Pride of Place and Community Partnership Incentive Programs**

J. Gunn presented as a new policy.

A suggestion was made to reword parent councils to school councils.



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J. Gunn clarified that playground equipment is considered a community venture and is not included or purchase by the Board.

Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board forward Policy FT13 - Pride of Place and Community Partnership Incentive Programs to all appropriate stakeholders for comment to be received by October 31, 2014, as amended.

Carried

(c) **FT14 Environmental Standards for Facility Operations and Maintenance**

J. Gunn presented as a new policy.

Moved by: T. Waldschmidt

Seconded by: E. Dixon

THAT the Grand Erie District School Board forward Policy FT14 – Environmental Standards for Facility Operations and Maintenance to all appropriate stakeholders for comment to be received by October 31, 2014.

Carried

(d) **HR8 Workplace Violence**

This policy is linked to HR123 and reviewed annually. There are no suggested revisions.

Moved by: J. Angus

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board forward Policy HR8 – “Workplace Violence” to all appropriate stakeholders for comment to be received by October 31, 2014.

Carried

(e) **SO20 Assessment, Evaluation and Reporting**

B. Blancher reviewed stakeholder comments with reference to Appendix A regarding consequences for students who cheat or plagiarize.

A. Nesbitt addressed comments five to eight, with a recommendation for comment eight to remove the lower mark limit.



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Moved by: R. Collver

Seconded by: T Waldschmidt

THAT the Grand Erie District School Board approve Policy SO20 – Assessment, Evaluation and Reporting.

Carried

D – 2 Administrative Procedure Consideration - Information Items

(a) **HR123 Workplace Violence**

This procedure is linked to HR8 and reviewed annually. There are no suggested revisions.

Moved by: D. Werden

Seconded by: J. Angus

THAT the Grand Erie District School Board forward Administrative Procedure HR123 – “Workplace Violence” to all appropriate stakeholders for comment to be received by October 31, 2014.

Carried

(b) **SO109 Bomb Threats**

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the Grand Erie District School Board forward Administrative Procedure SO109 — “Bomb Threats” to all appropriate stakeholders for comment to be received by October 31, 2014.

Carried

(c) **HR107 Maintaining Employee Safety While Working With Identified Exceptional Students**

S. Sincerbox reviewed the comments received. He addressed the name change and acknowledging that students accessing these services may not yet been identified.

Discussion involved a person’s capability in understanding in regards to a specific incident procedures to address injury or assault to a staff member.

Moved by: T. Waldschmidt

Seconded by: E. Dixon



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THAT the Grand Erie District School Board receive Administrative Procedure HR107—
“Maintaining Employee Safety While Working With Identified Exceptional Students” as
information, as amended.

Carried

(d) **HR121 Injury/Incident/Disease Investigation and Reporting**

J. Gunn referred to the current and new version for the revisions made. Many comments
refer to the current version of the procedure and references made to First Class for forms.

It was suggested to include a paper copy of the “Injury/Incident/Disease Report” for those
who cannot complete on line and to include the toll free telephone number.

Moved by: J. Angus

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive Administrative Procedure HR121 –
Injury/Incident/Disease Investigation and Reporting for information, as amended.

Carried

(e) **P106 Home Instruction**

Moved by: R. Collver

Seconded by: J. Angus

THAT the Grand Erie District School Board forward receive Administrative Procedure P106
– Home Instruction as information.

Carried

(f) **SO102 Request for School Assistance in Health Care (Administration of Prescribed
Medication)**

The comments received included auto-injector replacing Epi-Pen. Title was amended to
reflect the word “including”.

Moved by: J. Angus

Seconded by: C. Lefebvre

THAT the Grand Erie District School Board receive Administrative Procedure SO102—
“Request for School Assistance in Health Care (Administration of Prescribed Medication)”
as information.

Carried



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E – 1 Other Business

(a) OPSBA Report

D. Werden referred to the report “OPSBA Draft Discussion Paper EQAO and Large Scale Testing in Ontario”. OPSBA is requesting endorsement of the paper and for Grand Erie to provide any suggestions.

A. Nesbitt responded to a question regarding the grade 9 math assessment counting for five percent of the final grade by indicating that he does not see that practice as problem as the assessment is related to the curriculum and indicates to the students the assessment is important.

An additional question was asked related to the use of “marker” students. A Nesbitt indicated that he was comfortable with all students participating in EQAO assessment as it provides the system with important information for improvement planning purposes. It also provides students and their families important feedback related to the student’s strengths and areas for improvement. .

Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve the endorsement of the paper as presented.

Carried

F – 1 Correspondence

(a) Ministry of Education

Moved by: C.A. Sloat

Seconded by: C. Lefebvre

THAT the Grand Erie District School Board receive the correspondence as information.

Carried

Moved by: C.A. Sloat

Seconded by: R. Collver

THAT the Board move into In Camera Session to discuss Personnel Matters at 8:17 p.m.

Carried



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G – 1 In Camera Report

Moved by: E. Dixon
Seconded by: J. Angus
THAT Item C-1-a-i be approved.
Carried

Moved by: R. Collver
Seconded by: T. Waldschmidt
THAT Item C-1-a-ii be approved.
Carried

Moved by: D. Werden
Seconded by: J. Angus
THAT Item C-1-a-iii be approved.
Carried

H – 1 Adjournment

Moved by: C.A. Sloat
Seconded by: J. Angus
THAT the meeting be adjourned at 8:50 p.m.
Carried

Committee of the Whole Board No.1 Chair, David Dean