



BYLAW

BL27

Electronic Meetings

Board Received: June 25, 2018 Review Date: September 2022

1. Attendance

- a) At the request of any trustee or student trustee, the Board shall provide the trustee or student trustee with electronic means of participating in one or more meetings of the Board, or of a committee of the Board, including a Committee of the Whole Board, except where to do so would not comply with Item 2 below. The request should be made to the Director twenty-four (24) hours prior to the scheduled meeting.
- b) At every meeting of the Board or Committee of the Whole Board, the following persons shall be physically present in the meeting room:
 - i) the Chair of the Board or designate, subject to item 1. d),
 - ii) at least one additional Trustee of the Board, and
 - iii) the Director of Education of the Board or designate.
- c) At every meeting of a committee of the Board, except a Committee of the Whole Board, the following persons shall be physically present in the meeting room:
 - i) the Chair of the Committee or designate, subject to item 1. d) and
 - ii) the Director of Education of the Board or designate.
- d) Board and Committee Chairs may be permitted to preside over meetings electronically if any of the following applies:
 - i) The distance from the chair's current residence to the meeting location is 200km or greater; or,
 - ii) Weather conditions do not allow the chair to travel to the meeting location safely; or,
 - iii) The chair cannot be physically present at a meeting due to health-related issues.
- e) No more than half of Board or Committee of the Whole Board meetings in a 12-month period, beginning December 1, can be chaired electronically.
- f) A Trustee or Student Trustee of the Board who participates in a meeting through electronic means shall be deemed to be present at the meeting.

2. Participation of Trustees and Student Trustee(s)

- a) Electronic means shall permit the Trustee or Student Trustee to hear and be heard by all other participants in the meeting.
- b) The electronic means shall be provided in such a way that the rules governing conflict of interest of members are complied with.
- c) Student Trustees who are participating through electronic means shall be directed to hang up prior to the portions of the In Camera session to which they may not participate.

3. Security

- a) All participants in In Camera session must ensure that they have a private and confidential connection.
- b) All participants must guarantee that privacy can be maintained during in-camera sessions.