

Community Use of Schools Public Meeting



Thursday May 19, 2014, 7:00 p.m.
North Park Collegiate
Gord Paynter Theater

Agenda

1. Welcome and Introductions-K. Underwood
2. Community Use of School Update-K. Underwood
3. Operational Update-L. Latreille
4. CUS Questions-K. Underwood
5. Community Planning and Facility Partnerships-J Gunn
6. Closing Remarks-K. Underwood



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Community Use of Schools- Ministry of Education Funding

No change in parameters of Community Use of Schools (CUS) since 2006 in guiding principles and reporting requirements.

Provincial Funding received annually:

- Since 2011-12: \$42M annually.



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Community Use of Schools (CUS) Guiding Key Principals

- School Activities take Priority
- Schools as Hubs in Communities
- Support for a Positive Climate for Youth
- Fair and Equitable Access
- Respect for Roles and Responsibilities
- Not-For-Profit (NFP) Organizations to be Charged Affordable Rates



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Community Use of Schools- Grand Erie Funding

Year	Program	Funding
2012-13	Community Use	\$ 388,397.00
	Priority School	\$ 102,000.00
2013-14	Community Use	\$ 381,708.00
	Priority School	\$ 102,000.00
2015-16	Community Use	\$ 378,311.00
	Priority School	\$ 102,000.00



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Community Use of Schools- Usage Summary

Year	Permits Requested	Hours Permitted
2012-13	678	35,396
2013-14	744	50,369
2014-15	854	71,170
2015-16 (to date)	787	84,007



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Ministry of Education- Priority Schools Initiative (PSI)

- Introduced in 2009-10, the PSI helps schools in communities that need it most by providing free access to school space outside of school hours
- The number of Priority Schools has remained unchanged since the 2011-12 school year. There are 220 schools in 38 boards across the Province that have been identified as priority schools
- Priority Schools are FREE for use for **Non-Profit Youth Groups**
- Grand Erie Priority Schools:
Pauline Johnson Collegiate VS, Grandview PS and Major Ballachey PS

Grand Erie is currently in the process of requesting the PS to change from Grandview PS to Hagersville SS



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CUS Policy and Handbook

The following highlights changes to FT4 CUS Policy :

- Handbook for CUS users was created that outlines the Policy, more user friendly, located on Board Website
- The term COMMUNITY USE OF SCHOOLS is now in place of SCHOOL RENTALS
- Bookings are limited to no more than two bookings per week per facility. Beginning September 15, permit applicants can submit additional bookings per week per facility



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Priority of Bookings

In order of Priority:

- Grand Erie bookings
- Historical Groups-notice is sent out annually in May of each year, must submit permits by June 30 of the year to keep their bookings.
- Municipal Partners- Joint Use of Facilities Agreements
- Affiliated Groups-identified through Joint Use of Facilities Agreements (updated annually)
- All other Community Groups



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Key Booking Dates

May-Notice to all Historical Bookings, permits must be received by June 30.

June 30-Grand Erie booking must be submitted

June 1- Municipal Bookings can be submitted

July 1-CUS permits will be accepted

September 15-Groups requesting more than two dates per facility will be opened up for consideration

Bookings throughout the year-must be submitted not less than two weeks prior to the start date.



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Community Use-Conditions

- Permit holders must have a copy of their permit with them at all times.
- The emergency number is located on the permit to contact Facility Services staff ie. Power not working, can't access building, etc.
- Doors are not to be propped open
- No show fees will be applied to permit holders that do use the facility
- Only use the space that you are permitted to use. Ie. No using the stage when this has not been permitted.



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Community Use-Conditions

- Permit holders are responsible for Supervision of participants – running through hallways/other areas of the school is not permitted.
- Storage of equipment is not allowed at the school, all equipment must be taken home at the end of the permit time
- If you have questions pertaining to your permit, communicate through the booking system, if you don't receive a response within 24-48 hours, call Community Use of Schools Permit Clerk.



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Community Use - Conditions

- No use of fields prior to May 1. Field use is subject of the conditions of the field, start dates may be delayed or field use may be disrupted or prohibited until the field conditions are restored.
- Clean, rubber-soled, non-skid and non-marking shoes must be worn during all athletic functions held in school gymnasiums and/or general purpose rooms.
- Overnight Use of Facilities is not permitted
- Floor Hockey is not permitted
- Emergency Contact Number-an **alternate** emergency contact number is on the permits, 519-750-8033



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CUS Program Update

CUS Provincially has just celebrated 10 years of providing funding and support to access school space.

CUS logo has been created and is being used to identify the program at Grand Erie and across the Province.

CUS web page on the Grand Erie website has been recreated, providing more resources and a breakdown of the handbook.

Grand Erie has established a [Concussion Policy](#) and is strongly recommending that all user groups have a concussion policy. Our Policy can be found on the Board website and is a resource to your groups.

Fair Play rules are supported and posted at all Gra



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Custodial Coverage Update

We have created some standards for custodial coverage for internal and external permit users for when we have just open and close coverage or full permit hours' coverage.

This is to ensure that we can properly maintain the school for both cleanliness and security.

When you book your permit we will let you know what custodial coverage you are being provided.



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Who And When To Call

If at any time during your permit you have any issues related to the building, accessing the space for your permit, fire alarm, damages, critical injuries etc., you can speak to the custodian on site (if covered) or call the Main Board office 519-756-6301 and press 3 for *After Hours Building Emergency*. This will take you to our answering service and you can leave a message with the attendant with your issue/concern and they will dispatch it to the appropriate Board personnel who will call you back and assist with your concerns.



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Facility Access

Remember permit holders are responsible to supervise the main entry door to allow permit participants entry as the door is to remain locked and not propped open (unless you are given special permission in your approved permit e.g. tournaments).



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Fire Plan Update/AED Reminder

A reminder that you have responsibilities in our fire plans when you are using our buildings under a permit. These include a variety of things from ensuring you are not violating fire code with activities, keeping fire doors closed, not blocking fire exits etc.

Be familiar with the fire exit routes from your permit use area and ensure that your permit participants know how to evacuate in an emergency.

You are not authorized to re-enter the building until the fire department has arrived and cleared the building. Please do not leave before the fire department arrives so we know that you and your permit users are safe.



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Fire Plan Update/AED Reminder

A copy of the permit holders section with school specific information will be provided to you on approval of your permit. You must keep a copy of this with you while you are on site.

A reminder that all of our locations have at least one AED (automated external defibrillator) on site. The main unit will be in the hallway area just outside the gym and if there are secondary units they are generally by the office or on the second floor. If you ever have a medically emergency remember these are in the building as they save lives.



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CUS Questions?

- The purpose of the discussion is to allow for our users to ask questions and to seek clarification.
- If you have a comment/suggestion or question, please state your name and the organization you are representing.
- If you have specific questions, please email or speak to staff following the meeting.



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Community Planning and Facility Partnership

- Grand Erie Policy FT11 – Community Planning and Facility Partnership has been recently revised to enhance opportunities for the Board to work closely with local municipal government and other community partners when planning to address underutilized space in schools.
- Grand Erie supports and encourages cooperative and collaborative partnerships for Facility Sharing
- It is in the Board and communities best interest to share surplus space in our schools with appropriate partners, improve services and supports available to students and communities and maximize the use of public infrastructure.



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Community Planning and Facility Partnership

- We currently have space identified for lease to partners in several communities including Dunnville, Cayuga, Hagersville and Waterford
- We will be actively seeking out interested parties over the next year.
- Have a need for space or know an agency that does? Contact Jamie Gunn or Kathryn Underwood at 519-756-6301



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Closing.

Thank you for attending.

If you have any further questions, staff will be here for the next few minutes to answer any of your questions.



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